

# GARAGE/SHED/CARPORT/POLEBARN INSPECTION REQUIREMENTS



**Inspection Requests: (804) 966-8572**

Office Hours: Monday thru Friday 8:00 a.m. – 4:30 p.m.

The plans approved by New Kent County must be available on the job site for all requested inspections as well as the building permit card, and site address must be posted within public view. Failure to do so will result in a failed inspection and possible re-inspection fee. Portable toilet facilities shall be provided on all construction sites.

All inspections must be requested prior to 4:00 p.m. to be scheduled for the next business day. To request an inspection you must provide: 1. Permit Number and 2. Type of Inspection. While we will make every effort to perform the inspection on the scheduled date, please allow 2 business days for completion of each inspection requested. Please note: Due to the increasing workload of the inspectors, times of arrival will not be given, nor will requests for a.m. or p.m. inspections be honored, with the exception of footings ( 1 hr timeframe), and final inspections that require entry into an occupied structure (a.m. or p.m.). **YOU MUST PASS REQUIRED INSPECTION BEFORE THE NEXT INSPECTION CAN BE REQUESTED. Inspections must be requested in order. Failure to call in an inspection will result in a \$55 missed inspection fee.**

1. **E & S Preconstruction Inspection**—this inspection MUST BE requested and passed before any building inspections are requested ONLY if you have been issued a land disturbance permit for your project.
2. **Footing**—Footing inspection required after trenches have been excavated, forms and grade stakes have been erected, before concrete is placed. Note: 18” to the bottom of the footing, 8” min. concrete thickness. Wooden grade stakes are not permitted to be used in the bottom of footings.
3. **Projection** – Required when at least one course of block has been laid, but before ANY backfill is done. **NOTE: PROJECTION INSPECTION MUST PASS BEFORE FOUNDATION INSPECTION CAN BE CALLED IN.**
4. **Foundation** - To be made when foundation wall has been completed before floor joists and plates are installed.
5. **Slab**-- Required after reinforcing and vapor retarder have been set and before any concrete is placed. Needs to be sloped to the overhead door.
6. **Veneer**—required to be scheduled only if garage is **ATTACHED** to dwelling. We will perform a veneer on detached garage if requested.
7. **Framing**—required IF any portion of the framing is to be concealed. Framing and any rough-ins will be performed together.
8. **Rough-in**—required if any electrical, mechanical, or plumbing is to be installed. **Separate permits required and must be obtained before rough-in inspection is scheduled. Failure to obtain permits prior to work being commenced will result in a double charge of permit fees.**
9. **Insulation**—to be scheduled after insulation is installed (if any) but before any sheetrock is installed (if any)
10. **Final**—to be scheduled after all work is completed. **The framing and final inspection may be combined if all portions of the framing and mechanical attachments are not concealed.**

**For all inspections that fail twice or fail due to incomplete work, a \$55.00 re-inspection fee is required. Payment must be received prior to receiving a final inspection.**