

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 7th DAY OF SEPTEMBER IN THE YEAR TWO THOUSAND SIXTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman Ron Stiers called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: INVOCATION, PLEDGE OF ALLEGIANCE AND WELCOME

Ms. Paige gave the invocation and led the Pledge of Allegiance.

IN RE: SPECIAL RECOGNITION – GOOD CITIZEN AWARDS

Mr. Tiller reported having overheard a conversation between four young girls and a woman while attending a football game at the Historic School. The girls had asked if they could pick up trash from the previous evening's game. The woman had found trash bags and gloves and the girls had quickly started to work. One of the girls had said "maybe we can be on the news". Mr. Tiller noted he had thought maybe they wouldn't be on the news but he could recognize them at a Board meeting. He called New Kent residents Marlowe Merritt and Emery Callahan to come forward and presented each girl with a Good Citizen Award, recognizing them for their efforts to help keep New Kent County Clean. Miss Callahan was also given Good Citizen Awards for the other two girls who were her cousins, Cailin Powers and Tierney Powers, who had been visiting from North Carolina. Mr. Tiller again thanked the girls for their efforts to help keep New Kent County clean.

IN RE: SMALL BUSINESS CLOSE UP – OAK TACTICAL

Community Development Director Matthew Smolnik introduced Vicki Garcia with Oak Tactical. Oak Tactical was located between the Rose and Crown Restaurant and the Rappahannock Community College campus and had been open approximately three months. Oak Tactical flyers had been placed at each Supervisor's seat prior to the meeting.

Ms. Garcia thanked the Board for the opportunity to speak. She indicated her family of six had moved to New Kent in 2007 and Oak Tactical was an offshoot of her family's law enforcement training business. The store's inventory included items appealing to both law enforcement personnel and the general public. A wide variety of products including tactical gear, camping gear, apparel, K-9 gear, survival food, holsters, optics and knives were being offered. Special items could also be ordered as needed. She suggested the store's close proximity to the Sheriff's Office made it a good location and noted there was no other store between Virginia Beach, Richmond and Ashland providing the same high quality products. Ms. Garcia suggested New Kent was a good place to grow and she hoped to expand the

business. She noted the flyers provided included a discount coupon for use in the store and she thanked the Board for the opportunity to share information on the business.

Mr. Davis asked about the specialty vehicles often seen in the parking lots at the business. Ms. Garcia indicated these vehicles were a part of the law enforcement training business. She noted her family had been involved in this business for over twenty years and her husband had provided training in numerous locations around the world. A portion of the store was currently serving as the office for the training business.

Mr. Stiers thanked Ms. Garcia for her presentation and wished her good luck in the future.

IN RE: CONSENT AGENDA

1. Approval of Minutes
 - a. July 27, 2016 Work Session minutes
 - b. August 8, 2016 Business Meeting/Planning Commission minutes
2. Miscellaneous
 - a. Approval of FY 2017 and FY 2018 Community Services Performance Contract – Resolution R-41-16.
 - b. Street Name Approval – “Crestwicke Lane” in Crestwicke Subdivision.
 - c. Street Name Approvals – “Quinton Meadow Court”, “Crumps Run Court”, “Milton Mews Court” and “Davis Glade Court” in Quinton Meadow I & II Subdivision.
 - d. Street Name Approvals – “Creeks Edge Road” and “Whispering Mill Way” in Diascund Creek, Section II, Phase II Subdivision.
 - e. Approval of Contract with Bush Construction Corporation for the construction of the DPU Maintenance and Storage Building.
 - f. Approval of Resolutions R-45-16 and R-46-16 to amend the 1994 Middle Peninsula Juvenile Detention Commission Service Agreement.
 - g. Approval of Emergency Procurement – W.C. Via Enterprises - \$8,673.00.
3. Refunds
 - a. Refund due to Revere Gas, Customer Canceled; BP# 20468-2016, \$45.75.
 - b. Refund due to Simmons Electrical Service, Contractor Not Doing the Work; BP# 20373-2016, \$74.63.
 - c. Refund due to Green Knight Electric LLC, Contractor Canceled; BP# 20684-2016, \$58.13.
 - d. Refund due to Ryan Homes, Contractor Canceled; BP# 20757-2016, \$702.19.
4. FY16 Supplemental Appropriations
 - a. Interest Earned on Sheriff’s Asset Forfeiture Funds, \$0.18.
 - b. FY16 School Nutrition Program Collected Above the Original Estimate, \$134,000.
 - c. Advanced Deposit Wagering Collected in FY16, \$263,238.24.
 - d. Funds received from VML Insurance – Sheriff’s Dept. Veh #304 – DOL 5/23/16, \$24.60.

