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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

June 9, 2008, 6:00 P.M

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:03 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all members present)

CONSENT AGENDA

Action: Mr. Trout moved to approve the Revised Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

ITEM 1 Report on large projects and main refuse site efficiencies – *General Services Director James Tacosa*

ITEM 2 Consideration of

a. Ordinance O-07-08 amending Appendix A – Fee Schedule

Action: Mr. Sparks moved to adopt Ordinance O-07-08 as presented. Vote was 5:0, motion carried.

b. Ordinance O-08-08 establishing tax levies for FY08/09

Action: Mr. Trout moved to adopt Ordinance O-08-08 with the following changes: in paragraphs 1, 2 and 3, 75 cents changed to 73 cents per \$100 value. Vote was 4:1 (Ayes: Trout, Evelyn, Sparks & Burrell; Nays: Davis), motion carried.

c. Adoption of the proposed Capital Improvement Plan

Action: Mr. Evelyn moved to adopt the proposed Capital Improvement Plan, as presented. Vote was 5:0, motion carried.

d. Adoption of the proposed FY08/09 budget

Action: Mr. Trout moved to adopt and appropriate the Fiscal Year 2008/2009 budget as submitted by the County Administrator in the general categories as follows:

General Fund	\$15,124.544
Social Services	\$1,037.088
School Capital	0
Grants	0
Capital Projects	2,543,911
Human Services	2,596,315
Wireless E-911	40,000

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Schools	26,232,119
School Food	809,730
Litter Control	7,300
Meals Tax	0
Debt Service	5,225,894
Airport	279,487
Computer Replacement	141,200
Water/Sewer	18,279,340
Bottoms Bridge Sewer	<u>1,117,107</u>
Total Proposed FY08/09 County Budget	\$73,434,035

Vote was 4:1 (Ayes: Trout, Evelyn, Sparks & Burrell; Nays: Davis), motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

Actions:

Mr. Evelyn moved to appoint Cindy Burnett as District One's representative to the Heritage Library – Board of Trustees, to serve a four-year term beginning July 1, 2008 and ending June 30, 2012.

Mr. Trout moved to appoint Satoshi Ito as District Four's representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2008 and ending June 30, 2012.

Vote was 5:0, motions carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Thursday, July 17, 2008, in the Boardroom of the County Admin Building. The next work session will be held at 8:30 a.m. on Monday, June 24, 2008, in the Boardroom.

ADJOURNMENT

Action: Mr. Sparks moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:23 p.m.

Revised
CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. Approval of Minutes
 - a. Work session of April 29, 2008
 - b. Regular session of May 12, 2008

2. Miscellaneous
 - a. Annual merit increase for County Administrator
 - b. Resolution R-10-08 recognizing Carol Witherspoon
 - c. Resolution R-11-08(R1) providing for reimbursement from financings
 - d. Road Name Additions:
 - i. Thomas Brown Lane

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- 3. Refunds
 - a. \$1,656.55 to J. Sanders Construction for incorrectly computed permit fees

- 4. Appropriations
 - a. Funds donated to the New Kent Animal Shelter, \$291.00
 - b. Funds for Fire-Rescue coverage at the Strawberry Hills races on Apr 12, \$9,425.00
 - c. Funds for Fire-Rescue coverage at Colonial Downs May 12 – 18, \$2,363.00
 - d. Funds for revenue received for extra security detail performed by the Sheriff's Office for Prom on Apr 26-27, \$452.00
 - e. Funds for revenue received fro extra security detail performed by the Sheriff's office for Apr 25 event, \$82.00
 - f. Parks & Recreation sponsorship funds for participant scholarships, \$300.00
 - g. Virginia Power grant funds received on May 8 from the Department of Emergency Management, \$5,000.00
 - h. Social Services funds returned to the State for the Adult Protective Service Program, \$5,000.00
 - i. Additional State funds for Social Services for the AFDC Foster Care Program, \$5,976.17
 - j. Department of Agriculture and Consumer Services Grant for Purchase of Development Rights, \$150,000.00
 - k. Department of Criminal Justice federal funds for the Byrne Justice Assistance Grant for local law enforcement equipment for the Sheriff's Office, \$1,727.00
 - l. Insurance funds received for wind damage to Middle School on Mar 8, \$86,185.00
 - m. Funds for the Apr 22 loan closing to settle the refunding of Series 1997C Bonds and Series 1995 loans, \$952,106.99
 - n. Funds received for burn permits, \$250.00
 - o. Charge card fees collected in excess of budget for offsetting expenditures associated with charge card fees, \$157.00

Total Supplemental Appropriation: \$ (1,209,315.16)	Total
\$ 1,209,315.16	Money-in/Money-out

- 5. Carry Forward Appropriations
 - a. Amount for the Parham Landing WWTP Expansion due to receiving fewer connection fees than anticipated and appropriating funds for White House Farm Well Repair, \$2,673,428.00

\$(2,673,428.00)	Total
\$ 35,000.00	Money In/Money Out
\$ 2,638,428.00	Money from Fund 98-Utility Fund fund bal

- 6. Inter-Departmental Budget Transfers
 - a. *Cooperative Extension*: \$1,670 from Park time salary & wages to Telecommunication and Verizon T1
 - b. *Schools*: \$1,500 from Instruction Elem Matls and Supplies to Tech Instr Add Tech Hardware
 - c. *Public Utilities*: \$8,678.00 from Relocation of Offices to VDOT Construction

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- d. *Fire-Rescue*: \$7,785.00 from Four for Live to Part Time Salaries & FICA
 - e. *Social Services*: \$35,000 from Salaries & Wages To Furniture & Fixtures
 - f. *Sheriff's Office*: \$192 from Grant Contingency to LLEBG Equipment
 - g. *Fire-Rescue*: \$2,144 from Grant Contingency to Penin EMS Grant
 - h. *Public Utilities*: \$2,000 from Legal Services to Professional Services
7. Treasurer's Report: Cash in Bank as of April 2008, \$30,491,356.98

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