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*Approved minutes will be posted after the next regular business meeting*



## NEW KENT COUNTY BOARD OF SUPERVISORS

**April 13, 2009**

Boardroom, County Administration Building  
12007 Courthouse Circle, New Kent, VA 23124

### **ACTION AGENDA**

**4 p.m. Budget Work Session** (cancelled)

**6 p.m. Regular Business Meeting**

**CALL TO ORDER** (at 6:00 p.m.)

**INVOCATION and PLEDGE OF ALLEGIANCE** (led by Mr. Burrell)

**ROLL CALL** (all members present)

#### **CONSENT AGENDA**

**Action:** Mr. Burrell moved to approve the Consent Agenda as presented, and that it be made a part of the record. Vote was 5:0, motion carried.

**CITIZENS' COMMENT PERIOD** (3 minutes/person)

**RESIDENCY ADMINISTRATOR'S REPORT**

**ELECTED OFFICIALS' REPORTS**

**STAFF REPORTS**

#### **APPOINTMENTS**

Mr. Trout moved to appoint Robbin Schureman as District Four's representative to the Affordable Housing Advisory Committee to serve a term ending June 30, 2011. Vote was 5:0, motions carried.

Mr. Evelyn moved to appoint Rev. Milton Hathaway as the at-large representative to the Affordable Housing Advisory Committee to serve a term ending June 30, 2011.  
Mr. Evelyn moved to appoint Eric Randolph as an at-large representative to the Agricultural and Forestal District Advisory Committee to serve a term ending December 31, 2012.  
Mr. Burrell moved to appoint Alex Baine as a member of the Board of Building Code Appeals/Board of Fire Prevention Code appeals to serve a term ending December 31, 2012. Vote was 5:0, motions carried.

**MEETING SCHEDULE:** The Board of Supervisors will hold its next regular business meeting at 6 p.m. on May 11, 2009, and its next work session at 3 p.m. on April 29, 2009, both in the Boardroom of the County Administration Building.

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**ADJOURNMENT**

**Action:** Mr. Burrell moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 6:35 p.m.

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**CONSENT AGENDA**

*(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)*

1. Approval of Minutes
  - a. February 13, 2009 semi-annual meeting with senior staff
  - b. February 18, 2009 work session & town hall meeting
  - c. March 9, 2009 regular business meeting
  - d. March 10, 2009 special meeting with eastern county businesses
  - e. March 16, 2009 special meeting with the School Board and Economic Development Authority
  
2. Miscellaneous
  - a. Approval of awards for the purchase of a backhoe and tractor for the Department of Public Utilities to Old Dominion Tractor & Equipment
  - b. Resolution R-11-09 in honor of Brenda "Sam" Snyder, deceased
  - c. Resolution R-12-09 declaring May 3 – 9, 2009 as National County Government Week
  - d. Allocation Agreement for Historic Middle School
  
3. Refunds
  - a. \$193.40 to Helen K. Davis for withdrawn permit
  - b. \$55.96 to James Stephens Plumbing for withdrawn permit
  - c. \$65,556.63 to Colonial Downs for miscalculated pari-mutuel taxes
  - d. \$6,840.87 to Patriot's Landing Realty, Inc. for erroneous assessment
  - e. \$1,483.46 to Bluegreen Golf Clubs, Inc. for erroneous assessment
  - f. \$1,828.04 to Alliance One Realty, LLC for erroneous assessment
  - g. \$4,098.99 to Terry Peterson Residential Thirty One LLC for erroneous assessment
  - h. \$1,312.65 to Robert & Carolyn Burns for incorrect assessment
  
4. Appropriations
  - a. Funds for Fire-Rescue revenue recovery to cover bank fees, \$3,394.00
  - b. Funds received to date for Fire-Rescue revenue recovery for Fire-Rescue personnel, \$54,399.00
  - c. Funds donated to the New Kent Animal Shelter, \$398.00
  - d. Funds donated to the New Kent Sheriff's Honor Guard, \$150.00
  - e. Funds for security at a February high school basketball game, \$97.00
  - f. Program income received to date for FY09 from CDBG Plum Point grant, \$326.33
  - g. Funds received for Fire-Rescue auctioned equipment, \$2,028.00
  - h. Funds received for insurance claims, \$13,756.00
  - i. Funds received for restitution for February 10, 2008 fire incident, \$498.00
  - j. Funds received for sale of forfeited assets, \$2,080.00
  - k. Funds received by Extension for sponsorship of programs from outside sources, \$259.00
  - l. Funds received for legal document review, \$1,500.00

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- m. Funds received from various builders for reimbursement of 2006 Code books purchased by the Building Development Office, \$257.00
- n. Funds awarded from the National Fish and Wildlife Foundations for a grant to support implementation of urban conservation practices in the Chickahominy River watershed, \$80,000.00
- o. Charge card fees collected in excess of budget for offsetting expenditures associated with charge card fees, \$820.00
- p. Funds received for dividends and interest for the Human Services building project, \$325.30

Total Supplemental Appropriation:                   \$ (160,287.63) Total  
                                                                                  \$ 160,287.63 Money-in/Money-out

- 5. Inter-Departmental Budget Transfers
  - a. *Parks & Recreation*: \$900 from Community Rentals P/T Wages to Overtime Wages
  - b. *Cooperative Extension*: \$2,492 from Fringes to Part time Salary & Wages
  - c. *Fire-Rescue*: \$1,308 from Grant Contingency to RSAF Grants
  - d. *Clerk of the Board*: \$586 from Videotaping to Computer Replacement
  - e. *Training*: \$5,054 from Training Contingency to Clerk of the Board, County Attorney, Financial Services, Registrar, Circuit Court Judge, Commonwealth's Attorney, Sheriff, Building Development, E911, Fire-Rescue, Animal Control, Refuse, Planning, CSA, Social Services, Water, and Sewer
  
- 6. Treasurer's Report: Cash in Bank as of February 2009: \$36,367,792.81

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