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*Approved minutes will be posted after the next regular business meeting*



**NEW KENT COUNTY BOARD OF SUPERVISORS**

**Wednesday, June 25, 2014, at 9:00 a.m.**

Boardroom, County Admin Bldg

12007 Courthouse Circle, New Kent, VA 23124

**ACTION AGENDA**  
**WORK SESSION**

CALL TO ORDER AND ROLL CALL (Mr. Burrell absent)

- ITEM 1 Virginia's Nutrient Management Program - *Derik Cataldi, Dept of Conservation & Recreation & Pete Sweet*
- ITEM 2 Radio System Project update – *Financial Consultant Ted Cole & County Administrator Rodney Hathaway*  
**Action:** Mr. Davis moved to authorize the County Administrator to send a letter of intent to Motorola, Inc. for the purchase of a new regional radio system. Vote was 4:0, motion carried.
- ITEM 3 Consideration of request for Parks & Recreation proposed restructuring / compensation changes – *Parks and Recreation Director Kim Turner*  
**Action:** Mr. Tiller moved to approve the salary compensation for the Parks/Athletics Operations Supervisor beginning July 1, 2014. Vote was 4:0, motion carried.
- ITEM 4 Consideration of Pump & Haul request from Oakmont Villas, Section 5 – *Public Utilities Director Larry Dame & County Administrator Rodney Hathaway*  
**Action:** Mr. Davis moved to include one model home/sales office located in Oakmont Villas Section V to the county's general permit for pump and haul service. I further move to direct the County Attorney to prepare a contract with the property owner in accordance with section 38-74 of the County Code. Vote was 4:0, motion carried.
- ITEM 5 Consideration of request to allow County-owned property on Parham Landing Road to be used as the location of a burn building and regional public safety center – *Fire Chief Rick Opett*  
**Action:** Mr. Davis moved to allow the Department of Fire-Rescue to utilize tax map 27-6i, 10.98 acres of County-owned land located on Parham Landing Road for the construction of the burn building and regional public safety training center, if after a boundary survey, the property is found to be appropriate. Vote was 4:0, motion carried.
- ITEM 6 Consideration of proposed changes in the County Personnel Policies Manual in order to comply with the Affordable Care Act - *County Administrator Rodney Hathaway & HR Manager Jane Bahr*  
**Action:** Mr. Davis moved to approve the proposed amendments to the New Kent County Personnel Policies Manual. Vote was 4:0, motion carried.
- ITEM 7 FY14 Supplemental Appropriations & Interdepartmental Budget Transfers – *Financial Services Director Mary Altemus*

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Supplemental Appropriations:

- a. Hurricane Irene Funds Received \$524,526.73;
- b. State DMV Animal Friendly License Plate Sales, \$11,370.41;
- c. Spay/Neuter Income Tax Donations, \$43.75;
- d. Recovered Miscellaneous Revenue for the Sheriff's Office, \$7,895.49;
- e. Reverse June 2014 appropriation of additional CDBG Plum Point funds for home maintenance (will be made available through a budget transfer)

\$15,325.27 Total  
\$513,185.84 Total In/Out  
(\$528,511.1) From General Fund fund balance.

Interdepartmental Budget Transfers:

- a. Schools: \$700 from NKMS Social Worker Middle to Travel-Improvement of Instruction;
- b. Sheriff's Office: \$49,100 between various salary line items to cover shortages in personnel costs;
- c. Airport: \$5,000 from Grant Contingency to Obstruction Removal.

**Action:** Mr. Davis moved to approve the FY14 Supplemental Appropriations and Interdepartmental Budget Transfers, as requested. Vote was 4:0, motion carried.

ADDED  
ITEM

CLOSED SESSION:

**Action:** Mr. Stiers moved to go into closed session pursuant to §2.2-711A.1 of the Code of Virginia for discussion, assignment or resignation of specific public officers of the County involving the deputy clerk; §2.2-3711A.29 of the Code of Virginia for discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board involving the Historic School project and cell tower contract; and pursuant to §2.2-3711A.7 of the Code of Virginia for consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating posture of the public body and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision legal advice by such counsel involving the Historic School project, the Airport, and DSS. Vote was 4:0, motion carried.

**Action:** Mr. Tiller moved to return to Open Session. Vote was 4:0, motion carried.

**Action:** Mr. Tiller made the certification of Closed Session. Vote was 4:0, motion carried.

ITEM 8 Other business

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on July 14, 2014, in the Boardroom of the County Admin Building.

ADJOURNMENT

**Action:** Mr. Davis moved to adjourn the meeting. Vote was 4:0, motion carried.

Meeting was adjourned at 11:24 a.m.

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