



**2022 BUSINESS LICENSE APPLICATION  
OUT OF COUNTY CONTRACTOR**

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Commissioner of Revenue  
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ACCOUNT #		SSN OR FED ID			
BUSINESS NAME		PHONE		FAX	
OWNER		EMAIL			
ADDRESS 1		VA CONTRACTORS LICENSE #			
ADDRESS 2		EXPIRATION			
CITY ST ZIP		CONTACT NAME			

VA Code § 58.1-3715/ New Kent County Code Sec. 66-314 stipulates a license requirement for **contractors whose principal place of business is not New Kent County when the amount of business done by any such contractor exceeds the sum of \$25,000** in any year. Gross receipts should include, the total job value listed on any permits issued by the New Kent County Department of Building Development in 2022, in addition to any NKC jobs not requiring a permit. A contractor, doing business outside of their principal place of business, should report gross receipts with each additional permit issued.

**PLEASE CORRECT ANY PREFILLED INFORMATION THAT IS NOT ACCURATE**

**THIS FORM IS FOR 2022 GROSS RECEIPTS ONLY  
USE A SEPARATE APPLICATION TO REPORT GROSS RECEIPTS FOR PRIOR YEARS**

**FORMS & PAYMENT REQUIRED TO  
ACCOMPANY THIS APPLICATION**

- Contractor's Certificate of Workers' Compensation Insurance Acknowledgment**  
<https://www.workcomp.virginia.gov/forms/certificate-workers-compensation-insurance-form-61a-online>  
*(Insurance certificates not accepted)*
- Copy of Valid Contractor's License**

**PLEASE MAKE CHECKS OUT TO NEW KENT COUNTY TREASURER**

2022 TOTAL JOB VALUE IN NKC:  \$ _____	RATE: X .0012	TOTAL TAX:  \$ _____
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I, THE UNDERSIGNED APPLICANT DO SWEAR (OR AFFIRM), THAT THE FOREGOING FIGURED AND STATEMENTS ARE TRUE, FULL, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND THE LIMITS OF THIS LICENSE.

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AUTHORIZED SIGNATURE AND TITLE

\_\_\_\_\_

DATE

FOR OFFICE USE ONLY

RCVD BY		DATE		PAYMENT \$	
TD GR		PRIOR GR		METHOD	