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NEW KENT COUNTY BOARD OF SUPERVISORS

August 11, 2008, 6:00 P.M

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:00 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all members present)

CONSENT AGENDA

Action: Mr. Trout moved to approve the Consent Agenda as presented, with the addition to the minutes on page 11, and that it be made a part of the record. Vote was 5:0, motion carried.

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

INTRODUCTION OF NEW EMPLOYEES

- By Treasurer Herbert Jones, Jr. -- Angela Russo, Deputy Treasurer-Accounting & Administration (new position)

PRESENTATIONS

- By Mr. Evelyn of a copy of Resolution R-14-08 to the family of Richard E. Williams, Sr., deceased
- Overview of the Green Infrastructure Project by Karen Firehock & Alisa Hefner of the Green Infrastructure Center

Action: Mr. Trout moved to appoint James Burrell as the Board of Supervisor representative to the Focus Group for the Green Infrastructure Project. Vote was 5:0, motion carried.

Action: Mr. Burrell moved to appoint Stran Trout as the Board of Supervisor alternate representative to the Focus Group for the Green Infrastructure Project. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

Action: Mr. Trout moved to establish a committee to study New Kent's participation in the 150th anniversary of the American Civil War, to include a representative from the County Administrator's Office, a representative from the Board of Supervisors, the Director of Tourism, a representative from the Economic Development Department or Economic Development Authority, and a representative from the Historic Commission, and to allow them to select their respective appointees. Vote was 5:0, motion carried.

STAFF REPORTS

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APPOINTMENTS

Action:

Mr. Burrell moved to appoint Sheriff F. W. Howard, Jr. as a New Kent representative to the Colonial Community Criminal Justice Board to complete a three year term ending December 31, 2008.

Mr. Trout moved to appoint Jan Haviland as New Kent's representative to the Capital Area Health Advisory Council to complete a three year term ending September 30, 2010.

Vote was 5:0, motions carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 1 PUBLIC HEARING – consideration of Ordinance O-12-08 – establishing a separate class of personal property at a reduced tax rate to benefit volunteer fire, rescue and sheriff's auxiliary personnel
(Commissioner of the Revenue Laura Ecimovic)

Action: Mr. Sparks moved to adopt Ordinance O-12-08 as presented. Vote was 4:0 with 1 abstention (Ayes: Sparks, Davis, Evelyn & Burrell; abstention: Trout), motion carried.

ITEM 2 PUBLIC HEARING – consideration of Resolution R-20-08, application of Mr. and James M. Watts to add approximately 50 acres to the Pamunkey Farms Agricultural and Forestal District
(Planning Manager Rodney Hathaway)

Action: Mr. Sparks moved to adopt Resolution R-20-08 as presented. Vote was 4:0 with 1 abstention (Ayes: Trout, Davis, Sparks & Burrell; abstention: Evelyn), motion carried.

ITEM 3 PUBLIC HEARING – consideration of Resolution R-21-08, application of Mr. and Mrs. Davis Wentling to add approximately 87 acres to the Pamunkey River Valley II Agricultural and Forestal District
(Planning Manager Rodney Hathaway)

Action: Mr. Trout moved to adopt Resolution R-21-08 as presented. Vote was 5:0, motion carried.

ITEM 4 PUBLIC HEARING – consideration of Resolution R-22-08, application of Mr. Hartwell Coke, Jr. to add approximately 139 acres to the Old Dispatch Agricultural and Forestal District
(Planning Manager Rodney Hathaway)

Action: Mr. Davis moved to adopt Resolution R-22-08 as presented. Vote was 5:0, motion carried.

ITEM 5 PUBLIC HEARING – consideration of Resolution R-23-08, application of Mr. John Simons to add approximately 51 acres to the Hampstead-Northberry-Shimokins Agricultural and Forestal District
(Planning Manager Rodney Hathaway)

Action: Mr. Evelyn moved to adopt Resolution R-23-08 as presented. Vote was 5:0, motion carried.

ITEM 6 PUBLIC HEARING – consideration of Resolution R-24-08, application of Mr. Robert Jenkins to add approximately 30 acres to the Old Dispatch Agricultural and Forestal District
(Planning Manager Rodney Hathaway)

Action: Mr. Sparks moved to adopt Resolution R-24-08 as presented. Vote was 5:0, motion carried.

ITEM 7 PUBLIC HEARING – consideration of Resolution R-25-08, application of Mr. and Mrs. Robert Parsley to add approximately 50 acres to the

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Old Dispatch Agricultural and Forestal District (*Planning Manager Rodney Hathaway*)

Action: Mr. Davis moved to adopt Resolution R-25-08 as presented. Vote was 5:0, motion carried.

ITEM 8 PUBLIC HEARING – consideration of Resolution R-26-08, application of Mr. and Mrs. Winfred Isgett to add approximately 107 acres to the Old Dispatch Agricultural and Forestal District (*Planning Manager Rodney Hathaway*)

Action: Mr. Sparks moved to adopt Resolution R-26-08 as presented. Vote was 5:0, motion carried.

ITEM 9 PUBLIC HEARING – consideration of Resolution R-27-08, application of Mrs. Ada Isabel Davis White to withdraw approximately 119 acres from the Eltham Agricultural and Forestal District (*Planning Manager Rodney Hathaway*)

Vote was deferred until September 8, 2008, at the request of the applicant.

