

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 7<sup>th</sup> DAY OF NOVEMBER IN THE YEAR TWO THOUSAND SEVEN OF OUR LORD IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

---

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Burrell gave the invocation and led the Pledge of Allegiance.

---

IN RE: ROLL CALL

Mark E. Hill	Present
David M. Sparks	Present
James H. Burrell	Present
Stran L. Trout	Present
W. R. Davis, Jr.	Present

The Chairman called the meeting to order.

---

IN RE: CONSENT AGENDA

County Administrator John Budesky presented the Consent Agenda as follows:

1. Approval of Minutes
  - a. Work session of September 24, 2007
  - b. Regular meeting of October 11, 2007
  - c. Special meeting of October 17, 2007
  - d. Work session of October 22, 2007
2. Miscellaneous
  - a. Award of contract for the Parham Landing well house emergency generator installation project to J. Sanders Construction Co. in the amount of \$217,550
  - b. Resolution R-52-07 in appreciation of Larry D. Forbes
3. Appropriations FY2008
  - a. Funds donated to the New Kent Animal Shelter, \$171.00
  - b. Funds donated for the Sheriff's Honor Guard, \$109.00
  - c. Funds received for security at the Sep 21 2007 football game, \$129.00
  - d. Funds received from Rockahock Campgrounds for Sheriff's personnel coverage on Sep 21, 2007 at the Annual Fall Festival, \$2,173.00
  - e. Funds received from Colonial Downs for fire-rescue ambulance standby Sep 8 – 21, 2007, \$3,725.00
  - f. Funds received from Colonial Downs for Sheriff's personnel coverage for Sep 07, \$4,334.00
  - g. Parks & Recreation funds donated for the Community Yard Sale and 50/50 raffle, \$596.00
  - h. Additional funds received from the Department of Environmental Quality for litter control grant, \$1,208.00
  - i. Funds received for sponsorship of the Visitors & Commerce Center grand opening on Sep 27, 2007, \$9,100.00
  - j. Funds for the Godspeed Festival to be donated to the Heritage library, \$140.00

Total Supplemental Appropriation:  
\$ (21,685.00) Total  
\$ 21,685.00 Money-in/Money-out

4. Carry-forward appropriations FY08
  - a. Funds remaining in Fund 7-Capital for Schools from FY07, \$284,245.70
  - b. Unexpended school allocation funds from FY07, \$681,153.11
  - c. Airport funds for projects not completed in FY07, \$913,361.93Total Supplemental Appropriation:

\$ (1,878,760.74)	Total
\$ 862,443.43	Money-in/Money-out
\$ 681,153.11	From Fund 1 – Gen Fund Balance
\$ 335,164.20	From Fund 7 – Capital Fund Balance
5. Inter-Departmental Budget Transfers
  - a. \$1,079 from Grant Funding contingency to VML matching safety grant
  - b. \$16,500 (*changed from \$16,000*) from Construction to Septage Screen Replacement and Sewer Flow Meters
6. Treasurer's Report: Cash in Bank as of September 2007: \$18,431,630.47

Mr. Budesky explained that there was a request to change the budget transfer in 5.b. from \$16,000 to \$16,500.

Mr. Hill moved to approve the Consent Agenda, changing the Budget Transfer in Item 5.b. from \$16,000 to \$16,500 and that it be made a part of the record. The members were polled:

Mark E. Hill	Aye
D. M. Sparks	Aye
James H. Burrell	Aye
W. R. Davis, Jr.	Aye
Stran L. Trout	Aye

The motion carried.

---

IN RE: CITIZENS COMMENT PERIOD

Chairman Trout opened the Citizens Comment Period. There being no one signed up to speak, the Citizens Comment Period was closed.

---

IN RE: RESIDENT ADMINISTRATOR'S REPORT

Keith Rider, Assistant Residency Administrator/Preliminary Engineering & Land Development Manager, with the Sandston Residency of the Virginia Department of Transportation, reported on issues of interest in New Kent County.

He advised that maintenance activities during the previous month included brush cutting, pipe cleaning and sign maintenance in Chickahominy Shores, tractor mowing in various locations, hazardous tree removals, tree and brush cleanup, cutting of high shoulders for drainage relief, filling of low shoulders with stone, ender patching, installation of asphalt apron, snow equipment inspection, installation of driveway extension pipes, grading of graveled roads, weed cutting, asphalt patching, driveway repairs, removal of sand debris, sign maintenance, and patrols for downed trees, limbs and high water.

