

The County of New Kent Electoral Board met on Thursday, October 4, 2018 in the office of the General Registrar in New Kent. Chairman Moss called the meeting to order at 4:00 p.m. with all members present including Registrar and Chief Assistant Registrar.

CONSIDERATION OF MINUTES: Minutes of the Board's, July 30, 2018 meeting, having been sent to the Board members for their review were approved and signed. Motion was carried, members were polled.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

OFFICER OF ELECTIONS APPOINTMENT: There are Eleven additional "new" people that requested to be appointed as an Officer of Election for New Kent County: Regina Anderson – 501; Janice Austin, 0201; Mary Day, 0302; Candace Dick, 301; Pamela King, 302; Helen Kirby (already appointed prior), 0202; Dawn Pridemore, 0201; Angela Redmore, 0301; Denise Williams, 0302; Aida H. Zayas, 0403; Linda Cifelli from JCC; The Board discussed and a motion was made by Mr. Winson then second by Mr. Jeffries to appoint these officers and mail the necessary oath, letter and response form. Motion was made and members were polled.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

THE PRECINCT DESIGNATION LIST: The designated precinct officers for the November 6, 2018 Election was made. The list will be attached here to and made a part of these minutes. No second assistance will be assigned in this November General & Special Election per board members. Motion was made and members were polled.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Chairman Moss spoke with the new pastor, Lester Venable at New Elam Church, along with a trustee Cecelia Garner. They have arranged training at the Church to be on Tuesday, October 16, 2018 with a rain date of Thursday, October 18, 2018 at 6:30 p.m.

Mr. Moss want to try to do two break-out sessions. One breakout taught by the Mr. Moss and Carolyn Gardner, Asst. Registrar on Accessibility, Security and the Statement of

Results. The other by Simone Thornton and Karen Bartlett on Election Day Procedure, What Ifs and the Electronic poll book procedures. Mr. Winson and Mr. Jeffries would be there to answer any concerns. Mr. Brandon and Kelly Lowe will be on hand to train on voting equipment, if they are available. The first five precincts will be in one group and the other five will be the other training group all at the same time. The Board also agreed upon a separate training for the 11 additional new officers to be training in a “New Officers Training” session. Ms. Bartlett said that the staff would be more than happy to accommodate one afternoon after work.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

BALLOTS: The Board agreed on ordering 70% of the 15,600 voters in the county. Ms. Bartlett informed the Board that in order to begin absentee voting on September 21, 2018, she had placed an order of 20% which would include approximately 2,370 Full Ballots and 40 Federal Only ballots that would take care of the test ballots and absentee voters. Mr. Moss asked if there were any other recommendations from the Department of Elections concerning ballot orders. Response none, not at this time.

OTHER CONCERNS: The Board agreed that they will take the checklist for each precinct out on Election morning to make sure everything was set to standards in each voting precinct. Motion was made by Mr. Winson and second by Mr. Jeffries; .motion and carried.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Mw. Bartlett also informed the Board that New Kent County has a brand new Human Resources team. No one in the department understands the position of an Officer of Elections. The team is insisting that they be hired as County employees for New Kent. Mr. Moss said that he would get with the County administrator and/ or the County Attorney probably before the election to get things worked out for the eleven new workers Ms. Bartlett also informed the Board know that the office is down 3 part-time assistants. She had been informed by the registrar in Charles City County that her full

time assistant budget has been cut so if we need some assistance, she would recommend Shelby Walker to come in to assist us. Ms. Bartlett let the Board know that she was Considering doing that leading up to the Elections. The Board agreed.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

ADJOURNMENT: Mr. Moss asked for a motion to adjourn. Mr. Winson moved to adjourn the meeting at 6:10 p.m. Mr. Jeffries seconded. Members polled.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Secretary

Chairman

November 2, 2018

Date Prepared

Vice-Chairman