ITEM 10 PUBLIC HEARING – consideration of Ordinance O-11-08 authorizing execution of the Chief Elected Officials Agreement for the creation of the Capital Regional Workforce Partnership (*County Administrator John Budesky*)

Action: Mr. Evelyn moved to adopt Ordinance O-11-08 as presented. Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on September 8, 2008, in the Boardroom of the County Admin Building. The next work session will be held at 8:30 a.m. on August 26, 2008, in the Boardroom.

ADJOURNMENT

Action: Mr. Sparks moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:25 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. July 17, 2008 regular session

2. **Miscellaneous**
 - a. Resolution R-18-08 declaring October 2008 as Community Planning Day in New Kent County
 - b. Resolution R-19-08 Affirming Authorization to Pick Up New Kent County Employees' Contributions to VRS under Section 414(h) of the Internal Revenue Service Code

3. **FY08 Appropriations**

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- a. Funds for program income for the CDBG Plum Point Grant, \$3,209.91
- b. Funds received from Ralph W. Johnson for electric service in excess of \$1,200 at the Extension building, \$941.00
- c. Funds for refunding of interest on bonds from US Bank for the 1997C Courthouse project, \$498.43
- d. Funds for Fire-Rescue coverage at Colonial downs on Jun 30 08, \$1,013.00
- e. Funds received from the Commonwealth of Virginia for postage in the Juvenile & Domestic Relations Courts office, \$648.00
- f. Funds received and expected for restitution for Feb 10 08 fire incident, \$798.00
- g. Funds received for motor vehicle licenses to cover Treasurer's expenditures associated with purchase of decals, \$1,247.00
- h. DMV stop fees collected by Treasurer's Office, \$140.00

Total Supplemental Appropriation:
\$ (8,495.34) Total
\$ 8,495.34 Money-in/Money-out

4. FY09 Supplemental Appropriations

- a. Funds donated to the New Kent Animal Shelter, \$491.00
- b. Funds for Fire-Rescue coverage at Colonial Downs Jul 1 – 20 08, \$19,950.00
- c. Funds for extra security detail performed by the Sheriff's Office for Jul 18 – 26 events, \$1,119.00
- d. Funds donated to Fire-Rescue for public education, \$90.00
- e. Funds reimbursed to Fire-Rescue for emergency preparedness items, \$606.00
- f. Funds donated to Parks & Recreation from the New Kent Junior Women's Club for summer camp, \$100.00
- g. Funds received from the Commonwealth of Virginia for postage in the Juvenile & Domestic Relations Courts office, \$103.00
- h. Funds for the Whitehouse well replacement project for public utilities, \$200,000.00
- i. Adjust FY09 debt service budget to actual debt service figures, \$42,412.00
- j. Funds received from the Library of Virginia for records preservation in the Circuit Court Clerk's Office, \$1,479.00
- k. Funds received from various builders for reimbursement of 2006 Code books purchased by Building Development Office, \$2,075.00
- l. Adjust Social Services FY09 adopted budget to actual figures approved by the State, \$16,410.00

Total Supplemental Appropriation:
\$ (252,015.00) Total
\$ 52,015.00 Money-in/Money-out
\$ 200,000.00 From Fund 98 – Utility Fund Balance

5. FY09 Carry Forward Appropriations

- a. Funds for the local portion of the Chesapeake Bay 2007 grant not used in FY08, \$1,095.00
- b. Technology Trust Funds to complete three projects in the Circuit Court Clerk's Office, \$12,453.00
- c. Funds for the Clean County/Litter fund not used in FY08, \$166.54
- d. Capital funds for various projects not completed in FY08, \$3,153,488.42
- e. Public Utility funds for the SCADA project not completed in FY08, \$150,000.00

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- f. Public Utility funds for the Parham Landing generator project not completed in FY08, \$181,402.50

Total Supplemental Appropriation:

\$ (3,498,605.46)	Total
\$ 160,000.00	Money-in/Money-out
\$ 13,548.00	From Fund 1 – General Fund Balance
\$ 2,993,488.42	From Fund 7 – Capital Fund Balance
\$ 166.44	From Fund 15 – Litter Control Fund Balance
\$ 331,402.50	From Fund 98 – Public Utilities Fund Balance

6. FY07/08 Inter-Departmental Budget Transfers

- a. *Treasurer*: \$1,488 from Part-Time Salaries & Wages and Advertising to Professional Services, Repairs & Maintenance, Maintenance Service Contracts, Mileage, Dues & Memberships, and Office Supplies
- b. *Sheriff's Office*: \$6,090 from Part-Time Wages to Full-Time Overtime
- c. *Fire Rescue*: \$1,000 from Tower Repair & Maintenance to Repairs by Outside Contractor
- d. *Sheriff's Office*: \$1,987 from Gas to Grant Fund
- e. *Economic Development*: \$10,116 from Salaries & Wages to Overtime and Contractual Services

7. FY08/09 Inter-Departmental Budget Transfers

- a. *Schools*: \$1,600 from Classroom Instruction Miscellaneous to Tech-Classroom Instr. Misc. Tech-Instructional Non-Capitalized and Executive Admin Cap Outlay Replace
- b. *Social Services*: \$18,814 from Safe & Stable Families to Salaries & Wages
- c. *Circuit Court Clerk*: \$30 from Overtime to Dues
- d. *Social Agencies*: \$509 from Contingency to State and Local Hospitalization

8. Treasurer's Report: Cash in Bank as of June 2008: \$27,719,007.64

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