\$397,263.02	Total
\$(0.18)	Total In/Out – Asset Forfeiture – Sheriff (210)
\$(134,000.00)	Total In/Out – School Nutrition (209)
\$(263,262.84)	Total In/Out – General Fund (1)/Cap Proj. Fund (7)

5. FY17 Carry Forward Appropriations
- a. To Carry Forward FY16 Kevlar Vest Grant Program, \$767.29.
 - b. To Carry Forward FY16 Fire/Rescue Funds (Fund 1), Four For Life Grant Funds (\$27,742.37), Lease/Rent Equipment – EMS Equipment Shop, (\$211.50), Public Education Donations, (\$4,762.63), State Fire Programs Fund, (\$22,397.61), Janitorial Supplies & Services, (\$97.20), Uniforms & Wearing Apparel, (\$5,992.58), Operation Supplies – EMS Equipment Shop, (\$202.00), Machinery & Equipment – All Fire Departments, (\$3,199.00), Turn-Out Gear Replacement, (\$12,963.00) and Machinery & Equipment – VA Dominion Power Funds, (\$12,671.70), \$90,239.59.
 - c. To Carry Forward FY16 Fire/Rescue Funds (Fund 7), Ambulance Replacement, (\$614,638.02) and Vehicle Acquisition – Fire/EMS, (\$53,720.94), \$668,358.96.
 - d. To Carry Forward FY16 Fire/Rescue Funds (Fund 800), Fire/Rescue, (\$1,099.98 and Radio Equipment – Sheriff & Fire, (\$3,299.94), \$4,399.92.
 - e. To Carry Forward FY16 Sheriff's Office Funds (Fund 1), Food & Serving Supplies, (\$200.00), Police Supplies, (\$12,000.00), Honor Guard Supplies, (\$150.00), K-9 Materials & Supplies, (\$1,800.00) and Veterinarian Services, (\$36,667.31), \$50,817.31.
 - f. To Carry Forward FY16 Sheriff's Office Funds (Fund 6), Selective Enforcement – Alcohol – PT Salary, (\$5,897.50), Selective Enforcement – Alcohol – Travel/Conv., (\$300.00), Selective Enforcement – Speed – PT Salary, (\$2,327.50) and Selective Enforcement – Occupant – PT Salary, (\$525.00), \$9,050.00.

\$823,633.07	Total
\$(383.65)	Total In/Out – General Fund (1)
\$(141,440.54)	From Fund Balance – Gen Fund (1)
\$(668,358.96)	From Fund Balance – Capital Fund (7)
\$(4,399.92)	From Fund Balance – Computer Fund (800)
\$(9,050.00)	From Fund Balance – Grant Fund (6)

6. FY17 Supplemental Appropriations
- a. Program Income received for FY17 from CDBG Plum Point Grant Participants, \$723.67.
 - b. Donations for the Animal Shelter, \$605.00.
 - c. Funds received from VML Insurance – Public Utilities – Damage to Fence from Fallen Tree – DOL 7/23/16, \$1,749.00.
 - d. Gifts & Donations to New Kent Fire Rescue – Bottom of the Bridge LaSertoma, (\$100.00) and TRUiST, (\$46.14), \$146.14.
 - e. Co-Sponsorship and Affiliate Agreement Funds: New Kent Youth Baseball Account, \$3,355.00.
 - f. Funds for Ambulance Services at the Dionysus Dash Held at the New Kent Winery on 4/24/16, \$475.00.
 - g. Donation from Davenport & Company to New Kent University, \$1,400.00.
 - h. Funds for FY17 Historic School Roof Replacement Project, \$349,992.00.
 - i. Additional Appropriation to School Construction Set Aside, \$130,100.
 - j. Funds received from VML Insurance – Sheriff's Dept. Veh #308 – DOL 8/8/16, \$2,095.79.

