

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 9th DAY OF MARCH IN THE YEAR TWO THOUSAND FIFTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman Tiller called the meeting to order.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Davis gave the invocation and led the Pledge of Allegiance.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
James H. Burrell	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: CONSENT AGENDA

1. Approval of Minutes
 - a. February 9, 2015 Business Meeting minutes
 - b. February 23, 2015 Special Meeting minutes
 - c. February 25, 2015 Work Session Meeting minutes

2. Miscellaneous
 - a. Renewal of Contract for DSS Attorney – Professional Services
 - b. Approval of Proclamation recognizing April 19-25, 2015 as National Crime Victims' Rights Week
 - c. Compensation for Damages to Poultry - \$150.00
 - d. Approval of Awarding Contract to HD Supply Waterworks for water meters and supplies
 - e. Approval of Resolution R-09-15 – Expedited Review Guidelines for Non-Residential Economic Development Projects
 - f. Approval of Resolution R-10-15 – Small Business Close-Up Presentations at Business Meetings
 - g. Approval of Resolution R-11-15 recognizing April 2015 as National County Government Month
 - h. Approval of renewal of chemical supply and maintenance services contracts for Public Utilities

Arrowhead Environmental	pump station cleaning/env. services
Equipment & Machinery Services	generator maintenance and repair
Dominion Chemical	chem. for water/wastewater treatment
Univar	chem. for solids settling at WWTP
Coyne Chemical	chem. for corrosion control
Suffolk Sales & Service	chem. for wastewater treatment

3. Supplemental Appropriations
 - a. Program income received for FY15 from CDBG Plum Point Grant Participants (February 2015), \$600.00
 - b. Donations for the Animal Shelter, \$311.00

- c. Funds to Sheriff's Office for Security at NKHS Basketball Games – December 2014 and January 2015, \$2,002.30
- d. Extension program sponsorship revenue – Eastern Virginia Forage & Grazing Conference (\$450) and Ag Conference Sponsorship (\$100), \$550.00
- e. Donations received from Albert Davis (\$1,000.00) and John R & Martha K. James (\$30.00), to New Kent County Fire-Rescue, \$1,030.00
- f. Sponsorship revenue from Bay Rivers Buccaneers to Parks & Recreation, \$300.00
- g. Funds from VML Insurance for damage and expenses related to 1/29/2015 accident when a Deputy hit a mailbox (\$894.80 and \$368.20) and a 1/16/2015 accident involving Fire/Rescue when vehicle #953 was struck on the driver's door on Route #33 (\$3,366.37 and \$250), \$4,879.37
- h. Reimbursement of travel to pick-up a prisoner in Kentucky, \$3,092.56
- i. Allocation to Social Services Department for Respite, \$650.00

\$13,415.23 Total
\$(12,765.23) Total In/Out – General Fund (1)
\$(650.00) Total In/Out – Social Services Fund (2)
Total In/Out – Asset Forfeiture – Sheriff (210)
From Asset Forfeiture Fund Balance (Fund 210)

4. Treasurer's Report: Cash as of January 2015, \$41,002,654.96

Mr. Burrell moved to approve the Consent Agenda and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR'S REPORT

Chad Baker, Maintenance Superintendent with the Virginia Department of Transportation (VDOT), reported on maintenance activities and construction projects on New Kent roads from the past thirty days as well as those planned for the next thirty days.

Mr. Baker reported Rt. 638 (Cosby Mill Road) had reopened the previous week. Guardrails would be installed in the next few days and paving would be completed once the weather improved.

Mr. Baker also reported work was planned on several I-64 bridges in New Kent County over the next several months. He indicated the work would impact both east and west bound lanes and most of the work would occur under the bridges. Various lane closures would be necessary to facilitate the work.

Mr. Baker reported that Fastbreak General Contractors, who had been awarded the Route 249 and Route 612 roundabout project contract, had been given notice to proceed on February 23rd. The contractor planned to mobilize and install work zone signs the week of March 9th and the project was scheduled for completion in November 2015.

