

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 9TH DAY OF AUGUST IN THE YEAR TWO THOUSAND TWENTY-ONE IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman Thomas W. Evelyn called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
John N. Lockwood	Present

All members were present. Mr. Evelyn welcomed those in attendance as well as those joining virtually.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Lockwood gave the invocation and led the Pledge of Allegiance.

IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
 - a. June 14, 2021 Regular Session Minutes
 - b. June 24, 2021 Work Session/Broadband Retreat Minutes
2. Miscellaneous
 - a. Approval of Appropriation for Eltham Water and Sewer Extension Study
 - b. Approval of PowerPhone Software Purchase Contract
 - c. Approval of Agreement for Rt 106 Phase 2 Water & Sewer Extensions
 - d. Approval of Contract Amendment for Suffolk Sales
 - e. Approval of Henrico Area Mental Health & Developmental Services Community Services Board Contract for FY22 and FY23 – Resolution R-17-21
 - f. Approval of Proclamation for Eagle Scout Recognition – Christopher Martell
3. FY21 Supplemental Appropriations
 - a. To Close out CARES Projects, \$7,964.14.
 - b. Interest Earned on Pine Fork Park, \$376.69.
 - c. Central Virginia Transportation Authority Funds, \$384,462.46.
 - d. Received from VRSA Insurance - Fire/Rescue - Claim # 02-20-37636-1-AP DOL 5/23/2021, \$14,250.62.
 - e. Received for Charles City County Radio Project Billing, \$1,732.40.

\$392,858.03 - Total
(\$15,983.02) - Total In/Out - General Fund (1101)

(\$384,839.15) - Total In/Out – Capital (1302)
\$7,964.14 - Total From Fund Balance – General Fund (1103)

4. FY22 Supplemental Appropriations
 - a. Animal Shelter Donations, \$620.
 - b. Gifts & Donations to Fire/EMS - \$370.
 - c. Funds Received from VRSA Insurance, Sheriff - Claim # 02-20-38422-1- AP DOL 7/8/2021, \$1,708.44.
 - d. Veterinarian Expense Restitution Received, \$50.
 - e. Farmers Market Registration Fees, \$45.
 - f. Four for Life Grant Funds, \$25,867.92.

\$28,661.36 - Total
(\$28,661.36) - Total In/Out – General Fund (1101)
5. FY 21 Interdepartmental Budget Transfers
 - a. Financial Services - From Wages-Part Time Regular (\$10,114.93) and Auditing Services (\$2,744.16) to Salaries & Wages-St Disability (\$9,638.95), Professional Services (\$1,729.16), Maintenance Service Contracts (\$990), ST/LT Disability Premium (\$475.20), Miscellaneous (\$25) and Group Life Insurance (\$0.78), \$12,859.09.
 - b. Sheriff's Office - From HAS Contribution-Employer to Hospital/Medical Plans (\$354) and From Vehicle & Pwerd Equipment Fuel (\$4,241) to Contract Services (\$2,713), Insurance Damage/Recoveries (\$1,291) and Bike Patrol Program (\$237), \$4,595.
 - c. Sheriff's Office - From Wages-Part Time Regular (\$4,880) to Salaries & Wages-ST Disability (\$765) and Hospital/Medical Plans (\$4,115), \$4,880.
 - d. Sheriff's Office - From Vehicle & Power Equip. Supplies to Vehicle Acquisition-Sheriff, \$3,444.
 - e. Sheriff's Office - From Maintenance Service Contract to Purchase of Jail Space, \$30,947.
 - f. Social Services - From Salaries to PT Salaries (\$16,552), From Contract Services (\$12,015) to Tech Support (\$1,867), Telecommunication - Cellular (\$4,738), Telecommunication - Equipment (\$334), Vehicle Insurance (\$281), Office Supplies (\$422), Other Operating Supplies (\$67) and Furniture (\$4,306) and From Child Welfare Subst & Sup (\$1,703) to Auxiliary Grants (\$390) and Adult Services (\$1,313), \$30,270.
6. FY 22 Interdepartmental Budget Transfers
 - a. Administration - From Reserved for Contingency to Professional Services, \$5,235.00.
7. Treasurer's Report: Cash as of June 30, 2021, \$69,147,106.37 including escrow funds.

Mr. Tiller moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
John N. Lockwood	Aye

Thomas W. Evelyn

Aye

The motion carried.

IN RE: INTRODUCTION OF ASSISTANT FINANCIAL SERVICES DIRECTOR

Financial Services Director Rebecca Guthrie reported she was happy to report that after a lengthy search they had selected Meiling Qu as the Assistant Financial Services Director. Ms. Qu had begun her finance career with the Richmond office of KPMG, one of the big four public accounting firms. She had risen through the ranks as an associate, a senior associate and then on to assistant manager during her five years with KPMG. Prior to joining the New Kent Financial Services team, Ms. Qu had worked in the Finance Operations Department for Richmond City Public Schools (RPS). While with RPS, Ms. Qu held various roles from financial reporting to budget and planning for the entire school district. Ms. Guthrie noted current Assistant Financial Services Director Larry Clark had been gracious enough to stay on to help with the transition and training. She encouraged Board members to join her in welcoming Ms. Qu to New Kent.

