

DRAFT

Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

Monday, December 8, 2008, 6:00 P.M

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:00 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Chairman Burrell)

ROLL CALL

Action: Mr. Trout moved to approve the Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

CONSENT AGENDA

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

PRESENTATION: FY08 Comprehensive Annual Financial Report (CAFR) – Anne B. Wall, CPA/Member, Robinson Farmer Cox

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 1 PUBLIC HEARING – proposed comprehensive and extensive changes to the New Kent County Zoning Ordinance (Chapter 98) and Zoning Map (vote may be deferred) – Planning Manager Rodney Hathaway

Action: Mr. Davis moved to continue the Public Hearing on ZO-02-08 to the January meeting. Vote was 5:0, motion carried.

ITEM 2 PUBLIC HEARING – application filed by Pilot Corporation for a conditional use permit to classify the existing Pilot Travel Center on State Route 106 as a truck stop facility and allowing it to operate as such – Planner Matthew Ebinger

Action: Mr. Sparks moved to adopt Resolution R-42-09 as amended. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

Action: Mr. Evelyn appointed Patricia Townsend as a District One representative to the Planning Commission to serve a four-year term ending December 31, 2012.

DRAFT

Approved minutes will be posted after the next regular business meeting

Mr. Evelyn appointed Joe McLaughlin to serve as a District One representative to the Transportation Safety Commission to serve a four-year term ending December 31, 2012.
Mr. Burrell appointed Eugene Williams as District Three's representative to the Airport Advisory Commission to serve a four-year term ending December 31, 2012.
Mr. Burrell appointed Charna Moss Gregory as District Three's representative to the Planning Commission to serve a four-year term ending December 31, 2012.
Mr. Burrell moved to appoint James Moody, Sr. as District Three's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2009.
Mr. Burrell moved to appoint John Crump as a District Three representative to the Zoning Ordinance Rewrite Committee.
Mr. Burrell moved to appoint Jean Street as District Three's representative to the Wetlands Board to serve a term ending December 31, 2009.
Mr. Trout moved to appoint Williams Jeffries as District Four's representative to the Airport Advisory Commission to serve a four-year term ending December 31, 2012.
Mr. Trout moved to appoint David Sisk as District Four's representative to the Economic Development Authority to serve a four-year term ending December 31, 2012.
Mr. Trout moved to appoint Julian Ward as District Four's representative to the Parks & Recreation Advisory Commission to serve a four-year term ending December 31, 2012.
Mr. Trout moved to appoint David Smith as a District Four representative to the Planning Commission to serve a four-year term ending December 31, 2012.
Mr. Trout moved to appoint Ronald Lang as District Four's representative to the Board of Road Viewers to serve a one-year term ending December 31, 2012.
Mr. Trout moved to appoint Douglas Dill as District Four's representative to the Wetlands Board to serve a four-year term ending December 31, 2012.
Mr. Trout moved to nominate for Circuit Court appointment William Chandler as District Four's representative to the Board of Zoning Appeals to serve a five-year term ending December 31, 2013.
Mr. Davis moved to appoint Bruce Howard as District Five's representative to the Planning Commission to serve a four-year term ending December 31, 2012.
Vote was 5:0, motions carried.

Mr. Davis moved to appoint Paul Robinson as a county-wide member of the Economic Development Authority to serve a four-year term ending December 31, 2012.
Mr. Trout moved to appoint Pat Bell as a county-wide member of the Economic Development Authority to serve a four-year term ending December 31, 2012.
Mr. Burrell moved to appoint Barbara Moss as a New Kent representative to the Chickahominy District Health Advisory Board to serve a two-year term ending December 31, 2010.
Mr. Burrell moved to appoint Sheriff F. W. Howard, Jr. as a New Kent representative to the Colonial Community Criminal Justice Board to serve a three-year term ending December 31, 2011.
Mr. Burrell moved to appoint Lester Wingrove as a New Kent representative to the Colonial Community Criminal Justice Board to serve a three-year term ending December 31, 2011.
Vote was 5:0, motions carried.

