

A BUDGET RETREAT AND JOINT MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS AND THE NEW KENT SCHOOL BOARD AT 9:00 A.M. ON THE 12TH DAY OF MARCH IN THE YEAR TWO THOUSAND FIFTEEN, AT 11301 POCAHONTAS TRAIL, PROVIDENCE FORGE, VIRGINIA, HAVING BEEN CONTINUED FROM MARCH 9, 2015.

IN RE: CALL BACK TO ORDER

Chairman Tiller called the meeting, continued from March 9, 2015, back to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
James H. Burrell	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

IN RE: SCHOOL BOARD CALL TO ORDER

School Board Chair Sarah Grier Barber called the School Board meeting to order. Other School Board members present were Gail B. Hardinge and Leigh R. Quick. School Superintendent David A. Myers and School Executive Director of Finance and Budget Haynie Morgheim were also present.

IN RE: SUPERINTENDENT'S FY16 RECOMMENDED BUDGET

School Superintendent David A. Myers expressed his appreciation for the opportunity to discuss the recent work of the School Board and staff in preparing the FY16 budget. He indicated he would be sharing information not only on the budget but also on enrollment, classroom space needs and the CIP (Capital Improvement Plan).

Dr. Myers pointed out the recommended budget for schools included a state revenue increase of \$375,910 resulting from an increase in ADM (Average Daily Membership) from 2,920 to 3,000. Schools were also requesting \$300,000 in additional County funding to cover healthcare increases. Dr. Myers also reported schools would be receiving additional state revenue to fund a 1.5% salary increase for SOQ (Standards of Quality) positions. He noted this additional revenue would fund 1.5% increases for about a third of school employees and a 1.5% increase for all employees had been included in the budget proposal.

In reviewing expenditure highlights, Dr. Myers noted the vast majority (\$522,028) of required expenditure increases was associated with increased healthcare costs and increased employee participation in healthcare options. He reminded everyone the healthcare coverage was self-funded and reported the school's insurance consultant had suggested a 12% increase in costs. Additional increases of \$25,000 in custodial services, \$29,068 in Bridging Communities tuition, \$3,912 in Chesapeake Bay Governor's School tuition, \$9,385 in Maggie Walker Governor's School tuition and \$60,000 in transportation costs were also noted.

Mr. Evelyn asked if the Maggie Walker Governor's School tuition increase was the result of the addition of another student. Dr. Myers confirmed that an additional student was being added. A commitment had been made the previous year to add an additional student each year until New Kent had three students enrolled at each grade level.

Dr. Myers pointed out plans were in place to shift \$100,000 in expenditures to the CIP in support of the one to one technology initiative. He also reported there would be an expenditure savings of \$20,788 in Group Life Insurance, \$17,554 in Retiree Healthcare Credit and \$61,615 in VRS due to rate adjustments. Expenditure increases included \$348,000 to fund a 1.5% salary increase for all employees, \$80,860 in salary and benefits for a network administrator and a salary reserve of \$30,000. Dr. Myers indicated the School Board would like to give a 2% raise which would require an additional \$75,000 in funding. Dr. Hardinge indicated, with the 1.5% salary increase being offset by increases in healthcare, most employees would see little change in their pay and the School Board hoped to avoid the possibility of employees actually receiving a decrease in take-home pay.

Mr. Davis asked how many school employees would be receiving a SOQ raise. Dr. Myers noted a local match was required to receive this funding and approximately 80% of teaching positions and some support staff would be eligible. Mr. Davis asked if these positions would also be receiving the 1.5% raise for all employees in addition to the SOQ raise. Dr. Myers indicated these employees would only be receiving a 1.5% raise.

Dr. Myers also reported that plans for the one to one digital conversion included providing about 1,800 units to all students and teachers in grades six through twelve. This initiative would cost approximately \$300,000 per year with some of these costs being offset by student maintenance fees. Dr. Myers pointed out this conversion would also result in some savings in other technology areas and would free up several computer lab classrooms for use as general classrooms.