He reported that a recent study of the intersection of Kentland Trail and Route 155 indicated that the intersection did not meet the requirements for a traffic signal but noted that another study would be conducted in the summer of 2008 during the "busy season".

Regarding the Eltham Bridge, he advised that a field review had been requested to determine the appropriate speed limit and signage needs; all lanes were open; work zone signs would be removed after completion of items on the punch list; the speed limit would be increased from 30 to 45 mph once the work zone signs were removed; sweeping was scheduled every four to six weeks through the Saluda residency; and the Town of West Point was working with the chip mill who had agreed to purchase equipment to blow debris from the log trucks before they left the mill.

Mr. Rider reported that they were still working to accept Quaker Woods Drive into their maintenance inventory but that the developer was refusing to pay the required fees. He noted that they were working with County staff and their Asset Management Office to find a solution. Mr. Hill expressed his frustration that the school buses were not able to drive into the subdivision and that it was not fair to the school children who were being required to walk to meet the buses. Community Development Director George Homewood suggested there may be some options if the developer did not pay the fees. Mr. Rider advised that he would be contacting the developer the following day and would report back on the status.

Mr. Rider indicated that the 45 mph speed limit zone in Bottoms Bridge had been extended east along Route 60 to include the intersection with Route 1201/Brook Boulevard.

Regarding the reports of a hump in Farmers Drive that was causing accidents, Mr. Rider advised that they were having difficulty locating the area in question. Mr. Davis conceded that since he had made the complaint, he had come to realize that driver error might be more to blame for the incidents than the small hump in the road.

Mr. Rider reported that "pavement ending" signs had been installed in the requested areas of Stage Road and noted that they were considering the remaining unpaved section as a potential Revenue Sharing project in next year's Secondary System Six Year Plan (SSYP).

He indicated that he would check into the status of plans to repave portions of Route 613/Dispatch Road where pavement was deteriorating.

Regarding a request to repair pavement breakdown along sections of Route 106, he reported that although they were preparing a pavement contract for advertising, encroaching cold weather would most likely delay the project until the spring. He did indicate that they were considering some temporary repairs that could be done in the interim.

Mr. Rider advised that they were still awaiting environmental permits to clean ditches in Chickahominy Shores and that a survey/drainage study of the entire subdivision would be ordered once those environmental permits were secured.

Mr. Trout asked that Mr. Rider request repair of a pothole developing in the area of Fannie's Creek.

Mr. Rider reported that the State Environmental Review Process (SERP) for the existing Revenue Sharing/Rural Rustic Roads projects on Route 602, 628 and 649 were underway and construction was anticipated to begin in spring of 2008.

Regarding Revenue Sharing, he noted that in January of 2006 New Kent had submitted a letter releasing the funds reserved under Rural Addition funding, but that since the letter did not specify what fiscal years, no action had been taken. He indicated that the Board could rescind that letter and still have \$586,448 in Revenue Sharing funds that had been allocated

over prior years, and certify those funds to specific projects. He clarified that the County would have to fund an equal match.

Mr. Budesky confirmed that the County budgeted \$250,000 per year for Revenue Sharing and that it currently had a little more than \$1 million in that line item.

Mr. Rider called attention to the estimates provided to the Board for pave-in-place projects for Routes 632/Stage, 620/Homestead and 617/Criss Cross. There was some confusion regarding the differing material prices on the estimates for which Mr. Rider agreed to provide corrected amounts.

He suggested that VDOT staff meet with the Board in an upcoming work session to discuss next year's SSSYP. There was consensus among the Board members that Routes 632 and 620 were good candidates for the Rural Rustic Road program but that Route 617/Criss Cross Road might need more substantial work, considering that it would be the main access to the proposed central county park.

It was noted that if the County chose to add Routes 632 and 620 as Rural Rustic Road projects with combined project costs of about \$265,000, its required one-half match would likely bring the County's Revenue Sharing funds down below \$1 million and result in New Kent's not being eligible for Tier 1 Revenue Sharing Funds for FY09.

