

**UPCOMING MEETINGS  
AND EVENTS**

**FEBRUARY 2010**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
7	8 6 pm Board of Supervisors meeting (Boardroom)	9 9 am Plum Point CDBG Management Team meeting (Boardroom)  6 pm Clean County Commission meeting (OCH)	10	11 <i>VML/VACo Legislative Day</i>	12	13
14	15 <i>County offices closed for Presidents Day</i>	16 8:30 am Senior Staff meeting  6:30 pm Planning Commission meeting (Boardroom)	17	18 8:30 am EDA meeting (VCC)	19 10 am Board of Supervisors budget retreat <i>(Fire Station 1)</i>	20
21	22	23	24 3 pm- Board of Supervisors work session (Boardroom)	25	26	27 <i>8:30 – 11:30 am Rabies Clinic (CH Parking Lot)</i>

**MARCH 2010**

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 7 pm School Board meeting (NKHS)	2 6:30 pm Affordable Housing Advisory Committee meeting (OCH)	3	4	5	6
7	8 9 am Finance Committee meeting  6 pm Board of Supervisors meeting (Boardroom)	9	10	11	12 12 noon Semi-annual Board of Supervisors/Senior Staff meeting (Fire Station 1)	13
14	15 6:30 pm Planning Commission meeting (Boardroom)	16	17 8:30 am Social Services Advisory Board meeting (Health & Human Svcs Bldg)	18 8:30 am Economic Development Authority meeting (Boardroom)	19	20
21	22	23	24	25	26	27
28	29	30	31 <i>3 pm Board of Supervisors work session (Boardroom)</i>			

Changes/additions noted in red  
2010 meeting schedules and agendas can be accessed at <http://www.co.new-kent.va.us/monthlycal/monthlycal.php>

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**NOTABLE NEWS FOR THE PAST WEEK**

**Administration**

- Attended a webinar on social networking media in a crisis
- Continuing participation in budget team meetings with various departments and agencies and preparing for Board budget retreat on February 19
- Preparing for arrival of new County Administrator

**Financial Services**

- Met with County Administrator and Utilities Director to discuss utility billing. Submitted information to Bright for a quote to modify billing process to determine if water was being used illegally.
- Preparing information for the FY11 Board Budget Retreat on 2/19
- Participated in VRS webinar for Modernization, Enrollment and Employee reporting
- Attended VGFOA course on Grant Reporting & Auditing
- CSA Child Data Set reviewed and submitted for FY10 2<sup>nd</sup> quarter. Year-to-date expenditures are \$321,903.26 with \$525,600.74 in projected additional expenditures.

*Meetings of Interest:*

- Conducting FY11 Departmental/Agency Budget Meetings
- Met with Treasurer's Office and C&F Bank regarding interest rates on checking account and CD's

*Statistics of Note:*

- Prepared drawdown in the amount of \$19,325 for high school to middle school conversion and roof projects

**General Services**

**Parks & Recreation**

- Many programs and events cancelled this week due to inclement weather. Parks and Recreation will notify participants of makeup sessions. Winter Wonderland Social has been rescheduled for February 19.
- Continue to work on the draft Summer Guide.
- Attended VRPS meeting for updates of federal/state legislation, budget recommendations, and service area information exchange.

**Information Technology**

- Continue working to develop an intranet mapping site. A purchase order was sent to the vendor this week.
- Continue resolving issues with our new internet mapping site. Most issues have now been resolved.
- Planning installation of a new iSeries server for next week. We continue to work through the compatibility issues prior to installation.
- Continue working on new virtual environment. We have resolved most of the issues we were having with these boxes.

**Social Services**

- Prepared the final report for the Emergency Food and Shelter Program and attended a board meeting for this program.
- Donations: \$250.00 made by the Kip Kephart Foundation; food, paper and cleaning products by Emmaus Church; 172 "Feeding America" food boxes, books, stuffed animals and toys by Food Lion Store 1440.

*Statistics of Note:*

- The Office of Comprehensive Services approved nine invoices for payment for payments totaling \$14,525.17