IN RE: SCHOOL ENROLLMENT PROJECTION UPDATE

School Superintendent David A. Myers presented enrollment update and classroom requirement information through the 2022-23 year. He pointed out that projections suggested an increase of 450 students in the next eight years. He reported the current trend was for greater increases at New Kent Elementary than at G. W. Watkins Elementary and the Kindergarten population distribution would have a significant impact on where and when additional trailers would be needed at these schools. He suggested that increases in enrollment at the middle school would require an additional five to six classrooms by FY19 and trailers or a classroom addition would be needed to meet this need. He noted there were no additional space needs in the foreseeable future at New Kent High School.

Mr. Davis asked how many rooms at the middle and high schools would be reclaimed as regular classrooms by the one to one conversion. Dr. Myers indicated there were currently five computer labs at the high school that would become available for general use. He indicated he believed Mr. Davis was about to suggest the possibility of adding another grade level at the high school and noted these additional rooms would not produce enough space to accommodate a fifth grade level. Mr. Burrell asked where a suggested addition to the middle school would be built. Dr. Myers noted it had been determined that a four to five classroom addition could be built in the area of the old greenhouse. He added that if this were to be pursued, the greenhouse would have to go.

Mr. Davis asked how many grades were using the greenhouse. Dr. Myers indicated the facility was being used on a limited basis by middle school students and to a greater degree by tenth through twelfth grade students. Mr. Davis suggested consideration should be given to offering programs through Bridging Communities that would utilize the greenhouse.

IN RE: CAPITAL NEEDS

School Superintendent David A. Myers indicated trailers were a good short-term solution to classroom overcrowding or in situations where enrollment numbers were expected to decline. As noted in his enrollment update, New Kent's enrollment was projected to increase consistently over the next seven to eight years and, as a result, other alternatives would need to be considered. Dr. Myers pointed out the need for an additional elementary school in the near future which would result in more manageable elementary schools with student populations in the 450 to 500 range. He indicated the School Board understood the County's debt ceilings and that there were a number of other important projects in the works which would make it difficult to build a 28 to 30 million dollar school. He suggested renovations at New Kent Elementary School including a three to four room addition and a four to five room addition at New Kent Middle School could be accomplished for approximately 10 million dollars.

Mr. Stiers reported he often heard individuals saying they were moving to New Kent so their children could attend County schools. He asked how many students who were not living in the County were enrolled in New Kent schools. Dr. Myers indicated that school social workers and transportation staff were doing a very good job of monitoring student residency cases and all reports of suspected non-resident students were investigated. Mr. Stiers asked if non-resident students could pay tuition to attend. Dr. Myers noted School Board policy did not allow the admission of tuition students.

Dr. Myers reported the school tennis courts had deteriorated to the point they were no longer playable. He indicated members of the community wanted to have access to the courts and the high school tennis team was using the courts for practices but due to the current condition, no home matches were scheduled this year. He indicated repeated efforts to repair and resurface the courts were not holding up and an additional investment of \$60,000 for repairs would be wasted. He reported he and County Administrator Rodney Hathaway had discussed the possibility of building six new courts and school staff had investigated six or seven possible locations. Other than the current tennis court location on Rt. 249, only one location at the rear of practice fields located behind the high school seemed viable. Dr. Myers indicated there were pros and cons to both options.

Mr. Davis asked who currently owned the tennis courts. County Attorney Michelle Gowdy indicated the courts were owned by the schools.

Mr. Hathaway noted Parks and Recreation was also offering youth tennis programs in the summer and used the school courts.

Mr. Evelyn indicated he did not realize how bad the condition of the courts had become until he made a recent visit to the site. He noted he would like to find money to be able to fix the courts this summer. He also noted his preference for the courts remaining in their current location on Rt. 249. Dr. Hardinge suggested a determination of location should be the result of collaborative discussions between the two boards. She agreed there were a number of concerns regarding the property behind the high school but suggested space issues on Rt. 249 were also a major concern.

Mr. Davis asked for a comparison of costs associated with repaving at the current location or building new courts behind the high school. Dr. Myers indicated once the cost of demolition at the current site was considered, it could possibly cost more to rebuild at the current location than to build new courts.

Mr. Hathaway indicated he believed funding was available to move forward and pointed out FY15 proceeds from the two cent set aside originally established for Historic School renovation were currently undesignated and could be used for tennis courts. Dr. Myers reported the estimate for six new tennis courts was \$250,000 which did not include any site work or architectural and engineering fees.

