

DRAFT

Approved minutes will be posted after the next regular business meeting



NEW KENT COUNTY BOARD OF SUPERVISORS

June 24, 2009, at 3 pm

Boardroom, County Admin Bldg

12007 Courthouse Circle, New Kent, VA 23124

ACTION AGENDA

WORK SESSION

CALL TO ORDER AND ROLL CALL (all members present)

- Item 1 FY08/09 Additional Appropriations and Interdepartmental Budget Transfers
(Financial Services Director Mary Altemus)
Action: Mr. Trout moved to approve the FY08/09 Appropriations and Inter-departmental Budget Transfers, as presented, and that they be made a part of the record. Vote was 5:0, motion carried.

- Item 2 Discussion about intersection improvements at Rt. 612/Rt. 249
(VDOT staff Torrence Robinson, Scott Gagnon, Brian Walker & Walter Pribble)

- Item 3 Green Infrastructures Project Update/presentation *(Karen Firehock & Lisa Hefner, Green Infrastructure Center)*

- Item 4 Update on National Fire & Wildlife Grant *(Brian Noyes & Jim Wallace, Colonial Soil & Water Conservation District)*

- Item 5 Review of SPF Investments rezoning application *(Alan Shaia of SPF Investments and Planner Kelli Le Duc)*

- Item 6 Review of Alvis/Horsley CUP application *(Planner Matthew Ebinger)*

- Item 7 Review of proposed Beaches and Dunes ordinance *(Environmental Planning Manager Amy Walker)*

- Item 8 Review of proposed Conservation Easement Requirement in cluster subdivisions *(Community Development Director George Homewood, Environmental Planning Manager Amy Walker, and Legal Intern Emily Adham)*

- Item 9 Update on Emergency Management – *Fire Chief Tommy Hicks*

- Item 10 Award of contract on Parham Landing sewage treatment plant expansion project *(Assistant County Administrator Bill Whitley, Public Utilities Director Larry Dame, Roger Hart & Kris Edelman of Malcolm Pirnie, Financial Advisor Ted Cole, and Allen Hamblin of English Construction)*
Action: Mr. Trout moved to adopt Resolution R-28-09 as presented (accepting the bid for the expansion of the Parham Landing Sewage Treatment Project). Vote was 5:0, motion carried.

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Item 11 Vehicle Decal ordinance discussion (*Assistant County Administrator Bill Whitley, Chief Deputy Treasurer Norma Holmes, and Commissioner of Revenue Laura Ecimovic*)

Item 12 Policy on memorials (*County Administrator John Budesky*)

APPOINTMENTS:

Action: Mr. Burrell moved to appoint Linda Myer as New Kent's representative to the Charles City, New Kent, Henrico Mental Health & Retardation Board to serve a term ending December 31, 2011. Vote was 5:0, motion carried.

Action: Mr. Sparks Burrell moved to appoint Juanita Collins as District Two's representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2009 and ending June 30, 2013. Vote was 5:0, motion carried.

MEETING SCHEDULE - The next regular meeting of the New Kent County Board of Supervisors will be held July 13, 2009, at 6:00 p.m. in the Boardroom of the County Admin Building. It will also meet with business owners and managers from the Bottoms Bridge and Talleyville area on Thursday, June 25, 2009 between 3 p.m. and 5 p.m. at the Quinton Community Center.

ADJOURNMENT

Action: Mr. Sparks moved to adjourn the meeting. Vote was 5:0, motion carried.

Meeting was adjourned at 6:17 p.m.

Item 1 Appropriations and Inter-departmental Budget Transfers:

1. FY08/09 Supplemental Appropriations:
 - a. Funds received to date for Fire-Rescue revenue recovery for Fire-Rescue personnel, \$18,849.00
 - b. Funds for security and ambulance coverage at Colonial Downs and various other events, \$12,657.00
 - c. Funds donated to the New Kent Animal Shelter, \$180.00
 - d. Fire-Rescue funds for court-order restitution, \$210.00
 - e. Funds for revenue recovered for insurance claims, \$1,211.00
 - f. Fund received from the Technology Trust Fund for permanent record expenditures for the Circuit Court Clerk's Office, \$17,284.00
 - g. Program income received to date for FY09 from CDBG Plum Point grant participants, \$548.71
 - h. Funds received for DMV stop fees in the Treasurer's Office, \$840.00
 - i. Recovered revenue for tax collection to cover the legal expenditures associated with tax collections, \$1,408.00
 - j. Reduce appropriation for Local Emergency Management performance grant; funds received were less than budgeted, \$60.00
 - k. School funds received for two SOL reimbursable technology expenditures, \$31,548.00
 - l. Charge card fees collected in excess of budget for offsetting expenditures associated with charge card fees, \$179.00

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\$(84,854.71)
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Total
Money In/Money Out

2. FY08/09 Inter-Departmental Budget Transfers
 - a. *Circuit Court Clerk*: \$1,677.00 from Contingency to Professional Services
 - b. *Registrar*: \$240 from Mileage and Officer Training to Meeting Compensation and Mileage
 - c. *Parks & Recreation*: \$13,700 from Cont Servc-Trips, Community Rentals and Before & After School to Part-time Wages and Summer Camp Wages
 - d. *Utilities*: \$25,250 between various wage line items
 - e. *Merit increases or shortfalls in budget*: \$37,760.00 between various wage line items
 - f. *Training*: \$7,092 from Contingency to Clerk of the Board, Human Resources, financial Services, Sheriffs Courts, E-911, Planning commission, Planning, CSA and Social Services

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