

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 27TH DAY OF JUNE IN THE YEAR TWO THOUSAND EIGHTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 9:00 A.M.

IN RE: CALL TO ORDER

Chairman Thomas W. Evelyn called the meeting to order.

IN RE: ROLL CALL

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| Thomas W. Evelyn | Present |
| C. Thomas Tiller, Jr. | Present |
| Patricia A. Paige | Absent |
| Ron Stiers | Present |
| W. R. Davis, Jr. | Present |

All members with the exception of Ms. Paige were present. Mr. Evelyn welcomed everyone to the meeting. He indicated Mr. Davis had a statement he wished to read prior to the first agenda item. Mr. Davis read the following:

“The County Attorney has given me his opinion that I have a conflict of interest under Section 2.2-3112 of the State Conflicts of Interests Act which disqualifies me from voting or participating in the discussion regarding the application for a conditional use permit for a training facility on property located at 4401 Barham Road, Barhamsville, Virginia 23011, Tax Map Parcel 37-65, which application is currently before the Planning Commission. The conflict arises because I currently lease farmland from the owner of the property which is the subject of the application, and my net income exceeds \$5,000 per year from the lease, which is above the threshold for the Conflict of Interests Act to apply. Therefore, I cannot vote on the application when it comes before the Board or participate in the discussions.”

Mr. Davis stepped down from the dais.

IN RE: PRESENTATION ON CURTIS READINESS TRAINING CENTER (CUP-02-18)

Mr. Evelyn reminded those in attendance that there would be no public comment time during the work session. He noted public comments on the Curtis proposal would be received at the Planning Commission meeting (July 16, 2018) and if the proposal moved forward to the Board of Supervisors, public comments would also be received at that time.

Ms. Kaitlyn Curtis, President and Co-Manager of Curtis Security Consulting, Inc. (CSC) introduced herself and several members of the Curtis Security Consulting team including owner Andy Curtis, co-Manager Chip Larkin, Rob Middaugh and Steve Taylor. Ms. Curtis turned the floor over to Andy Curtis. Mr. Curtis thanked the Board for the opportunity to speak. He indicated his family had moved Curtis Contracting, Inc. to New Kent County in 2002 and the business now had approximately 250 employees. He also reported this business was generating approximately one half million dollars in revenue annually to the County through tax payments. The proposed training facility would be built on 266 acres located at 4401 Barham Road behind the Barhamsville Post Office. Mr. Curtis suggested there had been many comments and a great deal of information circulating, some accurate

and some not, regarding the proposed project. He used the reference "separating the wheat from the chaff" (separating the valuable from the worthless) to describe the Curtis Group's plans to address the inaccuracies. He noted they wished to spread wheat and not chaff. He turned the floor over to Mr. Larkin.

Mr. Larkin thanked Board members for previous conversations regarding plans for the proposed facility. He indicated he understood the Board members had to answer to the citizens and he wanted to clear up some misconceptions regarding the proposed project. He began by reviewing a PowerPoint presentation. The presentation indicated the Curtis Readiness Training Center would provide training and support to U.S. agencies, law enforcement, military and U.S. Government sponsored interests. A variety of training options including counter-terrorism operations training (classroom setting), driver training (defensive driving and highway safety) and firearms training would be provided. Mr. Larkin reported Curtis Security Consulting had attempted outreach efforts within the community but indicated these efforts had not worked as well as they had hoped. Mr. Larkin indicated misperceptions, exaggerations and untruths were being spread by social media and in an effort to provide a better understanding, proceeded with answering a series of questions.

- Will there be explosives and bombs used on site? The answer was NO.
- Will people be shooting .50 caliber cartridge ammunition on site? The answer was NO.
- Are there going to be tanks and helicopters using the site? The answer was NO.
- Are there going to be automatic weapons in use? The answer was YES. Mr. Larkin indicated M4s and AK47s would be used. He reported that although these guns had automatic settings, they would not be used with the automatic feature engaged all the time. He suggested it would be much like having a fast car and although the car could go fast, you wouldn't go fast all the time.
- Are there going to be machine guns in use? The answer was NO.
- Are there plans to train foreign armies? The answer was NO.
- Would any foreigners train at your site? Mr. Larkin indicated training of foreigners would take place only with U.S. Government sponsorship.
- Safety and noise are my biggest concerns. What are your plans to address those concerns? Mr. Larkin reported concerns regarding safety and noise would be addressed. He suggested the plan and design of the facility incorporated safety measures which exceeded NRA standards. Ranges would be dug into the ground and would include an earthen berm backstop with a steel "eyebrow." He suggested the design was similar to the musket range in the center of Colonial Williamsburg.

