



**NEW KENT CLEAN COUNTY COMMITTEE
FEBRUARY 9, 2016, 6:00 PM
COUNTY ADMINISTRATION BLDG. BOARD ROOM
MINUTES**

IN RE: CALL TO ORDER

Ms. Gilman called the meeting to order at 6:06 pm

IN RE: ROLL CALL

Attendance:

Ms. Martha Eagle	Present
Ms. Jeannie Gilman	Present
Ms. Earlyne Leary	Absent
Ms. Marion Shackford	Present
Ms. Patricia Paige	Absent – <i>arrived at 6:10 PM</i>

Also present: Patricia Paige, County Supervisor, District 3 – *arrived at 6:10 PM*
 Gail Carey, recording secretary
 Matt Smolnik – Community Development Director
 Paul Cuomo – Boy Scouts Pack 562
 Kensett Teller – James City County Clean Commission Member
 Shannon Jordan – James City County General Services Intern

It was determined that a quorum was present.

IN RE: APPROVAL OF MINUTES

A motion was made by Ms. Eagle and seconded by Ms. Shackford to approve the minutes of the January 12, 2016 meeting as presented.

The members were polled:

Ms. Martha Eagle	Aye
Ms. Jeannie Gilman	Aye
Ms. Earlyne Leary	Absent
Ms. Marion Shackford	Aye
Ms. Patricia Paige	Absent

IN RE: PRESENTATION

A. Paul Cuomo, Cub Scout Troop 562 – Wahrani Educational Sign

Mr. Cuomo, representing Cub Scout Troop 562 from Providence United Methodist Church, spoke to the Committee regarding the project of a Pollinator Garden at the Wahrani Park. The troop recently received a donation of \$200.00 from Monarch Walk, a national monarch scientific project that donates money to schools and organizations for monarch projects. With this donation, the troop plans to purchase milkweed and other seed mix to plant at Wahrani Park. Mr. Cuomo mentioned to the left side of the park entrance road is a turf area where the one quarter to a half acre garden would be planted. Landscape Supply would also donate pollination seed mix for the garden and the troop would provide the labor. Mr. Cuomo, on behalf of the troop, requested a donation from the Clean County Committee to purchase an educational sign to be placed near the garden at the Wahrani Park. Mr. Cuomo mentioned that the sign was not yet officially designed and the sign would be custom designed once the funds were received. The sign would arrive on a steel frame/stand and would mount to four (4) inch by four (4) inch wood post that would be placed in concrete in the ground. Mr. Cuomo provided the quote for the sign to the committee for review. The quote stated the sign cost \$388.00 plus shipping and handling, for an approximate total of \$450.00. Mr. Cuomo also stated that the Clean County Committee's logo would be featured on the sign as the donor along with the name of Pack 562. Mr. Cuomo added some goals of the pack's involvement in the project was a unit award, which is not given out freely and is quite an accomplishment for the pack. The pollinator garden would be designated as a Monarch Way Station – considered to be very important for local citizens and scientists. Master Gardeners would also consider this to be a very good educational project. Mr. Cuomo concluded that the installation of the Pollinator Garden and educational sign would provide many educational opportunities and would not require much maintenance once established.

Ms. Shackford inquired if the committee's grant funding would be alright to use for this request.

Mr. Smolnik reviewed the November 12, 2015 charter and confirmed that the grant funding would be alright to fund this request of a pollinator sign for environmental education.

Ms. Shackford made the motion to approve the Pollinator Sign request donation to Pack 562 and the motion to approve was seconded by Ms. Eagle. The committee unanimously approved the donation of \$450.00 to fund the Pollinator Sign for Pack 562.

Mr. Cuomo informed the committee that the plants are expected to arrive in May 2016, and a tentative date for planting would be on a Monday evening. Mr. Cuomo will coordinate with the National Pollinator week during the first part of June for the planting. The milkweed plants will come from Kansas – this is the host plant of the Monarch.

Ms. Gilman added that parsley is also needed for the Monarchs.