Mr. Davis moved to appoint Edward Pollard as a District Five representative to the Planning Commission to serve a four-year term ending December 31, 2012.
Vote was 5:0, motions carried.

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, January 12, 2009, in the Boardroom of the County Admin Building. There will be no December work session.

ADJOURNMENT

Action: Mr. Evelyn moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 8:14 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

DRAFT

Approved minutes will be posted after the next regular business meeting

1. Approval of Minutes

- a. October 28, 2008 work session minutes
- b. November 12, 2008 business meeting

2. Miscellaneous

- a. Abstracts of Votes from election on November 4, 2008 for recording in the Board of Supervisors' minute book
- b. Road Names (*Greenwood Estates, Section IV, Phase I*)
 - i. Stingray Point Court
 - ii. Stingray Point Boulevard
 - iii. Mako Road

3. Refunds

- a. \$126.64 to DWP Mechanical, Inc. for cancelled permit

4. FY09 Appropriations

- a. Funds for Fire-Rescue coverage at Colonial Downs Oct 27 – Nov 5, \$5,400.00
- b. Funds for Fire-Rescue revenue recovery to cover bank fees, \$62.00
- c. Funds received to date for Fire-Rescue revenue recovery for Fire-Rescue personnel, \$25,976.00
- d. Funds for Sheriff's coverage at Colonial Downs in Oct and Nov, \$8,918.00
- e. Funds donated by various organizations to Fire-Rescue, \$350.00
- f. Funds donated to Parks & Recreation from the New Kent Junior Women's Club, \$1,100.00
- g. Funds received for Fire-Rescue sale of surplus equipment, \$1,734.00
- h. Program income received to date for FY09 from CDBG Plum Point grant participants, \$894.00
- i. VML matching safety grant for Public Utilities, \$210.00
- j. Funds for CSA Parental co-payment, \$400.00
- k. Funds expected from DMV cat and dog sterilization fund from the sale of animal friendly license plates to New Kent residents, \$420.00
- l. Additional Federal revenue for the schools, \$12,581.00
- m. Funds received for dividends and interest for Human Services building, \$3,811.98

Total Supplemental Appropriation:
\$ (61,856.98) Total
\$ 61,856.98 Money In / Money Out

5. FY09 Carry-forward Appropriations

- a. Additional funds from the School Capital Fund for projects not completed in FY08, \$929,414.67
- b. Additional funds for County Capital projects not completed in FY08, \$86,299.86

Total Supplemental Appropriation:
\$ (1,015,714.53) Total
\$ 929,414.67 From Fund 3 – School Capital Fund Balance
\$ 86,299.86 From Fund 7 – Capital Fund Balance

6. Inter-Departmental Budget Transfers

- a. *Social Services*: \$3,795 from Reserved for Contingency to Office Space – special allocation

DRAFT

Approved minutes will be posted after the next regular business meeting

- b. *County Attorney:* \$1,500 from Condemnation to Part-time Salaries & Wages
 - c. *Economic Development:* \$20,000 from Salaries & Wages to Contractual Services
 - d. *Public Utilities:* \$1,725 from Public Utilities to Fire-Rescue for radio work
 - e. *Training funds:* \$17,308 from Reserved for Contingency – Training to training line items in Clerk of the Board, Building & Grounds, Financial Services, Environmental, Fire-Rescue, Utilities, Commissioner of Revenue, & Community Development Administration
 - f. *Sheriff's Office:* \$3,500 from jails to Animal Control Unit – other operating supplies
 - g. *Public Utilities:* \$4,000 from Chickahominy plant - professional services to Utilities administration - contract services
 - h. *Reassessment:* \$17,913.00 from Reserved for Contingency to Reassessment and Board of Equalization line items
 - i. *Board of Equalization:* \$8,935 from Reserved for Contingency to Board of Equalization pay
- 7. Treasurer's Report:** Cash in Bank as of October, 2008: \$21,055,272.86