

THE REGULAR WORK SESSION OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 29th DAY OF MAY IN THE YEAR TWO THOUSAND THIRTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 9:15 A.M.

IN RE: CALL TO ORDER

Chairman Davis called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
James H. Burrell	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: RURAL TRANSPORTATION PROJECT FOR FY14

County Planning Manager Kelli Le Duc and staff from the Richmond Regional Planning District Commission - Principal Planner Barbara Jacocks and Senior Planner Anne Darby - reviewed the opportunity for a Rural Transportation Program Activity in New Kent for FY14.

Ms. Jacocks explained that funds were made available each year on a rotating basis among Charles City, Goochland, New Kent and Powhatan Counties, and they were looking to obtain some ideas from the Board as to what kind of project it would like to have for the year July 2013 through July 2014.

It was explained that the project needed to satisfy one or more of the following criteria:

- To meet one of the goals in the Statewide Pedestrian Policy Plan, identify gaps in pedestrian infrastructures such as missing sidewalk segments;
- To meet goals in the Virginia Strategic Highway Safety Plan, conduct a corridor study / analysis of a roadway segment and identify potential improvements, including access management, to the corridor for safety and/or congestion; or
- To meet goals in the Virginia Strategic Highway Safety Plan, conduct an intersection analysis within the region and identify potential improvements for safety and/or congestion.

Ms. Darby reviewed those portions of New Kent that were included in the Rural Transportation Study Area, as well as the list of deficiencies that had been identified on Farmers Drive, South Waterside Drive, Eltham Road, New Kent Highway, Stage Road, Good Hope Road, Old Church Road and Holly Fork Road. She advised that staff had been working to prioritize that list by safety deficiencies.

She reviewed past technical assistance projects for New Kent that included a Courthouse Pedestrian Plan in 2005, Rural Rustic Roads project in 2004, and Providence Forge Design Manual in 2006.

The Board was reminded that engineering capabilities were not available for this project so the project could not be a traffic analysis, but it could include a plan or investigation into a

future project and was not required to be connected to the roads on the Rural Long Range Transportation Plan.

County Administrator Rodney Hathaway suggested that the Board might consider looking at an update of the Port Feasibility Study that was done previously. Mr. Burrell suggested a pedestrian (sidewalk) plan for Eltham.

It was agreed that the Board members would revisit this at its June work session and provide three or four suggestions for the project at that time.

IN RE: FIRE-RESCUE FIRE APPARATUS AND DEPARTMENT UPDATE

Before the Board for consideration was a request to transfer funds to cover the purchase of used fire apparatus. Mr. Evelyn advised that he would have to leave the meeting early and asked that any action required by the Board be addressed before his departure.

Fire Chief Richard Opett and Battalion Chief Eugene Gerald reviewed some "success stories" regarding recent fire and EMS calls, and attributed those successful outcomes to a new management process, mutual aid, quick response, a staffed Station 2, and an aggressive strategic fire attack.

Chief Opett explained some acute apparatus needs as well as proposed solutions to meet those needs. The needs were identified as replacing Ambulance 4; an additional brush unit to supplement the one they had; at least one new fire suppression piece; and an additional command unit.

He indicated that FY14 CIP funds would be used to purchase a new ambulance and he planned to use FY13 Aid to Localities funds to purchase a used brush truck for \$35,000, which would provide more firefighting capability than the current unit. For the additional command unit, he proposed to use FY13 operational funds to outfit a current utility unit at a cost of between \$9,000 and \$10,000 - a savings of \$50,000 over the cost for a new one. He explained that those upgrades would be removable and could be used in another vehicle.

Regarding a new fire suppression piece, he advised that as a result of intense research on used apparatus both locally and nationwide, together with utilization of personal contacts and involvement by a New Kent County bus mechanic, they had located a 1999 Pierce in extra mint condition in Wisconsin with 19,000 miles for \$150,000. He explained that the unit was similar to their current telesquirt but its ladder was 15 feet longer. He reported that the purchase of this unit would "fill the void" for seven to ten years and would be much less expensive than purchasing a new unit at \$650,000. To purchase the apparatus, he proposed to use \$35,000 in FY13 CIP funds from the tower site upgrade project, \$38,000 from the Station 1 Parking/HVAC project, and \$20,000 revenue from the sale of surplus apparatus, and transfer \$57,000 from FY14 CIP funds from the communications assessment project. He clarified that he was not asking the Board for any new funds, but just wanted permission to move some current funds around.

Mr. Hathaway added that he was comfortable with Chief Opett's proposal and indicated that the payments could be structured so that the FY14 CIP funds would not be due until after July 1.