Mr. Davis noted there were significant bumps at both ends of the west bound Good Hope Road Bridge and asked if this bridge was included in those scheduled for work. Mr. Baker

indicated he was not sure which bridges were included but could get that information. Mr. Davis commended VDOT for the tremendous job they had done clearing roads quickly during the recent winter weather.

Mr. Burrell echoed those sentiments. He reported he had received a call regarding recurring drainage issues along Polish Town Road and also requested attention to drainage issues at the intersection of Route 33 and Stage Road.

Mr. Evelyn praised VDOT and Howard Brothers Construction for getting Route 638 (Cosby Mill Road) open the first week of March as promised despite the bad weather conditions over the past few months. He indicated Delegate Chris Peace had also been instrumental in the process and he thanked staff for providing regular updates. Mr. Evelyn also echoed the previous sentiments regarding snow removal and indicated he had received several phone calls praising VDOT for the work they had done. He noted signs were posted at the Route 249 and Route 612 roundabout project indicating the work would begin on March 12th and he asked if this work would result in any lane closures. Mr. Baker indicated there would be one-lane traffic from time to time which could result in backups and delays.

Mr. Stiers echoed the previous snow removal sentiments and noted he had also received numerous calls praising VDOT. He indicated several recent news reports suggested VDOT was way over budget on snow removal this year and he asked if this would impact the budgets of any other planned projects. Mr. Baker indicated there would be no impact to projects currently planned for New Kent County.

Mr. Tiller also echoed the snow removal sentiments and thanked Mr. Baker for the information provided.

IN RE: CITIZENS COMMENT PERIOD

Chairman Tiller opened the Citizens Comment Period.

C&F Bank Senior Vice President of Retail Banking Matthew H. Steilberg thanked the Board for the opportunity to speak and for the long and beneficial relationship the Bank had enjoyed with New Kent County and many of its residents. He indicated he wished to address the Board regarding a national issue as seen in recent Target, Home Depot and Anthem data breaches. He noted that local residents had also been impacted by data breaches in recent weeks and months.

Mr. Steilberg shared information on how data breaches could happen, how consumers could protect themselves and what C&F Bank could do to help. With today's technology, data breaches could happen any number of ways. He noted skimmers could be placed on ATM's and gas pumps to collect data as customers make purchases and he encouraged citizens to look very closely at the machines for any evidence of tampering. He also noted stolen mail was another means by which criminals were able to steal identities and this was one of the many reasons C&F Bank encouraged customers to use online banking whenever possible. Rogue employees were also found to be behind identity thefts in some cases.

Mr. Steilberg suggested there were many things individuals could do to protect themselves. Consumers should check accounts on a daily basis through online banking or by signing up for cell phone alerts. Once reports of suspicious activity were received, the provisions of Regulation E (FDIC regulation regarding e commerce), would in most cases allow for the recovery of funds.

Mr. Steilberg closed his remarks by indicating he was sorry we all had to deal with this type of activity but unfortunately it had become a big part of life. He encouraged consumers to educate themselves and suggested that the C&F Bank website contained useful information not only for their customers but also for the general public. He added C&F staff would be happy to speak on the topic with any school or business whether they banked with C&F or not. He thanked the Board for allowing him the opportunity to speak.

Mr. Davis asked if there was a greater risk with a debit card or a credit card. Mr. Steilberg indicated recent breaches had affected both credit and debit cards equally and both types of cards were covered by the provisions of Regulation E. Paper checks were also a concern since they not only contained the customer's name and address but also bank account information. In addition, he indicated that Regulation E was very consumer friendly and customers would get their money back after the transactions were researched and determined to be fraud. He also noted C&F Bank monitored customers' debit cards twenty-four hours a day and notified them by phone of any suspicious activity.

Mr. Tiller asked if it would be a good idea to notify your bank anytime you would be traveling outside of the country. Mr. Steilberg indicated it would be a good idea to notify the bank when traveling out of the country as well as out of the state. He emphasized the importance of consumers educating themselves. "Watch and be aware where you use your card. Look closely at the ATM or gas pump. If it looks like something's been put over the card reader, don't use it." Mr. Steilberg left business cards with the Deputy Clerk and once again thanked the Board for the wonderful relationship C&F enjoyed with the County and many of its residents.