Sherry Eagle, Revenue Sharing Programs Manager for VDOT, explained that applications for 2009 Revenue Sharing would be distributed in December 2007 with a March 2008 deadline, for what was expected to be \$50 million in funds. She confirmed that in order to participate in Tier 1, a locality would have to identify a specific project and pledge an amount greater than \$1 million in local funds in order to obtain a maximum of \$1 million from the State. She indicated that although Tier 1 projects were funded first, it was possible that Tier 2 (locally administered), Tier 3 (existing in the SSSYP) and Tier 4 (new) projects could also be funded, and she urged the County to apply. She cautioned that the tiers could be re-arranged by the General Assembly because of complaints that many of the localities did not have the requisite \$1 million required for Tier 1. She also noted that if more than 50 localities applied for Tier 1 funding, then the funds would be prorated, indicating that the larger the local match, the more likely the locality would receive funding. She reported that all funding would be paid as a reimbursement.

The Board agreed to further discuss these issues at an upcoming work session.

Regarding the roads awaiting acceptance into the State maintenance system, Mr. Budesky advised that County staff would be meeting with VDOT officials in mid-November to compare their respective lists of roads and that information should be available for the Board by its December business meeting.

Mr. Davis reported standing water along Tabernacle Road which he attributed to clogged ditches. He conceded that the ditches belonged to private property owners but indicated that it was his information that the property owner would not object to the ditches being cleaned as long as appropriate stabilization work was performed. He also noted deteriorating pavement along the same road near the James City County line.

Mr. Burrell inquired about the speed limit on the newly completed Eltham Bridge and the construction signs that remained. Mr. Rider repeated that the construction signs would be removed once the punch list items had been completed, at which time the speed limit would be raised.

Mr. Davis requested that the "entering King William County" sign be relocated to a proper location.

Mr. Sparks thanked Mr. Rider for the expansion of the 45 mph speed limit zone along Route 60. He also requested a speed study on Route 249 in the area in front of the Food Lion shopping center, noting that it was a dangerous area for making turns and indicating that the Sheriff was in agreement.

Mr. Hill thanked VDOT staff for the improvements in the submission of project reviews.

Mr. Trout advised that there was recent tidal flooding on South Waterside Drive. He indicated that it was his information that a private contractor might be submitting a proposal for improvement of the roadway in that area under the Public Private Transportation Act (PPTA). Mr. Rider advised that he would check with their Central Office to determine how such a proposal would be handled and would advise Mr. Trout.

---

IN RE: GENERAL RE-ASSESSMENT UPDATE

Bill Coalson of Tri-County Appraisers reported to the Board on the re-assessment project.

He advised that the project was still on schedule and they should be finished with the general field work by the end of the month, with the exception of some re-inspections of new construction. He noted that the reassessment notices would be mailed out in mid-February and would reflect both the current and proposed assessments.

Mr. Coalson emphasized that reassessment values would not be based on percentages but on actual sales of similar properties. He gave several examples of homes that had recently sold in New Kent and explained that those sale prices would be used to assess similar homes.

He noted that the real estate market in New Kent was stable, with a 3% list-to-sales price ratio.

---

IN RE: HIGH SCHOOL CONSTRUCTION PROJECT

The Board received updates on several construction projects underway in the County.

School Board member Van McPherson reported that the high school construction project was on time and on budget. He predicted that the project would be completely under roof by December 15 and they were beginning on interior painting. Regarding the HVAC system, he noted that the vault would be installed in the coming week and that all wells were in place. He reported that the athletic competition fields were nearly complete.

He did report a problem with electrical service. He indicated that the price for single phase service from the power company had come in greater than what had been expected. He advised that they had re-bid the job with a regular electrical contractor for three-phase service which would require fewer transformers and they were hoping that the estimates would be lower. He indicated that they had spent 20% - 25% of the contingency and may have to use another 20% to 25% for additional electrical costs.

He stressed that a critical path was timely provision of water and sewer services. He indicated that if the utility construction fell behind, it would create a stalemate and cause a

delay in their project. He advised that should the water and sewer fail to be provided as scheduled, they would have to maintain the current septic lines and would not be able to construct one of the new roads.

Mr. McPherson commended the general contractor for a fine job.