Mr. Evelyn asked how deep into the ground the ranges would be dug. Mr. Larkin indicated the ranges would be dug five to six feet below grade and the berm and eyebrow would be twenty or more feet in height. A drawing by Landtech Resources, Inc. depicting a cross section of the typical firing range section was included in the presentation. The cross section suggested the ranges would be dug a minimum of 5 feet below grade, the berm backstop would be a minimum of 15 feet above grade and the eyebrow would extend fifteen feet above the berm. Mr. Larkin suggested digging the ranges into the earth would help with the sound and indicated he would provide findings from sound testing which would soon be conducted. Mr. Larkin drew attention to a picture of ranges in his presentation which he suggested was similar to the proposed facility but did not include the steel eyebrow and had not been dug below grade. He indicated the picture had been provided to give an example of the earthen berms. He suggested the safety/danger zone would be enclosed and indicated they were still working to collect data regarding noise.

Mr. Larkin indicated they had addressed this series of questions because there seemed to have been some misunderstanding or loss of translation when information regarding the

proposed facility had been printed in the paper or promoted on social media. He suggested CSC was not moving forward carelessly. They understood citizens were upset and would be keeping those concerns in mind while moving forward. He indicated CSC wanted the Board to have this information so they would be prepared to address questions from their constituents with facts. He reported no New Kent County (Government) representatives had contacted them but they had been contacted by Stonehouse Community Board of Directors Member Eric Hartman. He suggested there had been a number of good conversations and exchanges of ideas and he was hopeful they could "get a hold on" the social media and private media.

Mr. Curtis noted that when his family had moved their contracting business to the County they had said they would build a first class facility and it would be a success and they had done so. He indicated they planned to do the same thing with the proposed training facility. He suggested it would be a world class facility which he believed would be a positive thing for New Kent County. He suggested the facility would attract good people and noted their plans were to "be a good neighbor just as we have on Route 33."

The floor was opened to questions from Board members. Mr. Stiers asked how many individuals would be shooting at any given time. Mr. Larkin indicated there would be a total of five ranges once fully built out and suggested they would not all be used at once. He indicated the fifth range which would have a different configuration would be constructed sometime after the first four ranges were constructed. He reported each range would be able to accommodate up to fifteen shooters at a time but noted he didn't believe there would ever be sixty people shooting at once. Mr. Stiers stated, "but it could happen" and Mr. Larkin agreed. He again indicated, "I don't see that happening" and noted "we have control of the scheduling." He suggested the needs of the students as well as impact on the community would be considered when scheduling.

Mr. Evelyn noted Mr. Larkin had been affiliated with ITI (International Training Inc.), a tactical training facility formerly located in King and Queen County, and asked what had been the highest number of individuals using that facility in a single day. Mr. Larkin suggested the highest number of students in a single day had been 65 but noted they had not all been shooting at the same time. He pointed out the facility offered driving, shooting and classroom instruction in which small groups would have participated simultaneously.

Mr. Stiers noted Mr. Larkin had reported sound testing would be conducted. He asked who would be conducting the testing. Mr. Larkin indicated a professional engineering group from Maryland would conduct the testing. Mr. Stiers asked if this was the same group Colonial Downs had used for similar testing at their property. Mr. Larkin indicated he did not know who Colonial Downs had used. Mr. Stiers asked for confirmation that the testing would be conducted by a professional. Mr. Larkin assured him a professional would be conducting the testing. Mr. Stiers suggested if CSC was doing their own testing it would be like administering one's own lie detector test and then submitting it to the judge. Mr. Larkin indicated CSC had conducted limited sound testing at the request of the Planning Commission but a third party would be conducting the complete study. Mr. Evelyn suggested the Board would like to have the sound data reviewed by someone of their choosing. Mr. Stiers asked if the testing would be conducted with 60 shooting at a time. Mr. Larkin indicated he was not sure how the testing would be conducted.