Ms. Isabel White, a New Kent County resident, addressed the Board regarding recent Dominion Power activity in the County. She indicated that Dominion had been writing letters to her renters asking for permission to go on her property to install underground utilities when they should be contacting the landowner. She had heard Dominion Power would be at this meeting and wanted her concerns to be addressed.

Mr. Davis noted that a Dominion Power representative was present and would be speaking later in the meeting.

There being no others signed up to speak, the Citizens Comment Period was closed. Mr. Tiller thanked those who had spoken for their comments.

IN RE: ARTS ALIVE

Tim Dice, Marketing Committee Co-Chair of Arts Alive, reported that Arts Alive was an organization devoted to promoting and stimulating awareness and a love of the arts by instituting, funding, supporting and administering arts programs. He indicated that Arts Alive valued its connection and ongoing relationship with the citizens of New Kent County.

He pointed out that Arts Alive received funding from local governments, the Elis Olsson Memorial Foundation, the Robinson family, the Virginia Commission for the Arts and the National Endowment for the Arts as well as individuals and businesses. He reported that under the Local Government Challenge Grant, every dollar up to \$5,000 contributed by local governments was matched dollar-for-dollar by the Virginia Commission for the Arts. He indicated Arts Alive continued to be committed to keeping fees and ticket prices low so more citizens from all member localities could participate.

He reported on New Kent resident participation in various programs. He noted that 49 of the 270 subscribers to the 2014-2015 Season Series were from New Kent. He indicated

Arts Alive had once again hosted an annual subscriber reception at Wallace Manor in New Kent County and one of the two 2014 performing arts scholarships had been awarded to a New Kent High School student. He noted that artists from New Kent participated in the visual arts exhibits held five times per year, and he talked about the children's summer art camps, pointing out that of the 125 students, 61 were from New Kent. He also reported on the 2014 Missoula Drama Camp, in which 9 of the 42 participants were from New Kent. He indicated this number was lower than the previous year due to the fact that New Kent was now hosting its own Missoula Drama Camp. He also remarked on the large number of New Kent residents serving as volunteers and board members. He concluded by asking that the Board consider what Arts Alive had done and would continue to do as New Kent worked on its upcoming budget.

Board members spoke about their experience with Arts Alive as well as the benefits that it brought to the students and about its dedicated volunteers, and thanked Mr. Dice for the update and for all that Arts Alive did.

IN RE: DOMINION POWER UNDERGROUND UTILITIES

Mr. Alan Bradshaw, Dominion Power Director, Electric Distribution Underground, was present to share information on the company's Strategic Underground Program (SUP) and to answer any questions. He indicated the SUP was a system-wide initiative to shorten power restoration times following major storms by placing certain overhead electric distribution lines and equipment underground. The company's goal was to relocate the most outage-prone lines and by doing so, improve the reliability of electric service for all Dominion customers. Mr. Bradshaw reported there were currently 58,000 miles of distribution lines with only about one third of those lines being underground. Plans were to convert approximately one hundred miles of overhead lines in New Kent County to underground over the next ten years. He noted this was a complex process with the first step being the use of data-driven analysis to identify overhead lines most prone to outages. Once specific areas were identified, a Dominion representative would visit the area, take field notes and propose a route for the new underground lines. Because existing overhead easements did not allow for the easements necessary for underground installation, some property owners would need to sign easement agreements before construction could begin. Once easements were secured, site preparation would begin followed by construction, power conversion and property restoration. Mr. Bradshaw noted some existing utility poles were also carrying telephone and cable lines and Dominion would be working with the providers of those utilities and encouraging them to also consider underground installation.

Mr. Bradshaw indicated that an initial letter would be sent out to the resident, which could be the owner or tenant, to notify them that Dominion would have employees on site to take field notes and evaluate the property for possible underground utility installation. Once it was determined the site would be better served by underground utilities, the property owner would be contacted to provide an easement. He indicated that Dominion was very excited about the program and would appreciate feedback.

Mr. Stiers asked what parts of the County would be affected. Mr. Bradshaw indicated he did not have that information but could provide it.