\$490,641.60	Total
\$(138,900.60)	Total In/Out – General Fund (1)
\$(1,749.00)	Total In/Out – Public Utilities (98)

\$(349,992.00) From Fund Balance – Debt Fund (40)

7. FY16 Interdepartmental Budget Transfers
 - a. Airport – From Fuel Computer Service Contract, \$3.00 to Salaries & Wages, (\$1.00), Retirement – VSRS, (\$1.00) and ST/LT Disability Premium, (\$1.00), \$3.00.
 - b. Building Inspections – From Gasoline to Retirement – VSRS, \$1.00.
 - c. Buildings & Grounds – From Electric Service, \$6,594.00 to Salaries & Wages, (\$6,403.00) and Hospital/Medical Plans, (191.00), \$6,594.00.
 - d. Central Purchasing – From Postal Cost to be Allocated, \$7,946.00 to Telecommunications, (\$1,170.00), Leased WAN Lines (\$435.00), General Liability Insurance, (\$6,027.00) and Vehicle Supplies – Pool Car, (\$314.00), \$7,946.00.
 - e. CSA Administration – From Office Supplies, \$3.00 to Salaries & Wages, (\$1.00), Retirement – VSRS, (\$1.00) and ST/LT Disability Premium, (\$1.00), \$3.00.
 - f. Circuit Court – From Mileage, \$439.00 to Hospital/Medical Plans, (\$438.00) and Retirement - VRS, (\$1.00), \$439.00.
 - g. Clerk of the Board – From Travel (Convention & Education), \$450.00 to Salaries & Wages, (\$1.00), Overtime, (\$330.00), Retirement – VSRS, (\$1.00) and Hospital/Medical Plans, (\$118.00), \$450.00.
 - h. Clerk of the Circuit Court – From Salaries & Wages (\$7,815.00) and Contingency \$26,250.76), \$34,065.76 to P.T. Circuit Court Clerk, (7,500.00), Overtime, (\$315.00) and Permanent Record Expenditures, (26,250.76), \$34,065.76.
 - i. Community Development Administration – Books & Subscriptions, \$54.00 to Salaries & Wages, (\$1.00), VRS, (\$1.00), Hospital/Medical Plans, (\$51.00) and ST/LT Disability Premium, (\$1.00), \$54.00.
 - j. Commissioner of the Revenue – From Education, (\$4,836.00) and Office Supplies, (\$2,500.00), \$7,336.00 to Professional Services, (\$1,990.00), Computer Supplies, (\$1,490.00) Telecommunication Equip., (\$2.00), Vehicle Repairs & Maintenance, (\$730.00), Books and Subscriptions, (\$624.00), Maintenance Service Contracts, (\$328.00) and Postage, (\$2,172.00), \$7,336.00.
 - k. Commissioner of the Revenue – From Salaries & Wages, \$5,060.00 to Part-Time Salaries & Wages, (\$4,932.00) and ST/LT Disability Premium, (\$128.00), \$5,060.00.
 - l. Commonwealth Attorney – From Contingency, \$3,092.00 to Grant Funded Wages, (\$2,692.00), FICA/Medicare, (\$314.00) and Hospital/Medical Plans, (\$86.00), \$3,092.00.
 - m. County Sewer Reclaim System – From Lab Supplies, \$1,098.00 to Overtime, (\$535.00) and On-Call Pay, (\$563.00), \$1,098.00.
 - n. Economic Development – From Repairs & Maintenance (\$602.01), Advertising (\$2,742.00), Postal Services (\$414.55), Dues & Associations (\$450.00) and Prospect Development (\$599.86), \$4,808.42 To Overtime (\$2,226.96), Part Time Salaries (\$1,468.60), Retirement – VSRS (\$0.16), Hospital/Medical Plans (\$30.00), Travel (\$493.08), Office Supplies (\$111.02) and Books & Subscriptions (\$478.60), \$4,808.42.
 - o. Economic Development – From Advertising to Part-Time Salaries & Wages, \$407.00.
 - p. Environmental – Community Development – From Salaries & Wages to Part-Time Salaries & Wages, \$54,863.00.

