

**COUNTY OF NEW KENT  
POSITION DESCRIPTION**

<b>JOB TITLE:</b> Refuse Site Attendant	<b>LOCATION:</b> General Services
	<b>JOB CLASS CODE:</b>
<b>IMMEDIATE SUPERVISOR:</b> Lead Attendant	<b>PAYGRADE:</b> \$7.25/hr
	<b>FLSA STATUS:</b> Non-Exempt

**GENERAL DEFINITION OF WORK:**

The Refuse Site Attendant working under the general supervision of the Lead Attendant performs unskilled rotating shift work at New Kent County Refuse Collection Sites. The worker assists New Kent County authorized users in where to off-load various types of acceptable refuse; the operation of trash compactors and site maintenance. Problems encountered are routine in nature involving repetitive tasks. Interpersonal contacts are within and outside the organization to obtain and furnish information. The work is performed mainly outdoors. The work involves moderate physical strain requiring strength and endurance. The worker is expected to perform other job related tasks as assigned or required.

**ESSENTIAL FUNCTIONS:**

- Prohibits usage of Refuse Collection Site facilities and services to non-authorized users;
- Assists authorized users in how and where to off-load acceptable refuse;
- Operates trash compactors;
- Orders the dumping of full compactor bins;
- Routine site maintenance.

**KNOWLEDGE, SKILLS AND ABILITIES:**

The worker is required to have knowledge of local government rules and regulations of acceptable and unacceptable waste materials; the ability to operate machinery safely; the ability to work rotating shifts as required; the ability to read and understand information presented in writing; the ability to provide considerable customer service.

**EDUCATION AND EXPERIENCE:**

The Refuse Site Attendant should possess the educational equivalent of graduation from high school, OR any acceptable combination of education and experience determined to be sufficient to perform the essential functions listed above.

**PHYSICAL CONDITIONS AND NATURE OF WORK CONTACTS:**

The work is performed mainly outdoors where the job requires exposure to adverse weather and hazardous conditions which include, but are not limited to, extremes in temperature, noise levels and pollutants. The worker may sometimes experience situations that may cause bodily injury. The work involves moderate physical strain requiring some strength and endurance such as lifting of objects weighing 10 – 50 pounds, with occasional lifting of objects weighing in excess of 100 pounds. Standing, walking, stooping and bending for periods of time are required.

**EVALUATION:**

Performance will be evaluated on the ability and effectiveness with which the incumbent accomplishes the above responsibilities.