



NEW KENT COUNTY BOARD OF SUPERVISORS

May 11, 2009, 6 p.m.

Boardroom, County Administration Building
12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

CALL TO ORDER (at 6:00 p.m.)

INVOCATION and PLEDGE OF ALLEGIANCE (led by Mr. Burrell)

ROLL CALL (all members present)

CONSENT AGENDA

Action: Mr. Trout moved to approve the Consent Agenda, with a correction to the minutes, and that it be made a part of the record. Vote was 5:0, motion carried.

CITIZENS' COMMENT PERIOD (3 minutes/person)

RESIDENCY ADMINISTRATOR'S REPORT

ITEM 1 Consideration of

- a. Ordinance O-06-09 amending and re-adopting Appendix A – Fee Schedule

Action: Mr. Evelyn moved to adopt Ordinance O-06-09 as presented. Vote was 5:0, motion carried.

- b. Ordinance O-07-09 establishing tax levies for FY09/10

Action: Mr. Burrell moved to adopt Ordinance O-07-09 as presented. Vote was 5:0, motion carried.

- c. Adoption of the proposed Capital Improvement Plan

Action: Mr. Sparks moved to adopt the proposed Capital Improvement Plan as presented. Vote was 5:0, motion carried.

- d. Adoption of the proposed FY09/10 budget

Action: Mr. Sparks moved to adopt and appropriate the Fiscal Year 2009/2010 budget as submitted by the County Administrator in the general categories as follows:

General Fund	\$14,577,351
Social Services	1,110,994
School Capital	0
Grants	0
Capital Projects	1,154,571
Human Services	2,596,656
Wireless E-911	40,000
Schools	24,800,561
School Food	813,354
Litter Control	6,337

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Meals Tax	0
Debt Service	6,032,783
Airport	352,839
Computer Replacement	102,800
Water/Sewer	37,356,248
Bottoms Bridge Sewer	1,122,360
Total Proposed FY09/10 County Budget	\$90,066,854

Vote was 5:0, motion carried.

Public Hearings to be held at 7:00 p.m. or as soon thereafter as possible. Speakers are limited to three minutes each, should come to the podium and state their name and address

ITEM 2 PUBLIC HEARING – consideration of Resolution R-15-09 approving the proposed 2010-2015 Secondary Six-Year Plan and the 2010 Construction Priority List – *Torrence Robinson, Sandston Residency Administrator, Va. Dept. of Transportation*

Action: Mr. Sparks moved to adopt Resolution R-15-09 as presented. Vote was 5:0, motion carried.

ELECTED OFFICIALS' REPORTS

STAFF REPORTS

APPOINTMENTS

Mr. Burrell moved to appoint Edward Pollard as District Three's representative to the Affordable Housing Advisory Committee to serve a term ending June 30, 2011.

Mr. Burrell moved to appoint Joyce Williams as District Three's representative to the Planning Commission to serve a term ending December 31, 2010.

Mr. Burrell moved to appoint James Talley as District Three's representative to the Purchase of Development Rights Committee to complete a term ending June 30, 2011.

Mr. Burrell moved to appoint Cecelia Garner as District Three's representative to the Heritage Library Board of Trustees to serve a term ending June 30, 2010.

Vote was 5:0, motions carried.

Mr. Burrell moved to appoint Linwood Throckmorton as at-large member of the Purchase of Development Rights Committee to complete a term ending June 30, 2011.

Vote was 5:0, motion carried.

MEETING SCHEDULE: The Board of Supervisors will hold its next regular business meeting at 6 p.m. on June 8, 2009, and its next work session at 3 p.m. on May 27, 2009, both in the Boardroom of the County Administration Building.

ADJOURNMENT

Action: Mr. Burrell moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 7:07 p.m.

CONSENT AGENDA

(Matters included hereunder may be the subject of one motion to approve provided no Board member requests an item to be separated.)