- q. Financial Services – From Salaries & Wages to Hospital/Medical Plans, \$126.00.
- r. Fire-Rescue – From Salaries (\$48,125.65), Vehicle Fuel (\$26,200.00), Medical Plans (\$13,621.00), Heating Services (\$12,560.58), Workers Compensation (\$9,916.00), Professional Services (\$8,993.00) Mach. Equip. SCBA (\$7,000.00) Medical Plans (\$6,684.00) Part Time Salaries (\$5,834.35) Retirement (\$5,476.00), Medicare (\$4,107.00) Printing & Binding (\$3,934.85) and OSHA Compliance (\$3,549.00), \$156,001.43 to Salaries (\$48,125.65) and Overtime (\$107,875.78), \$156,001.43.
- s. Fire-Rescue – From Repair Portable Equipment (\$905.41), Promotional Materials (\$1,500.00), Repairs & Maint. Sml. Eng. (\$1,500.00), Postage (\$1,543.46), Life Insurance (\$1,285.00), Repairs & Maint. Extrication (\$1,000.00), Maint. Serv. Contr. EMS (\$1,028.06), Operation Supplies Sm. Eng. (\$1,000.00), LODA (\$298.83), Workers Compensation (\$376.50), LODA (\$78.17), Workers Compensation (\$11.83), Maint. Serv. Contr. EMS (\$29.71), \$10,556.97 to Part Time Overtime (\$905.41), FICA/Medicare (\$7,856.52), Retirement (\$1,298.83), LODA (\$376.50), Professional Services (\$90.00) and Electric (\$29.71), \$10,556.97.
- t. Fire-Rescue – From Repairs & Maintenance (\$4,213.00), Lease/Rental of Bldgs. (\$3,500.00), Operations Supplies Hose (\$3,575.00), Uniforms & Wearing Apparel (\$2,972.02), Repair & Maint. Supplies (\$2,617.98), LODA Vol. & Auxiliary (\$2,574.00), Maint. Serv. Cont. Dry Hydrant (\$2,400.00), Repair & Maint. EMS (\$2,000.00), Repair & Maint. Dry Hydrant (\$1,900.00), Repair & Maint. SCBA (\$1,900.00), Travel Convention & Education (\$1,675.00), Telecommunications (\$600.00) and Advertisements (\$1,705.00), \$31,632.00 to Overtime, \$31,632.00.
- u. Fire-Rescue – From Operations Supplies SCBA (\$1,200.00), Advertisements (\$1,000.00), Books & Subscriptions (\$760.30), Mach. & Equip. EMS (\$274.62), Haz-Mat Response Equipment (\$769.80), Travel Convention & Education (\$744.30), Street Signs (\$1,540.01) and Group Life Insurance (\$709.00), \$6,998.03 to Maint. Service Contracts (\$2,960.30), Telecommunications (\$245.89), Telecommunications Equipment (\$24.22), Leased WAN Lines (\$1,485.00), Vehicle Maintenance (\$29.10) and Machine & Equipment Fire-EMS (\$2,253.52), \$6,998.03.
- v. Human Resources – From Travel (Convention & Education), \$53.00 to Hospital/Medical Plans, (\$52.00) and St/LT Disability Premium, (\$1.00), \$53.00.
- w. Parham Landing Sewer – From On-Call Pay, \$5,257.00 to Overtime, (\$5,256.00) and St/LT Disability Premium, (\$1.00), \$5,257.00.
- x. Parham Landing Sewer – From On-Call Pay, \$226.00 to Salaries & Wages, (\$192.00) and Hospital/Medical Plan, (\$34.00), \$226.00.
- y. Parks & Recreation Administration – From Mileage to Retirement - VSRS, \$1.00.
- z. Planning – From Travel (Convention & Education), \$1,111.00 to H S A Contribution – Employer, (\$1,000.00) and ST/LT Disability Premium, (\$111.00), \$1,111.00.
- aa. Refuse Collection – From Overtime/Refuse Sites, \$2,657.00 to Salaries & Wages, (\$100.00), Overtime, (\$443.00), Part-time Salaries & Wages, (\$2,110.00) and Retirement - VSRS, (\$4.00), \$2,657.00.
- bb. Registrar – From Mileage to Part-Time Salaries & Wages, \$392.00.
- cc. Sheriff's Department - From Salaries & Wages to PT Overtime Sheriff Dept., \$4,713.00.

