

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 9th DAY OF JUNE IN THE YEAR TWO THOUSAND FOURTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

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IN RE: CALL TO ORDER

Vice Chairman Tiller called the meeting to order.

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IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Stiers gave the invocation and led the Pledge of Allegiance.

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IN RE: ROLL CALL

Thomas W. Evelyn	Absent
C. Thomas Tiller, Jr.	Present
James H. Burrell	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

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IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Approval of Minutes
  - a. April 30, 2014 work session minutes
  - b. May 12, 2014 special joint meeting minutes
  - c. May 12, 2014 business meeting minutes
2. Miscellaneous
  - a. Service Agreement with Hach Company under sole source
  - b. Resolution R-17-14 electing the VRS certified rate as New Kent's Employer Contribution Rate
  - c. Central Virginia Waste Management Authority Special Project Service Agreement for Drop-off Recycling and Front End Load Recycling Collection and Processing
  - d. New road name: Cosby Mill Acres Court
3. FY14 Carry Forward Appropriations
  - a. FY13 LLEBG grant funds – Sheriff's Office, \$778.23

\$ 778.23	Total
\$ (778.23)	From Grant Fund 6 fund balance
4. Supplemental Appropriations
  - a. Program income received for FY14 from CDBG Plum Point grant, \$522.00
  - b. Gifts & donations to Parks & Recreation, \$700.00
  - c. Gifts & donations to Fire-Rescue, \$587.83
  - d. Donations to the Animal Shelter, \$60.00
  - e. Insurance recovery funds for the Sheriff's Department, \$401.80
  - f. Funds from vending machine sales for employee holiday parties, \$408.08
  - g. Additional loan administration fees for Bottoms Bridge, \$2,279.00
  - h. DMV and credit card fee charges/collections – Treasurer, \$30,698.61
  - i. Unemployment compensation funds for expenditures to date, \$3,809.00
  - j. Appointment attorney's fees for General District Court, \$982.00
  - k. FY14 Four-for Life grant – Fire Department, \$21,437.52

- l. Federal Asset Forfeiture funds – Sheriff. The purpose of the program is for sharing resources/assets regionally. The Sheriff’s request is for one 19’ vessel, 1 jon-boat, two motorcycles and one remote controlled robot, \$123,523.00
- m. Drive Smart Virginia grant funds – Sheriff, \$231.59
- n. Funds for Boardroom dais, \$25,000.00

\$ 210,640.43	Total
\$ (174,063.40)	Total In/Out
\$ (9,298.03)	From General Fund fund balance
\$ (2,279.00)	From Fund 198 fund balance
\$ (25,000.00)	From Fund 7 fund balance

- 5. Interdepartmental Budget Transfers
  - a. *Schools*: \$9,168 from Homebound Elementary salary line items and Professional Development to Homebound Middle salary line items and Extracurricular Stipends
  - b. *Schools*: \$2,850 from Professional Services – Speech to Professional Development – Improv of Instr SPED Elem
  - c. *Schools*: \$715.01 from School Buses to VMF-Equipment
  - d. *Administration*: \$323 from Office Supplies and Advertising to Overtime and Telecommunications – cellular
  - e. *Parks & Recreation*: \$65 from Salaries & Wages to Overtime Recreation Programmer
  - f. *New Kent Sheriff’s Office*: \$9,603.02 from Euthanasia Services, Gasoline, Vehicle Supplies and Overtime to Salaries Wages and Overtime and Overtime Salaried
  - g. *Public Utilities*: \$670 from On Call Pay to Overtime
  - h. *Public Utilities*: \$5,159.40 from Repairs & Maintenance to Overtime and On Call Pay
  - i. *Registrar/Electoral Board*: \$1,383.97 from Programming Costs, and Mileage to Overtime, Part-time Poll Workers, and Electoral Board mileage
  - j. *General Services*: \$335.97 from Part Time Salaries & Wages to Overtime
  - k. *Building Development*: \$236 from Books & Subscriptions to Vehicle Acquisition – Bldg Dev
  - l. *County Attorney*: \$995 from Office Supplies to Part-time Salaries & Wages and Workers’ Compensation
  - m. *Social Services*: \$80.70 from Professional Services to Workman’s Comp
  - n. *Community Development*: \$115 from Travel (Subsistence & Lodging) to Overtime
  - o. *IT*: \$26,422 from Reserved for Contingency to E-911 Recording System
  - p. *IT*: \$32,620 from Technical Support, Printing & Binding, Mileage, Travel (S&L), Travel (C&E), Xerox Copies, Computer Supplies, GIS Equipment, Professional Services and Maintenance Service Contracts to Sheriff IT Security Upgrades
  - q. *Social Services*: \$19,000 from Reserved for Contingency to Professional Services
  - r. *Commissioner of Revenue*: \$4,891.16 from Salaries & Wages to Overtime
  