IN RE: PRESENTATION OF EAGLE SCOUT PROCLAMATION TO CHRISTOPHER MARTELL

Mr. Tiller called Christopher Martell to the podium to be recognized for having attained the rank of Eagle Scout. He read a proclamation adopted by the Board as a part of the Consent Agenda earlier in the meeting. The proclamation indicated Mr. Martell was a member of Boy Scout Troop #562 and had performed a variety of improvements at the County's Quinton Park including installing two concrete cornhole courts as his Eagle Scout project. The Board recognized the Eagle Scout award as an outstanding accomplishment and conveyed their deepest appreciation for the work Mr. Martell had done at the park. Mr. Tiller presented Mr. Martell with a copy of the proclamation signed by the County Administrator and Board Chairman. Mr. Martell thanked the Board for the recognition. In other information provided, Mr. Martell also expressed appreciation for the support of Tailgating Pros owner Emory Johnson, Great South Realty Owner Mark Daniel Sr., Whitlow's Landscaping & Design owner Shane Whitlow, Pastor Bill John and the families of Providence United Methodist Church, Kip and Sarah Harris, Lowe's Home Improvement and The Home Depot.

Mr. Evelyn congratulated Christopher and reported his oldest son had been a few years ahead of him in this troop and he had noticed him working hard back then. He also congratulated his parents Wayne and Karen Martell and noted they had not only been an integral part of their son's accomplishment but had also supported other young men working to become Eagle Scouts. He thanked Mr. Martell for his many years of commitment and dedication to the kids of New Kent.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) – RESIDENCY ADMINISTRATOR'S REPORT

VDOT Assistant Resident Engineer Phillip Frazer noted a written report on items completed over the past thirty days had been provided and listed a variety of work at various locations including pothole/asphalt repair, grading gravel roads, shoulder repairs, pipe repair/replacement, ditching, Vac-All, tree removal/pruning/cleanup, grass mowing, sign repair, debris removal and litter pickup. 44 work orders had been received and 52 completed. Four emergency after hours call outs involving water, trees in the roadway and a sinkhole were reported. The Rt. 60 corridor study had been approved and new speed signage had

been installed on Rt 30. He also reported a significant maintenance project was currently underway on Henpeck Road. Four existing 24 inch pipes would be replaced with 36 inch pipes to alleviate an ongoing issue. The road was currently closed, a detour was in place and the project was expected to be completed by the end of the week.

Project Development items included:

- A Smart Scale shoulder widening (shared use path) project for Route 155 from Route 249 to Kentfield Parkway was currently in utility relocation. This project had been advertised in June and was expected to be recommended for award to low bidder Allan Myers. This project was estimated to start in late September or early October and the low bid had come in under the estimated price.
- Latex modified surfacing on Route 249 was expected to be completed in August. Slurry Pavers had begun patching in early May in preparation for this project. Resurfacing was expected to be completed the third week of August.
- A contract for additional resurfacing on Route 60 had been awarded to Allan Myers. Work had begun on May 24th. The mainline paving was complete and work was ongoing on crossovers. Once shoulder stone was applied and permanent stripping was in place, the work on Route 60 for this season would be complete.

Pending studies included:

- Corridor Study on Route 60 Pocahontas Trail – This included the Bottoms Bridge Area and due to it being a large scale study, had been tasked out to VDOT’s on-call engineer. The study was expected to be completed by the end of the year.
- Corridor Study on Route 30/33 Eltham Road – This was a large scale study that would require special funding. The study would also be tasked out to VDOT’s on-call engineer but had not yet been kicked off.
- Speed Study on Route 610 Pine Fork Road for possible reduced speed limit. This study had been delayed at the County’s request until Pine Fork Park was completed. This study had been initiated three to four weeks ago.

Board members provided the following comments and reported the following concerns:

Mr. Stiers asked for more details on the Smart Scale project on Route 155. Mr. Frazer reported this was a shoulder widening project to create a shared use path for bikes. Mr. Stiers reported he had called VDOT Superintendent Joe Tarry and VDOT Residency Administrator Marshall Winn to report the grass on Kentland Trail needed to be mowed. He stated the grass had not been mowed in two months and was now two feet tall. He noted this was peak season for horse racing and this was what visitors to the track were seeing. He asked when this work would be done. Mr. Frazer reported specialty mowing had recently been given notice to proceed and the work should be completed in a week or so. Mr. Stiers suggested at least one mowing cycle had been skipped. Mr. Frazer reported he believed the grass in this area had been mowed three times this season. Mr. Stiers reported receiving a lot of complaints about this and noted he would appreciate it being addressed soon. He also expressed his appreciation for the great paving job on Route 60.

