

**UNOFFICIAL**

*Approved minutes will be posted after the next regular business meeting*



**NEW KENT COUNTY BOARD OF SUPERVISORS**

**May 11, 2015, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

**ACTION**  
**AGENDA**

**CALL TO ORDER** (at 6 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Davis)

**ROLL CALL** (All members were present.)

**CONSENT AGENDA**

**Action:** Mr. Burrell moved to approve the Consent Agenda as presented and that it be made a part of the record. Vote was 5:0, motion carried.

**SMALL BUSINESS CLOSE UP**

**SPECIAL RECOGNITIONS**

- Recognition of New Kent County Public Schools' Teachers of the Year – Mr. Ron Stiers

**INTRODUCTION OF NEW STAFF**

- By Sheriff F.W. "Wakie" Howard, Jr.
- By Chief Technology Director Jonathan Stanger: Senior Technology Support Specialist Stephen K. Kuper

**RESIDENCY ADMINISTRATOR'S REPORT** – Chad Baker, Maintenance Superintendent, Virginia Department of Transportation

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1 Approval of Minutes from the April 13, 2015 Business Session** – County Administrator Rodney Hathaway

**Action:** Mr. Davis moved to approve the April 13, 2015 business session minutes as presented and that they be made a part of the record. Vote was 4:0:1 with Mr. Evelyn abstaining, motion carried.

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address*

**ITEM 2 PUBLIC HEARING – FY2016-FY2021 Secondary Six-Year Plan**– Consideration of Resolution R-13-15, approving the FY2016-FY2-21 Secondary Six Year Plan and FY2016 Construction Priority List - County Administrator Rodney A. Hathaway

*Resolution R-01-15 provides that if a meeting cannot be held because of the closing of State and/or County offices, the meeting will be held on the next business day that the County offices are open.*

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Action: **Mr. Evelyn moved to adopt Resolution R-13-15, approving the proposed secondary Six-Year Road Plan for FY2016-FY2021 and the FY2016 Construction Priority List.** Vote was 5:0, motion carried.

**ITEM 3 PUBLIC HEARING – Ordinance O-02-15 Floodplain Management Ordinance** - Application OA-04-15 – Consideration of Ordinance O-02-15 repealing Chapter 98, Article II, Section 57 of the New Kent County Code and establishing Chapter 18, Article IV in the New Kent County Code – *Building Official Clarence Jackson*

Action: **Mr. Burrell moved to adopt Ordinance O-02-15, repealing Chapter 98, Article II, Section 57 "FMO, Floodplain Management Overlay District" and establishing Chapter 18, Article IV "Floodplain Districts" to the New Kent County Code of ordinances.** Vote was 2:3, Ayes: Burrell and Evelyn; Nays: Stiers, Davis and Tiller), motion failed for lack of a majority vote.

**ITEM 4 PUBLIC HEARING – New Kent County Budget** - Proposed FY16 New Kent County Budget - *County Administrator Rodney A. Hathaway*

**ITEM 5 PUBLIC HEARING – Capital Improvement Plan for FY2016-2020** – Additional Capital Improvement Plan information will be included with the presentation for ITEM 4

**ITEM 6 PUBLIC HEARING – Ordinance O-10-15 Appendix A - Fees – County Fees** – Ordinance O-10-15 amending Appendix A – Fees, of the New Kent County Code - *County Administrator Rodney A. Hathaway*

**ITEM 7 PUBLIC HEARING – Ordinance O-11-15 - Tax Levies** –Ordinance O-11-15 to impose tax levies on real and personal property for the 2015/2016 tax year – *County Administrator Rodney A. Hathaway*

**ITEM 8 PUBLIC HEARING – Public Utilities Budget** – Proposed FY16 Public Utilities Budget - *County Administrator Rodney A. Hathaway*

**ITEM 9 PUBLIC HEARING – Ordinance O-09-15 Appendix A – Fees - Public Utilities Fees** – Ordinance O-09-15 amending Public Utility Fees in Appendix A – Fees, of the New Kent County Code

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

**OTHER BUSINESS**

**APPOINTMENTS DELEGATED BY DISTRICT**

Action: **Mr. Tiller moved to appoint John Moyer as District Two's representative to the New Kent County Planning Commission to complete a four-year term ending December 31, 2018.** Vote was 5:0, motion carried.

**APPOINTMENTS NOT DELEGATED BY DISTRICT**

Action: **Mr. Davis moved to appoint Daniel Rigsby as the Community Services Board representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

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**Mr. Davis moved to appoint Michael Scheitle as the Juvenile Court Service Unit representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

**Mr. Davis moved to appoint Aida Zayas as the Department of Health representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

**Mr. Davis moved to appoint Jon Martz as the Department of Social Services representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

**Mr. Davis moved to appoint Dr. Dianne B. Pollard as the New Kent County School representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

**Mr. Davis moved to appoint Sandy Brudvig as the private service provider representative to the Community Policy and Management Team to serve a two-year term ending December 31, 2016.**

Vote was 5:0, motion carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, June 8, 2015, and the next work session at 9:00 a.m. on Wednesday, May 20, 2015, both in the Boardroom of the County Administration Building. The Board will also meet for joint public hearings with the New Kent County Planning Commission at 7:00 p.m. on Monday, May 18, 2015 in the Boardroom of the County Administration Building.

**CLOSED SESSION**

**Action: Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.5 of the Code of Virginia for discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community and Section 2.2-3711A.1 of the Code of Virginia for discussion or consideration of salaries of specific County employees.** Vote was 5:0, motions carried.