Mr. Stiers questioned if 65 students at a time were to be at the facility, how they would get there. Mr. Larkin suggest that some would drive themselves to the facility but indicated a large number would be transported as groups in vans. Mr. Stiers pointed out the traffic

information submitted by CSC had suggested the presence of the facility would result in 50 more vehicles. Mr. Stiers noted if they all drove to the facility that would be 65 vehicles. Mr. Larkin suggested this was a fair point and indicated the numbers could be adjusted.

Mr. Stiers noted the presentation suggested there were no plans to train any foreign armies unless they were sponsored by the U.S. Government. He suggested the Government wasn't doing a very good job of keeping track of illegal aliens now and further suggested there was a large number of illegal aliens in the U.S. and the Government had no idea where they were. Mr. Larkin indicated any foreign individuals who would be coming to the facility would already be considered American assets and it would be the sponsoring agency's responsibility to track down any missing individuals. He added, "ISIS can't call us and ask for training."

Mr. Evelyn noted there were only a few similar facilities in the U.S. and asked Mr. Larkin if he could provide the Board with locations and contact information for these facilities. Mr. Larkin indicated that he would provide that information.

Discussions continued regarding other facilities and their locations.

- O'Gara facility on Route 3 in Montross, Virginia (Westmoreland County) – Mr. Larkin suggested this facility was offering the same services as CSC was proposing.
- Academi facility in Moyock, North Carolina – Mr. Larkin suggested the size and location of this facility would be like comparing apples to oranges and suggested the O'Gara facility would be more comparable.
- Unnamed facility in West Virginia

Mr. Evelyn thanked the CSC representatives for their presentation. He noted he was sure there would be more questions as this proposal moved forward and encouraged all to keep in touch.

Mr. Evelyn called for a brief recess at 9:38 a.m. The Board reconvened at 9:45 a.m. Mr. Davis returned to the dais.

IN RE: ENDORSEMENT RESOLUTION FOR FY2020 SMART SCALE APPLICATION –
 ROUTE 106 IMPROVEMENTS - RESOLUTION R-22-18

Before the Board for consideration was Resolution R-22-18 to endorse the FY2020 SMART SCALE application from New Kent County, Virginia for the Route 106 at I-64 overpass and intersection improvements.

Planning Director Kelli Le Duc indicated this item as well as agenda Item 3 (I-64 widening – Resolution R-23-18) were similar and she would be presenting the information simultaneously. The Virginia General Assembly had passed a bill in their 2014 session which provided for the development of a prioritization process (now known as SMART SCALE) for projects funded by the Commonwealth Transportation Board. This process required local government project applicants to also provide demonstrated support from their governing body. Ms. Le Duc noted Resolution R-22-18 was in support of improvements at the Route 106 and I-64 interchange. Resolution R-23-18 was in support of additional I-64 widening in New Kent County. Ms. Le Duc noted the RRPDC TPO (Richmond Regional Planning District Commission Transportation Planning Organization) would also be submitting an application for I-64 widening on New Kent's behalf.

Mr. Davis asked if SMART SCALE would bring any money. Ms. Le Duc noted funding was typically 100% of the project cost. County Administrator Rodney Hathaway reported the I-64 widening project supported by Resolution R-23-18 was requesting \$40 million dollars.

Mr. Tiller moved to approve Resolution R-22-18. The members were polled:

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| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: ENDORSEMENT RESOLUTION FOR FY2020 SMART SCALE APPLICATION -
I-64 WIDENING - RESOLUTION R-23-18

Before the Board for consideration was Resolution R-23-18 to endorse the FY2020 SMART SCALE application from New Kent County, Virginia for the I-64 widening segment from Exit 205 to Exit 211.

Discussions on this item were included with Resolution R-22-18 discussions immediately preceding this item.

