

**UPCOMING MEETINGS
AND EVENTS**

MAY 2010

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
|--------------------------|--|--|---|--|-----|--|
| 9 <i>Mother's Day</i> | 10 <i>2 -6 pm BOE hearings (OCH)</i> 6 pm Board of Supervisors meeting (Boardroom) | 11 | 12 8 am Farms of New Kent CDA meeting (Historic Courthouse) <i>2 -6 pm BOE hearings (OCH)</i> 6:30 pm Parks & Rec Commission meeting (Boardroom) | 13 | 14 | 15 |
| 16 | 17 <i>2 -6 pm BOE hearings (OCH)</i> 6:30 pm Planning Comm meeting (Boardroom) | 18 | 19 8:30 am Social Services Advisory Board meeting (Human Svcs Bldg) <i>2 -6 pm BOE hearings (OCH)</i> <i>5 pm VDOT SYIP Elected Officials Open House (Richmond)</i> 6 pm Airport Advisory Comm meeting (NK Airport) | 20 | 21 | 22 <i>New Kent Chamber Annual Wine Festival</i> |
| 23 | 24 <i>12 noon Va Peninsula Mayors & Chairs meeting (Hampton)</i> <i>2 -6 pm BOE hearings (OCH)</i> | 25 4 pm Historic Commission meeting (OCH) | 26 <i>2 -6 pm BOE hearings (OCH)</i> 3 pm Board of Supervisors work session (Boardroom) | 27 4 pm EDA meeting (Royal New Kent) 6:30 pm Annual Business Appreciation event (Royal NK) | 28 | 29 <i>Chickahominy Water Trail Festival</i> |
| 30 | 31 <i>County Offices closed for Memorial Day</i> | | | | | |

JUNE 2010

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
|-----|--|------|-----|-------|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 <i>9 am Senior Staff meeting (Boardroom)</i> <i>7 pm School Board meeting (NKHS)</i> | 8 | 9 | 10 | 11 | 12 |

Changes/additions noted in red
2010 meeting schedules and agendas can be accessed at <http://www.co.new-kent.va.us/monthlycal/monthlycal.php>

NOTABLE NEWS FOR THE PAST WEEK

Administration

- Continuing to meet with department heads and agencies to become familiar with projects and processes
- Attended Smart Beginnings event
- Met with VCU representative regarding some employee training
- Met with representative from Senator Warner's office
- Attended the District 1 Constituents' Meeting and the Finance Committee meeting

Community Development

- Attended the APA Virginia conference in Norfolk.

Statistics of Note:

- Environmental:
 - Single Family Residential: 22 residential permits were issued in April totaling 66 year to date. The number of residential permits issued through April 30, 2009 was 33.
 - Commercial: 1 commercial permit was issued totaling 3 year to date. The number of commercial permits issued through April 30, 2009 was 7.
 - RPA Modification Permits: 2 permits were issued totaling 6 year to date.
 - The Environmental Planning Manager reviewed and commented on 25 plans and sketches.
- Agricultural and Forestal District: Eight eligible applications have been processed for the 2010 cycle. The Board of Supervisors has been requested to forward the applications to the Planning Commission.
- Planning:
 - Boundary Line Adjustment Plats: 5 new, 5 revised; Subdivision Plats: 1 revised; Subdivision Construction Plans: 1 new; Site Plans: 3 new, 2 revised.

County Attorney's Office

- Attended court for the tampering of a water meter this week and worked closely with the Fire Department on agency issues.

