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NEW KENT COUNTY BOARD OF SUPERVISORS

Thursday, April 10, 2014, 6:00 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION **AGENDA**

CALL TO ORDER (at 6 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL

CONSENT AGENDA

Action: Mr. Tiller moved to approve the Consent Agenda and that it be made a part of the record. Vote was 5:0, motion carried.

RESIDENCY ADMINISTRATOR'S REPORT – Marshall Winn, Interim Residency Administrator, Va. Dept. of Transportation

CITIZENS' COMMENT PERIOD (3 minutes/person)

ITEM 1 **Rappahannock Community College update** – Dr. Elizabeth Crowther, RCC President

ITEM 2 **Bay Transit update** – Ken Pollock, Transit Director

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 3 **PUBLIC HEARING** – Consideration of Resolution R-12-14 authorizing the issuance and sale of up to \$1,500,000 principal amount of a water and sewer revenue bond for the Route 249 waterline, and providing for the form, details and payment thereof – Bond Counsel Dan Siegel & Financial Consultant Ted Cole

Action: Mr. Davis moved to adopt Resolution R-12-14 as presented. Vote was 5:0, motion carried.

ITEM 4 **FY15 Draft Budget presentation** – County Administrator Rodney Hathaway

ELECTED OFFICIALS' REPORTS

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STAFF REPORTS

APPOINTMENTS

There were none

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, May 12, 2014, and the next work session at 9:00 a.m. on April 30, 2014, both in the Boardroom of the County Administration Building. The Board will hold a Special Budget Work Session on Wednesday, April 23, 2014, at 9:00 a.m. in the Boardroom.

CLOSED SESSION:

Action: Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel pertaining to actual or probable litigation where such consultation and briefing in open meeting would adversely affect the negotiating or litigating posture of the public body and consultation with legal counsel employed by the Board regarding specific legal matters requiring the provision of legal advice by such counsel involving the Historic School, the Airport, DSS, and outside counsel, and pursuant to 2.2-3711A.29 of the Code of Virginia for discussion of the terms or scope of such contract where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board involving the Historic School PPEA. Vote was 5:0, motion carried.

Action: Mr. Davis moved to return to Open Session. Vote was 5:0, motion carried.

Action: Mr. Davis made the certification of Closed Session. Vote was 5:0, motion carried.

CONTINUATION OF MEETING UNTIL APRIL 23, 2014 AT 9:00 A.M.

Action: Mr. Stiers moved to continue the meeting until April 23, 2014 at 9:00 a.m. Vote was 5:0, motion carried.

Meeting was suspended at 9:26 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. February 26, 2014 work session
 - b. March 10, 2014 business meeting
 - c. March 26, 2014 work session

2. **Miscellaneous**
 - a. Resolution R-09-14 accepting easements for the Route 249 waterline project
 - b. Resolution R-13-14 recognizing May 2014 as National Cooperative Extension Centennial Celebration Month
 - c. Lease with New Kent Chamber of Commerce
 - d. Second Amendment to Contract Agreement with Equipment & Machinery Services for emergency generator maintenance and repairs

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- e. Third Amendment to Contract Agreement with Arrowhead Environmental Services for sewer pump station cleaning and other environmental services
- f. Third Amendment to Contract Agreement with George S. Coyne Chemical Co., Inc. for polyphosphate for corrosion control at wastewater treatment plant
- g. Third Amendment to Contract Agreement with Dominion Chemical Company for sodium hypochlorite for disinfection at all water and sewer systems
- h. Third Amendment to Contract Agreement with Univar USA, Inc. for alum for wastewater treatment
- i. Third Amendment to Contract Agreement with Suffolk Sales and Service Corporation for glycerine for wastewater treatment
- j. Grant Agreement for fueling system upgrade at New Kent Airport
- k. Lease Agreement with New Kent Aviation LLC
- l. Deed from Loreighn C. Stewart for property located in Lanexa
- m. Deed of Release of restrictive easement on property located in Windsor Shades
- n. First Amendment to the Contract with Done Right Heating and AC for preventive maintenance services
- o. Deed of Trust from Kentland Investments LLC

3. Refunds

- a. \$405.57 to Ryan Homes for cancelled permit

4. Supplemental Appropriations

- a. Program income received for FY14 from CDBG Plum Point grant participants, \$247.32
- b. Public Education donations to Fire-Rescue, \$45.25
- c. Gifts and donations to Parks & Recreation, \$1,300.00
- d. Public Education donations to Parks and Recreation, \$4,987.00
- e. Donations for the Animal Shelter, \$218.00
- f. Insurance recovery funds for Fire & Emergency Management, \$6,899.00
- g. Insurance recovery funds for the Sheriff's Office, \$3,416.53
- h. Recovered miscellaneous revenue – Fire & Emergency Management – CPR class provided to citizen, \$25.00
- i. Miscellaneous revenue – Sheriff's Office 2-12-14 Security (\$193.77) & New Kent Winery 10-1 (\$748.07) Emmaus Baptist Church attic event (\$82.71), \$1,405.21
- j. Expenditure refund for the Social Services Department – client was not eligible for auxiliary grant while in nursing home, \$1,264.00
- k. Asset forfeiture funds – Sheriff – camera combo kit, \$6,855.00
- l. Extension program sponsorship revenue, \$200.00
- m. Additional state and federal funds for the New Kent Department of Social Services, \$1,549.60
- n. Circuit Court Technology Trust Fund funds, \$34,239.28

| | |
|----------------|--------------------------------|
| \$ 62,651.19 | Total |
| \$ (55,796.19) | Total In/Out |
| \$ (309.84) | From General Fund fund balance |
| \$ (6,855.00) | From Fund 210 fund balance |

5. Interdepartmental Budget Transfers

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- a. *General Services*: \$18,487.00 from Route 618 Improvements to Tractor Acquisition
 - b. *General Services*: \$3,236.51 from CIP Fire Station 1 to complete work and cover shortage in CIP Fire Station 3
 - c. *School Board Office*: \$75,628.00 from salary and benefits for Activities Director from Teacher-Reg Ed Sec to Curricular Secondary
 - d. *School Board Office*: \$122,471.00 from Technology Classroom Instruction to Technology Instructional Support
 - e. *Board of Supervisors*: \$1,500.00 from Reserved for Contingency to Professional Services
 - f. *Commissioner of Revenue*: \$6,242.00 from Reserved for Contingency to Furniture & Fixtures
 - g. *School Board Office*: \$8,390.00 from School Buses to VMF Equipment and to reverse prior transfer from Appropriation of Funds from Prior Year
 - h. *Fire & Emergency Management*: \$13,189 from Reserved for Contingency to Machinery Equip. – All Fire Depts.
- 6. Treasurer's Report:** Cash as of February 2014: \$38,844,993.57

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