Referencing Mr. Frazer’s report on the Rt. 60 corridor study, Mr. Tiller asked if this included any portion of Route 249. He reported he had seen counters on Route 249 and thought they may be connected to the study. Mr. Frazer reported Route 249 was not included in the study. Mr. Tiller reported a large pothole on the apron of the parking lot at the entrance to the Bottoms Bridge Post Office. He indicated VDOT had repaired this in the past and asked that they do so again. He also reported the residents of Laurel Road (a private road) were interested in finding out what would be necessary to get VDOT to take over maintenance of

their road. He indicated he was not sure of the chances of getting VDOT to take over the maintenance or how many residents were living on the road. Mr. Frazer asked if the residents had contacted VDOT. Mr. Tiller indicated he believed they had. Mr. Frazer indicated he would need a point of contact. Mr. Tiller indicated he would serve as the contact. Mr. Frazer reported there was a laundry list of things that would have to be done to meet current state standards. Mr. Tiller also reported VDOT had come through his neighborhood recently trimming trees along Route 1208 and noted this work had really opened up the road. He asked if any more of this work would be done. Mr. Frazer deferred to an unidentified VDOT representative in the audience who reported there were no plans for any additional trimming in that neighborhood this year. Mr. Tiller expressed his appreciation for the work completed and reported it had made a significant improvement.

Mr. Lockwood reported he had met with VDOT Maintenance Operations Manager Jeff Allgood and VDOT Superintendent Joe Tarry at Carter Road recently to review and discuss flooding issues. He expressed appreciation for the work done on ditches and the cleaning out of pipes in the area. He also reported he had sent an email to Mr. Allgood and Mr. Tarry in which he reported flooding at a specific address on Farmers Drive. He noted VDOT had done a great job clearing ditches along Farmers Drive but unfortunately, this work had caused flooding at this address. He requested that someone take a look at this area. He indicated he would contact Mr. Allgood directly with several other items.

Ms. Paige reported several items including a pipe at 12720 New Kent Highway which was causing water to run over the driveway. She also reported crumbling shoulders and drainage problems on Olivet Church Road. Resurfacing was needed on Cooks Mill Road. There were drainage problems on Clarke Road and the road surface needed to be bladed. She reported a bump in the road at Mt. Pleasant and Route 60 which was damaging cars. Route 249 was crumbling in the east and west bound lanes in the area where the passenger side vehicle tires traveled. Trees also needed to be trimmed at Olivet Church Road and Route 60 for a better sight line. She noted she would report other concerns by email.

Mr. Evelyn stated he had nothing new to report. He asked if work previously requested on Hingham Drive had been completed. Mr. Frazer deferred to an unidentified VDOT representative in the audience who reported the work had been completed. Mr. Evelyn thanked him and Mr. Frazer for his report.

IN RE: CITIZENS COMMENT PERIOD

Mr. Evelyn opened the citizens comment period and provided brief instructions. He called Jan Marry of 13501 Pocahontas Trail, Lanexa to the podium. Ms. Marry reported that after living all over the world they had chosen to live in New Kent. She also was working for the Heritage Public Library which served both New Kent and Charles City Counties. She stated the library was remarkable and had recently been featured in front page articles in the Tidewater Review and the Chronicle. They had also recently received a state-wide award from the Virginia Library Association recognizing the dedication and creativity of the entire library staff. She reported the library had never shut for COVID. They had provided much-needed internet access to aid the community with work, business and school. Thousands of virtual programs as well as take-home craft kits were also provided. She also reported they had earned tens of thousands of dollars in state and federal grants. She noted public libraries were providing essential services to the community and the Heritage Library was providing far beyond the essentials because the staff loved and wanted to serve the community. All library staff except the director were part time library assistants and technicians. Ms. Marry reported some staff members had been with the library for over a

decade but were still earning less than the median library assistant wage of \$13.81 per hour. She further noted many would not meet the State's upcoming minimum wage of \$11 per hour. She noted she was citing these facts not to be complaining but to make the Board aware of staff's dedication.

Ms. Marry reported the library director had been fired or forced to resign the previous month. She was not sure which had been the case but noted it had happened with little input from anyone in New Kent. She reported another employee had been pushed out earlier in the year and she wondered if she would be next. She noted a portion of the taxes paid to the State of Virginia was returned to public libraries using a complicated formula which factored in county funding and the Heritage Public Library was county-funded below the threshold needed to get full state aid. This meant taxpayers in New Kent were contributing more state tax money towards well-funded libraries like Williamsburg or Henrico which they were not allowed to use or had to pay to use. She stated that as library employees, they were giving the counties the best library they were capable of providing and noted their hard work was evident. She noted that in return, they were often disregarded and even attacked. She urged the Board and the citizens of New Kent to look deeply into what was happening at the library. She noted she had much more information than she could give in three minutes and had prepared packets for each Board member. Ms. Marry delivered the packets to Deputy Board Clerk Wanda Watkins for distribution.

Mr. Lockwood noted Ms. Marry had recently been named the 2021 Donna G. Cote Librarian of the Year and congratulated her on this achievement and thanked her for her service.

