



Remit with your check to:  
New Kent County  
Financial Services  
12007 Courthouse Circle  
Post Office Box 50  
New Kent, VA 23124  
(804) 966-9676

**PUBLIC UTILITIES  
COMMERCIAL - NEW SERVICE LOCATION - WATER/SEWER**

Date of application: \_\_\_\_\_

Date service to begin: \_\_\_\_\_

Service Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subdivision: \_\_\_\_\_  
Section: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Block: \_\_\_\_\_

Name: \_\_\_\_\_  
Federal ID#/SSN#: \_\_\_\_\_

Building Permit#: \_\_\_\_\_  
**You must provide a valid building permit number for verification of address of new service.**

Billing address if different from service:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_  
Contact Name: \_\_\_\_\_

*THIS APPLICATION SHALL SERVE AS THE CONTRACT BETWEEN THE COUNTY OF NEW KENT AND THE UNDERSIGNED. THE UNDERSIGNED AGREES TO PAY FOR ALL WATER USED, CONSUMED OR WASTED AND SEWAGE DISCHARGED AT THE ABOVE DESCRIBED PREMISES AT THE RATE ESTABLISHED BY THE BOARD OF SUPERVISORS. THE UNDERSIGNED FURTHER AGREES TO OBSERVE, COMPLY WITH AND BE BOUND BY ALL LAWS, ORDINANCES, RULES, REGULATIONS, TERMS AND CONDITIONS PRESCRIBED FOR AND RELATING TO THE USE OF WATER WHILE RECEIVING SERVICE.*

**BILLING CYCLES & CHARGES**

BILLING PERIODS ARE QUARTERLY. MINIMUM CHARGES PER QUARTER ARE BASED ON THE SIZE OF THE METER. BILLING PERIODS ARE: JAN - MAR; APRIL - JUNE; JULY - SEPT; OCT - DEC.

**SPECIAL INSTRUCTIONS**

NOTE: IT IS YOUR RESPONSIBILITY TO NOTIFY THE COUNTY IN WRITING WHEN MOVING FROM A SERVICE LOCATION TO RELIEVE YOU OF ANY FURTHER LIABILITY AND TO RECEIVE YOUR DEPOSIT REFUND IF DUE.

Domestic Meter Fee \_\_\_\_\_ POSDM  
Meter installation Fee: \$35.00 POSMI      Water Connection Fee: POSCF \_\_\_\_\_  
Deposit: \$50.00 UT0000      Sewer Connection Fee: POSSF \_\_\_\_\_  
Irrigation Fee: \_\_\_\_\_ POSIM      Connection Avail.  
Fee: POSSAF \_\_\_\_\_

\*\*\*\*FEES VARY DEPENDING ON SIZE OF METER. PLEASE INQUIRE WITH NEW KENT COUNTY FINANCIAL SERVICES (804) 966-9676.

Total Due: \$ \_\_\_\_\_  
Make check payable to **New Kent County**

\_\_\_\_\_  
SIGNATURE

**FOR ACCOUNTING USE ONLY: (Effective 7/1/08)**

METER SIZE \_\_\_\_\_

CUSTOMER# \_\_\_\_\_

SERVICE LOCATION#: \_\_\_\_\_

PAID BY: CASH \_\_\_\_\_

CHECK# \_\_\_\_\_ MONEY ORDER \_\_\_\_\_