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NEW KENT COUNTY BOARD OF SUPERVISORS

March 9, 2009

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

4:00 p.m. - Joint meeting with the School Board (postponed from March 2)
(joint meeting was postponed)

Regular Business Meeting

CALL TO ORDER (at 5:00 p.m.)

ROLL CALL (all members present)

CLOSED SESSION to discuss a personnel matter pursuant to Section 2.2-3711A.1 of the Code of Virginia involving performance of an employee

Action: Mr. Burrell moved to go into Closed Session to discuss a personnel matter pursuant to Section 2.2-3711A.1 of the Code of Virginia involving performance of an employee. Vote was 5:0, motion carried.

Action: Mr. Burrell moved to return to Open Session. Vote was 5:0, motion carried.

Action: Mr. Burrell made the certification of Closed Session. Vote was 5:0, motion carried.

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

CONSENT AGENDA

Action: Mr. Evelyn moved to approve the Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

Action: Mr. Sparks moved to adopt Resolution R-09-09 (opposing the closure of the VDOT Sandston Residency) as presented. Vote was 5:0, motion carried.

INTRODUCTION OF NEW STAFF

- Paul Carney, Fire-Rescue

ITEM 1 Staffing Review – County Administrator John Budesky

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APPOINTMENTS

Mr. Evelyn moved to appoint Karen Cameron as District One’s representative to the Affordable Housing Advisory Committee to serve a term ending June 30, 2011.

Mr. Evelyn moved to appoint Myran Walker as District One’s alternate representative to the Historic Commission to serve a four-year term ending December 31, 2012.

Mr. Evelyn moved to appoint James Noctor as District One’s representative to the Parks & Recreation Advisory Commission to serve a three-year term ending December 31, 2011.

Vote was 5:0, motions carried.

Mr. Burrell moved to appoint Brenda Snyder as New Kent’s Planning Commission representative to the Richmond Regional Planning District Commission to serve a one-year term ending December 31, 2009.

Vote was 5:0, motion carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 PUBLIC HEARING – Consideration of Ordinance O-04-09 establishing a Central Absentee Precinct for all elections –
General Registrar Gwen Ellyson and/or Electoral Board Chair Charles Moss

Action: Mr. Evelyn moved to adopt Ordinance O-04-09 as presented. Vote was 5:0, motion carried.

ITEM 3 PUBLIC HEARING – Consideration of Ordinance O-01-09(R1), Park and Facility Use Ordinance – *Parks & Recreation Manager Kim Turner*

Action: Mr. Burrell moved to adopt Ordinance O-01-09(R1) as presented. Vote was 5:0, motion carried.

ELECTED OFFICIALS’ REPORTS

STAFF REPORTS

MEETING SCHEDULE: The Board of Supervisors will hold its next regular business meeting at 6 p.m. on April 13, 2009, and its next work session at 3 p.m. on March 25, 2009, both in the Boardroom of the County Administration Building. Board members, along with members of the Economic Development Authority, will be meeting with owners and managers of businesses from the eastern part of the County on Tuesday, March 10, 2009, from 3 p.m. to 5 p.m. at Parham Landing Commerce Park (corner of Parham Landing Road and Rt. 33).

Chairman Davis added that the Board would be meeting with the School Board at 4:30 p.m. on Monday, March 16, 2009, in a location to be announced, followed by a meeting with members of the Economic Development Authority.

ADJOURNMENT

Action: Mr. Sparks moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:14 p.m.

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CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. Approval of Minutes
 - a. January 28, 2009 work session
 - b. January 30, 2009 retreat
 - c. February 9, 2009 business meeting

2. Miscellaneous
 - a. Adoption of the new personnel policy
 - b. Acceptance of a conservation easement from Bert & Elsie McLaughlin
 - c. Approval of the leases for the Human Services Building
 - d. Road name additions (Patriot's Landing)
 - i. Peace Lily Court
 - ii. Tea Rose Court
 - iii. Sugar Magnolia Lane
 - iv. Flowering Magnolia Lane
 - v. Rambling Rose Court
 - vi. Forsythia Court

3. Refunds
 - a. \$194.92 to Ryan Homes/NV Homes for cancelled permit
 - b. \$375.00 to Jeff & Misun Anderson for family subdivision fee
 - c. \$2,987.69 to Fred & Helen Pleasants for erroneous billing

4. Appropriations
 - a. Funds for Fire-Rescue revenue recovery to cover bank fees, \$1,381.00
 - b. Funds received to date for Fire-Rescue revenue recovery for Fire-Rescue personnel, \$18,570.00
 - c. Funds donated to the New Kent Animal Shelter, \$1,594.00
 - d. Funds for Sheriff's coverage at Colonial Downs in Dec, \$396.00
 - e. Funds for Sheriff security at two events, \$118.00
 - f. Funds for security at several high school sporting events in Dec, Jan and Feb, \$1,664.00
 - g. Program income received to date for FY09 from CDBG Plum Point grant participants, \$583.99
 - h. Funds received from the State for postage for the Juvenile & Domestic Relations Court, \$1,000.00
 - i. Funds received for insurance claims, \$576.00
 - j. State/Federal Social Services funds for promoting Safe and Stable Families program, \$326.00
 - k. Reduce appropriations of State/Federal Social Services funds for Independent Living Educational and Training Vouchers program, \$706.00
 - l. Funds received over the amount anticipated for the DMV Animal Friendly License Plates program, \$8.62
 - m. Charge card fees collected in excess of budget for offsetting expenditures associated with charge card fees, \$631.00
 - n. Funds received for dividends and interest for the Human Services building, \$586.04

Total Supplemental Appropriation:	\$ (26,728.65)	Total
	\$ 26,728.65	Money-in/Money-out

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5. Inter-Departmental Budget Transfers
 - a. *Community Development*: \$14,500 from Reserved for Contingency to Professional Services
 - b. *Sheriff's Office*: \$2,000 from Part-time Wages to Sal. Wage-Overtime
 - c. *Sheriff's Office*: \$1,960 from Grant Contingency to Smart, Safe & Sober DMV Grant
 - d. *Schools*: \$4,799.94 from Appropriation of Funds from Prior Years to School Bus Garage – Non Loan Expend
 - e. *Training*: \$4,112 from Reserved for Contingency–Training to Travel and Career Development line items in the budgets of the Clerk of the Board, Board of Supervisors, Financial Services, Legal Services, County Attorney, Fire-Rescue, Commissioner of Revenue, Economic Development, Building Development, Extension and Sheriff's Office
 - f. *Social Services*: \$60 from Contingency to Promoting Safe and Stable Families

6. Treasurer's Report: Cash in Bank as of January 2009: \$37,334,124.80

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