Ms. Elizabeth Dzula of 18467 New Kent Highway, Barhamsville also voiced concerns regarding the Heritage Public Library. She stated she was a taxpayer who was concerned with the direction the Heritage Public Library Board of Trustees was taking in regard to the regional library system serving New Kent and Charles City Counties. She reported that on July 19, 2021 the library board had given Executive Director Chandra McPherson an ultimatum to either resign, resign under protest or be fired. Ms. McPherson had chosen to resign under protest, had since rescinded her resignation and had then been fired. Ms. Dzula stated she was concerned the situation had been handled incorrectly and that Ms. McPherson's dismissal had been unjust. She provided a list of specific concerns including:

- Charles City County Government having representation at the July 19th meeting but there had been no New Kent Government representation at that meeting.
- Information had not been shared with the entire Library Board before or after the meeting on the 19th.
- The Board of Trustees Bylaws were not being followed.
- Library Board members were not following the Library's Conflict of Interest Policy.

Ms. Dzula reported the Charles City County Administrator's assistant had been invited into a portion of the closed session on Jul 19th where a personnel matter was to be discussed. The whole Library Board had not been made aware of the plan to oust Ms. McPherson and were not notified that she had in fact resigned until they began questioning reports received through other sources. She noted county governments as well as the Charles City History Center volunteer had all been notified before the remaining Library Board members not in attendance on the 19th. She stated that to the best of her knowledge the Board of Trustees Bylaws were not followed during the plan to remove Ms. McPherson from her position. She specifically referenced Article VII dealing with committees. She reported the personnel committee which had been assembled in January and had consisted of three Library Board members had never given a full report to the Library Board. She noted this was in violation of Article VII. She also reported it was her understanding, there was a Library Board

member who was not following the Library's Conflict of Interest Policy which states, "It is expected that all staff, volunteers, and Board members scrupulously avoid any conflict of interest between the interests of Heritage Public Library and personal, professional and business interests. This includes actual conflict of interest and perceived conflict of interest." She asked the Board to investigate her concerns. She closed with a quote from Andrew Carnegie which stated, "A library outranks any other thing a community can do to benefit its people. It is a never failing spring in the desert." Ms. Dzula thanked the Board for the opportunity to speak.

Mr. Evelyn thanked Ms. Marry and Ms. Dzula for their comments. He stated the Board of Supervisors was aware of what had happened but had not learned about it until after the fact. He reported they were having staff look into this and indicated he was not sure what options they may have. He again thanked Ms. Marry and Ms. Dzula for their comments.

Mr. Brian Carroll of 8040 North Courthouse Road, New Kent reported he had spoken with Ms. Paige and Mr. Lockwood prior to the meeting and was asking for the Board's help with tractor-trailers and jake brakes. He noted these brakes were to be used to slow trucks down when descending steep grades and should not be needed in the County. He further stated he didn't believe large trucks should be on Route 155 or Route 249 and noted there were other routes to the paper mill in West Point. He reported log trucks and sand trucks going to and from the sand pit were using jake brakes for the last half mile approaching the stop sign. He noted the noise was overbearingly loud and he would like some help. He stated counties all over the country had ordinances against jake brakes and he felt some signs should be put up and enforced. He stated he didn't believe the state should be telling counties everything they could do. He also requested assistance from the Sheriff's Office to address speeding in front of his home. He indicated he had spoken to several deputies about this and noted they were free to sit in his driveway to see what was happening. He noted cars and trucks with loud exhaust systems were extremely loud when accelerating past his home. He urged the Board to help him with these concerns.

Mr. Evelyn thanked Mr. Carroll for his comments.

Ms. Paige reported she and Mr. Carroll had spoken and she would be stopping by his home the following day to witness the situation. They had discussed that the same issues were happening in the Eltham area and the Board had tried to have the speed limit reduced and to get something in place to address jake brakes and they would continue in this effort. She noted the Sheriff was present and had heard his concerns regarding speeding and she was sure he was anxiously waiting to do something about it.

Mr. Evelyn reported he owned log trucks and agreed there was no reason they should be on Route 249. He had met with Congressman Rob Wittman and Congresswoman Abigail Spanberger in an effort to get joint legislation addressing highway weight restrictions passed. He also sat on the Virginia Logging Association Board which had been urging the federal government to increase weight limits on interstates. Log trucks could legally carry up to 90,000 pounds on Routes 155 and 249 but anything over 80,000 pounds was illegal on the interstate. He noted the interstate was wider and safer but if a logger was pulled over with more than 80,000 pounds, they would receive a ticket that could cost from \$6,000 to \$8,000. He noted his drivers were expected to use I-64. Mr. Carroll asked if the trucks could use Route 30 which was the next interstate exit. Mr. Evelyn noted once they were on the interstate, they would be risking a ticket if hauling more than 80,000 pounds. He reported many of the trucks were coming up Route 106 south of the river and getting on Route 249. Mr. Carroll asked if they could not get on the interstate from Route 106. Mr.

Evelyn noted they could but again, the reduced weight limit would be a concern. Mr. Carroll suggested the County should consider reducing the weight limit on Route 249. Mr. Evelyn stated the Board could not do that but was working on this and would need assistance from state and federal representatives. He thanked Mr. Carroll for his input.