Mr. Davis asked how wide the easements would be. Mr. Bradshaw noted easements would be fifteen feet in width compared to the thirty foot easements required for overhead utilities. He also stressed these easements would not be "property takes" but rather simply granting permission for the work to be done.

Mr. Burrell asked how deep the underground lines would be installed. Mr. Bradshaw indicated lines were generally 36 to 42 inches deep. Mr. Burrell then asked could the property owner plant on top of the area where the lines were installed. Mr. Bradshaw indicated planting was permissible and installation would be by "directional drill" and not "open cut" which would reduce the need for reseeding or replanting after the installation.

Mr. Stiers asked what would happen if a property owner refused to give an easement. Mr. Bradshaw indicated other engineering solutions would be considered and if no other options were available, that particular project would be put on hold and Dominion would move on to another project. Mr. Davis indicated that most of these projects would be in areas where the residents were frequently without power during storms and suggested they would welcome the opportunity to grant easements if it would improve the reliability of their service. Mr. Stiers suggested that Dominion take a look at the Woodhaven Shores community which had experienced a number of lengthy power outages in recent years.

Mr. Tiller thanked Mr. Bradshaw for his time. Mr. Bradshaw left brochures providing details on the SUP with the Deputy Clerk and welcomed the opportunity to speak with Ms. White who had spoken earlier if she had any further questions.

IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis indicated he had no report and noted he was thankful the snow was gone. He commended the people of New Kent County for their perseverance through the recent snow and ice storms and speculated schools may be open into the summer. Mr. Evelyn indicated he had spoken to School Superintendent Dr. David Myers who had indicated, as a result of the extended school day hours put into place the previous year and the extension of several half-days to full days, no days would need to be made up.

Mr. Burrell commended County staff who were responsible for clearing snow from the County parking lots and sidewalks for their quick response after each of the recent storms.

Mr. Evelyn had no report.

Mr. Stiers reported he had recently met with the Heritage Library Board and would bring information to the Board at a later date. He also reported he had met with the Woodhaven Homeowners Association to discuss concerns regarding excessive sediment in the lake.

Mr. Tiller had no report.

IN RE: STAFF REPORTS

FY16 BUDGET RECOMMENDATIONS

County Administrator Rodney A. Hathaway indicated it was his pleasure to share his recommendations for the FY16 Budget and pointed out Board members had been provided copies of the proposed budget and PowerPoint presentation earlier in the evening. Mr. Hathaway's presentation included information on the methodology and guiding philosophy used in developing the budget. Goals had been to maintain departmental spending at FY15 levels, utilize existing cash reserves for capital projects, work with the School Board to maintain educational excellence and respond to increasing technology and infrastructure needs, maintain public safety and social services during a period of increasing demand for services and infrastructure and to develop a financial plan for the new public safety radio system. The presentation also included detailed information on an anticipated \$961,155 increase in general fund revenues. Mr. Hathaway noted the total proposed budget was

\$56,712,385 which was \$7,675,155 less than the previous year and included a real estate tax rate of \$0.85 which was an increase of \$0.01. Most of the \$7,675,155 reduction was due to reductions in capital projects and the one cent tax increase was to be used specifically for funding the new radio system. The proposal did not include the Public Utilities budget which would be discussed later in the presentation.

Mr. Evelyn asked for additional information on proposed personnel actions and other personnel increases included in the list of general fund increases. Mr. Hathaway noted a slide was included later in the presentation which provided detailed information on these increases. A number of new positions were among those increases including a new Deputy Clerk position in the Circuit Court Clerk's Office, a Benefit Programs Specialist in Social Services, two Firefighter positions, a part-time Utility Mechanic in General Services, a Recreation Program Assistant in Parks and Recreation and a Civil Process Deputy. In addition, there were several position upgrades and market adjustments. Mr. Hathaway noted proposed FY16 personnel actions in the Public Utilities Department were listed separately due to the fact these recommendations would not be funded through the general fund but rather by utility fees.