Butch Crowder, Clerk of the Works, commented that there was a good team in place and that the project was progressing well, and he also commended the general contractor for doing a good job with no delays. He indicated that he shared Mr. McPherson's concerns about the water and sewer.

Mr. Budesky reported that the utility project remained on schedule and that, weather permitting, painting of the water tank should soon be completed. He advised that the County was awaiting approval of the well withdrawal permits from the Department of Environmental Quality (DEQ), which was beyond the County's control. He noted that every contract for the project was currently on schedule.

Mr. Trout praised the high school project and congratulated everyone on a fine job. Mr. McPherson offered tours to those interested.

---

IN RE: SHERIFF'S ANNEX

General Services Director James Tacosa reported on the Sheriff's Annex, which he indicated was on track to be completed as scheduled at the end of April 2008. He advised that his biggest concern was getting utility service to the building, but that he was working with representatives of the power company to obtain service to all of the County projects. He reminded that the 911 Center was not scheduled to go on-line until the first of June 2008 and that he was working with the IT Director, Radio Communications, and the General and Electrical Contractors on that critical part of the project. He indicated that extra conduits had been installed for future expansion, every trade was out working on the project, there had been minimal changes, and the project remained within budget.

---

IN RE: HUMAN SERVICES BUILDING

Mr. Tacosa displayed sketches of the Human Services building and site location. He advised that the current project, as designed, would provide between 91 – 95 parking spaces and that all building would be done within the area between the existing tree lines, although County property extended beyond the tree lines. He emphasized that they had been careful in selecting the site for the building so as to leave sufficient space for future municipal development (library and administration building addition) and ample parking.

Mr. Hill asked about requests from the New Kent Postmaster. It was reported that the only request from the Postmaster had been for a fence and that staff was in the process of obtaining pricing information

The Board reviewed drawings of the building floor plan. Mr. Hill asked if the rent charged to the tenants would cover the common areas. Mr. Budesky advised that the rent would assist in offsetting costs but reminded that the County would continue to subsidize the cost of office space for the Health Department and Social Services. He clarified that the cost of the building was only being covered in part by rents; however, the total departments costs were still being subsidized by the County. It was noted that all agencies would have their individual entrances but would share the common areas/waiting room.

There was discussion on plans for the extra office space. Mr. Hill inquired if security would be sufficient if it was decided to move the constitutional officers into that building, noting that they might be "easiest to move". Mr. Tacosa advised that the security would be more than adequate in that there would be "panic buttons" and security cameras installed. Mr. Budesky advised that although the constitutional officers might agree that they needed more space, it was important to carefully analyze the overall facility needs before making any decisions.

Mr. Tacosa reported that the Human Services building project was on budget, he did not anticipate any issues, and the project was still on track to be available for use in November or December 2008 as scheduled.

---

IN RE: VEHICLE MAINTENANCE FACILITY

Regarding the Vehicle Maintenance Facility, Mr. Tacosa displayed drawings of the project and explained that the building would coordinate with those on the adjacent parcel (athletic fields). He advised that the project was scheduled for completion in August 2008 and that they had been able to exercise the option to enclose the wash-down pad. He reported that the building had been ordered and that he had worked closely with Transportation staff to identify and order the needed lifts. He advised that the floor was being constructed in order to support and accommodate a lift for larger fire apparatus if needed in the future. He indicated that there would be a retention pond on the parcel, 33 parking spaces, and an enclosed dumpster. He advised that the project was within budget and on track.

---

IN RE: CENTRAL COUNTY (CRISS CROSS) PARK

Regarding the proposed central county park, Mr. Tacosa advised that it had been estimated that about 65% of the parcel would be usable, with the remaining 35% being either wetlands or unsuitable topography. He indicated that collection of the GPS data would be completed after the leaves fell and that they hoped to have a master plan by April or May of 2008. He reported that the County had received clearance from the Army Corps of Engineers to install an entrance to the parcel, which he would need to put out to an engineering firm but he estimated would cost about \$60,000. He stated that the public had been invited to comment on what they would like to see in the park.

Mr. Sparks expressed concern that the County was "getting ahead of itself" and asked questions about features and funding. Mr. Hill reminded that 25% of the meals tax revenue was dedicated to Parks & Recreation and that the County had been budgeting \$250,000 each year in the CIP, noting that it would not be built "overnight".