Justin McMichael of 13560 Cooks Mill Court, Lanexa was representing the Cooks Mill Homeowners' Association. Mr. McMichael thanked the Board for the opportunity to speak and reported members of the Homeowners Association as well as residents in the western end of Cooks Mill Road were urging them to do what they could to get much needed road repairs. He reported the west end of Cooks Mill Road from Cumberland Community Center to New Kent Chapel had been in a state of disrepair for ten months. The issues had initially started in October 2020 when Dominion Energy had been replacing power poles in the area. Once the work had been completed, VDOT had come in and had done an extensive amount of patching. He noted this was a secondary road and they expected there would be some bumps but noted the road was now in worse condition than before the work had started. Residents had reached out to VDOT but had been given no indication as to when the road would be repaired. He reported Ms. Paige had also been in communication with VDOT but they had received no commitment to get the work done. He stated the road had been alright and was now a mess and he felt residents in the area had gotten the shaft.

Ms. Paige reported she had spoken with the Homeowners' Association president the previous week and had ridden through Cooks Mill Road with VDOT Maintenance Operations Manager Jeff Allgood. Mr. Allgood had committed they would fix the potholes, use the bush ax to trim trees, mow the grass and then come back and put asphalt down. She had reached out to VDOT when the work had not been completed in 2020 and had been told the asphalt plants were closed for the winter and they would have to wait for them to reopen. She noted the work had still not been completed and reported the eastern end of Cooks Mill Road was in the same poor condition as the western end. She reported there were potholes and crumbling edges from one end to the other and indicted she would not let this rest. She had given Mr. McMichael her business card and urged him to send her an email so they could stay in contact and so that she could copy him on her communications with VDOT. She thanked him for attending and voicing his concerns.

IN RE: RAPPAHANNOCK COMMUNITY COLLEGE UPDATE

Rappahannock Community College President Dr. Shannon Kennedy was not able to attend. This item would be rescheduled for September.

IN RE: CONNECTRVA 2045 TRANSPORTATION PLAN PRESENTATION

PlanRVA Director of Transportation Chet Parsons presented information on ConnectRVA 2045 which was a long range transportation plan for the Richmond region. This plan was updated every five years and impacted all nine jurisdictions in the region including New Kent County. He noted public input on the proposed regional projects was crucial and he requested the Board's assistance with getting this information out to New Kent residents. It was also important to be sure the plan represented all residents in the region and that proposed projects were regionally significant. He provided an overview of some of the components of the plan starting with an explanation of the many acronyms connected to the transportation field. Those acronyms included:

- RRTPO – Richmond Regional Transportation Planning Organization – This was the Board that Mr. Parsons served and upon which Ms. Paige held a seat.

- CVTA – Central Virginia Transportation Authority – This was a new Authority established by the 2020 General Assembly. The CVTA would have the authority to allocate funding to make much needed transportation projects a reality.
- TAC – Technical Advisory Committee – This was an advisory committee to the RRTPO.
- CTAC – Community Transportation Advisory Committee – This was also an advisory committee to the RRTPO. Members were from all walks of life and represented many different groups in the region. Lisa Guthrie was currently serving as New Kent’s representative.
- STBG – Surface Transportation Block Grant – A source of funding available to the RRTPO for qualifying projects.
- CMAQ – Congestion Mitigation Air Quality - A source of funding available to the RRTPO for qualifying projects.

The plan consisted of the following sections:

- Executive Summary
- Transportation Issues
- Vision, Goals and Objectives –This was very similar to a Comprehensive Plan development process and information had been gathered through a robust COVID-aware public engagement process. Numerous virtual options for engagement had been provided as well as surveys and virtual meetings. This had been an 18-month process and they were proud of what had been done to get to this point.
 - The Vision stated, “The transportation system in the Richmond Region will reliably and safely connect people, prioritize more equitable opportunities for all to thrive and live healthy lives, promote a strong economy, and respect environmental stewardship.”
 - The five Goals included Safety, Environmental/Land Use, Equity/Accessibility, Economic Development and Mobility.
 - Safety Objectives included enhancing safety and comfort of bicycle and pedestrian facilities and working to eliminate all serious injuries and fatalities resulting from vehicular accidents.
 - Environmental/Land Use Objectives focused on reducing the negative impact the transportation system had on the natural and built environment. Objectives included addressing roadways prone to flooding, reducing transportation related pollutants, reducing vehicle miles traveled per capita, increasing the number of trips taken by shared and active transportation models, tying land use planning to transportation investments through the encouragement of walkable and transit-oriented communities and minimizing impacts of the transportation system on natural resources and communities.
 - Equity/Accessibility Objectives focused on improving equitable access through greater availability of transportation mode choices that were affordable and efficient. Objectives included reducing trip lengths for all people and increasing access to jobs and community services via transit, walking, and biking.
 - Economic Development Objectives focused on improving connectivity and mobility for strong economic vitality. Objectives included reducing peak period travel times, increasing transportation investment with focuses on economic vitality, improving reliability and accessibility of travel to and within the regional activity centers, reducing freight bottlenecks and increasing multimodal access to tourist destinations.
 - Mobility Objectives focused on increasing travel efficiency and mode choices by maintaining the transportation system in a state of good repair. Objectives included increasing the percent of complete streets across the highway network to maximize use of available capacity, increasing system efficiency through operational,

transportation demand management (TDM), and technology-based solutions and improving system reliability across all modes.

