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Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

Wednesday, November 12, 2008, 6:00 P.M.
Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:00 p.m.)

ROLL CALL (all members present)

INVOCATION and PLEDGE OF ALLEGIANCE (invocation by Dr. S. Paul Rowles, Rector of St. Peter's Episcopal Church)

CONSENT AGENDA

Action: Mr. Trout moved to approve the Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

PRESENTATION -- certificates to graduates of New Kent University

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

ITEM 1 Response from the Heritage Library Board of Trustees regarding use of a portion of the former middle school as a library facility
Deferred to a future meeting

ITEM 2 Public Private Education Act (PPEA) Guideline Review & Update – *County Attorney Jeff Summers*
Action: Mr. Sparks moved to adopt the Public-Private Education Facilities and Infrastructure Act of 2002, as amended, Guidelines and Procedures, to be effective December 1, 2008. Vote was 5:0, motion carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 3 PUBLIC HEARING – consideration of Ordinance O-14-08, approving application to rezone 1.876 acres of land from A-1, Agricultural to R-3, Multiple Family Residential, located at the intersection of Quinton Park Trail and North Henpeck Road, in order to construct a 5-unit townhome or condominium – *Planner Kelli Le Duc*
Action: Mr. Sparks moved to adopt Ordinance O-14-08 with the following changes: Mr. Sweet has proffered that the five units will contain in total no more than 8 bedrooms. Vote was 5:0, motion carried. Vote was 4:0 (with Mr. Burrell abstaining), motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

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APPOINTMENTS

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, December 8, 2008. The next work session will be held at 8:30 a.m. on Tuesday, November 25, 2008, and the Board will hold a joint meeting with the School Board on Tuesday, December 2, 2008, at 6 p.m. All meetings will be held in the Boardroom of the County Administration Building.

ADJOURNMENT

Action: Mr. Davis moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:30 p.m.

CONSENT AGENDA

- 1. Approval of Minutes**
 - a. September 10, 2008 special meeting
 - b. September 30, 2008 regular work session
 - c. October 14, 2008 regular meeting
 - d. October 17, 2008 retreat
 - e. October 21, 2008 special work session

- 2. Miscellaneous**
 - a. Approval of the Water Conservation and Management Plan
 - b. Adoption of the Amended Vision Statement
 - c. Adoption of Resolution R-41-08, asking that Cherokee Pines Trail be accepted into the State secondary road system
 - d. Road Name Addition
 - i. Twin Brooks Way

- 3. Refunds**
 - a. \$2,450.32 to Trent Sherman for building permit
 - b. \$4,685.34 to Bluegreen Prop. Of Virginia for overbilling on real estate taxes

- 4. FY09 Appropriations**
 - a. Funds for Fire-Rescue coverage at Colonial Downs Sep 29 – Oct 26, \$15,150.00
 - b. Funds for Fire-Rescue special events coverage for Sep 29 – Oct 4, \$2,550.00
 - c. Funds for Fire-Rescue revenue recovery to cover Diversified Ambulance Billing service charges, \$1,904.00
 - d. Funds received to date for Fire-Rescue revenue recovery for part-time personnel, \$19,368.00
 - e. Funds donated to New Kent Animal Shelter, \$1,088.00
 - f. Funds for extra Sheriff security at two events in Sep and one in Oct, \$3,852.00
 - g. Funds for Sheriff security at the Oct 3 and 24 high school football games and Oct 25 homecoming dance, \$1,179.00
 - h. Funds for Sheriff coverage at Colonial Downs in Sep, \$4,799.00

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- i. Funds received from various builders for reimbursement of 2006 Code Books purchased by the Building Development office, \$735.00
- j. Funds donated by various organizations to Fire-Rescue, \$1,080.00
- k. Funds received for insurance claims, \$3,064.00
- l. Funds received for Fire-Rescue sale of surplus equipment, \$12,903.00
- m. Program income received to date for FY09 from CDBG Plum Point grant, \$794.50
- n. Donations to the Victim-Witness Assistance program, \$300.00
- o. Funds for CSA Parental co-payment, \$400.00
- p. Reduce appropriation to Social Services due to reduction in State funding for personnel salary increases for FY09, \$3,142.00
- q. Funds reimbursed by EDA for CBS commercial during the Virginia Derby, \$3,750.00
- r. Funds received by Fire-Rescue for reimbursement of training/safety supplies, \$390.00
- s. Funds received for dividends and interest on capital projects funded with debt service, \$71,068.31

Total Supplemental Appropriation:	\$ (141,232.81) Total
	\$ 141,232.81 Money-in/Money-out

5. FY09 Carry Forward Appropriations

- a. General Funds from Refuse and Buildings & Grounds operating budgets in order complete special projects for FY09, \$345,000.00
- b. Funds for unemployment case that continues into FY09, \$2,509.28
- c. Unexpended School allocation funds from FY08, \$422,930.15
- d. Funds remaining in Fund 7-Capital for Schools from FY08, \$577,382.85
- e. Funds from the School Capital Fund for projects not completed in FY09, \$7,198,826.08
- f. County Capital Projects not completed in FY08, \$3,482,394.81

Total Supplemental Appropriation	
\$(12,029,043.17)	Total
\$ 770,439.43	From Fund 1 – General fund bal
\$ 7,198,826.08	From Fund 3 – School Capital fund bal
\$ 4,059,777.66	From Fund 7 – Capital fund bal

6. FY09 Inter-Departmental Budget Transfers

- a. *Unemployment compensation:* \$30 from Reserved for Contingency to Unemployment Compensation
- b. *General Services:* \$446,678.65 from Sheriff's Annex, New Courthouse HVAC, and New Courthouse generator to New Courthouse Building Modifications
- c. *Sheriff's Office:* \$350 from Overtime to Full-time
- d. *Social Services:* \$2,152 from Reserved for Contingency to Non VIEW Day Care
- e. *Schools:* \$190,131 to transfer 2008-2009 salaries
- f. *Schools:* \$10,699 from Appropriation of Funds from Prior Years to Tractor
- g. *Schools:* \$23,886 from School Buses and Appropriation of Funds from Prior Years to Vehicles
- h. *Building Development:* \$900 from Travel & Uniforms to Vehicles
- i. *Public Utilities:* \$22,500 from Utility Fund, Parham Landing Water, Parham Landing Sewer, Chickahominy Wastewater Treatment Plant and Water & Sewer Capital projects to Utility Administration

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- j. *Schools:* \$683 from Instructional Salaries Sec Reg to Guidance Materials and Supplies
- k. *Sheriff's Office:* \$5,000 from Part Time Salaries to Salary Overtime
- l. *Legal:* \$112,000 from Litigation Expenses to Reserved for Contingency
- m. *Fire-Rescue:* \$16,789.00 from Salaries & Wages, Hospital/Medical Plans and FICA to Special Duty and Part-time Salaries

7. Treasurer's Report: Cash in Bank as of September, 2008: \$16,813,556.51

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