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## **NEW KENT COUNTY BOARD OF SUPERVISORS**

**June 5, 2017, 6:00 p.m.**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION** **AGENDA**

**CALL TO ORDER** (at 6:04 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Tiller)

**ROLL CALL** (All members were present.)

#### **CONSENT AGENDA**

Action: **Mr. Evelyn moved to approve the Consent Agenda and that it be made a part of the record.** Vote was 5:0, motion carried.

#### **SMALL BUSINESS CLOSE UP**

**RESIDENCY ADMINISTRATOR'S REPORT** – *Virginia Department of Transportation  
Ashland Resident Engineer Bruce McNabb  
and Maintenance Operations Manager  
Bruce Puffenbarger*

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**ITEM 1**      **Presentation of Helen J. Napps Award for Excellence to Nancy Goodman** – *NKDSS Director Jon Martz, Family Services Supervisor Suzanne Grable and Family Services Specialist Nancy Goodman*

**ITEM 2**      **Parks and Recreation and Playful Cities USA Update** – *County Administrator Rodney Hathaway and Director of Parks and Recreation Kim Turner*

*Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address.*

**ITEM 3**      **PUBLIC HEARING – Consideration of Ordinance O-09-17**  
approving AFD-001-17 filed by James L. Saunders to add tax map parcel 31-1-C, approximately 14 acres, to the Allen's Run Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

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**Action:** Mr. Tiller moved to approve Ordinance O-09-17, Application AFD-001-17, addition of tax map parcel 31-1-C to the Allen's Run Agricultural and Forestal District. Vote was 4:1 with Mr. Evelyn casting the dissenting vote, motion carried.

**ITEM 4 PUBLIC HEARING – Consideration of Ordinance O-10-17**  
approving application AFD-002-17 to recreate/continue the Black Creek Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Evelyn moved to approve Ordinance O-10-17, Application AFD-002-17, to recreate the Black Creek Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 5 PUBLIC HEARING – Consideration of Ordinance O-11-17**  
approving AFD-003-17, AFD-004-17 and AFD-005-17 filed by Jonathan C. Kinney, Trustee to add tax map parcels 25-41, 25-41A and 25-41B, approximately 604 total acres, to the Cooks Mill Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Tiller moved to approve Ordinance O-11-17, Applications AFD-003-17, AFD-004-17 and AFD-005-17, addition of tax map parcels 25-41, 25-41A and 25-41B to the Cooks Mill Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 6 PUBLIC HEARING – Consideration of Ordinance O-12-17**  
approving application AFD-006-17 to recreate/continue the Crumps Swamp Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Tiller moved to approve Ordinance O-12-17, Application AFD-006-17, to recreate the Crumps Swamp Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 7 PUBLIC HEARING – Consideration of Ordinance O-13-17**  
approving AFD-007-17 filed by Milton S. Clarke, Jr. to add tax map parcel 34-28B, approximately 18 acres, to the Diascund Creek Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Ms. Paige moved to approve Ordinance O-13-17, Application AFD-007-17, addition of tax map parcel 34-28B to the Diascund Creek Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 8 PUBLIC HEARING – Consideration of Ordinance O-14-17**  
approving AFD-009-17 filed by Criss Cross Properties, LLC to add tax map parcel 33-1, approximately 138 acres, to the Pelham Swamp Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Tiller moved to deny Ordinance O-14-17, Application AFD-009-17, addition of tax map parcel 33-1 to the Pelham Swamp Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 9 PUBLIC HEARING – Consideration of Ordinance O-15-17**  
approving application AFD-010-17 to recreate/continue the Schiminoe Creek Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Evelyn moved to approve Ordinance O-15-17, Application AFD-010-17, to recreate the Schiminoe Creek Agricultural and Forestal District. Vote was 5:0, motion carried.

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**ITEM 10 PUBLIC HEARING – Consideration of Ordinance O-16-17**  
approving AFD-011-17 filed by John G. Powers, to add tax map parcel 41-32, approximately 49 acres, to the Schiminoe Creek Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Ms. Paige moved to approve Ordinance O-16-17, Application AFD-011-17, addition of tax map parcel 41-32 to the Schiminoe Creek Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 11 PUBLIC HEARING – Consideration of Ordinance O-17-17**  
approving AFD-012-17 filed by Harold F. Caples to add tax map parcels 36-3 and 36-3A, approximately 21 total acres, to the Timber Swamp Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Tiller moved to approve Ordinance O-17-17, Application AFD-012-17, addition of tax map parcels 36-3 and 36-3A to the Timber Swamp Agricultural and Forestal District. Vote was 5:0, motion carried.

**ITEM 12 PUBLIC HEARING – Consideration of Ordinance O-18-17**  
approving AFD-013-17 filed by Jennifer & Kevin L. Culpepper, Jr. to add tax map parcel 36-4-5A, approximately 5 acres to the Wahrani Swamp Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Ms. Paige moved to approve Ordinance O-18-17, Application AFD-013-17, addition of tax map parcel 36-4-5A to the Wahrani Swamp Agricultural and Forestal District. Vote was 4:1 with Mr. Evelyn casting the dissenting vote, motion carried.