Mr. Evelyn asked if the Deputy Clerk position was already filled. Mr. Hathaway indicated this position was filled effective January 2015 but because it had not been included in the current fiscal year budget, was shown as an increase for FY16. There had been several changes in part-time and full-time positions in the Clerk's Office and the \$44,543 budget figure was only a portion of the total cost of the position which was approximately \$60,000.

Mr. Stiers asked if the two new firefighter positions would be in addition to the twelve positions included in the SAFER grant application recently approved by the Board. Mr. Hathaway indicated these two positions would be in addition to the twelve positions in the grant and, if funded, would provide 24/7 coverage at three fire stations and increased coverage in Lanexa. Mr. Stiers indicated he had thought 24/7 coverage was currently provided at three fire stations. Mr. Hathaway reported only one station was currently providing 24/7 coverage on a consistent basis and the stations continued to rely heavily on volunteers during evening and weekend hours.

Mr. Tiller asked for the percentage of the proposed raise for the two Public Utilities positions noted in personnel actions. Mr. Hathaway pointed out these increases were for position upgrades resulting from changes in duties and increased qualifications. He also noted the Public Utilities Director would be present at the Budget Retreat and would be able to provide additional information.

In the area of employee compensation and benefits, Mr. Hathaway noted a 1.5% raise was being recommended for staff. He indicated there were some situations where staff would be receiving larger increases as a result of General Assembly mandated salary adjustments. A 2% pay increase had been approved for the Director of Social Services, Social Services employees and constitutional officers. Additional General Assembly mandated adjustments included a 2% pay increase for the Registrar but not for other employees in the Registrar's office and a 1.5% salary increase for school SOQ (Standards of Quality) funded positions. Mr. Hathaway also reported that constitutional officers would be receiving additional increases beyond the 2% due to New Kent's population having reached the 20,000 mark. No rate increases were proposed for health insurance, VRS retirement and VRS Group Term Life Insurance. There would be revisions to health insurance plans which would be more flexible and offer more choices.

Mr. Hathaway provided funding details for the recommended \$1,686,360 CIP budget and noted there would be a \$599,325 available cash balance. Funding sources would include

\$1,352,465 from cash reserves, \$174,895 from proffers, \$100,000 from debt service (for school technology initiatives) and a \$59,000 grant to fund re-chassisng two ambulances. Mr. Hathaway noted the \$100,000 from debt service was in support of the schools' one-to-one initiative to supply high school and middle school students with laptop computers. These funds would be in addition to \$200,000 already included in the CIP for a total cost of \$300,000 this year. The schools had indicated this would be an annual recurring cost but they anticipated reducing this costs by the collection of maintenance fees from students.

Mr. Evelyn reminded everyone that the schools had been talking about moving forward with this initiative last year and additional funding had been provided by the County. He asked if the schools were seriously looking at moving forward this year. Mr. Hathaway indicated he believed they were serious and noted schools had been considering this initiative only at the high school last year but this year's budget proposal included grades six through twelve.

Mr. Hathaway indicated funds available for the FY16 CIP totaled \$4,349,685 and \$2,223,000 of those funds were designated for the public radio system. He reminded everyone that final figures on the radio project were not available and CIP numbers were subject to change once a final figure was available.

Mr. Tiller asked if the Board would have firm pricing on the radio project prior to adoption of the budget. Mr. Hathaway indicated final pricing would be available prior to budget adoption and he believed final figures would be available within a week. He also indicated there would still be a great deal of work to do and a final decision and contract may not be in place prior to budget adoption.

Other items included in the CIP were \$900,000 for school projects, \$390,000 for vehicle replacement, \$257,000 for New Kent Airport projects (of this, \$14,140 was the County's share), \$118,000 for re-chassisng ambulances, \$101,190 for computer replacement, \$85,000 for network upgrades, \$75,000 for the burn building construction project and \$25,000 for Parks and Recreation to replace bleachers at the football field.

Mr. Hathaway provided a brief overview of the Superintendent's recommended budget for schools which included a 1.5% raise for employees and was a \$641,825 increase over the previous year. He noted Supervisors would be meeting with the School Board on Thursday for further discussion on the budget. The Superintendent's recommendation included \$300,000 of the \$641,825 budget shortfall coming from County tax generated revenues and the balance coming from state and federal revenues. Additional information was also provided on school budget expenditures by categories.