- Universe of Projects
- Scoring, Ranking and Priorities
- Cost-possible Plan
- Evaluation and Improvement
- Technical Appendices

Mr. Parsons reported they were frequently asked, "what would make this plan different from any other?" He noted this plan would be different in that it would be long-range spanning at least twenty years into the future and the focus would only be on regionally significant projects. They were also often asked, "what makes a project regional?" The response to this question had been broken down based on transportation modes including transit, bike/pedestrian, roads, intermodal and bridges. Details for each mode were as follows:

- Transit – included projects such as a new dedicated transit rights-of-way, all new regional transit routes (limited stations, high speeds or linking different jurisdictions), new transit centers or new park and ride lots (100 spaces or more) or expansions of 100 spaces or more.
- Bike/Pedestrian – included segregated lanes within dedicated rights-of-way, being part of a multi-jurisdictional network or filling significant gaps in the existing network or directly connecting and supporting transit service.
- Roads (included in regional travel demand model) – included adding or removing lanes or changing the use of lanes such as HOV or Bus Only, realignment, extension or relocation, new interchanges or modifications, over/underpasses or major arterial intersection improvements.
- Intermodal – included capacity changes in intermodal corridors connecting regional hubs like Richmond Marine Terminal, RIC, major rail yards, etc.
- Bridges – included replacement or rehabilitation of National Bridge Inventory structures.

Mr. Parsons reviewed a summary of identified projects. The report indicated 258 projects were included in the Universe of Projects with 216 of those being considered "Cost-possible" which could reasonably be funded over the life of the plan. 84% of the total cost for all projects was associated with highway projects. Next steps included a 30-day public review period from August 16th through September 15th and the Policy Board considering action on the plan on October 4th. The plan would be updated regularly as CVTA funding allowed projects to be removed from the list. This would then be followed by starting the 2050 Plan Development cycle. He again noted the importance of all residents in the region being represented. Those who were interested in becoming involved were encouraged to:

- Review the draft plan at www.connectrva2045.org beginning on August 16th.
- Come to an Open House – multiple locations between August 16th and September 15th.
- Participate Virtually During the Review Period – multiple options were being developed.
- Submit Comments on the Website.
- Engage with Elected Officials and City/County Staff. He noted Planning Director Kelli Le Duc and Ms. Paige were key parts of the team and could provide a great deal of information.

He thanked the Board for their time and entertained questions.

Mr. Lockwood asked when paving the third lane on I-64 would begin. Mr. Parson reported the I-64 widening project from Exit 205 to Exit 211 was estimated to cost \$255 million. This project was listed in the out years of the plan which he suggested would be ten to fifteen

years depending on CVTA and other funding sources. He noted having this project included in the long range plan would be a “door opener” for other funding opportunities.

Ms. Paige stated Mr. Parsons could now see where she was coming from when traveling I-64 to PlanRVA and TPO meetings. She reported the topic of I-64 came up at every meeting and Mr. Lockwood and she could not resist commenting on the subject. She reported plans were coming together to meet with Secretary of Transportation Shannon Valentine on September 8th to discuss I-64 as well as other major concerns in New Kent County. She also noted several New Kent residents had provided comments on the ConnectRVA 2045 transportation plan. She noted Mr. Parson was serving PlanRVA as the TPO Director as well as the CVTA Director and commended him on the fantastic job he was doing. She thanked him for his presence and his presentation. Mr. Parson noted PlanRVA and he were ready to do anything they could to help. He thanked the Board again for the opportunity to meet.

Mr. Evelyn noted it was too early to begin public hearings and moved on to Elected Officials Reports.

IN RE: ELECTED OFFICIALS REPORTS

Mr. Stiers, Mr. Tiller, Mr. Lockwood and Ms. Paige all indicated they had nothing to report at this time.

Mr. Evelyn announced all Board members had attended National Night Out the previous week. He expressed appreciation to the Sheriff’s Office, Fire-Rescue and Parks and Recreation for their involvement in organizing this event. He also thanked them and his fellow Board members for being there and being a part of the community. Sheriff McLaughlin thanked Mr. Evelyn and noted the event had been very much a team effort.

IN RE: STAFF REPORTS – MEETING WITH CONGRESSMAN ROB WITTMAN AND SECRETARY OF TRANSPORTATION SHANNON VALENTINE

County Administrator Rodney Hathaway reported Ms. Paige had forwarded to him a meeting request she had received from Congressman Rob Wittman. The Congressman wished to meet with the Board as well as Virginia Secretary of Transportation Shannon Valentine to discuss transportation issues in New Kent County. The suggestion was that the meeting be held on Wednesday, September 8th at 3:00 p.m. Preliminary plans were for Congressman Wittman to be present and Secretary Valentine to join the meeting virtually. He asked Board members to get back to him with their availability on this date.

