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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**December 8, 2014, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **A C T I O N** **A G E N D A**

**CALL TO ORDER** *(at 6:00 p.m.)*

**INVOCATION** *(given by Mr. Tiller)* and **PLEDGE OF ALLEGIANCE**

**ROLL CALL** *(all present)*

#### **CONSENT AGENDA**

Action: Mr. Burrell moved to approve the Consent Agenda with the exception of the minutes of the November 19, 2014 work session and that it be made a part of the record. Vote was 5:0, motion carried.

Action: Mr. Burrell moved to approve the minutes of the November 19, 2014 work session and that they be made a part of the record. Vote was 4:0:1 (Ayes: Burrell, Stiers, Davis & Evelyn; Abstentions: Tiller), motion carried.

**PRESENTATION** of Resolution R-41-14 to the Honorable Thomas B. Hoover, Circuit Court Judge for the Ninth Judicial Circuit of the Commonwealth of Virginia

**RESIDENCY ADMINISTRATOR'S REPORT** – Chad Baker, Maintenance Superintendent, Va. Dept. of Transportation

**CITIZENS' COMMENT PERIOD** *(3 minutes/person)*

**ITEM 1** Presentation of the FY14 Comprehensive Annual Financial Report (CAFR) – Anne B. Wall, CPA/Member Robinson, Farmer, Cox

**ITEM 2** Underground utilities for Industrial zoned property - Proposed changes to Sections 91-128 and 98-871 of the New Kent Code – Community Development Director Matthew Smolnik

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 3** **PUBLIC HEARING** – Ordinance O-14-14 approving amendments to Section 66-82 of the New Kent Code to increase the net combined financial worth limit in the Tax Relief for the Elderly and Disabled Program – Commissioner of Revenue Laura Ecimovic

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Action: **Mr. Davis moved to adopt Ordinance O-14-14 as presented.** *Vote was 5:0, motion carried.*

**ITEM 4 PUBLIC HEARING** – Ordinance O-15-14 approving amendments to Section 66-32 of the New Kent Code regarding attorney’s fees for collection of delinquent taxes – *County Attorney Michelle Gowdy*

Action: **Mr. Burrell moved to adopt Ordinance O-15-14 as presented.** *Vote was 5:0, motion carried.*

**ELECTED OFFICIALS’ REPORTS**

**STAFF REPORTS**

**APPOINTMENTS**

District Appointments

Mr. Evelyn moved to appoint Laura Rose as a District One representative to the Planning Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018

Mr. Evelyn moved to appoint George Tate, Jr. as District One’s representative to the Board of Road Viewers to complete a one-year term beginning January 1, 2015 and term ending December 31, 2015.

Mr. Tiller moved to appoint Mike Salmon as District Two’s representative to the Parks and Recreation Advisory Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Tiller moved to appoint Michael B. Lane, Sr. as a District Two representative to the Planning Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Tiller moved to appoint Claude Baldwin as District Two’s representative to the Board of Road Viewers to complete a one-year term beginning January 1, 2015 and term ending December 31, 2015.

Mr. Burrell moved to appoint Charles Moss as District Three’s representative to the Agricultural and Forestal District Advisory Committee to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Burrell moved to appoint James Moody, Sr. as District Three’s representative to the Board of Road Viewers to complete a one-year term beginning January 1, 2015 and term ending December 31, 2015.

Mr. Burrell moved to appoint Patricia Paige as District Three’s representative to the Wetlands Board/Chesapeake Bay Preservation Board/Dunes and Beaches Board to serve a five-year term beginning January 1, 2015 and ending December 31, 2019.

Mr. Stiers moved to appoint Bobby Weagley as District Four’s representative to the Board of Road Viewers to complete a one-year term beginning January 1, 2015 and term ending December 31, 2015.

Mr. Davis moved to appoint Doris Cheeks as District Five’s representative to the Clean County Committee to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Davis moved to appoint Farron Cowles as District Five’s representative to the Historic Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Davis moved to appoint Craig Pierce as District Five’s representative to the Parks and Recreation Advisory Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

Mr. Davis moved to appoint Jack Chalmers as a District Five representative to the Planning Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.