Mr. Davis advised that once the County had identified what it wanted, one of his constituents planned to submit a PPEA proposal with a phased approach.

Mr. Tacosa indicated that the County needed to determine what would fit on the parcel and then define what it wanted.

Mr. Sparks commented that the County had many things to fund, including debt service on the new high school. Mr. Davis agreed, stating that it was important to find out what citizens wanted before any money was spent.

Mr. Budesky clarified that staff was in the process of determining what land was available and that informal no-cost meetings had been held to obtain citizen comment. He noted

that the only spending that had been considered was for the GPS work, planning, and the entrance, all of which were included in the current budget.

Mr. Sparks spoke about perception and expectation by the public, noting that there was some misinformation that ball fields were on the way.

Mr. Trout thanked Mr. Tacosa for his hard work and updates.

---

IN RE:           OTHER BUSINESS

Chairman Trout noted the presence of Thomas Evelyn, Supervisor Elect for District One.

The Board took a short break and then resumed the meeting.

---

IN RE:           UPDATES ON RECYCLING

Mr. Burrell, as New Kent's representative to the Central Virginia Waste Management Authority Board, reported to the Board on recycling in conjunction with National Recycling Day on November 15.

He reviewed the benefits of recycling, reporting that the average person produced 4.6 pounds of trash per day.

There was discussion regarding the recycling of plastics, including water bottles.

Mr. Davis predicted that recycling would be mandatory within the next 25 years and suggested that New Kent look at models being used in similar communities.

There was discussion about the recycling of electronics. Mr. Davis suggested that the County sponsor an annual event to recycle old computers and television sets.

Mr. Burrell commented that paper recycling would decrease the need to cut down trees. He advised that corrugated, paper and aluminum were the best recycling commodities for New Kent and that he was happy that New Kent was putting in a corrugated compactor to make it easier for citizens to recycle. There was also discussion regarding plastic bags.

Mr. Burrell advised that New Kent recycled 468 tons in FY06 and increased that to 494 tons in FY07. Buildings and Grounds Manager David Bednarczyk reported that among the thirteen jurisdictions belonging to CVWMA, New Kent ranked fourth in total recycling.

---

IN RE:           ELECTED OFFICIALS' REPORTS

Commissioner of the Revenue Laura Ecimovic congratulated those who had successful re-elections. She reported that her office was busy trying to resolve tax issues.

Treasurer Herb Jones, Jr. also expressed his post-election congratulations. He reported that tax bills had been mailed out and that his office was accepting tax payments by credit card and on-line.

Mr. Davis spoke about the low voter turnout for the recent election. He indicated he would be removing the remainder of his campaign signs and challenged others to do likewise. He commended the high school students for their participation in the recent production of *West Side Story*.

Mr. Burrell and Mr. Trout reminded everyone about the upcoming Godspeed Festival.

Mr. Sparks congratulated those who were successful in the recent election. He reported that while at the polls he had spoken with several senior citizens who asked that the County keep them in mind regarding real estate taxes and ways it could be of assistance to those on fixed incomes. Mr. Burrell commented that there were many eligible taxpayers who were not taking advantage of the tax relief program. There was discussion on ways to educate the public and how best to communicate with those with misconceptions. Ms. Ecimovic reported that her office mailed out applications to all who had qualified in previous years and that the Treasurer included information about the program on all of the tax bills. She advised that she would be willing to participate in outreach programs in local churches and other groups that interacted with the elderly and handicapped, noting that there had been little interest in the workshop she held earlier in the year. Mr. Burrell suggested that many were fearful that participation in the program would diminish the value of their homes. Ms. Ecimovic advised that she felt this was going to become a serious issue as the tax base in the County changed and it was important to make sure that older citizens were not taxed out of their homes. Mr. Sparks suggested that the Board spend some time at a future work session to further discuss the issue. Ms. Ecimovic reminded that May 1 was the annual deadline to apply for tax relief.

Mr. Hill congratulated his fellow Board members on their re-elections and offered words of encouragement to those who were defeated. He urged those who were elected to "seek counsel" with their opponents and he expressed his hope that everyone could "move beyond the politicking that took place up to the election".