**ITEM 13 PUBLIC HEARING – Consideration of Ordinance O-19-17**  
approving AFD-014-17 filed by Mary J. Potts, Trustee, to add tax map parcel 46-14, approximately 190 acres to the Wahrani Swamp Agricultural and Forestal District – *Community Development Assistant Sheri L. Wood*

**Action:** Mr. Evelyn moved to approve Ordinance O-19-17, Application AFD-014-17, addition of tax map parcel 46-14 to the Wahrani Swamp Agricultural and Forestal District. Vote was 5:0, motion carried.

## **ELECTED OFFICIALS' REPORTS**

### **STAFF REPORTS**

**Action:** Ms. Paige moved to approve the appropriation of funds in the amount of \$49,185.60 from Fund 7 for the replacement of Tasers in the Sheriff's Office. Vote was 5:0, motion carried.

## **OTHER BUSINESS**

### **APPOINTMENTS**

#### **By District**

Mr. Evelyn moved to appoint S. Paul Rowles as a District One representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2017 and ending June 30, 2021.

Mr. Evelyn moved to appoint Daniel Williams as a District One representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2017 and ending June 30, 2020.

Mr. Davis moved to appoint Kim Claytor as a District Five representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2017 and ending June 30, 2021.

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Vote was 5:0, motions carried.

**Not By District**

Mr. Evelyn moved to appoint Larry Clark as the New Kent County representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Sandy Brudvig as the private service provider representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Dr. Dianne B. Pollard as the New Kent County School representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Jon Martz as the Department of Social Services representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Aida Zayas as the Department of Health representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Bruce Call as the Juvenile Court Service Unit representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Daniel Rigsby as the Community Services Board representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Mr. Evelyn moved to appoint Jennie Stolarski as the parent representative to the Community Policy and Management Team to serve a one-year term ending June 30, 2018.

Vote was 5:0, motions carried.

**MEETING SCHEDULE:** The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Thursday, July 6, 2017 and the next work session will be held at 9:00 a.m. on Wednesday, June 28, 2017, both in the Boardroom of the County Administration Building.

**ADJOURNMENT**

Action: Mr. Tiller moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:07 p.m.

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**CONSENT AGENDA**

1. **Approval of Minutes**
  - a. April 26, 2017 Work Session minutes
  - b. May 8, 2017 Business Meeting minutes
  
2. **Miscellaneous**
  - a. Adoption of Resolution R-22-17 recognizing July 2017 as Parks and Recreation Month.
  - b. Approve the third one year extension of the Emergency Medical Services/Management & Consultants (EMS/MC) agreement dated July 1, 2014.
  - c. Approval of one year extension of Public Utilities engineering contracts with Arcadis, U.S. Inc., Draper Aden Associates and CDM Smith.
  
3. **FY17 Supplemental Appropriations**
  - a. Program Income received for FY17 from CDBG Plum Point Grant Participants, \$84.

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- b. Donations to Animal Shelter, \$840.
- c. Extension Program Sponsorship Revenue for - 2017 4-H Golf Tournament - Davis Produce (\$420), William D. Jones (\$85) Mariam Ackley (\$80) & Miscellaneous Cash (\$753); for 2017 Special Projects - Patty Townsend (\$20), \$1,358.00.
- d. Funds received from VML Insurance - to Sheriff's Dept., Veh #281 -DOL 4/20/17 - Vehicle hit deer (\$776.40) & Veh #27 - DOL 4/27/17 Vehicle hit deer (\$1,703.71), \$2,480.11.
- e. Gifts & Donations to Fire-Rescue - TRUIST, \$53.83.
- f. Youth Sports Scholarship Funds - Scholarship Program - Shore to Shore LaSertoma Club (\$200) & Facility Improvements - New Kent Gymnastics Center LLC (\$300), \$500.
- g. Gifts & Donations to Parks & Recreation CIP Funds from Avery VII LC, \$25,000.
- h. Funds for Security Detail: The Rotary Club of New Kent - Security Detail Car Show, \$944.37.
- i. Funds received from Vending Machine Sales: Sheriff's Office (\$72.98) & Administration (\$250.37), \$323.35.

\$31,583.66 Total  
(\$6,583.66) Total In/Out - General Fund (1)  
(\$25,000.00) Total In/Out - Capital Projects (7)

**4. FY17 Interdepartmental Budget Transfers**

- a. Financial Services - From Reserved for Contingency to 4-1-12150-3121 for preliminary fieldwork performed by the new audit firm, (\$15,000)
- b. Fire-Rescue - From Telecommunications Cellular - 32200-5229 to Telecommunications Cellular - 32100-5229, (\$600).
- c. Fire-Rescue - From Salaries to Overtime (\$104,932.76), From Workers comp. to Part-Time (\$20,139.23), From Medical Plans to Part-Time (\$15,778), From FICA/Medicare to Part-Time (\$13,043), From Retirement to Part-Time (\$10,805.10), From Life Insurance to Part-Time (\$1,270.71), From LODA Volunteer to HAS. Contribution (\$2,353), From LODA to HAS Contribution (\$647), From Salaries to VRS Employee Health (\$2,869.86) and From Salaries to Part-Time Overtime (\$1,018.88), \$172,857.54

**5. Treasurer's Report:** Cash as of April 2017, \$40,731,099.76

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