

**UPCOMING MEETINGS
AND EVENTS**

JANUARY 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
10	11 6 pm Board of Supervisors organizational meeting (Boardroom)	12 6 pm Clean County Commission meeting (OCH) 6:30 pm Planning Commission work session (Health & Human Svcs conf room)	13 6:30 Parks & Rec Advisory Commission meeting (Boardroom)	14	15 <i>County Offices closed for Lee-Jackson Day</i>	16
17	18 <i>County Offices closed for Martin Luther King Day</i>	19 8:15 am Senior Staff meeting 9 am Finance Committee meeting 6:30 pm Planning Commission meeting (Boardroom)	20 6 pm Airport Advisory Commission meeting 6:30 pm School Board budget work session (NKHS media center)	21 8:30 am EDA meeting (VCC)	22	23 10 am – 4 pm Census staff testing (OCH)
24	25 <i>Va. Peninsula Mayors & Chairs meeting (Newport News)</i>	26 4 pm Historic Commission meeting (OCH)	27 8:30 am Social Services Adv Board meeting (HHS) 3 pm Board of Supervisors work session (<i>subject to adoption of Board's meeting schedule</i>)	28	29	30 8:30 – 11:30 am Annual Rabies Clinic (CH parking lot)
31						

FEBRUARY 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 8:30 am Senior Staff meeting 7 pm School Board meeting (NKHS)	2 6:30 pm Affordable Housing Advisory Committee meeting	3	4	5 11:30 am – 1 pm Winter Wonderland Social (OCC)	6
7	8 6 pm Board of Supervisors meeting (<i>subject to adoption of Board's meeting schedule</i>)	9 9 am Plum Point CDBG Management Team meeting 6 pm Clean County Commission meeting (OCH)	10	11 <i>VML/VACo Legislative Day</i>	12 12 noon Semi-Annual Board/ Senior Staff lunch meeting (<i>subject to adoption of Board's meeting schedule</i>)	13
14	15 <i>County offices closed for Presidents Day</i>	16 6:30 pm Planning Commission meeting	17	18 8:30 am EDA meeting (VCC)	19	20

Changes/additions noted in red
2010 meeting schedules and agendas can be accessed at <http://www.co.new-kent.va.us/monthlycal/monthlycal.php>

NOTABLE NEWS FOR THE PAST WEEK

Administration

- Met with the Director of the State Office of the Department of Agriculture – Rural Development, to discuss funding opportunities for County projects
- Working on the next quarterly newsletter scheduled to be published in the January 27 edition of The Chronicle Extra
- Working on possible social media opportunities for citizen engagement

Community Development

- Staff published the housing and population report for the year 2009.

County Attorney

- County Attorney appeared in York County J&DR Court on Tuesday for an all day trial on two Termination of Parental Rights cases in support of the Department of Social Services.
- County Attorney appeared in New County Kent J&DR on ten cases in support of the Department of Social Services.
- County Attorney appeared again on Thursday in York County on two abuse and neglect cases in support of the Department of Social Services.
- Assistant County Attorney met with County personnel to review the proposed Procurement Manual.
- Legal Assistant prepared Orders for Judge's signature in NKDSS cases.
- Laura Reeder, a Third Year Law student at W&M, started her internship.

Economic Development

- Staff attended the monthly Capital Region Workforce Partnership meeting and discussed the provision of services for FY 2011.
- Staff met with new members of Quin Rivers, Inc. that specialize in Economic Development and commercial financing to begin to explore opportunities for cooperative programs.
- Staff has completed its annual Business Incentive Program report which will be available on www.yesnewkent.biz by the end of this week.
- The New Kent County Business Directory is up and running and can be accessed at www.newkentbusinessdirectory.com

Financial Services

- Began receiving and processing operating budget requests for FY11
- Budget requests due Friday, January 8
- W-2s were mailed last week
- Distributed insurance renewal information to departments
- Filed the FY09 Data Collection Form for Federal Grants with the Federal Audit Clearinghouse in the amount of \$1,980,443
- Prepared statistical data for Water and Irrigation usage for Utilities Department for DEQ reporting
- Preparing for December 2009 close, updating revenue statistics, and preparing for the Board's Budget retreat
- Utility Bills for the 2nd quarter of FY10 were mailed on Thursday, January 7

Meetings of Interest:

- Met with Administration regarding the draft of the new procurement manual
- Met with the Treasurer's office regarding creating and implementing a Cash Receipts Policy and Procedures

Statistics of Note:

- Received \$16,741 for the Sheriff's Recovery Act Justice Assistance Grant

General Services

Parks and Recreation

- Program highlights this week include new sessions of playgroup, preschool enrichment programs, Before/After School, gymnastics, Spanish, cardio/aerobics programs, Lunch Bunch, and Bingo. Preschool and Youth Basketball games begin this weekend. Adult Basketball season continues.
- The Senior Adult Lunch and Learn was held at the Village Deli and Patty Townsend addressed "What is Extension?"
- Staff reviewing program proposals for Wildlife Photography and Transitions Lifestyle Programs. Summer program proposals are due by Friday, February 12 (time frame covering late April 2010 – mid August 2010).
- Staff submitted FY11 Operating Budget Request to the Finance Team.
- Landscaping began at Quinton Community Park.

Meetings of Interest

- Met with General Services to discuss operations at the Historic School.
- Met with Finance staff to discuss cash-handling policies and procedures.
- Met with the New Kent County Fair Executive Committee to discuss location options for the Fair. The first meeting of the Fair Committee is Monday, January 25 at 7 p.m. Any interested parties are encouraged to attend and/or provide suggestions/feedback.

Information Technology

- Continue to improve the new mapping site.
- Planning installation of a new iSeries server for January 29th & 30th.
- Will be implementing a new virtual environment on January 14 & 15.

Public Utilities

- Repaired forcemain leak in Brickshire and water leak on Parham Landing Road
- Checked water leak for customer