Mr. Cuomo said that the parsley will attract Swallow Tails, along with native pollinator mix for other butterflies, to include Buckeyes. Mr. Cuomo stated that he and Mr. Fred Mathis are both Master Naturalists.

B. Shannon Jordan, Intern James City County General Services and Kensett Tiller, James City County Clean County Committee member

Ms. Kensett Tiller and Ms. Shannon Jordan spoke to the committee regarding the recent James City County Clean County Expo. Ms. Tiller mentioned that a year's worth of planning was necessary for the event, as well as several months (at least three) planning for advertising the event. Also, the committee met several times between the regularly scheduled monthly meetings, however, most meetings were conducted within an hour and a half time frame. Ms. Tiller also mentioned that the expo and other events are geared to educate families and include partnerships with the local Fire Departments and Farmer's Market vendors, as well as environmental education booths, recycling activities and Smokey the Bear, etc. When planning the events, Ms. Tiller explained that each committee member had a role in organizing and contacting vendors/participants, however, the vendors were responsible in the setup of their own booths/displays. Also, the county liaison served as a planner and assisted with pulling the 'parts' together.

After much discussion with Ms. Tiller and Ms. Jordan regarding the planning and organizing of the James City County Litter Expo, Ms. Eagle made a motion to postpone the New Kent County Litter Expo from a date in late April to a date, possibly later in the year. Ms. Shackford seconded the motion. The committee agreed that more time for planning and organizing the event was necessary in order to have success. The members were polled and all were in favor of postponing the New Kent County Expo for a date later in the year, or possible the following year.

IN RE: OLD BUSINESS

A. Litter Expo – April 30, 2016

After much discussion with Ms. Tiller and Ms. Jordan regarding the planning and organizing of the James City County Litter Expo, Ms. Eagle made a motion to postpone the New Kent County Litter Expo from a date in late April to a date, possibly later in the year. Ms. Shackford seconded the motion. The committee agreed that more time for planning, researching and organizing the event was necessary in order to have success. The members were polled and all were in favor of postponing the New Kent County Expo for a date later in the year, or possible the following year.

B. Discuss District 3

Mr. Smolnik mentioned that he recently spoke with Mr. Hathaway, County Administrator, regarding Ms. Paige continuing to serve on the committee. Per their recent discussion, there is nothing to disqualify Ms. Paige from serving as a Board of Supervisor member and a member on the Clean County Committee – there are other BOS members serving on other committees, i.e. Broadband Committee. Ms. Paige spoke with the committee members regarding students serving on the committee. With students serving on the committee, the committee would have a better opportunity to expand their message within the schools regarding recycling and beautification efforts. Also, the students who participate within the committee would be able to receive community service hours. Ms. Paige presented several options for the committee to consider for student involvement. The

committee members unanimously agreed for Ms. Paige to continue with the process of student involvement on the committee and appointing a student to the committee.

C. Budget Review

Ms. Eagle made a motion, which was seconded by Ms. Shackford, to allocate funds for the upcoming Envirothon and requested Ms. Carey to place the promotional items order. The members were polled and all were in favor.

IN RE: NEW BUSINESS

A. Budget for Events

1. The committee members were in agreement for Ms. Carey to place the promotional items order based upon the minutes from the January meeting which included promotional items the committee members had considered.

B. Litter Expo Discussion

1. As previously stated, the committee voted to postpone the date of the Litter Expo from April 30, 2016.

C. October Meeting Date

1. Due to the Board of Supervisor meeting date of October 11, 2016 it was necessary for the Clean County Committee to reschedule to another date. The committee agreed upon the date of October 4, 2016 as the meeting date in October 2016.

D. Miscellaneous

1. The committee reviewed and discussed email and communication procedures.

IN RE: NEXT MEETING

The next meeting is scheduled for Tuesday, March 8, 2016.

IN RE: ADJOURNMENT

The meeting was adjourned at 7:48PM by Ms. Gilman and all members were in agreement.