Mr. Stiers moved to approve Resolution R-23-18. The members were polled:

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|-----------------------|--------|
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: FIRST REVIEW OF THE PUBLIC UTILITIES RATE STUDY

Public Utilities Director Larry Dame distributed copies of the Water and Sewer Rate Analysis conducted by Draper Aden Associates dated June 2018. He reported the study had been conducted for a number of reasons and he reviewed the findings in regard to each reason.

The first reason for the study had been to review the County's minimum usage of 6,000 gallons per billing period. Mr. Dame reported a group of citizens from the Brickshire community had felt this minimum was unfair and had asked that consideration be given to lowering the minimum. He reported the study had been conducted using FY17 data and had indicated approximately 38% of users were actually using the minimum. Mr. Dame noted he was not recommending any changes at this time but reported the study had suggested three minimum usage reduction options. Of the three options, Draper Aden was recommending Option 3 which called for a phased approach beginning in 2020 with the minimum usage being reduced over a five-year period to 3,000 gallons.

Rates were also analyzed to see how changes impacted end users. Mr. Dame noted the County relied heavily on annual projections developed by Financial Advisors Davenport and

Company. The rate study had shown how to achieve the same result as Davenport through rate adjustments rather than a percentage increase. It was suggested a percentage increase did not adequately reflect the usage and impacts of a rate increase. Increases would encourage conservation and thus lower usage and expected income. The number of minimum users would grow thus also lowering revenue. It was also suggested that having a large minimum usage was unfair to those who were genuinely trying to conserve.

Another reason for the study had been to review irrigation usage and its impact on rates. Mr. Dame reported the study had suggested implementing a minimum charge as well as minimum usage for irrigation. He reported irrigation was typically used during the March through October billing cycles but some customers irrigated throughout the year. Mr. Dame indicated using a separate rate for irrigation that was higher than the water rate but lower than the sewer rate would encourage conservation and discourage overuse. He indicated DEQ (Department of Environmental Quality) liked the idea of charging a higher rate for irrigation because it would show the locality's commitment to water conservation.

Mr. Dame suggested the study depicted how Public Utilities could meet the desired goal of having sufficient revenue from rates to cover the cost of operations while revenue from connection fees were used for capital projects. Mr. Dame indicated if Option 3 was implemented, this would be a step in the direction of lowering the minimum usage while impacting the rates as little as possible. He pointed out tables in the report provided details on the proposed process and suggested the consultant should update proposed rates to reflect current usage patterns and budgets. Mr. Dame indicated he was not asking that any action be taken but noted some decisions would have to be made in the near future.

Mr. Davis asked for an update on the sale of "gray water" (reclaimed water). Mr. Dame reported all reclaimed water was currently going into the river. He indicated that due to recent heavy rains, WestRock was not currently using any reclaimed water but was still paying the \$2,287 monthly charge. He also reported the golf courses had stopped using reclaimed water but he would be meeting with the new owners soon to discuss this.

IN RE: RENEWAL OF PUBLIC UTILITIES ENGINEERING CONTRACTS

Before the Board for consideration was the renewal of three engineering contracts with vendors providing services to the Public Utilities department. Public Utilities Director Larry Dame reported there were no changes to the contracts and all three vendors were performing very well. He requested that the Board authorize him to send letters of renewal to Arcadis, US, Inc., Draper Aden Associates and CDM Smith. This would be the second renewal of agreements dated July 11, 2016.

Mr. Tiller moved to approve the one year extension of the three engineering contracts for Arcadis, US, Inc., Draper Aden Associates and CDM Smith. The members were polled:

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| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: APPROVAL OF EMERGENCY PROCUREMENT – NEXGEN HVAC SERVICES LLC

County Administrator Rodney Hathaway reported there continued to be issues with the HVAC system serving the second floor of the County Administration Building. There were only three firms in the area which were certified to work on LG equipment and NexGen had been responding to our recent needs for services. The repairs had been and continued to be costly and pointed out there were four invoices included in this approval request (Invoice 3817 for \$2,508.67, Invoice 3822 for \$3,200.16, Invoice 3846 for \$6,432.50 and Invoice 3843 for \$770.48). Board approval was required for emergency purchases.

