

**UPCOMING MEETINGS
AND EVENTS**

JUNE 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
27 <i>Taking Root Farm Tour</i>	28	29	30 3 pm Board of Supervisors work session (Boardroom)			

JULY 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1 8:30 am Senior Dept. Staff meeting (Executive Conference Room)	2	3
4 <i>Independence Day</i>	5 <i>County offices closed for Independence Day</i>	6 9 am Senior Staff meeting (Boardroom)	7 <i>10 am Monthly meeting with VDOT staff (VCC)</i> 1 pm Transportation Safety Comm. meeting (Fire Sta. 1)	8 6:30 pm Affordable Housing Advisory Committee meeting (OCH)	9	10
11	12 6 pm Board of Supervisors meeting (Boardroom) 7 pm School Board meeting (NKHS)	13	14 6:30 pm Parks & Rec Advisory Commission meeting (Boardroom)	15 8:30 am EDA meeting (VCC)	16 9 am Finance Committee meeting (Boardroom)	17 <i>The Virginia Derby (Colonial Downs)</i>
18	19 6:30 pm Planning Commission meeting (Boardroom)	20	21 6 pm Airport Advisory Commission meeting (NK Airport)	22	23	24
25	26	27 4:30 pm Historic Commission meeting (OCH)	28 3 pm Board of Supervisors work session (Boardroom)	29	30	31

AUGUST 2010

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 9 am Senior Staff meeting (Boardroom) 7 pm School Board meeting	3	4 <i>10 am Monthly meeting with VDOT staff (VCC)</i>	5	6	7
8	9 <i>6 pm Board of Supervisors meeting (Boardroom)</i>	10	11	12 <i>6:30 pm Affordable Housing Advisory Committee meeting (OCH)</i>	13	14

Changes/additions noted in red
2010 meeting schedules and agendas can be accessed at <http://www.co.new-kent.va.us/monthlycal/monthlycal.php>

NOTABLE NEWS FOR THE PAST WEEK

Administration

- Met with a local developer on water issues
- Met with the Airport Manager on some airport issues
- Participated in the bid opening for the CBG Plum Point Management Team
- Met with the Circuit Court Clerk
- Working to resolve issues related to an application for permit for an upcoming event at Colonial Downs
- Working to resolve a public utilities easement issue
- Preparing for June 30 Board work session

Community Development

- Approvals of Note: Final approval of Oakmont Villas, Phase IV plat.

Meetings of Interest:

- Assisted the Department of Forestry and Green Infrastructure Center with a workshop for foresters and professionals in the timber industry

Financial Services

- Submitted FY10 drawdown request to the Department of Housing and Community Development for \$24,161.70 for the CDBG Plum Point grant
- Distributed FY11 adopted budget letters to outside agencies receiving contributions from New Kent County
- Finalized the FY11 adopted CIP and posted it on the County website
- Distributed FY11 adopted departmental budgets and adopted CIP to departments
- Finalizing the FY11 adopted budget book
- Assisted Court Services/VJCCCA with request to the Board for budget transfer/FY11 additional funds
- Coordinated 6/23 E-civis Webinar
- Certified last FY10 payroll with the State Compensation Board

Meetings of Interest:

- Met with Community Development regarding the ISTE A Bike Signage Grant
- Met with the CDBG Plum Point Housing Board for bid opening for last grant participant
- Met with County Administrator for Departmental meeting to discuss various topics from FY12 Budget process to Taxable Benefits Policy
- Participated in a free Accounts Payable Network Demo and found this product to be very helpful to the department

Statistics of Note:

- Received \$60,002.55 from FEMA for the SAFER grant for Fire-Rescue personnel
- Received \$3,600 for the Water Supply Planning Grant from DEQ
- Received \$41,909.21 reimbursement from the State Board of Elections
- Received \$2,642.89 from the Department of Aviation for Airport Grants

Information Technology

- Continue to work on Data Center move and assist with office moves during the renovations.
- Assisted the Commissioner of Revenue's office with creation of a new database for reassessment.

Social Services

- We greatly appreciate Helen Poad for her kind donation of food. We are also appreciative for the Brickshire Women's Club successful bake sale that raised over \$600.00. The money was used to purchase food to restock the agency's food pantry.
- Closed out State Fiscal Year 2010.

Meetings of Interest:

- Attended the Central Region Office Manager's Meeting on June 18, 2010.
- Attended *Communication Skills for Women*, a Career Track seminar.
- Attended the Emergency Food and Shelter Program (EFSP) meeting at United Way in Richmond. Both serve as Board members of EFSP. New Kent County's Quin Rivers was awarded \$8,765.00 and Senior Connections awarded \$1,000.00 to operate EFSP through December 31, 2010. Last year, the program was successfully operated by Social Services; however, this year Quin Rivers agreed to partner with Social Services and operate the program.
- met with Delegate Chris Peace to discuss legislative changes regarding Child Protective Services for the 2012 General Assembly.
- Responded to the New Kent High School as a preliminary exercise to document steps to be taken when activation of an emergency shelter is imminent.

Statistics of Note:

- The Community Policy and Management Team approved services for 16 clients, which totaled to \$5,060.64 for fiscal year 2010 and \$541,946.08 for fiscal year 2011.
- The Office of Comprehensive Services approved 39 invoices totaling to \$90,514.10.