

A SPECIAL MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 17th DAY OF NOVEMBER IN THE YEAR TWO THOUSAND SIX OF OUR LORD AT FIRE STATION NUMBER ONE IN PROVIDENCE FORGE, VIRGINIA, AT 12:00 NOON.

IN RE: ROLL CALL

Mark E. Hill	Present
David M. Sparks	Present
James H. Burrell	Absent
Stran L. Trout	Present
W. R. Davis, Jr.	Present

The Chairman called the meeting to order. He announced that Mr. Burrell had sent his apologies that he would not be able to attend because of a previous commitment. He also recognized Sheriff Howard's presence. Staff in attendance were Alan Harrison, Public Utilities Director; James Tacosa, General Services Director; Jonathan Stanger, IT Director; Rodney Hathaway, Planning Manager; Chris Landgraf, Environmental Planning Manager; George Homewood, Community Development Director; Mark Kilduff, Economic Development Consultant; Tommy Hicks, Fire Chief; Michelle Lauter, Social Services Director; Matt Spruill, Parks & Recreation Manager; Connie Nalls, Deputy Clerk; Clarence Jackson, Building Official; Darla Stanley, Human Resource Specialist; Jeff Summers, County Attorney; John Budesky, County Administrator; Mary Altemus, Financial Services Director.

IN RE: ROUND TABLE DISCUSSION

Discussion focused on how to enhance communication between staff and the Board, as well as how to improve the process of educating the Board members on pending issues and providing the information necessary for them to make informed decisions.

Mr. Sparks suggested a one-page executive summary would be helpful. Formats were discussed. There was consensus that the Board would prefer to have staff opinions during the work sessions and receive only the facts at the public hearing. Mr. Davis commented that he felt it was important for the people attending the hearing to be aware of the issues. The advantages and disadvantages of various options were discussed. Community Development staff explained the importance of having certain opinions in the staff report, such as whether a requested use was consistent with the Comprehensive Plan or consistent with zoning criteria set by the State.

Mr. Budesky advised that the staff would work on a formula on how to best bring information to the Board. He encouraged staff to list all of the options as well as the consequences of each, to ensure that the Board would be fully informed.

The Board also requested that staff advise them of any issues that might arise so that they would not be "blindsided" by a constituent call. There was debate on whether that should be filtered through the County Administrator, and it was agreed that staff would develop a process for that as well.

One Board member suggested that the Board be provided with either minutes or summaries of the meetings of the various boards, committees and commission.

Mr. Summers noted that in recent months, the Board had been focused on constituent service and he counseled that public outcry was the least reliable basis upon which to make

a decision. It was agreed that having the "give and take" in a work session would result in a better outcome in a public hearing.

Each staff member was asked to share a "good thing" that had happened that day. During the activity, it was reported that population projections had been developed through the year 2020. The population projections for 2020 were between 30,290 and 35,200, based upon the number of lots approved in New Kent of which staff was aware.

IN RE: ADJOURNMENT

There being no further business, Mr. Trout moved to adjourn the meeting. The members were polled:

Mark E. Hill	Aye
James H. Burrell	Absent
Stran L. Trout	Aye
W. R. Davis, Jr.	Aye
David M. Sparks	Aye

The motion carried.

The meeting was adjourned at 1:10 p.m.