Mr. Evelyn expressed his frustration regarding the ongoing issues with this system and suggested something needed to be done. He further suggested the system issues had created a "horrible environment" and noted large portable air conditioning units in offices did not look very professional. Mr. Hathaway suggested the system could be replaced with a more conventional system for \$400,000 to \$500,000. He reported the LG system used a pipe system and did not have ductwork. Because a more conventional system would require ductwork, some offices would have to be relocated during installation. NexGen was the second of the three recommended firms to look at the system and they had identified and corrected some issues. He also reported replacing the tower that operates the second floor was an option but he was not sure of the cost. Mr. Evelyn indicated he would like an update at the Board's next work session. Mr. Davis indicated he agreed something needed to be done and stated "but \$500,000 is a lot of money". He suggested maybe the third firm should take a look at the system. Mr. Evelyn suggested all options should be exercised.

Building Official Clarence Jackson was present and asked if the engineer who had designed the system had been consulted. Mr. Hathaway indicated the engineer as well as the contractor who had installed the system had been contacted. Mr. Jackson suggested it may be worth considering having the original engineer come out and evaluate the system to see if they could determine what was causing the compressors to keep going out. Mr. Hathaway suggested we may need to go through the procurement process to get the engineer to do an evaluation. Mr. Jackson asked if the LG manufacturer had been contacted. Mr. Hathaway indicated they had been contacted and it had been the manufacturer who had provided the three firms certified to service their equipment.

Mr. Tiller moved to approve the Emergency Procurement of parts and services from NexGen HVAC Services LLC as presented. The members were polled:

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| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: APPROVAL OF EMERGENCY PROCUREMENT – HEYWARD INCORPORATED - VA

County Administrator Rodney Hathaway indicated the Public Utilities Department had reported existing chlorine feed pumps at the Chickahominy Reclaimed Water Distribution Facility continued to leak despite ongoing maintenance and service visits. The existing pump model was no longer deemed reliable due to the continuous leaks. Mr. Dame had reported failure to disinfect reclaimed water would be a violation of the DEQ permit and could result in a monetary fine. The leak also represented a safety hazard to employees

and contractors. Cost for replacement of the pump would be \$3,233.48. Board approval was required for emergency purchases.

Mr. Davis moved to approve the Emergency Procurement of services from Heyward Incorporated - VA as presented. The members were polled:

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| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: APPROVAL OF EMERGENCY PROCUREMENT – BROCKWELL’S SEPTIC & SERVICE INC. AND CAPITAL CITY SERVICES

County Administrator Rodney Hathaway indicated this request was also from the Public Utilities Department. Public Utilities had contracted to routinely haul digester sludge from the Parham Wastewater Treatment Plant to the Henrico Water Reclamation Facility. The contracted hauler had been suspended from the facility and had requested to be released from the contract. With no other practical outlets for the waste, a new hauler was needed immediately. Public Utilities reported these two vendors had been selected because they were familiar with the requirements of the work and were equipped with the licensure and tanks to haul the waste. Due to the volume, Brockwell’s would be the primary hauler with Capital City serving as a backup. Brockwell’s prices were \$125 per hour for tech and vac truck services and \$0.12 per gallon for disposal. No prices were given for Capital City Services. Board approval was required for emergency purchases.

A Board member asked why the contracted hauler had been suspended. Mr. Hathaway reported the contracted hauler (Atlantic Cooling & Heating) was not current in their payment of fees. Mr. Davis asked if we were still contracted with Henrico to take our sludge. Mr. Hathaway indicated that contract would be in effect until 2021. Public Utilities Director Larry Dame noted the prices with Henrico were set and the issue had been the hauler fees. Mr. Davis asked if he was happy with Brockwell’s. Mr. Dame indicated he was and noted they had previously provided these services to the County. He reported he had not used Capital City Services before but felt a backup should be in place.

Mr. Davis moved to approve the Emergency Procurement of sludge pump and haul services from Brockwell’s Septic & Service Inc. and Capital City Services as presented. The members were polled:

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| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: RESOLUTION HONORING JOHN LAWRENCE GALLAHER – RESOLUTION R-24-18

Before the Board for consideration was a resolution in recognition of the service of John Lawrence Gallaher to New Kent County.