Mr. Tiller moved to allow the Fire Chief and County Administrator to transfer FY13 and FY14 CIP funds to cover the purchase of Fire Apparatus and to conduct strategic due diligence in

finding used apparatus to stabilize the fleet for the next five years. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Evelyn departed the meeting at 9:57 a.m.

Chief Opett next reviewed changes that had recently been made in his Department as well as those planned for the future.

Changes made included new accountability, use of Response Cards, utilizing more air transportation, having command staff on multiple unit calls, strategic maneuvering of apparatus, station fills, and continued efforts to staff Station 2. He reported that there were six to ten instances a week when there were no units available to respond to calls, and he had instituted a "soft mandate" for staff to stay in their first due area. Other changes included providing onsite tactical training and some new shirts for better identification. Battalion Chief Gerald commented that he felt that the Department was maturing and he considered these changes to be a "pathway to excellence", and spoke about how they were learning to be more efficient and be good stewards while meeting a growing demand for service.

Future changes to be implemented starting July 1, 2013 were identified as maintaining staffing levels and limiting overtime; dispatch procedure changes; continuing Automatic Aid; filling Captain positions that would have human resource responsibilities and day-to-day management and involvement in the hiring process; and instituting a new three digit number system (i.e. Station 1 would become Station 501). Chief Opett explained that last change would prevent confusion at a scene where mutual aid was involved and there was more than one unit with the same number.

He reported 978 calls since January 1 and provided a breakdown of those calls, and distributed a map showing current and future fire station service areas.

IN RE: IMPROVEMENTS TO ROUTE 106/INTERSTATE EXIT 211

Mr. Hathaway reported that as requested by the Board in connection with the pending Wilco Hess Conditional Use Permit for a truck plaza, staff had hosted a meeting with all property owners and businesses in the area of the interstate exit on Route 106. In attendance were representatives from Wilco Hess, the Shaia family, the Virginia Department of Transportation (VDOT), David Horsley, the attorney for the Pilot station, the owner of the proposed Burger King Restaurant, and Farms of New Kent. He advised that there had been "a lot of good discussion" and it appeared that the property owners were willing to participate in finding a solution to the traffic problems but to what level was unknown. He indicated that he was in the process of getting price quotes for a corridor study from Exit 211 down Route 106 to Continental Can Road, and he would be sharing those quotes with the group and asking them to commit to participate in funding the study.

Mr. Davis said he didn't see the need to spend money on a study of Route 106 when the problem was the interstate interchange.

County Attorney Michele Gowdy was asked to share information she had gathered from Spotsylvania and Rockingham Counties regarding how those localities had handled similar situations. She reported that she had suggested some additional language to Wilco Hess for its consideration, and she was waiting to hear back from them. She confirmed that the applicant wanted to handle any condition changes in congruence with approval of the CUP, but was maintaining that he had VDOT's approval and didn't want to be the one to bear the burden for the whole corridor. She reminded that VDOT was the County's "expert", and advised that the County could not control anything on a public road except for access and the applicant had to agree to any conditions imposed by the County.

Mr. Davis commented that the Board needed to decide how it wanted to proceed with the Wilco Hess application, and remarked that when the Board voted on the application, it would essentially be "voting on three" truck stops.

There was discussion regarding who would pay for the road improvements. Ms. Gowdy advised that in one of the other localities, the applicant had paid for the road work because it had been "scoped" before the TIA; however, in our situation, the TIA had already been approved.

Mr. Hathaway advised that staff was waiting to hear back from Wilco Hess on amendments to the language in the conditions and would share that information with the Board prior to its meeting on June 10.

Ms. Gowdy advised that she would not be able to determine if the application would have to go back to the Planning Commission until after she had a chance to review the proposed changes.

IN RE: OTHER BUSINESS

Mr. Burrell asked that New Kent explore opportunities for some joint or regional projects. Mr. Hathaway advised that he felt there were some areas where New Kent could work with Charles City County, to include an animal shelter and radio system.

Mr. Burrell also asked that staff look at reconfiguring the dais.

IN RE: APPOINTMENTS

Mr. Davis moved to appoint Earlyne Leary as an at large member of the Clean County Committee to complete a term ending December 31, 2016.

The members were polled:

C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Absent
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: ADJOURNMENT

Mr. Burrell moved to adjourn the meeting. The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Absent
C. Thomas Tiller, Jr.	Aye
W. R. Davis, Jr.	Aye

The motion carried.

The meeting was adjourned at 10:26 a.m.