- 6. Treasurer’s Report: Cash as of April, 2014: \$36,247,388.67

Mr. Stiers moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Absent

The motion carried.

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IN RE: RESIDENCY ADMINISTRATOR REPORT

Bruce McNabb, the new Residency Administrator with the Virginia Department of Transportation (VDOT), provided information on his background and local government transportation experience and was welcomed by the Board members.

VDOT's New Kent Superintendent Chad Baker reviewed the report on maintenance activities and construction projects on New Kent roads from the past month as well as those planned for the next thirty days.

Mr. Davis spoke about the large amount of debris on the Eltham Bridge. Mr. Baker explained that maintenance on the Eltham Bridge was managed by the Fredericksburg Residency and that his maintenance responsibility started at the foot of the Bridge, but that he would contact that residency to relay Mr. Davis' comments.

Mr. Stiers asked when the new 45 mph speed limit signs would be posted on North Courthouse Road. Mr. Baker advised that he expected the signs to be up by the end of the next week.

Mr. Stiers requested that the specialty mowing being performed in the median in Providence Forge be extended to include the entire distance between the Providence Forge signs.

Mr. Burrell asked about the status of the proposal for signs directing Interstate 64 travelers to use Route 60. Mr. Baker advised that those were to be mobile signs for use on the weekends only and several commented that they had seen them in use already.

Mr. Tiller complained about pavement conditions on one of the Bottoms Bridge interstate entrance ramps. Mr. Baker advised that their interstate contractor was responsible for those ramps; however, he did report that all ramps would be re-paved as part of the upcoming interstate paving contract.

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IN RE: CITIZENS COMMENT PERIOD

Vice Chairman Tiller opened the Citizens Comment Period.

Bill Leary, as Co-Chair Elect of the Heritage Library Board of Directors, expressed appreciation that the County was considering the possibility of using a portion of the Historic School as a permanent home for the Library. He advised that members of his Board had toured the building the previous week and found that it would be a "good fit".

Barbara Winters, Director of the Heritage Public Library, also thanked the Board its support and for thinking of the Library when it was looking at County space. She advised that she felt they could "make the space work" and that they expected support from the Library Foundation once the County had made a commitment. She also reported that there would be tutoring services at the Library during the summer, reminding that libraries "lend you the world".

There being no one signed else up to speak, the Citizens Comment Period was closed.

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IN RE: AIRPORT REVENUE BOND, SERIES 2008

Before the Board for consideration was a request to prepay the balance due on the Airport Revenue Bond, Series 2008.

Financial Services Director Mary Altemus explained that the original bond was for \$140,000 at 4.95% and that the County would save \$4,921.07 by paying it off now.

Mr. Burrell moved to approve the prepayment of the balance of the \$140,000 Taxable Airport Revenue Bond, Series 2008 Loan in an amount not to exceed \$63,500 using FY14 Airport Grant Contingency Funds (Line item 4-97-91000-8027) in the amount of \$40,000 and the remainder from FY14 General Fund Contingency (Line item 4-1-91020-1). The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Absent

The motion carried.