Mrs. Barber noted several considerations in determining the most suitable location for the tennis courts. She suggested the location should not impact other long-term future options and noted the possible need for an addition at New Kent Elementary School and the current parking situation should be considered too.

Mr. Tiller asked if the project would need to be completed this year to utilize the mentioned funding. Mr. Hathaway indicated funds could be carried over to the next year and the project did not need to be completed this fiscal year. He noted the Board could approve a consent agenda request asking for the funds to be transferred to the proper account.

Mr. Davis asked for additional information on classroom space freed up by the digital conversion. Dr. Myers noted the life expectancy of a new trailer was about ten years and the cost of each trailer was approximately \$100,000. The digital conversion would free up a number of computer lab rooms for use as general classrooms and delay the need for additional trailers or classroom additions.

The School Board adjourned their meeting at 10:03 a.m.

IN RE: DAVENPORT & COMPANY UTILITY PRO-FORMA PRESENTATION

Mr. Mitch Brigulio with Davenport & Company reported the Public Utilities enterprise fund was meeting and exceeding its debt service coverage ratio requirement and minimum cash reserve levels, as well as continuing to operate with no General Fund support. Mr. Brigulio pointed out that in order to maintain these levels, a 4% water and sewer rate increase was being recommended for FY16. He distributed copies of the utility *pro forma* and reviewed two financial models addressing additional rate increases from FY17 through FY21. One model, referred to as "Case 1", suggested rate increases as necessary to fund the CIP (Capital Improvement Plan). The increases ranged from 1.47% to 17.90%. The other model, referred to as "Case 2", suggested a level annual rate increase of 9.48% each year over the five year period. He pointed out the preliminary FY16 budget projected an unrestricted cash balance of \$3.6 million or 111.8% of total operating revenues.

Mr. Brigulio noted the County had little control over system growth, actual connections and system use. He indicated a number of assumptions in these areas as well as a series of growth rates had been used to develop the financial models. Director of Public Utilities Larry Dame noted that as Patriots Landing built out, the revenue stream from connections would end. Mr. Brigulio suggested this build out would result in a loss of approximately \$510,000 in revenue by FY19 and this would be a big hurdle to overcome.

Mr. Hathaway pointed out it had been suggested several years ago that an increase of 8% would be needed to maintain proper ratios and funding levels.

IN RE: PUBLIC UTILITIES FY16 CIP (CAPITAL IMPROVEMENT PLAN)

Director of Public Utilities Larry Dame suggested figures contained in the Public Utilities CIP presented at the March 9th meeting were a worst case scenario and indicated his

department was constantly looking for ways to save and there was no reason to burden the citizens if alternatives could be found. As an example, he cited the County's practice of contracting for the hauling of biosolids to a neighboring locality which continued to be a cheaper alternative. Mr. Dame indicated interconnectivity would continue to be a priority and noted he would not come to the Board requesting the borrowing of funds for these projects if there were other means of funding. He indicated connecting Kentland and the Farms of New Kent was a priority but it would be difficult to raise the revenues that would be lost at Patriots Landing.

Addressing previously expressed Board concerns regarding upgrades in salaries for two Public Utility positions (Utility Foreman and Treatment Plant Operator II), Mr. Dame reported these were actually position upgrades. He indicated the individuals currently holding these positions had been hired at a lower scale with the anticipation they would receive additional training and education and reach these proposed levels. Mr. Dame reported one of these individuals was about to receive Class II Operator certification.

Mr. Dame provided an item by item review of the proposed Public Utilities CIP. In an effort to meet future County water requirements, \$200,000 had been budgeted for a DEQ water supply feasibility study. He also reported \$180,000 had been budgeted to replace the cradles and foundation for a storage tank in The Colonies, a new well in Sherwood Estates and repairs at Whitehouse Farms. Plans to get an additional SBR (Sequencing Batch Reactor) Diffuser at Parham Landing up and running would require \$58,000. Additional GIS utility mapping at \$40,000, software upgrades at \$29,710, vehicle replacement at \$22,000 and \$14,000 for computer replacements were also included in the CIP.