County Administrator Rodney Hathaway reported this resolution had been requested by Mr. Evelyn. Mr. Gallaher, who had served the citizens of New Kent County for almost 26 years, had passed away in January. Mr. Evelyn reported Mr. Gallaher's family would be present at the July meeting for formal presentation of this resolution.

Mr. Davis moved to adopt Resolution R-24-18 honoring the service of John Lawrence Gallaher to New Kent County. The members were polled:

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|-----------------------|--------|
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: OTHER BUSINESS – DOMINION ENERGY VIRGINIA – STRATEGIC UNDERGROUND PROGRAM – LETTER OF SUPPORT

County Administrator Rodney Hathaway reported he had received a request from Dominion Energy for a letter of support for their Strategic Underground Program. He noted the program had already converted 23.5 miles of overhead lines to underground service in New Kent. Dominion wished to continue this program but needed State Corporation Commission approval. New Kent's Dominion liaison Melanie Rapp Beale was seeking New Kent's support to move forward. Mr. Hathaway distributed a draft letter of support and asked the Board if there were any concerns.

Mr. Davis and Mr. Evelyn both indicated they supported this program fully. Mr. Stiers also noted his support and reported he had been in contact with Dominion Energy's Strategic Underground Manager Dion Wright to discuss getting Woodhaven Shores on the list for conversion. He indicated the plans for the year were already in place but had been told the list would be updated in October for the following year.

The general consensus was to move forward with sending the letter of support to the State Corporation Commission.

IN RE: OTHER BUSINESS – NEW KENT COUNTY SCHOOL BOARD – APPROPRIATION OF ADDITIONAL STATE REVENUE FOR FY19

County Administrator Rodney Hathaway reported New Kent County schools would be receiving additional State Lottery funding in the amount of \$120,924 for FY19. The School Board was requesting the appropriation of these funds as follows:

| <u>Account #</u> | <u>Account Name</u> | <u>Expenditure</u> |
|------------------|-----------------------|--------------------|
| 50022309-601132 | Psychologist Salaries | \$70,398 |
| 50022309-602100 | FICA | \$ 5,385 |
| 50022309-602210 | VRS | \$11,038 |
| 50022309-602300 | Healthcare | \$ 5,000 |

| | | |
|-----------------|-----------------------------------|------------------|
| 50022309-602400 | Group Life | \$ 922 |
| 50022309-602750 | Retiree Health Credit | \$ 845 |
| 55211102-606030 | Instructional Materials Elem | \$ 1,000 |
| 55211103-606030 | Instructional Materials Secondary | \$ 250 |
| 55211303-606030 | Instructional Materials CTE | \$ 250 |
| 59321409-603120 | Contract Services | \$25,836 |
| | | <u>\$120,924</u> |

Mr. Davis asked what the "Contract Services" were. Mr. Hathaway indicated he was not sure. Mr. Davis questioned how many psychologists would be hired with this funding. Mr. Hathaway suggested this funding was for one position and this individual would focus on at risk children.

Mr. Tiller moved to approve the appropriation of \$120,924 in additional FY19 State Revenue to various New Kent County School Board accounts as presented. The members were polled:

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| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: OTHER BUSINESS – APPOINTMENTS

Mr. Tiller indicated he had several appointments he wished to make.

Mr. Tiller moved to appoint Athena Huss as District Two representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2018 and ending June 30, 2022. The members were polled:

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|-----------------------|--------|
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

Mr. Tiller moved to appoint Patricia Paige as the Board representative to the Richmond Regional Planning District Commission to complete a four-year term ending December 31, 2019. The members were polled:

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|-----------------------|--------|
| Patricia A. Paige | Absent |
| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Thomas W. Evelyn | Aye |

The motion carried.

IN RE: ADJOURNMENT

Mr. Evelyn announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, July 23, 2018 and the next work session at 9:00 a.m. on Wednesday, September 26, 2018, both in the Boardroom of the County Administration Building.

Mr. Davis moved to adjourn the meeting. The members were polled:

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| Ron Stiers | Aye |
| W. R. Davis, Jr. | Aye |
| C. Thomas Tiller, Jr. | Aye |
| Patricia A. Paige | Absent |
| Thomas W. Evelyn | Aye |

The motion carried.

The meeting was adjourned at 10:33 a.m.