**Action: Mr. Burrell moved to return to Open Session.** Vote was 5:0, motion carried.

**Action: Mr. Burrell made the certification of Closed Session.** Vote was 5:0, motion carried.

**CONTINUATION OF MEETING** until May 18, 2015 at 7:00 p.m.

**Action: Mr. Davis moved to continue the meeting until 7:00 p.m. on May 18, 2015 when the Board would reconvene in a joint session with the New Kent Planning Commission.** Vote was 5:0, motion carried.

Meeting was adjourned at 9:49 p.m.

**CONSENT AGENDA**

- 1. Approval of Minutes**
  - ~~a. April 13, 2015 Business Meeting minutes~~
  - b. April 29, 2015 Work Session Meeting minutes
  
- 2. Miscellaneous**
  - a. Authorize entering into a service contract with Power & Flow, LLC
  - b. Authorize entering into a service contract with Tencarva Municipal
  - c. Authorize entering into a service contract with the Central Virginia Wasate Management Authority (CVWMA)
  - d. Authorize entering into an agreement with James River Solutions for the purchase of gasoline, diesel fuel and fuel oil
  - e. Recognition of May 2015 as Older Virginians Month in New Kent County

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**3. Refunds**

- a. Lauterbach Electric Co., BP# 19837-2015 (Viniterra Pavilion), \$129.54
- b. Diane A. and Joseph N. Batkins, overpayment of AFD Application Fees, \$51.25
- c. Barbara A. and George A. Tate, overpayment of AFD Application Fees, \$59.50

**4. Supplemental Appropriations**

- a. Program income received for FY15 from CDBG Plum Point Grant Participants (April 2015), \$960.00
- b. Donations for the Animal Shelter, \$390.00
- c. Extension Program Sponsorship Revenue for 2015 Food Preservation Workshop from Charles City-James City-New Kent-York Farm Bureau, Inc., (\$200), for Carole's Garden from plant sales and raffle (\$279), \$479.00
- d. Gifts & Donations to New Kent Fire Rescue, J.H., Jr. and Jane Hardinge (\$50), TRUIST (\$50.23) and Franklin III and Jacquelyn Ridout (\$100), \$200.23
- e. Wind Banner Sponsorship/Scholarship Program, \$800.00
- f. Funds from VML Insurance for Damage and Expenses Supplement related to Sheriff's Vehicle #27 (\$421.88) and Payment related to Sheriff's Vehicle #286 (\$180.40 and \$95.00), \$697.28
- g. Funds from VML Insurance for Damage and Expenses related to water damage at 10600 Horseman's Road, \$7,858.61
- h. Department of Criminal Justice Services Funds for Public Safety Grant for Sheriff's Office Grant #15-Q1160L014 (\$1,674) and matching funds transferred to Fund 6 from Fund 1 (\$186), \$1,860.00
- i. Funds from Supreme Court for Postage for Juvenile and Domestic Relations Court, \$1,000.00

\$14,245.12	Total
\$(4,526.51)	Total In/Out – General Fund (1)
\$(1,674.00)	Total In/Out – Grant Fund (6)
\$(7,858.61)	Total In/Out – Utilities Fund (98)
\$(186.00)	From General Fund – Fund Balance

**5. Interdepartmental Budget Transfers**

- a. School Board Office: From Fuel Tank Replacement – GWES to Tennis Court Repair, \$6,315.84
- b. Fire-Rescue: From EMS Office Supplies to Maint. Service Contracts, (\$1,500), From R&M Supplies to Maint. Service Contracts, (\$1,500), From Uniforms to Maint. Service Contracts, (\$2,000), From Ops Supplies SCBA to Maint. Service Contracts, (\$1,200), From Books & Subscriptions to Maint. Service Contracts, (\$641), \$6,841.00
- c. Fire-Rescue: From R&M EMS to Maint. Service Contracts, (\$2,000), From R&M Small Engine to Maint. Service Contracts, (\$1,500), From Advertisement to Maint. Service Contracts, (\$2,000), From Heating to Maint. Service Contracts, (\$2,000), From Office Supplies to Maint. Service Contracts, (\$1,000), \$8,500.00
- d. Fire-Rescue: From Lease Rental of Buildings to Electrical Service, (\$2,700), From R&M Dry Hydrant to Electrical Service, (\$193), \$2,893.00
- e. Fire-Rescue: From OSHA Compliance Expense to FICA Medicare, (\$2,000) From Repair Personal Gear to FICA Medicare, (\$500), \$2,500.00

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- f. Fire-Rescue: From R&M Extraction Equipment to Part-Time Overtime, (\$1,000), From Books & Subscriptions to Background Investigation, (\$65), From R&M Dry Hydrant to Maintenance Service Contracts, (\$200), From Repair Portable Equipment to Maintenance Service Contracts, (\$500), \$1,765.00
  - g. Fire-Rescue: From R&M SCBA to Part-Time Salaries, (\$1,042.50), From Dry Hydrant Maintenance to Part-Time Salaries, (\$2,400), From Volunteer Insurance to Part-Time Salaries, (\$5,500), From Vehicle Power Fuel to Part-Time Salaries, (\$4,000), \$12,942.50
  - h. Fire-Rescue: From Hospital/Medical Plans to Overtime, (\$17,084), From Special Duty Colonial Downs to Overtime, (\$20,000), From Vehicle/Pwr. Equipment R&M to Overtime, (\$10,000), From Machinery & Equipment SCBA to Overtime, (\$8,600), From Turn Out Gear Replacement to Overtime, (\$12,000), \$67,684.00
  - i. Community Development: From Printing and Binding (Planning) to Office Supplies (Economic Development), \$1,998.00
- 6. Treasurer's Report:** Cash as of March 2015, \$37,219,551.77

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