Economic Development

- Staff met with several businesses and County department heads to discuss the American Recovery & Reinvestment Act (ARRA) Summer Youth Employment Program which is designed to give summer employment opportunities and job skill training to persons between the age of 16 and 24. The program begins July 7 and ends August 20 and there are 30 slots for New Kent youth. All program participants must meet Household income requirements to enroll in the program. Businesses are reimbursed for their expenses and the employees are paid a stipend from the program. For more information contact the Economic Development Office at (804) 966-9629.
- Attended the New Kent Wine Festival Committee meeting to assist with preparation of the 2010 Wine Festival.
- Attended the Historic Triangle Commercial Realtors Group meeting in Williamsburg. This group consists of commercial realtors, developers, bankers, and local economic development officials in the peninsula region.
- The Economic Development Authority's Business Appreciation Dinner is scheduled for May 27 at 6:30 p.m. at the Royal New Kent Golf Course. Businesses can contact Economic Development at 966-9631 to RSVP.
- Working with Quin Rivers, Inc. to promote a new Micro-Enterprise loan program, which will provide training and loans to small businesses. For more information and to receive an application please contact Economic Development at 966-9629, or Quin Rivers, Inc. at 966-8721.
- Local Businesses can register for the online Business Directory at www.newkentbusinessdirectory.com.

Financial Services

- Amended the FY11 Proposed Budget Power Point presentation
- Set up web-based training with HR for the new e-Civis Grant Internet Accessed Software
- Assisted Environmental department with applying for the FY11 VA Litter Prevention and Recycling Grant
- Generated and mailed 287 Termination of Service utility statements
- Generated and mailed 11 Final utility statements
- Final Field work for the FY10 audit has been rescheduled for September 27–October 1.

Meetings of Interest:

- Met with Acting Treasurer to refine the draft Cash Receipting Policy
- Met with the Finance Committee
- Met with Utilities regarding the DEQ Wastewater Treatment Plant Grant
- Prepared for and met with Utilities, Assistant County Administrator, County Attorney, IT and Treasurer's Office regarding utility procedures
- Attended Financial Services staff meeting

Information Technology

- Working on Wireless Board Grant reporting and extension request.
- Updated the GIS with the latest assessment information from Vision.
- Assisted Parks & Recreation with website updates.

Social Services

- Survey responses in regards to this agency continue to generate excellent ratings from our customers. These responses, which are available for review, primarily reflect our customers' experiences with front desk staff and Benefit Programs staff.
- We sincerely appreciate the following donations:
 - Food, paper products, and laundry detergent from Emmaus Baptist Church.
 - Baby food and 6 bags of food from New Kent Christian Center.
- A residential provider reimbursed the Office of Comprehensive Services (OCS) in the amount of \$16,762.40. This reimbursement is the result of a client's Medicaid denial being overturned during an appeal process, which was requested by OCS. This check was forwarded to Financial Services.
- The agency staff would like to express our sincere thanks to the VCU BSW and MSW students that spent the last two semesters as interns with our agency. The work they did was immense, and such a help to an agency where resources are limited. We could not have timely met the needs of our clients without their help. One student spearheaded the successful third annual Senior Fair, the same student created the agency's client satisfaction survey located at the reception desk while other students focused on major case work.

Meetings of Interest:

- Attended fraud training, which focused on how to effectively prepare for fraud cases to be addressed by the court system. For example, a Supplemental Nutrition Assistance Program fraud case was certified to the Grand Jury.
- Attended the Richmond Area Children's Mental Health Forum, where the Commonwealth's Special Advisor for Children's Services spoke about the "Campaign for Children's Mental Health Services." The purpose of this campaign is to address ways to transform the mental health system for children.
- Attended the Central Virginia Community Policy and Management Team (CPMT) Roundtable workshop, which brought together CPMT and Family Assessment and Planning Team representatives with private providers to approach service development from a regional perspective.
- Attended the Community College Workforce Alliance's 2010 Administrative Professional Conference, which focused on cultivating administrative talent, professional development, and organizational success.
- Attended the quarterly Human Services Building committee meeting.
- Attended the 2010 Department of Social Services Spring Joint Conference held in Roanoke, Virginia.
- Meeting held with the County Administrator and Assistant County Administrator to discuss sheltering, budget needs, Uniform Assessment Instrument Process and partnership with health department staff and increased caseloads.

Statistics of Note:

- Applications and caseloads for Benefit Programs continue to increase due to the challenging economic climate.
- The Office of Comprehensive Services approved 30 invoices totaling \$48,985.07.