Mr. Evelyn questioned if the schools were not seeing any savings on fuel in transportation. Mr. Hathaway indicated fuel prices were hard to predict and although prices were low now, one war or one foreign incident could easily send prices back up. He indicated he believed very little of the \$100,927 transportation increase was fuel related.

Mr. Evelyn asked for confirmation that any CIP savings realized by the schools stayed with the school budget while savings on County CIP projects were returned to the CIP fund. Mr. Hathaway indicated that funds remaining in the school operating budget at the end of the year were put into the capital budget.

Mr. Hathaway indicated the Public Utilities budget was separate from the general operating budget and relied totally on revenues generated by user fees. He pointed out a 4% increase was proposed in water and sewer rates for FY16 and the Pro-Forma would be discussed at the Budget Retreat on Thursday. He further noted the existing Pro-Forma under which Public Utilities was operating suggested the need for consistent rate increases

to fully maintain the system and he reported the rate increase last year had been 6%. No increases were proposed in connection and availability fees or the Bottoms Bridge Service District tax rate. The proposed FY16 Public Utilities Budget was \$4,866,527, representing a \$314,614 decrease from the previous year. This decrease was the result of reductions in capital expenditures.

Mr. Hathaway reported the Public Utility CIP was also a separate CIP budget and totaled \$543,710 for FY16. He provided a brief overview of the projects to be included some of which were a DEQ water supply feasibility study, ground level storage tank maintenance and SBR diffuser maintenance at Parham Landing.

Mr. Hathaway provided a brief overview of other funds comprising the FY16 budget which totaled \$20,421,470. The school operating fund of \$13,254,595 was the largest of these funds and represented only the tax supported portion of the school budget. The \$5,167,560 debt service figure represented a reduction of \$135,050 and an \$854,864 transfer to the human services fund for additional services and programs represented a \$29,951 increase. He noted the school construction \$0.02 set aside would generate \$478,602. He asked Board members to keep in mind, with the purchase of a new radio system, there would be the possibility that this set aside may be reduced to one cent in out years. Mr. Hathaway also noted a \$54,586 decrease in the FY17 debt service reserve. The debt service reserve had been established in anticipation of an additional \$300,000 in bond debt service. Due to bond refinancing this past year, the need to set aside debt service reserve funds no longer existed. The \$244,183 listed for a public radio system represented the proposed \$0.01 cent tax increase. Mr. Hathaway noted \$29,185 had been slated for the airport operating fund. He indicated he knew it was the Board's will for the airport to be self-supporting and this separate account would facilitate monitoring the airport's progress in that direction.

Mr. Burrell noted that the airport received a great deal of federal and state funding and if it were not for this funding, the County would expend an additional quarter of a million dollars in this area. Mr. Hathaway agreed that federal and state funding made up a large part of the airport operating budget and the County's portion was small in comparison. Mr. Stiers noted he had recently spoken with Airport Manager Duane Goss who indicated all but one hangar space was rented and each rental was generating \$10,000 annually. Mr. Hathaway indicated funds generated by hangar rentals would become a part of this fund.

Mr. Hathaway addressed several budget challenges to be faced over the next five years. He noted education funding would continue to be a challenge with state and federal funding levels as they were. He pointed out that New Kent continued to be the sixth lowest in the state in per pupil expenditures. The current state and federal funding benchmarking process was based largely on median income or ability to pay and New Kent's median income was high in comparison to neighboring localities and, as a result, our state and federal per pupil funding was lower. Mr. Hathaway noted additional state and federal funding had been received for schools this year due to increased enrollment and was not an increase in per pupil funding. This would continue to place more of a demand on the County to fund the difference.

Mr. Hathaway also pointed out the County was close to its debt limits and new capital projects would create the need to generate new revenue to maintain debt capacity levels set by current financial policies. Public utility bond coverage compliance would continue to present challenges. Mr. Hathaway noted the County had borrowed significantly to fund utilities and collecting enough revenue to pay the debt on those bonds would become more of a challenge. This challenge had factored heavily into the decision to include a 4% rate increase for water and sewer in the FY16 Public Utilities budget.

