

**UPCOMING MEETINGS
AND EVENTS**

JUNE 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1 6:30 pm Affordable Housing Advisory Comm. meeting (OCH)	2 8:30 am Plum Point CDBG Mgmt Team meeting (Boardroom) 10 am Monthly meeting with VDOT staff (VCC)	3	4	5
6	7 9 am Senior Staff meeting (Boardroom) 7 pm School Board meeting (NKHS)	8 <i>Candidate Filing Deadline for November election (School Board District 1)</i>	9	10	11	12
13	14 6 pm Board of Supervisors meeting (Boardroom)	15	16	17 8:30 am EDA meeting (VCC)	18	19 <i>EDA Turf Club event at Colonial Downs</i>
20 <i>Fathers' Day</i>	21 6:30 pm Planning Commission meeting (Boardroom)	22	23	24	25	26
27 <i>Taking Root Farm Tour</i>	28	29	30 3 pm Board of Supervisors work session (Boardroom)			

JULY 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4 <i>Independence Day</i>	5 <i>County offices closed for Independence Day</i>	6 9 am Senior Staff meeting (Boardroom) 6:30 pm Affordable Housing Advisory Committee meeting (OCH)	7 10 am Monthly meeting with VDOT staff (VCC) 1 pm Transportation Safety Comm. meeting (Fire Sta. 1)	8	9	10
11	12 6 pm Board of Supervisors meeting (Boardroom) 7 pm School Board meeting (NKHS)	13	14 6:30 pm Parks & Rec Advisory Commission meeting (Boardroom)	15 8:30 am EDA meeting (VCC)	16 9 am Finance Committee meeting (Boardroom)	17

Changes/additions noted in red
2010 meeting schedules and agendas can be accessed at <http://www.co.new-kent.va.us/monthlycal/monthlycal.php>

Board Meeting Recap

At its work session meeting on May 26, the Board of Supervisors:

- Adopted a resolution authorizing participation in the VA WARN Water/Wastewater Mutual Aid Program
- Approved a budget transfer to purchase new bleachers for the Historic School fields
- Declined an application for purchase of development rights
- Reviewed two pending cell tower CUP applications as well as proposed ordinance amendments regarding setbacks and cell towers on A-1 zoned parcels.
- Received updates on the Pilot Travel Center traffic study and a request to apply for an Industrial Access Road Grant
- Assigned management of the County's Indoor Plumbing Rehabilitation program to Housing Partnerships, Inc. effective July 1, 2010
- Approved moving forward to develop a set of bylaws for an advisory group to manage the Historic School cafeteria
- Held public hearings on proposed FY11 fees, tax levies and budget

NOTABLE NEWS FOR THE PAST WEEK

Administration

- Met with Constitutional Officers.
- Met with Lanexa Fire Station 4 Auxiliary on fundraising endeavors.
- Attended the EDA meeting and Business Appreciation Dinner.

Community Development

- Department of Community Development, Planning and Zoning Office is temporarily in the Old Courthouse due to renovations in our existing space.
- The Affordable Housing Advisory Committee has created an online survey to evaluate the housing choices for current and future New Kent residents. The survey can be found at the following website:
www.surveymonkey.com/s/newkent
- Plan Approvals: None.

Meetings of Interest:

- Meeting to finalize the bike route signage installation.
- Historic Commission met this week.

County Attorney's Office

- The County Attorney's Office spoke with the Historic Commission this week about the Freedom of Information Act and the importance of transparency in government.
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Economic Development

- Assisted the "Taste of New Kent" Wine Festival Committee with the set up and preparation for the Wine Festival on May 22. Staff also set up a display and information table for the New Kent Economic Development Authority.
- Assisting with the preparation for the Chickahominy Water Trails Festival on May 29 and will set up a display and information table for the County at the Rockahock Campground.
- The Economic Development Authority's May monthly meeting was held on May 27 at the Royal New Kent Golf Clubhouse, followed by the Annual Business Appreciation Dinner.
- Attended the Virginia Business Appreciation Week Breakfast hosted by the Governor's Office and the VA Dept. of Business Assistance.
- Met with the Planning staff from Charles City County and staff from the Virginia Department of Housing and Community Development to discuss applying for funding to expand Broadband service in New Kent and Charles City.
- Local Businesses can register for the New Kent online Business Directory at www.newkentbusinessdirectory.com.

Financial Services

- Auditors from Robinson, Farmer, Cox have been onsite for the FY10 preliminary audit fieldwork
- Worked with the County Attorney and Financial Advisor to prepare the Notice of Public Hearing Notice and recap of June 30, 2010 outstanding loan amount for early retirement of debt
- Drawdown #6 was prepared for the Reclaimed Water Line Project in the amount of \$112,211.01
- Prepared New Funds Request memo requesting BOS approval for new funds - School, School Foods, and Textbook Fund
- Drawdown #40 was prepared for the High School, Elementary School, Courthouse, and Sheriff's Annex Loan in the amount of \$142,788.42
- Preparing the Reimbursement Resolution for tax exempt borrowings for the June BOS meeting

Meetings of Interest:

- Attended the Public Hearing for the FY11 Proposed Budget
- Attended a Cash Receipt Policy meeting with Building Development, Community Development and Interim Treasurer followed-up with meeting with County Administrator
- Attended a meeting with Administration and Social Services regarding personnel requirements
- Attended a CDBG Plum Point Grant Extension/Close-out Meeting

Public Utilities

- Met with engineer, contractors, NKPS regarding Watkins sewer pumping station & connection to sewer system
- Spoke to EDA about Utilities, Water Supply Plan & potential "Water Conservation Grant"
- Met with Farms of NK Project Manager regarding several issues
- Whitehouse Farms Water System construction resumed based on VDH approvals
- Presented VA WARN proposal to Board of Supervisors @ work session
- Met with Chief Deputy McLaughlin regarding water theft & presentation for deputies
- Attended Bike Route Signage Enhancement project meeting
- Collected \$321.88 from collection letters mailed out

Social Services

- We appreciate Providence United Methodist Church for donating food, and Emmaus Baptist Church for donating household items, toiletries, and food.
- Child and Adolescent Needs and Strengths assessment recertification was successfully achieved by the CSA Administrative Assistant.
- Performance indicators for timely processing for all Benefit Programs continue to stay above required numbers despite the increase in applications and ongoing cases.
- Survey responses in regards to this agency continue to provide positive feedback from our customers.
- Began the process of closing state fiscal year (SFY) 10 and opening SFY 11.

Meetings of Interest:

- Attended the quarterly Medicaid meeting. The Medicaid Program Manager gave a presentation about the anticipated changes for Medicaid due to Health Care Reform. Also, a representative from the Recipient Audit Unit from the Department of Medical Assistance Services discussed causes and procedures for sending a fraud referral.
- Met with the Fire Chief and Battalion Chief to discuss Emergency Support Function #6 and other issues in regards to sheltering.

Statistics of Note:

- 70 clients served at the reception window in April 2009 and 220 in April 2010.
- The Office of Comprehensive Services approved 29 invoices totaling to \$57,336.63.