1. **Approval of Minutes**
 - a. Work session of March 25, 2009
 - b. Special budget work session of April 2, 2009
 - c. Special budget work session of April 9, 2009

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Approved minutes will be posted after the next regular business meeting

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Approved minutes will be posted after the next regular business meeting

- d. Regular business meeting of April 13, 2009
- 2. Miscellaneous**
 - a. Resolution R-13-09, approving dedication of right-of-way along Route 106 in front of the Visitors Center
 - b. Resolution R-14-09 proclaiming May as *Older Americans Month* in New Kent County
 - c. Road name approvals (Dispatch Station subdivision)
 - i. Dispatch Station Road
 - ii. Dispatch Station Court
 - iii. Klamath Road
 - iv. Yakima Court
 - v. Yakima Road
 - vi. Sparks Terrace
 - vii. Sparks Court
- 3. Refunds**
 - a. \$250 to Makemie Woods for fire prevention application fee
 - b. \$55.96 to Hanover Custom Building Inc. for cancelled permit
 - c. \$1,312.65 to Moorad & Lillian Mooradian for erroneous assessment
 - d. \$1,352.42 to S. Ray & Katherine Nice for error in assessment
 - e. \$2,387.63 for to William A. Perkins, A & T Custom Framing, Inc., for erroneous BPOL reporting for 2006, 2007 and 2008
- 4. Appropriations**
 - a. Funds for Fire-Rescue revenue recovery to cover bank fees, \$2,671.00
 - b. Funds received to date for Fire-Rescue revenue recovery for Fire-Rescue personnel, \$33,145.00
 - c. Funds donated to the New Kent Animal Shelter, \$200.00
 - d. Funds donated to Parks & Recreation at the annual Easter Egg Hunt, \$135.00
 - e. Funds donated to Parks & Recreation for the "All Kids Are Special" playground project, \$63.38
 - f. Funds for Fire-Rescue coverage at Colonial Downs on April 11, \$8,075.00
 - g. Funds for revenue received for extra security detail performed by the Sheriff's Office for prom on April 25-26, \$355.00
 - h. Program income received to date for FY09 from CDBG Plum Point grant participants, \$251.33
 - i. Funds received for Fire-Rescue auctioned equipment, \$1,985.00
 - j. Funds received for insurance claims, \$2,317.00
 - k. Funds received for DMV stop fees in the Treasurer's Office, \$1,800.00
 - l. Funds received for legal document review, \$1,500.00
 - m. Funds received from various builders for reimbursement of 2006 Code Books purchased by the Building Development Office, \$171.00
 - n. Funds awarded from the Department of Criminal Justice Services for a local law enforcement block grant to purchase a tazer for FY10, \$1,003.00
 - o. Funds received from the Technology Trust Fund for IT equipment for the Circuit Court Clerk's Office, \$27,713.00
 - p. Charge card fees collected in excess of budget for offsetting expenditures associated with charge card fees, \$317.00
 - q. Funds received for dividends and interest for the Human Services Building project, \$305.46

Total Supplemental Appropriation: \$(82,007.17) Total
\$ 82,007.17 Money In/Money Out

5. Inter-Departmental Budget Transfers

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- a. *Treasurer's Office*: \$162 from County License Tags to Overtime
 - b. *Schools*: \$107,754 from Building Services - Purchased Services (lottery dollars) to technology line items
 - c. *Schools*: \$17,001 from Building Services - Purchased Services (lottery dollars to technology line items
 - d. *Sheriff's Office*: \$1,515 from Gasoline to Full Time Overtime
 - e. *Voter Registrar*: \$4,915 from various line items to Meeting Compensation, Officers Training and Part Time Salaries & Wages (June 9 Democratic Primary)
 - f. *Sheriff' Office*: \$111 from Grant Fund Contingency to LLEBG Equipment
 - g. *Training Funds*: \$7,026 from Training Contingency to training line items for Board of Supervisors, Clerk of the Board, Treasurer, Financial Services, Circuit Court Judge, Sheriff, E911, Social Services, Utility Administration, and Water
6. **Treasurer's Report:** Cash in Bank as of March 2009: \$38,597,729.06

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