- dd. Sheriff's Department – From Part-time Salaries & Wages to Salaries & Wages – Overtime, \$10,945.00.
 - ee. Sheriff's Department – From Gasoline (\$7,494.00) and Police Supplies (\$96.00), \$7,590.00 to Salaries & Wages (\$3,720.00), Salaries & Wages – Overtime (\$1,824.00) Part-time Overtime (\$374.00), FICA/Medicare (\$311.00), Line of Duty Act LODA (\$188.00), Hospital/Medical Plans (\$99.00), Medical Examinations (\$862.00), Motor Vehicle Insurance (\$116.00), Office Supplies (\$94.00) and Other Operating Supplies (\$2.00), \$7,590.00.
 - ff. Sheriff's Department – From Part-time Salaries & Wages, 22,094.00 to Salaries & Wages – Overtime (\$20,295.00), Retirement – VSRS (\$1,512.00) and ST/LT Disability Premium (\$287.00), \$22,094.00.
 - gg. Sheriff's Department – From Salaries & Wages, \$8,108.00 to Salaries & Wages – Overtime (\$395.00) Selective Enforcement (\$2,319.00), Part-Time Overtime (\$1,272.0), HAS Contribution-Employer (\$4,000.00) and ST/LT Disability Premium (\$122.00), \$8,108.00.
 - hh. Sheriff's Department – From Salaries & Wages Overtime to Professional Services, \$432.00.
 - ii. Social Services – From Advertisements to Part Time Salaries & Wages, \$296.00.
 - jj. Treasurer – From Salaries & Wages to St/LT Disability Premium, \$253.00.
 - kk. Utility Fund – From Electric Service, (\$13,000.00), Repairs & Maintenance (\$8,210.00), Miss Utility, (\$986.00) and Generator Maintenance, (\$2,816.00), \$25,012.00 to Salaries & Wages, (\$18,746.00), Overtime, (\$1,543.00), Retirement – VSRS, (\$1,907.00), FICA/Medicare, (\$745.00), ST/LT Disability Premium, (\$209.00) and Compensated Absences, (\$1,862.00), \$25,012.00.
 - ll. Victim/Witness Assistance – From Mileage, \$115.00 to Salaries & Wages, (\$114.00) and Retirement – VSRS, (\$1.00), \$115.00.
 - mm. VA Wireless E-911 – From Contingency, \$404.00 to Salaries & Wages, (\$209.00), Retirement – VSRS, (\$167.00) and Hospital/Medical Plans, (\$28.00), \$404.00
8. FY17 Interdepartmental Budget Transfers
- a. County Administrator – From Reserved for Contingency, \$4,845.00 to Selective Enforcement (\$4,500.00) and FICA/Medicare (\$345.00), \$4,845.00.
 - b. County Administrator – From Reserved for Contingency, \$5,455.00 to Salaries & Wages, (\$4,459.00), Salaries & Wages – Overtime, (\$201.00), FICA/Medicare, (\$342.00), Retirement – VSRS, (\$389.00), Group Life Insurance, (\$59.00) and Workers' Compensation, (\$5.00), \$5,455.00.
 - c. County Administrator – From Reserved for Contingency, \$7,687.50 to ADP Equipment, (\$2,867.50) and Part-Time Salaries & Wages, (\$4,472.00), FICA/Medicare, (\$343.00) and Workers Compensation, (\$5.00), \$7,687.50.
9. Treasurer's Report: Cash as of July 2016, \$31,902,761.38

