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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**May 12, 2014, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Tiller)

**ROLL CALL**

#### **CONSENT AGENDA**

**Action:** Mr. Burrell moved to approve the Consent Agenda and that it be made a part of the record. Vote was 5:0, motion carried.

**RESIDENCY ADMINISTRATOR'S REPORT** – Marshall Winn, Interim Residency Administrator, Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1** Virginia Cooperative Extension presentation – Unit Director Cynthia Rowles

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 2** **JOINT PUBLIC HEARING** with Virginia Department of Transportation – Consideration of Resolution R-15-14, approving the Secondary Six Year Plan (FY2015 – 2020) and Secondary System Construction Budget for FY2015 – Marshall Winn, Interim Residency Administrator, Va. Dept. of Transportation

Vote deferred until May 28, 2014.

**ITEM 3** **PUBLIC HEARING** – Consideration of Ordinance O-06-14 approving application ZM-01-14 filed by David Rudiger and Kenneth Merner of Bridgewater Crossing, Inc. to rezone approximately 88 acres from Business to R-3, Multi-Family Residential, and 4.6 acres from A-1, Agricultural to Business, for a mixed use development known as Liberty Landing. The subject properties are located to the south of Route 60 (across from the Five Lakes Subdivision), and are identified as Tax Parcel 19-11-A, 19-11-B, 19-11-1, 19-11-3, 19-11-4, 29-2A,

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29-2B, a portion of Tax Parcel 19-11-2, a portion of Tax Parcel 19-11-5, and a portion of Tax Parcel 19-46A – *Planning Manager Kelli Le Duc*

Action: **Mr. Burrell moved to adopt Ordinance O-06-14, as presented.** Vote was 2:3 (Ayes: Burrell & Evelyn; Nays: Stiers, Davis & Tiller), motion failed.

Action: **Mr. Tiller moved to deny Ordinance O-06-14, as presented.** Vote was 3:2, (Ayes: Davis, Tiller & Stiers; Nays: Burrell & Evelyn), motion carried.

**ITEM 4 PUBLIC HEARING** – Consideration of Ordinance O-07-14 changing certain fees charged for County services and updating the content of Appendix A (Fee Schedule) in the New Kent County Code – *County Administrator Rodney A. Hathaway*

Vote deferred until May 28, 2014.

**ITEM 5 PUBLIC HEARING** – Proposed Ordinance O-08-14 to impose tax levies on real and personal property for the 2014/2015 tax year – *County Administrator Rodney A. Hathaway*

Vote deferred until May 28, 2014.

**ITEM 6 PUBLIC HEARING** – Proposed FY15 budget – *County Administrator Rodney A. Hathaway*

Vote deferred until May 28, 2014.

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**APPOINTMENTS**

Actions:

**Mr. Burrell moved to appoint Lisa Guthrie as New Kent's representative to the MPO Citizen Transportation Advisory Committee to serve a four year term beginning January 1, 2014 and ending December 31, 2017.**

**Mr. Tiller moved to appoint John Moyer as New Kent's alternate representative to the MPO Citizen Transportation Advisory Committee to serve a four-year term beginning January 1, 2014 and ending December 31, 2017.**

Vote was 5:0, motions carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, June 9, 2014, and the next work session at 9:00 a.m. on May 28, 2014, both in the Boardroom of the County Admin Building.

**ADJOURNMENT**

Action: **Mr. Tiller moved to adjourn.** Vote was 5:0, motion carried.

Meeting was adjourned at 8:46 p.m.

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**CONSENT AGENDA**

*(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)*

1. Approval of Minutes

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- a. April 10, 2014 Business Meeting
  - b. April 23, 2014 Special Budget Work Session
2. Miscellaneous
- a. Resolution R-14-14 recognizing May 25 – 31, 2014 as Hurricane and Flooding Preparedness Week in New Kent County
  - b. Contract for legal services for Department of Social Services
  - c. Resolution R-16-14 recognizing May 2014 as Older Americans Month in New Kent County
  - d. Contract Amendment with Done Right Heating and AC for HVAC quarterly maintenance inspections
  - e. Financial Policy Guidelines amendment
  - f. Sole Source purchase request for recording system for the Sheriff's Office
3. Refunds
- a. \$1,731.85 to Jacquelin Pomeroy for erroneous assessment
4. Supplemental Appropriations
- a. Program income received for FY14 from CDBG Plum Point grant, \$32,641.33
  - b. Gifts & donations to Parks & Recreation, \$700.00
  - c. Public education donations to Parks & Recreation, \$200.00
  - d. Donations for the Animal Shelter, \$744.00
  - e. Insurance recovery funds for Fire & Emergency Management, \$3,486.50
  - f. Insurance recovery funds for the Sheriff's Department, \$26,696.90
  - g. Funds received for DVD copies, \$3.00
  - h. Extension program sponsorship revenue for Farm Tour (\$300), Food Preservation Workshop (\$200), and Plant Sale (\$243), \$743.00
  - i. Prisoner extradition funds, \$382.26
  - j. Byrne Justice Assistance Grant, 14-P1160L013 – Sheriff, \$1,851.00
  - k. CDBG Plum Point funds for home maintenance, \$7,949.00
  - l. Circuit Court Clerk Compensation Board vacancy savings, \$2,434.41
- |                |                                |
|----------------|--------------------------------|
| \$ 77,831.40   | Total                          |
| \$ (69,697.40) | Total In/Out                   |
| \$ (8,134.00)  | From General Fund fund balance |
5. Interdepartmental Budget Transfers
- a. *County Attorney*: \$50,000 from Reserved for Contingency for Legal Professional Services
  - b. *General Services*: \$33,373.56 from Reserved for Contingency for Professional Services
  - c. *Financial Services*: \$3,300 from Forms Printer Supplies to Forms Printer Supplies
  - d. *Fire Rescue*: \$13,283.57 from Life Insurance, Printing & Binding, Repair Portable Equipment, Street Signs, and Haz-Mat Response to Vehicle Maintenance
  - e. *Fire Rescue*: \$1,974.10 from LODA, Life Insurance, Printing & Binding, and Haz-Mat cleanup to Uniforms
  - f. *Fire Rescue*: \$232.50 from LODA to Maintenance Service Contracts – Ladder
  - g. *Fire Rescue*: \$731.25 from Life insurance and Workers Compensation to Vehicle Insurance

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- h. *Fire Rescue:* \$5,522.76 from FICA, Maintenance Service Contracts-Dry Hydrants and Dry Hydrant to Heating
  - i. *Fire Rescue:* \$107,044.47 from Salaries, VRS, Medical, Colonial Downs, Repairs & Maintenance, Bldg Upgrades, Repair & Maintenance-Dry Hydrant, Advertisements, Furniture and ADP Equipment to Part-Time Salaries
  - j. *Fire Rescue:* \$1,500.00 from Heating and Mileage to Overtime
  - k. *Fire Rescue:* \$76,149.79 from Medical and Salaries to Overtime
  - l. *Fire Rescue:* \$4,707.69 from Leased WAN Lines, VRS and Lease Dry Hydrant to FICA
  - m. *Fire Rescue:* \$2,120.54 from Leased WAN Lines to Part Time Overtime
  - n. *Fire Rescue:* \$2,900.00 from Sm. Engine, Lease Equipment, and Printing & Bindings to Electrical Service
6. Treasurer's Report: Cash as of March, 2014: \$36,086,691.22

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