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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**June 9, 2014, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Stiers)

**ROLL CALL** (Mr. Evelyn absent)

#### **CONSENT AGENDA**

Action: Mr. Stiers moved to approve the Consent Agenda and that it be made a part of the record. Vote was 4:0, motion carried.

**RESIDENCY ADMINISTRATOR'S REPORT** - Residency Administrator,  
Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1** Consideration of request to prepay the balance on Airport Revenue Bond, Series 2008 – County Administrator Rodney Hathaway

Action: Mr. Burrell moved to approve the prepayment of the balance of the \$140,000 Taxable Airport Revenue Bond, Series 2008 Loan in an amount not to exceed \$63,500 using FY14 Airport Grant Contingency Funds (Line item 4-97-91000-8027) in the amount of \$40,000 and the remainder from FY14 General Fund Contingency (Line item 4-1-91020-1). Vote was 4:0, motion carried.

**ITEM 2** Radio system - County Administrator Rodney Hathaway  
(deferred until June 25 work session)

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 3 PUBLIC HEARING** – consideration of Ordinance O-09-14 repealing, amending, restating and readopting Stormwater Management to the New Kent County Code of Ordinances – Environmental Planning Manager Matt Venable

(deferred until June 23 joint special meeting with Planning Commission)

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

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**APPOINTMENTS**

District Appointments:

Mr. Tiller moved to appoint Beverly King as District Two’s representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Mr. Burrell moved to appoint Cecelia Garner as District Three’s representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Mr. Stiers moved to appoint Bill Leary as District Four’s representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Vote was 4:0, motions carried.

Regional Appointments:

Mr. Burrell moved to appoint Deputy W. H. Carter as New Kent’s representative to the Middle Peninsula Juvenile Detention Commission to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Vote was 4:0, motion carried.

Mr. Stiers moved to appoint Ellen Davis as New Kent’s representative to the Rappahannock Community College Board to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Vote was 3:0:1 (with Mr. Davis abstaining), motion carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, July 14, 2014, and the next work session at 9:00 a.m. on June 25, 2014, both in the Boardroom of the County Admin Building.

**ADJOURNMENT**

Action: Mr. Burrell moved to adjourn. Vote was 4:0, motion carried.

Meeting was adjourned at 7:03 p.m.

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**CONSENT AGENDA**

1. **Approval of Minutes**
  - a. April 30, 2014 work session minutes
  - b. May 12, 2014 special joint meeting minutes
  - c. May 12, 2014 business meeting minutes
  
2. **Miscellaneous**
  - a. Service Agreement with Hach Company under sole source
  - b. Resolution R-17-14 electing the VRS certified rate as New Kent’s Employer Contribution Rate
  - c. Central Virginia Waste Management Authority Special Project Service Agreement for Drop-off Recycling and Front End Load Recycling Collection and Processing
  - d. New road name: Cosby Mill Acres Court
  
3. **FY14 Carry Forward Appropriations**
  - a. FY13 LLEBG grant funds – Sheriff’s Office, \$778.23

\$ 778.23	Total
\$ (778.23)	From Grant Fund 6 fund balance
  
4. **Supplemental Appropriations**
  - a. Program income received for FY14 from CDBG Plum Point grant, \$522.00

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- b. Gifts & donations to Parks & Recreation, \$700.00
- c. Gifts & donations to Fire-Rescue, \$587.83
- d. Donations to the Animal Shelter, \$60.00
- e. Insurance recovery funds for the Sheriff's Department, \$401.80
- f. Funds from vending machine sales for employee holiday parties, \$408.08
- g. Additional loan administration fees for Bottoms Bridge, \$2,279.00
- h. DMV and credit card fee charges/collections – Treasurer, \$30,698.61
- i. Unemployment compensation funds for expenditures to date, \$3,809.00
- j. Appointment attorney's fees for General District Court, \$982.00
- k. FY14 Four-for Life grant – Fire Department, \$21,437.52
- l. Federal Asset Forfeiture funds – Sheriff. The purpose of the program is for sharing resources/assets regionally. The Sheriff's request is for one 19' vessel, 1 jon-boat, two motorcycles and one remote controlled robot, \$123,523.00
- m. Drive Smart Virginia grant funds – Sheriff, \$231.59
- n. Funds for Boardroom dais, \$25,000.00

\$ 210,640.43	Total
\$ (174,063.40)	Total In/Out
\$ (9,298.03)	From General Fund fund balance
\$ (2,279.00)	From Fund 198 fund balance
\$ (25,000.00)	From Fund 7 fund balance

**5. Interdepartmental Budget Transfers**

- a. *Schools*: \$9,168 from Homebound Elementary salary line items and Professional Development to Homebound Middle salary line items and Extracurricular Stipends
- b. *Schools*: \$2,850 from Professional Services – Speech to Professional Development – Improv of Instr SPED Elem
- c. *Schools*: \$715.01 from School Buses to VMF-Equipment
- d. *Administration*: \$323 from Office Supplies and Advertising to Overtime and Telecommunications – cellular
- e. *Parks & Recreation*: \$65 from Salaries & Wages to Overtime Recreation Programmer
- f. *New Kent Sheriff's Office*: \$9,603.02 from Euthanasia Services, Gasoline, Vehicle Supplies and Overtime to Salaries Wages and Overtime and Overtime Salaried
- g. *Public Utilities*: \$670 from On Call Pay to Overtime
- h. *Public Utilities*: \$5,159.40 from Repairs & Maintenance to Overtime and On Call Pay
- i. *Registrar/Electoral Board*: \$1,383.97 from Programming Costs, and Mileage to Overtime, Part-time Poll Workers, and Electoral Board mileage
- j. *General Services*: \$335.97 from Part Time Salaries & Wages to Overtime
- k. *Building Development*: \$236 from Books & Subscriptions to Vehicle Acquisition – Bldg Dev
- l. *County Attorney*: \$995 from Office Supplies to Part-time Salaries & Wages and Workers' Compensation
- m. *Social Services*: \$80.70 from Professional Services to Workman's Comp
- n. *Community Development*: \$115 from Travel (Subsistence & Lodging) to Overtime
- o. *IT*: \$26,422 from Reserved for Contingency to E-911 Recording System
- p. *IT*: \$32,620 from Technical Support, Printing & Binding, Mileage, Travel (S&L), Travel (C&E), Xerox Copies, Computer Supplies, GIS Equipment, Professional Services and Maintenance Service Contracts to Sheriff IT Security Upgrades
- q. *Social Services*: \$19,000 from Reserved for Contingency to Professional Services

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r. *Commissioner of Revenue:* \$4,891.16 from Salaries & Wages to Overtime

6. **Treasurer's Report:** Cash as of April, 2014: \$36,247,388.67

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