Mr. Evelyn noted this suggested time was just prior to the Board’s September regular meeting. Mr. Hathaway confirmed. Ms. Paige reported another date and time could be considered if the Board wished. She noted she had discussed a meeting with Congressman Wittman and had noted it was a team effort in New Kent and had suggested the Congressman meet with all Board members so they each could provide input. Congressman Wittman had indicated he could coordinate with Secretary Valentine. Mr. Evelyn suggested the possibility of pushing the meeting start time back an hour. Mr. Hathaway indicated he would check into that and report back.

IN RE: STAFF REPORTS – PROPOSED BOARD OF SUPERVISORS BYLAWS CHANGE

County Administrator Rodney Hathaway reported changing the time for Board of Supervisors public hearings from 7:00 p.m. to 6:30 p.m. had been discussed at the Board’s

previous meeting. The time was set by the Board's Bylaws and if the Board wished to move forward with this change, a motion to consider an amendment to Article 6, Section A had been provided. After announcing the proposed amendment, the Board would have to wait thirty days before they could take action to adopt the amendment.

Mr. Evelyn noted he didn't feel strongly about either time. Mr. Stiers noted the Board did often find it necessary to wait until 7:00 p.m. to start public hearings but suggested 7:00 p.m. was probably a more convenient time for citizens and the Board may want to leave the time at 7:00 p.m. He stated he was okay with either time. Mr. Lockwood also noted the Board frequently had to wait to start public hearings and suggested moving the start time by half an hour was a good compromise to keep the meeting moving along. He indicated he liked the idea of a 6:30 p.m. start time and suggested it would still give everyone enough time to get to the meeting. Mr. Evelyn noted if an agenda included a large number of presentations and other business, they may find they would not be able to start public hearings at 6:30 p.m. He suggested citizens may be upset if they had to wait longer for hearings to begin. He noted the Board could always move forward with other agenda items and then come back to public hearings. Mr. Stiers reported he had recently had several citizens compliment the Board on how they were sometimes breaking before public hearings and were using that time to come out into the audience and talk with them. After more discussion, the general consensus was to leave the public hearing start time at 7:00 p.m.

IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Stiers moved to appoint Bobby Weagley as District Four representative to the Board of Road Viewers to serve a two-year term beginning January 1, 2021 and ending December 31, 2022. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

There were no appointments not delegated by district.

IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

Mr. Tiller moved to appoint Kimberlee Moyer as District Two representative to the Heritage Public Library Board of Trustees to serve a four-year term beginning July 1, 2021 and ending June 30, 2025. The members were polled:

Ron Stiers	Aye
John N. Lockwood	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: PUBLIC HEARING – RON STIERS PHOTOGRAPHY OFFICE SPACE LEASE

This item had been withdrawn.

IN RE: PUBLIC HEARING – ORDINANCE O-27-21 – USE OF GOLF CARTS AND
UTILITY VEHICLES IN THE DEERLAKE SUBDIVISION

Before the Board for consideration was Ordinance O-27-21 amending Section 70-192 of the New Kent County Code to allow for the use of golf carts and utility vehicles in the Deerlake subdivision. County Administrator Rodney Hathaway reported the Deerlake Homeowners Association (HOA) had submitted an application requesting authorization for the use of golf carts and utility vehicles on all streets within the subdivision. The application had been reviewed and approved by VDOT. If the Board chose to approve this amendment, the next step would be for the HOA to install the required signage. Once the signage was in place, residents could begin using golf carts and utility vehicles on the streets. He noted the Board had previously approved the use of golf carts and utility vehicles in two other subdivisions (Chickahominy Shores and Patriots Landing) and each of those approvals had required a two-year review. He noted the proposed language to add Deerlake to the list of approved communities did not include the two-year review. He also noted the Board could elect to review these approvals and/or change the authorization at any time. The two previously approved subdivisions would be up for review next month and he would be proposing that the language not include another two-year review cycle. He entertained questions.

Mr. Evelyn noted the map provided depicted the authorization stopping at Buckhunt Lane and Bushnell Drive and asked if the speed limit in this area did not meet the 25 MPH maximum. Mr. Hathaway noted the approval would end where the streets connected to the Rochambeau subdivision. Mr. Evelyn asked how people would be stopped from traveling between Rochambeau and Deerlake. Several in the room looked to Sheriff McLaughlin indicating the Sheriff's Office would have authority to enforce the ordinance. Mr. Evelyn asked if the streets in Rochambeau had been accepted into the state system by VDOT. Mr. Hathaway indicated he did not believe all of the Rochambeau streets had been accepted.