IN RE: FUTURE COUNTY WATER REQUIREMENTS

In regard to securing a potential future water source by means of surface water withdrawal, Director of Public Utilities Larry Dame reported he had been working with a property owner who had allowed his department access to the parcel of land and a site agreeable to both parties had been identified. He indicated plans were to continue to push through with the surface water withdrawal permit process. He noted the permit would be good for ten years during which time the source could be secured while funding options were explored. Mr. Dame reported the water at the potential location was approximately 18 feet deep and water would be withdrawn by a three foot continuous intake located approximately three feet off the river floor. No reservoir would be needed.

Mr. Dame also reported Henrico County had approached New Kent indicating they anticipated having excess water capacity in the near future and wanted to know if the County may be interested. Mr. Dame indicated he would explore this offer.

Mr. Hathaway indicated the budget recommendation would be to move forward with the 4% water and sewer rate increase for 2016.

IN RE: FIRE-RESCUE – REVENUE RECOVERY

Fire Chief Rick Opett reported that Fire-Rescue had switched to a new revenue recovery contractor. He indicated revenue had been budgeted at \$310,000 and provided copies of a recent bank statement indicating over \$370,000 had been collected to date.

IN RE: VIRGINIA RESCUE SQUAD ASSISTANCE FUND GRANT

Fire Chief Rick Opett asked the Board for permission to write a proposal for an 80/20 Virginia Rescue Squad Assistance Fund grant for the purchase of one ambulance to replace two older units. Chief Opett indicated at 134,000 and 140,000 miles, the older units had high mileage and maintenance costs associated with these units were increasing. If this grant was received, New Kent's match would be approximately \$50,000 to \$53,000. Chief Opett indicated he currently had \$49,000 available in Assistance to Firefighters Grant funds and any remaining balance could be covered by funds currently in the department's operating budget. He noted the cost to rechassie one ambulance was approximately \$110,000 and the department felt this was not an option with the two older units. Several questions were asked regarding what would happen to the old ambulances, what make they were and what would be purchased if grant funds became available. Chief Opett indicated the two Ford ambulances would be surplused and the new ambulance would be a four wheel drive Dodge. He also noted this ambulance would have the same motor as school buses and the County Vehicle Maintenance Facility would already be equipped to service it. The number of total units would be reduced from nine to eight which would still allow for one reserve unit at each station.

Mr. Evelyn moved to authorize Fire Chief Rick Opett to apply for a Virginia Rescue Squad Assistance Fund Grant. The members were polled:

Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Abstain
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: BURN BUILDING CONSTRUCTION PROJECT UPDATE

Fire Chief Rick Opett distributed copies of a financial pro forma for the New Kent Fire-Rescue/West Point VFD burn building project. He noted original plans, which had been to construct the building on Henrico Jail East property, had not worked out. A suitable site at Parham Landing had been identified but unfortunately the site would require a significant amount of development prior to building. Site development was expected to cost approximately \$278,000. Chief Opett noted the total cost for the project was now \$1,027,459 and total available funding of \$780,000 included a \$480,000 Virginia Department of Fire Programs Grant, a \$150,000 New Kent share and a \$150,000 West Point VFD share which left a \$247,459 short fall. Chief Opett reported that an application had been submitted for an Assistance to Firefighters Grant in the amount of \$242,000 which, if awarded, would reduce the short fall to \$5,459. He pointed out there was no guarantee that New Kent would receive this grant. He noted annual operating costs for the burn building would be approximately \$10,000 which would cover gas, electricity and insurance.

Mr. Burrell asked for the cost of training one firefighter. Chief Opett indicated the cost was \$1,100 for a six-month training program.

Noting West Point and New Kent were the only two localities listed in the funding streams, Mr. Evelyn asked for the status on other localities who had initially expressed interest in the project. Chief Opett indicated for various reasons King William, King and Queen and James

City were no longer participating. He indicated Charles City was still interested but could provide very little funding. He also reported West Point had asked for 49% ownership in return for their investment.

Mr. Burrell asked how many years the County could train firefighters if they did not build the burn building and the proposed financial investment in this project was used for training. Chief Opett indicated he had not run the numbers but the burn building should last approximately fifteen years. He noted New Kent firefighters were currently traveling to James City or Hanover for training. He also pointed out approximately forty percent of the total cost for the project was associated with environmental costs.

