

The County of New Kent Electoral Board met on Thursday, March 4, 2021, via Conference Call .com set up by Secretary George B. Winson, in New Kent. Chairman Moss called the meeting to order at 6:30 p.m. Those asked specifically to attend this call meeting were the following: Chairman Charles Moss, Secretary George Winson, Acting Vice Chairman William Jeffries, General Registrar / Director of Elections, Karen Bartlett and Chief Assistant Registrar, Simone Thornton.

CONSIDERATION OF MINUTES: Due to the Coronavirus Pandemic and Government County Offices Closure since March 16, 2020, previous minutes are being worked on and have not been sent, therefore have not been approved at this time.

REORGANIZATION OF ELECTORAL BOARD MEMBER: Electoral Board members met on this evening to reorganize pursuant to 24.2-107 VA Election Laws. Chairman Moss asked the other members if they had any question or concerns. After a very brief discussion it was agreed on by the members to keep everything like it is for another year. Chairman – Charles C. Moss, who has also been reappointed by the Judge for another three-year term as of March 1, 2021 (term ended December 31, 2020) now thru December 31, 2023; Secretary – George B. Winson, until December 31, 2022; and Vice Chairman – William M. Jeffries until term ends December 31, 2021.

Motion was carried, members were polled:

George B. Winson	Aye
Charles E. Moss, Sr.	Aye
William M. Jeffries	Aye

MINIMUM SECURITY STANDARDS (MSS 2021: Every year in a meeting of the Electoral Board the Locality Voter Registration System Security (VRSS) Minimum Security Standards (MSS) 2021 in Compliance Requirements per HB 2178 (2019), localities are required to report their compliance to the VRSS MSS, annually by March 1, 2021. The Registrar, Chief Assistant and Information Technology Specialist met to do the assessment and discuss it with the Electoral Board in an open meeting. The Board accepted their report that was submitted. Secretary Winson made the motion and Vice Chairman Jeffries second. The members were polled.

George B. Winson	Aye
Charles E. Moss, Sr.	Aye

William M. Jeffries Aye

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MACHINE CUSTODIAN/ TECHNICIAN POSITION: The Board agreed to post Kelly Lowe’s position after reviewing it a third time. The Registrar will get guidance from Human Resources Specialist, Elizabeth Fordham and follow through. Secretary Winson made the motion and Vice Chairman Jeffries second. The members were polled.

George B. Winson Aye
Charles E. Moss, Sr. Aye
William M. Jeffries Aye

ADJOURNMENT: Before the meeting adjourned, Ms. Bartlett asked if we should look into getting our own Web-Ex FREE account since the meetings are basically opened to the public during this stage of the pandemic. We did have one interested person that called before the February Appointment of Election Officers last month, but we think he just saw that the Electoral Board was having a meeting from the posted agenda on the County web site. After he found out from his initial call, that it was just to appoint the Officers of Election for this year, he was okay with that. Secretary Winson said he would assist the Registrar in finding a Free service.

Chairman Moss moved to adjourn the meetings at 7:30 p.m. Vice Chairman Jeffries seconded. Members were polled.

George B. Winson Aye
Charles E. Moss, Sr. Aye
William M. Jeffries Aye

Secretary

Chairman

Vice-Chairman

Date Prepared

March 11, 2021