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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

Tuesday, October 14, 2008, 6:00 P.M

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:00 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all members present)

CONSENT AGENDA

Action: Mr. Sparks moved to approve the Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

PRESENTATIONS

- Anthony Lea, Center Director, Jamestown 4-H Educational Center presenting award to New Kent County
- Frank Kowaleski, Highway Safety Committee presenting award for 2nd place in the Law Enforcement Challenge to the New Kent Sheriff's Office
- Sheriff Howard presenting awards to Deputies Butch Gay and Jerry Simpson for completion of training through the Motor Carrier Enforcement School

INTRODUCTION OF NEW EMPLOYEES

- By Sheriff F. W. Howard, Jr.

Deputy Sheriffs Scott Carnell & Cheri Washington (filling vacancies)

Part-time Dispatchers Sherri Cox, James Thomas, Erik Opperman and Brandon West

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

- Item 1 PUBLIC HEARING** – consideration of Resolution R-37-08, approving application for two Transportation Enhancement Program Grants to continue improvements to the Courthouse Village area, to include a continuation of the sidewalk project and a historical wayside –
Community Development Director George Homewood and Planner Kelli Le Duc
- Action:** Mr. Davis moved to adopt Resolution R-37-08, as presented. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

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STAFF REPORTS

APPOINTMENTS

Action:

Mr. Trout moved to appoint Thomas Evelyn as New Kent's Board representative to the Consortium Board of the Capital Region Workforce Partnership, to serve a term ending December 31, 2008. Vote was 5:0, motion carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Wednesday, November 12, 2008, in the Boardroom of the County Admin Building. The Board will meet for a Retreat on Friday, October 17, at 5 p.m. at 11805 Whitehouse Road, New Kent, Virginia, and for an extra work session on Tuesday, October 21, at 3 p.m. in the Historic Courthouse. The next regular work session will be held at 8:30 a.m. on Tuesday, October 28, 2008, in the Boardroom.

CLOSED SESSION

Action: Mr. Sparks moved to go into Closed Session for consultation with legal counsel pursuant to Section 2.2-3711A.7 of the Code of Virginia concerning actual or probable litigation. Vote was 5:0, motion carried.

Action: Mr. Davis moved to return to Open Session. Vote was 5:0, motion carried.

Action: Mr. Evelyn made the certification of Closed Session. Vote was 5:0, motion carried.

ADJOURNMENT

Action: Mr. Sparks moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:29 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. August 15, 2008 regular semi-annual meeting with senior staff
 - b. August 26, 2008 regular work session
 - c. September 8, 2008 regular business meeting

2. **Miscellaneous**
 - a. Approval of Settlement Agreement with Massey Oil for overbilling
 - b. Acceptance of the Sewer Easement with Johnson & Sons Properties, LLC
 - c. Approval of Agreement with between James River Solutions, New Kent County, and the New Kent County School board for purchase of fuels

3. **Refunds**
 - a. \$219.02 to Ryan Homes for miscalculated permit fee
 - b. \$405.00 to Ken Pair for overpaid Map Maintenance Fee

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4. FY09 Supplemental Appropriations

- a. Funds for fire-rescue coverage at Colonial Downs Sep 3 – 28, \$12,300.00
- b. Funds for fire-rescue revenue recovery to cover refunds and DAB service charges, \$1,345.00
- c. Funds received to date for fire-rescue revenue recovery for part-time fire-rescue personnel, \$15,296.00
- d. Funds for extra Sheriff security at two Sep events, \$459.00
- e. Funds for Sheriff security at the Aug 29 and Sep 12 high school football games, \$453.00
- f. Funds donated to the New Kent Animal Shelter for the 1st annual Jenna Grace Birthday Bash, \$2,698.00
- g. Other funds donated to the New Kent Animal Shelter, \$385.00
- h. Funds received from various builders for reimbursement of 2006 Code books purchased by the Building Development Office, \$160.00
- i. Funds donated to fire-rescue for The Great Escape event, \$350.00
- j. Funds received for insurance claims, \$11,758.00
- k. Grant funds from the Department of Motor Vehicles for the *Smart, Safe and Sober* grant to be used by Sep 30, 2008, \$40,650.00
- l. Program income received to date for FY09 from CDBG Plum Point grant participants, \$2,160.66
- m. State Fire Program funds received in excess of FY09 budgeted amount, \$1,147.00
- n. Additional Social Services State funds for increased demand for services for Non-View Day Care, \$19,366.00
- o. Funds received for legal document review, \$1,500.00

Total Supplemental Appropriation:

\$ (110,027.66)	Total
\$ 110,227.66	Money-in/Money-out

5. FY09 Carry Forward Appropriations

- a. Airport projects not completed in FY09, \$212,894.00
- b. Funds for Phase II of the CDBG Plum Point grant not completed in FY09, \$4,563,650.00
- c. Utility projects not completed in FY08, \$367,120.00

Total Supplemental Appropriations:

\$ (1,093,664.00)	Total
\$ 649,300.00	Money-in/Money-out
\$ 63,850.00	From Fund 1, General Fund balance
\$ 13,394.00	From Fund 7, Capital Fund balance
\$ 367,120.00	From Fund 98, Utility Fund balance

6. FY09 Inter-Departmental Budget Transfers

- a. *Human Resources*: \$2,389 from Advertising, Copies and Promotional Items to Computer Purchase and Lease/Rental of Equipment
- b. *Fire-Rescue*: \$6,000 from Radio Tower Repair/Maintenance to Machinery & Equipment

7. Treasurer's Report: Cash in Bank as of August, 2008: \$21,898,668.45

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