Mr. Hathaway pointed out the current budget proposal included \$600,000 in undesignated CIP funds but also noted the strain this project would put on those funds.

Mr. Stiers expressed his concern over the fact that so many localities had initially indicated they wanted to be a part of this project and now all but two had backed away. He also expressed concern over a report given several years ago indicating there were 32 volunteer firefighters and of those 32, none were currently in service.

In closing, Chief Opett expressed his concerns regarding the County moving forward with the project and the possibility of the \$242,000 grant not being awarded to New Kent. He pointed out if the County decided not to pursue the project, the grant would be lost as well as any funds already expended for engineering.

Mr. Burrell noted this burn building would be nice to have but there were so many other needs in the County. He expressed his concerns regarding the fact so many localities had fallen out of the project and the uncertainty of additional grant funding. He indicated he was not in favor of moving forward with the project at this time.

Chief Opett noted the turning point had been when Henrico turned down the County's request to construct the building on property at Henrico Jail East. The current short fall was directly associated with additional costs in developing another site.

Mr. Evelyn moved to rescind the New Kent Fire-Rescue grant for the burn building and to authorize the sending of a letter to the Department of Homeland Security notifying them of this recension and returning the grant. The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PART-TIME BATTALION CHIEF POSITION

Fire Chief Rick Opett reported there were currently three Fire-Rescue operational Captain's positions which were filled with young men who were in the first stages of learning to serve as officers. He noted that Battalion Chief Cricket Gerald had been working with and mentoring these men but his recent promotion in Henrico County had resulted in a cutback in his hours in New Kent. Recognizing the need for additional mentoring, a part-time Battalion Chief position had been established. Chief Opett indicated the person in this

position would work from 7:00 p.m. on Friday to 7:00 p.m. on Sunday, a total of 36 hours a week, every other week. This would provide a Battalion Chief presence for all shifts and allow for additional mentoring of Captains as well as volunteers. This schedule would also allow Chief Opett to be off duty every other weekend. Chief Opett reported interviews had been conducted and an individual selected. He noted he was very familiar with one of the individuals who was interviewed and had recused himself from the interview. He reported the selection panel had chosen this individual who was schedule to start work on March 13th. The cost of this position would be approximately \$25,000 annually.

IN RE: CLOSED SESSION

Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion concerning prospective candidates for employment involving Fire-Rescue.

The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The Board went into closed session.

Mr. Evelyn moved to return to open session. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Evelyn made the following certification:

Whereas, the New Kent County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: FY16 PROPOSED BUDGET REVIEW

County Administrator Rodney Hathaway noted a great deal of information on the FY16 proposed budget had been shared at the March 9th meeting in an effort to provide as much detail as possible and to give a full budget picture. He reported that as a result of recently received information regarding the radio project as well as recent Davenport & Company work, he was no longer recommending a one cent real estate tax rate increase.

A number of proposed FY16 budget questions had been raised since the March 9th budget presentation. Copies of spreadsheets entitled "Analysis – Personnel Requests & Proposed Positions", "Constitutional Officer Population & 2% GA Increase" and "FY 2015-16 Proposed Budget – Planning Commission" were distributed.

Mr. Hathaway addressed questions regarding the Circuit Court Deputy Clerk position. He indicated the Circuit Court Clerk had established this position effective January 2015 and had eliminated part-time salaries and moved funds in the department's operating budget to fund the position. There was no impact on the current year budget.

Mr. Davis asked if Constitutional Officers would receive the proposed 1.5% raise in addition to the General Assembly mandated raises. Mr. Hathaway indicated Constitutional Officers would be receiving a Compensation Board increase effective July 1, 2015 due to the County's population exceeding 20,000 and an additional 2% General Assembly mandated increase effective September 1, 2015.

Mr. Hathaway noted the Parks and Recreation recommendation was for a part-time Recreation Program Assistant position to be made full-time. Documents provided indicated the full-time recreation programmer had left the position in April 2014 and since that time, the Director of Parks and Recreation had taken over the responsibilities. Because programs and participation had tripled in the fifteen years since the start of Parks and Recreation and the Before and After School Program and Summer Camp were requiring more staff supervision, an upgrade to full-time status was recommended.