Mr. Hathaway indicated there were also a number of big ticket capital projects to be considered in the years ahead including a public safety radio system, New Kent Elementary School renovations, new fire stations, fire apparatus, a new dog pound facility and a new public water treatment plant.

Mr. Hathaway provided a brief review of the FY16 budget calendar noting the Board would meet for a Budget Retreat on March 12th, action to set a tax rate would be scheduled for April 13th, the Budget Public Hearing would be scheduled for May 11th and budget adoption on May 27th. There would also be time for additional budget discussions at the March 25th and April 29th work sessions if needed.

Mr. Burrell noted the Board was required to wait only seven days after the public hearing before taking action to adopt the budget. Mr. Hathaway indicated this was correct and pointed out the proposed adoption date had been set for the next work session after the public hearing to avoid the need for scheduling an additional meeting. Mr. Burrell indicated he had a conflict with the May 27th adoption date. Mr. Hathaway noted the Board could consider moving this date up at the Budget Retreat. In closing, Mr. Hathaway noted a large amount of information had been presented and more details could be discussed at the Budget Retreat on Thursday.

Mr. Evelyn asked Mr. Hathaway if this was his third or fourth budget presentation to which Mr. Hathaway replied it was his third. Mr. Evelyn indicated he knew Ms. Altemus and Mr. Clark in Finance as well as Mr. Hathaway had invested much time in putting this budget together and he thanked them for the work they had done. He added that the budget presentation was very transparent and very open.

Mr. Hathaway thanked Mr. Evelyn for his comments and apologized for not having introduced the budget team at the beginning of his presentation. He noted the importance of the budget team and pointed out that each year a department head was asked to serve. Community Development Director Matt Smolnik had served in that capacity this year and had provided a great deal of sound input into the process. He added that Mary Altemus and Larry Clark, as always, had done an excellent job and he expressed his appreciation for their support and guidance. He noted, as County Administrator, there were many tough decisions to be made during the budget process and his job was made much easier by knowing he could rely on the numbers being provided.

Mr. Stiers asked for the amount of revenue generated by one cent of real estate tax. Mr. Clark noted that figure was \$244,183.

Mr. Tiller thanked Mr. Hathaway for the budget presentation and called for any other staff reports.

ROUTE 249 AND ROUTE 612 ROUNDABOUT PROJECT

Mr. Hathaway reported that VDOT had notified the County construction on the roundabout project at the intersection of Route 612 and Route 249 would begin on March 12th. At least one travel lane would be open at all times but delays should be expected. Mr. Hathaway had not been present during the VDOT Residency Administrator's report and was not aware this information had been previously shared.

IN RE: OTHER BUSINESS

There was none.

IN RE: DISTRICT APPOINTMENTS

There were none.

IN RE: CLOSED SESSION

Mr. Stiers moved to go into Closed Session pursuant to Section 2.2-3711A.5 of the Code of Virginia for discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in New Kent County and 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel employed by the Board regarding specific legal matters requiring the provision of legal advice by such counsel involving contract negotiations. The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The Board went into closed session.

Mr. Burrell moved to return to open session. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Evelyn made the following certification:

Whereas, the New Kent County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye

Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: ADJOURNMENT

Chairman Tiller announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, April 13, 2015, and the next work session would be at 9:00 a.m. on Wednesday, March 25, 2015. Both meetings would be held in the Boardroom of the County Admin Building. The Board would also be meeting for a Budget Retreat on Thursday, March 12, 2015 at 9:00 a.m. at the New Kent Forestry Center located at 11301 Pocahontas Trail, Providence Forge, Virginia.

Mr. Burrell moved to continue the meeting until Thursday, March 12, 2015 at 9:00 a.m. at the New Kent Forestry and Conference Center located at 11301 Pocahontas Trail in Providence Forge, Virginia. The members were polled:

Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Aye
James H. Burrell	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The meeting was suspended at 8:27 p.m.