Mr. Evelyn opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Ms. Paige asked if comments were available on how the approvals for Chickahominy Shores and Patriots Landing were working or would the Board not receive comments on those until they were up for review. Sheriff McLaughlin reported his department continued to receive complaints in both existing approved neighborhoods but noted his officers had not written many summonses. They were trying to use education and were doing everything they could to not draw youngsters into the criminal justice system. He reported many of the issues were with underage drivers and reported he had actually followed one such driver home and had a long talk with the parents who had promised it would never happen again. He also reported his office was using social media as a means to get information regarding the requirements for golf cart and utility vehicle use on approved streets out into the community. In addition to underage drivers, other infractions noted included no slow moving vehicle signage and no valid driver's license. He indicated he would provide additional information for the upcoming reviews of the two existing approvals.

Mr. Lockwood asked if the two previously approved subdivisions would be reviewed in September. Mr. Hathaway confirmed and noted one was up for review in September and

the other would be up in October but since a public hearing was required, he was recommending they be reviewed at the same time. Mr. Lockwood suggested a representative of those neighborhoods should come to the review meeting in September. He also noted he was surprised no representative from Deerlake had come to this meeting. It was noted that Sandy Spangler was present as the Deerlake HOA representative. Mr. Lockwood noted it was concerning if kids were driving golf carts given that the rules were that you must be a licensed driver. He asked would the Board be creating a larger ongoing problem by approving another neighborhood. Mr. Evelyn noted the Board would always have the authority to rescind the authorization at any time. He also suggested it would be a good idea to have representatives from the two communities present at the reviews in September. Mr. Lockwood suggested a decision on the Deerlake request should be delayed until September and that all three applications should be considered at the same time. He stressed the importance of the communities being the first line of enforcement and noted the Sheriff's Office should only have to come out when there was a real problem. Mr. Hathaway reported all three neighborhoods had active HOAs and the applications had been submitted by the HOAs so he could reach out to them and request that they have a representative present for the reviews.

Mr. Evelyn stated delaying a decision on Deerlake was up to the Board and indicated he didn't have a problem with moving forward with a vote tonight. Mr. Tiller indicated he felt a representative should be present from each of the HOAs at the next meeting and suggested if the Sheriff could reiterate his concerns in their presence, perhaps they would become more compliant.

Mr. Evelyn invited Ms. Sandy Spangler of 10355 Deerlake Drive to speak on behalf of the Deerlake HOA. Ms. Spangler reported residents in the community had been given an opportunity to vote on whether or not to apply for the golf cart and utility vehicle designation and approximately 60% had been for and 30% had been against submitting an application. She also reported information had been shared through social media and the neighborhood website and most in the neighborhood supported the application and they were aware of the need for signage. She also reported a number of children had been seen driving golf carts but that had not been recently. Most vehicles were being driven by adults who were traveling from one home to another or who were driving their children around the neighborhood. Mr. Lockwood asked if the laws and rules were clearly stated so that people in the community understood kids should not be driving. Ms. Spangler indicated she was not sure if they had understood this in the beginning but the requirements had been discussed and made clear over the months since starting the process.

Ms. Paige asked if golf carts and utility vehicles had to be insured. Mr. Hathaway indicated insurance was a requirement. Mr. Evelyn asked what the process would be if a HOA decided they wished to relinquish the golf cart and utility vehicle designation. Mr. Hathaway indicated the HOA would need to come to the Board because a public hearing would be needed to amend County Code to remove the designation.

Mr. Lockwood indicated he was in agreement with moving forward with a vote if that was what the Board wished to do but he wanted to be sure everyone in the neighborhood was informed of the requirements so when the Sheriff's Office came out, they would understand they may be getting more than a courtesy call to remind them of the rules. Mr. Tiller noted he was also in agreement with moving forward and stated that based on Ms. Spangler's comments, the community appeared to have been informed of the requirements.

Mr. Lockwood moved to adopt Ordinance O-27-21 authorizing the use of golf carts and utility vehicles in the Deerlake Subdivision. The members were polled:

John N. Lockwood	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: OTHER BUSINESS – PROCLAIMING GRACE JENNA BASH

Mr. Lockwood reported the Proclaiming Grace Outreach had held their annual Jenna Bash telethon the previous weekend and despite the rain, it had been a big success. He thanked Sheriff Joe McLaughlin and Chief Deputy Lee Bailey for contributing to a promotional video for the event. He reported they had raised a lot of money and he thanked the community for their continued support.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS/ADJOURNMENT

Mr. Evelyn announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Wednesday September 8, 2021 and the next work session would be held at 9:00 a.m. on Wednesday, September 29, 2021, both in the Boardroom of the County Administration Building. The Board would also be participating in a joint meeting with the Planning Commission at 6:30 p.m. on Monday, September 20, 2021 in the Boardroom of the County Administration Building. There would be no August work session. He also noted that based on previous discussions in this meeting, the Board may be meeting earlier on September 8, 2021 with Congressman Rob Wittman and Secretary of Transportation Shannon Valentine. The start time remained to be determined.

Mr. Tiller moved to adjourn. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
John N. Lockwood	Aye
Thomas W. Evelyn	Aye

The meeting was adjourned at 7:17 p.m.