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**Mr. Davis moved to appoint Ronald Lang as District Five’s representative to the Board of Road Viewers to complete a one-year term beginning January 1, 2015 and term ending December 31, 2015.**

**Mr. Davis moved to appoint David Ward as a District Five representative to the Transportation Safety Commission to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.**

*Vote was 5:0, motion carried.*

Appointments to Regional Boards and Commissions

**Mr. Burrell moved to appoint Charles Moss as a New Kent representative to the Colonial Community Criminal Justice Board to serve a four-year term beginning January 1, 2015 and ending December 31, 2018.**

**Mr. Davis moved to appoint Deputy Ryan Shobe as New Kent’s representative to the Tri-River Alcohol Safety Action Program local policy board to serve a three-year term beginning January 1, 2015 and ending December 31, 2017.**

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, January 12, 2015. There will be no December work session.

*Vote was 5:0, motion carried.*

**ADJOURNMENT**

Action: **Mr. Davis moved to adjourn the meeting.** *Vote was 5:0, motion carried.*

*Meeting was adjourned at 7:15 p.m.*

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**CONSENT AGENDA**

*(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)*

- 1. Approval of Minutes**
  - a. November 12, 2014 regular meeting minutes
  - b. November 19, 2014 work session minutes
  
- 2. Miscellaneous**
  - a. HR Policy 2.16 Annual Leave revision
  - b. Setting the Board’s January 2015 meeting date for January 12, 2015 (R-44-14)
  - c. Recording of the Abstracts of Votes from the November 4, 2014 General Election in the Board of Supervisors minute book
  - d. Approving the purchase of a tractor and mower for use at the New Kent County Airport
  - e. Approving adjustment of compensation for County Attorney and County Administrator
  
- 3. Refunds**
  - a. \$601.13 to Ryan Homes for canceled permit
  - b. \$779.63 to Southern Traditions for canceled permit

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**4. FY15 Supplemental Appropriations**

- a. Program income received for FY15 from CDBG Plum Point Grant Participants (November 2014), \$469.00
- b. Donations for the Animal Shelter, \$185.00
- c. Recovered Miscellaneous Revenue, \$6,725.01
  - Sheriff's Department reimbursement from New Kent High School – Powder Puff Game (\$96.89)
  - Sheriff's Department reimbursement from New Kent High School – Homecoming Dance (\$226.07)
  - Rockahock Campgrounds, Inc. (\$380.47)
  - Rockahock Campgrounds, Inc. (\$264.67)
  - Brickshire Community Association (\$231.59)
  - Scott M. Lipscomb – Rodeo event (\$785.32)
  - Town of Urbanna (\$4,740.00)
- d. Extension program sponsorship revenue, \$620.00
- e. Additional Social Services Foster Care Respite Funds, \$280.00
- f. F/R Emergency Services Hazardous Materials Emergency Preparedness Grant for the purpose of developing local hazardous materials emergency response plan annex and transportation related GIS overlays, \$22,800.00
- g. Funds from vending machine sales, \$477.71
- h. DMV Selective Enforcement Grant Funds for Alcohol (\$28,300), Speed (\$10,500), and Occupant (\$5,250) Grant and local funds (\$3,346.88) to cover FICA/Medicare, \$47,396.88
- i. Additional Highway Safety Grant Funds due to an Agreement Amendment Number 1 to the DMV Selective Enforcement Alcohol Grant. These funds will be used to purchase two 2K Sirocco balloon lights with stands and sandbags to provide lighting to the checkpoints by providing safe and approved scene lighting, \$5,120

\$ 84,073.60	Total
\$ (8,476.72)	Total In/Out – General Fund
\$ (71,970.00)	Total In/Out – Grant Fund
\$ (280.00)	Total In/Out – Social Services Fund
\$ (3,346.88)	From General Operating (1) fund balance

**5. FY14 Carry Forward Appropriations**

- a. Legal Professional Services Funds – Co. Attorney, \$3,990.69

**6. Interdepartmental Budget Transfers**

- a. *Board of Supervisors/County Administration*: \$697.16 from Reserved for contingency to Advertising
- b. *Sheriff*: \$1,503.20 from Sel Enforcement-Alcohol-Travel/Conv to Sel Enforcement-Alcohol-PT Salary (\$1,496.25) and Estimated Fund Balance (\$6.95)

**7. Treasurer's Report:** Cash as of October 2014, \$25,470,675.83

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