Mr. Trout also congratulated those who won election and encouraged Mr. Hill to enjoy his life and family after leaving his Board position.

Mr. Trout announced the details of the upcoming turkey dinner hosted by Fire Company No. 2 in Quinton.

---

IN RE: STAFF REPORTS

County Administrator John Budesky spoke about the Finance Committee, comprised of himself, the Director of Financial Services, the Commissioner of the Revenue, the Treasurer, the Board Chairman and citizen representative Bill O'Keefe. He indicated that the Committee was hard at work examining the County's policies and practices. He suggested that this would be a long-term Committee who would look at the County's debt management, budget management, and investment policies, among other financial related issues. He advised that it had been focusing on the CIP and budget process which would be reviewed with the Board at upcoming meetings.

He advised that he had met with representatives from the Library and that a group from the County, Library, Library Board, Library Foundation and Friends of the Library had made a commitment to meet on the fourth Wednesday of every month. He indicated that they would be dealing with the question of whether the Library would be best served by remaining in its current system and researching the pros and cons of changing systems; looking at what would be needed to restructure; determining whether Charles City County was committed to having own its facility and if so, the options that would then be open to New Kent (using proffered property, building in the Courthouse area, or renovating the middle school); and the cost for two independent libraries and the demand upon local governments and State funding. He indicated that it would take a lot of work and would

not be an overnight process. He advised that there was an expectation of community support and funding and that the citizenry often did not understand that the Library operated as an independent agency.

He advised that staff was still working on an update on the utilities project and that with the vacancy in the Utilities Director position, that report would have to wait until a future meeting in that they needed more time to obtain accurate information.

Mr. Budesky referred to the draft of a Housing Needs Survey that was distributed earlier to the Board. He explained that staff was working with school and government employees to determine the need for and interest in affordable housing. He noted that the survey had been reviewed and supported by the Affordable Housing Advisory Committee (AHAC). He advised that plans were to distribute the survey by the middle of November and have results soon thereafter. He asked that Board members provide feedback on the proposed survey by the end of the week.

---

IN RE: DISTRICT APPOINTMENTS

Mr. Burrell moved to appoint Reverend Eddie Jones as District Three's alternate representative to the New Kent County Historic Commission to serve a term ending December 31, 2009. The members were polled:

David M. Sparks	Aye
James H. Burrell	Aye
W. R. Davis, Jr.	Aye
Mark E. Hill	Aye
Stran L. Trout	Aye

The motion carried.

---

IN RE: NON-DISTRICT APPOINTMENTS

There were none.

---

IN RE: MEETING SCHEDULE

The Chairman announced that the next meeting of the Board of Supervisors would be held at 6:00 p.m. on December 10, 2007, and the next work session at 4:00 p.m. on November 26, 2007, both in the Boardroom of the County Administration Building, New Kent, Virginia. No work session for December scheduled now.

---

IN RE: CLOSED SESSION

Mr. Hill moved to go into Closed Session for consultation with legal counsel pursuant to Section 2.2-3711A.7 of the Code of Virginia involving consultation with legal counsel and to discuss a personnel matter pursuant to Section 2.2-3711A.1 of the Code of Virginia involving an employee. The members were polled:

James H. Burrell	Aye
W. R. Davis, Jr.	Aye
Mark E. Hill	Aye
David M. Sparks	Aye
Stran L. Trout	Aye

The motion carried. The Board went into closed session.

Mr. Davis moved to return to open session. The members were polled:

W. R. Davis, Jr.	Aye
Mark E. Hill	Aye
David M. Sparks	Aye
James H. Burrell	Aye
Stran L. Trout	Aye

The motion carried.

Mr. Hill made the following certification:

Whereas, the New Kent County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

Mark E. Hill	Aye
David M. Sparks	Aye
James H. Burrell	Aye
W. R. Davis, Jr.	Aye
Stran L. Trout	Aye

The motion carried.

---

IN RE: ADJOURNMENT

Mr. Burrell moved to adjourn the meeting. The members were polled:

David M. Sparks	Aye
James H. Burrell	Aye
W. R. Davis, Jr.	Aye
Mark E. Hill	Aye
Stran L. Trout	Aye

The motion carried.

The meeting was adjourned at 9:47 p.m.