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NEW KENT COUNTY BOARD OF SUPERVISORS
Wednesday, September 26, 2012, at 8:30 a.m.
Boardroom, County Admin Bldg
12007 Courthouse Circle, New Kent, VA 23124

WORK SESSION

ACTION AGENDA

CALL TO ORDER AND ROLL CALL (all present)

CLOSED SESSION:

Action: Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or County employees, and pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel. Votes were 5:0, motion carried.

Due to a family emergency, Mr. Burrell left the meeting at 8:43 a.m.

Action: Mr. Tiller moved to come out of Closed Session. Vote was 4:0, motion carried.

Action: Mr. Tiller made the Certification of Closed Session. Vote was 4:0, motion carried.

ITEM 1 Consideration of request for supplemental FY12 funding – *Chief Deputy J. J. McLaughlin, Jr., New Kent Sheriff's Office*
Action: Mr. Evelyn moved to appropriate from General Fund contingency the sum of \$6,668.00 to the Sheriff's Budget for the Confinement of Prisoners. Vote was 5:0, motion carried.

ITEM 2 Review of proposed changes to County Code regarding reimbursement for expenses incurred from methamphetamine lab clean up - *County Attorney Michele Gowdy & Chief Deputy J. J. McLaughlin, Jr., New Kent Sheriff's Office*
Action: Mr. Evelyn moved to send the proposed ordinance change for public hearing in October. Vote was 4:0, motion carried.

ITEM 3 Review of proposed changes to County Code regarding the time of retention of purchases by precious metals and gems dealers - *County Attorney Michele Gowdy & Chief Deputy J. J. McLaughlin, Jr., New Kent Sheriff's Office*
Action: Mr. Stiers moved to send the proposed ordinance change for public hearing in October. Vote was 4:0, motion carried.

ITEM 4 Request for FY12 Supplemental Appropriations – *Financial Services Director Mary Altemus*
Action: Mr. Evelyn moved to approve the FY12 Supplemental Appropriations as requested. Vote was 4:0, motion carried.

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- ITEM 5 Consideration of request for approval of proposed contract for collection services – *Treasurer Norma Holmes*
Action: **Mr. Tiller moved to approve the proposed contract with Kevin Appel, Esquire for collection services and authorize the Chairman to execute it.** Vote was 4:0, motion carried.
- ITEM 6 Proposed sale of surplus property- tax map parcel 19-66D – *Acting County Administrator Rodney Hathaway*
Action: **Mr. Stiers moved to hold a public hearing in November pertaining to the proposed sale of a parcel identified as tax map parcel 19-66D.** Vote was 3:0:1 (with Mr. Evelyn abstaining), motion carried.
- ITEM 7 Consideration of request from the New Kent County Economic Development Authority to waive County planning, environmental & building permit fees for commercial projects – *Acting County Administrator Rodney Hathaway*
Action: **Mr. Evelyn moved to hold a public hearing in November to amend the County's fee schedule on a request from the EDA.** Vote was 4:0, motion carried.
- ITEM 8 Change of job title in Finance from Accounting Manager to Purchasing Manager – *Acting County Administrator Rodney Hathaway*
Deferred.
- ITEM 9 CLOSED SESSION pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion of prospective candidates for employment involving the Fire Chief position (held at the beginning of the meeting)

ADDED ITEMS:

PUMP & HAUL AGREEMENT

Action: **Mr. Evelyn moved to approve the proposed pump and haul agreement with the New Kent Commerce Center, contingency upon continued compliance with the Virginia Department of Health.** Vote was 5:0, motion carried.

SAFER GRANT

Action: **Mr. Stiers moved to not accept the 2011 SAFER grant award from the Federal Emergency Management Agency to fund 13 positions for a period of two years.** Vote was 4:0, motion carried.

APPOINTMENT

Action: **Mr. Davis moved to appoint Kim Claytor as District Five's representative to the Social Services Advisory Board to complete a term ending June 30, 2013.** Vote was 4:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Tuesday, October 9, 2012, in the Boardroom of the County Admin Building.

ADJOURNMENT

Action: **Mr. Tiller moved to adjourn the meeting.** Vote was 5:0, motion carried.

Meeting was adjourned at 10:04 a.m.

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