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IN RE: RADIO PROJECT

The Board was scheduled to continue consideration of a proposal for New Kent to join the York County-James City County-Gloucester County regional radio system. Assistant County Administrator Jonathan Stanger asked that the matter be deferred to the June 25, 2014 work session.

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IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis suggested that, in light of what was happening in other localities, New Kent should provide some conflict of interest and ethics training for its employees.

Mr. Stiers remarked on how the South Building of the Historic School would be a "great" location as a permanent home for the Library, would increase its space from 4,500 to 8,000 square feet, and would save over \$40,000 paid by the County each year toward the rent of its current space.

Mr. Burrell reported on happenings at a recent meeting of the Metropolitan Planning Organization that he and Mr. Tiller had attended. He also reported a dead tree leaning towards the pump station on Route 33.

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IN RE: STAFF REPORTS

There were none.

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IN RE: DISTRICT APPOINTMENTS

Mr. Tiller moved to appoint Beverly King as District Two's representative to the Social Services Advisory Board to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Mr. Burrell moved to appoint Cecelia Garner as District Three's representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

Mr. Stiers moved to appoint Bill Leary as District Four's representative to the Heritage Library Board of Trustees to serve a four-year term beginning July 1, 2014 and ending June 30, 2018.

The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Thomas W. Evelyn	Absent

The motion carried.

Mr. Davis noted that he now had an opening on the Heritage Library Board of Trustees and asked that anyone interested in serving call him or the Deputy Clerk.

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IN RE: REGIONAL APPOINTMENTS

Mr. Burrell moved to appoint Deputy W. H. Carter as New Kent's representative to the Middle Peninsula Juvenile Detention Commission to serve a four-year term beginning July 1, 2014 and ending June 30, 2018. The members were polled:

W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Absent

The motion carried.

Mr. Stiers moved to appoint Ellen Davis as New Kent's representative to the Rappahannock Community College Board to serve a four-year term beginning July 1, 2014 and ending June 30, 2018. The members were polled:

C. Thomas Tiller, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Abstain
Thomas W. Evelyn	Absent

The motion carried.

The Board recessed its meeting until 7 p.m., at which time it was called back to order for an advertised public hearing.

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IN RE:           STORMWATER MANAGEMENT ORDINANCE

Advertised for public hearing was the Board's consideration of Ordinance O-09-14 repealing, amending, restating and readopting Stormwater Management to the New Kent County Code of Ordinances.

Environmental Planning Manager Matt Venable explained that recent comments from the State resulted in substantial changes in the proposed ordinance and staff was requesting that the public hearing be cancelled so that the changes could be considered at a joint public hearing of both the Planning Commission and the Board of Supervisors on June 23, 2014. He confirmed that the changes had been made in the proposed ordinance and had been resubmitted to the State for additional comment, and he hoped that a response would be received in time for everything to be ready for June 23.

He advised that the changes included amended Code citations, some grandfathering changes, phosphorous reductions, and fee changes.

Vice Chairman Tiller advised that he would allow anyone who had planned to speak to do so, or they could wait until the June 23 joint meeting. James Poole was the only one who had signed up to speak and he advised that he would wait.

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IN RE:           MEETING SCHEDULE

The Vice Chairman announced that the next meeting of the Board of Supervisors would be held at 6:00 p.m. on July 14, 2014, and the next work session at 9:00 a.m. on June 25, 2014, both in the Boardroom of the County Administration Building. He also announced that the Board would hold a special joint meeting with the Planning Commission on June 23, 2014 at 7:00 p.m. in the Boardroom for a public hearing on proposed Stormwater Management Program changes to the New Kent County Code.

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IN RE:           ADJOURNMENT

Mr. Burrell moved to adjourn the meeting. The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Absent

The motion carried.

The meeting was adjourned at 7:03 p.m.