Mr. Davis asked if there would be any benefit in turning the tennis courts over to Parks and Recreation. Mr. Hathaway indicated this would result in more for Parks and Recreation to manage.

Mr. Hathaway noted New Kent County Schools were asking for an additional \$75,000 in order to give employees a 2% salary increase and an additional \$45,000 would be necessary if County employees were given a 2% increase.

Mr. Stiers raised questions regarding the conversion of a part-time Environmental Technician position to a full-time Administrative Assistant position. Community Development Director Matt Smolnik, who had also served on the County budget team, was present and provided a response. He noted the part-time Environmental Technician position budgeted for FY15 had not been filled and was not expected to be filled in FY15.

Information provided indicated the workload for the Environmental Division was picking up as the economy continued to pick up. The department was seeing increases in the number of plan reviews, on-site inspections and reporting associated with additional residential and commercial projects. This department was also managing the AFD (Agricultural and Forestal District) and Septic Pump-Out programs, the Clean County Committee and the Wetlands Board. Mr. Smolnik noted the position would be funded by the collection of stormwater fees. Mr. Stiers asked who was currently doing this work. Mr. Smolnik indicated staff currently assigned to the Building Department were providing assistance but the economy's picking up was creating a heavier work load for that department too. Mr. Hathaway noted with the increases in state mandates, there was more than enough to keep the person in this position busy.

Mr. Hathaway drew attention to CIP items. He noted the purchase of new financial software had been put on hold until FY17. \$390,000 was budgeted for vehicle replacements with the majority being for the Sheriff's Office. Mr. Hathaway reported the County's share of the \$257,000 for the airport would be \$14,140 with the balance funded by federal and state grants. He also noted, contingent on grant funding, two ambulances would be rechartered. County computers were on a five-year replacement cycle and \$101,190 had been budgeted in this area for FY16. The CIP budget also included funding for Parks and Recreation to replace the bleachers at the Historic School football field. Mr. Hathaway noted these bleachers would not be as large as those currently in place.

Mr. Evelyn asked if the New Kent Middle School gym floor was in such bad shape that total replacement was the only option. Mr. Hathaway indicated the floor had sustained water damage several years ago and, although repaired, was in bad shape. Mr. Evelyn noted the Board had previously approved replacement lighting for the High school football field and asked if this work had been completed. Mr. Hathaway indicated he was not sure but would look into this and provide an update.

In the interest of time, Mr. Hathaway suggested if there were no other questions on the budget, the Board consider breaking for lunch. He encouraged the Board to let him know if there were any other questions and noted there would be time at the March and April work sessions for additional discussions. Board members picked up their lunches and returned to the table prepared to move forward with the agenda.

IN RE: PUBLIC RADIO SYSTEM PROJECT (1)

Mr. Richard Martin, Chief Consultant with Federal Engineering, was present to share information on his firm and the services they could provide the County as it considered moving forward with a public radio system project. Mr. Martin indicated his company was over thirty years old and specialized in public safety radio systems with approximately 95% of their work being in that area. He also indicated his company employed approximately forty people and had no allegiance with any particular vendor. He stressed that the company worked for their clients and not for the vendors. He indicated his company, serving as client representatives, would work with vendors throughout the contract negotiation process.

IN RE: CLOSED SESSION

Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.6 of the Code of Virginia for discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected involving a public radio system and 2.2-3711A.7 of the Code of

Virginia for consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel involving contract negotiations.

The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The Board went into closed session.

Mr. Evelyn moved to return to open session. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Evelyn made the following certification:

Whereas, the New Kent County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC RADIO SYSTEM PROJECT (2)

Mr. Evelyn moved to authorize Mr. Richard Martin with Federal Engineering, Inc. to enter into negotiations with Harris regarding a public radio system and report back to the Board of Supervisors by April 30, 2015. The members were polled:

Thomas W. Evelyn	Aye
James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Harris would be notified the Board had chosen to enter into negotiations and written notice would be provided to Federal Engineering indicating the Board had authorized them to proceed on their behalf. Copies of correspondence between all parties would be copied to County Attorney Michelle Gowdy.

IN RE: ADJOURNMENT

Mr. Evelyn moved to adjourn the meeting. The members were polled:

James H. Burrell	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

The meeting was adjourned at 2:24 p.m.