Mr. Davis moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR’S REPORT

Supervisors had been provided a written report on maintenance items completed over the past thirty days as well as items scheduled for the next thirty days. The primary focus for the past thirty days had been on surface treating, shoulder repairs, gravel road regrading, pothole repairs and tree and brush trimming. The focus for the next thirty days would be on surface treating on secondary routes, primary route mowing and pothole repairs.

Maintenance Operations Manager Bruce Puffenbarger provided the following updates:

- In response to Ms. Paige’s concerns regarding sight distance at the intersection of Route 249 and Cumberland Road, he reported a number of trees had been removed resulting in increased sight distance.
- Mr. Tiller had provided a list before the start of the meeting containing streets/areas in need of repair. These areas would be evaluated and addressed as needed.
- He reported progress was slow on the roundabout project at Route 249 and Route 612. He indicated the contractor would be putting down asphalt in preparation for a phase change and suggested that although the progress was slow, the contractor was trying to get the work done. Mr. Evelyn expressed disagreement with this statement and suggested the contractor was not working. Noting his frustrations, he reported passing through the intersection multiple times and seeing no workers on site. He also reported receiving numerous emails and calls from constituents. He suggested this project had been started a year or more ago and someone needed to push for it to be completed.
- The concrete box in the Route 249 median at the I-64 west ramp had been fixed and some additional backfill was needed to complete the project.
- The results of a study conducted for center line rumble strips on Route 665 (Henpeck Road) had indicated they were not justified.
- The request for a deer crossing sign at 1110 Kentland Trail had been reviewed and had also been determined to not be justified.

Board members provided the following comments and reported the following road concerns:

Ms. Paige reported the ditch at 7931 Olivet Church Road needed to be cleared. She also indicated she had reported a concern with drainage issues at the end of Stage Road and Route 249 several months ago. She indicated water was crossing the highway whenever there were heavy rains and there was a small pond in the area that could be a factor.

Mr. Tiller indicated he had included all of his concerns in the list he had given Mr. Puffenbarger prior to the meeting.

Mr. Evelyn noted VDOT had done a good job with cutting back limbs along Route 608 and Route 609. Mr. Puffenbarger provided additional information on the roundabout project noting there had been several contractor changes since the project start date. The current contractor, Cadette out of North Carolina, had started work on the project about a month ago and he felt they had made more progress than previous contractors. He anticipated completion of the next phase in November. No final project completion date was given.

Mr. Davis reported there were several streets in the County where the street signs were spelled two different ways, e.g. Cypress Drive and Cyprus Drive, Carter Road and Carters Road. He asked if VDOT was responsible for these signs. Community Development Director Matthew Smolnik indicated developers were responsible for the initial purchase and placement of the signs and his department was responsible for replacement signs.

Mr. Davis also reported concerns with trucks providing garbage pickup. He reported driving up on a garbage truck stopped in the middle of Farmers Drive on a blind curve with its arm extended. He also reported a truck had been making pickups in the Eltham area on Labor Day and had been slowing the flow of traffic. He asked if there was anything VDOT could do about this. Mr. Puffenbarger and Ashland Resident Engineer Bruce McNabb both indicated they were not aware of anything VDOT could do. Mr. Davis indicated in some cases trucks were taking up two-thirds or more of the roadway. He asked Sheriff McLaughlin if there was anything the police could do. Sheriff McLaughlin noted there was no code to enforce. Mr. Evelyn suggested a local ordinance may be a way to address this concern.

Mr. Stiers indicated he had no new concerns to report. He questioned the review that had determined deer crossing signs were not needed on Kentland Trail. Mr. Puffenbarger indicated he had not personally seen the study but would provide a copy.

Mr. Stiers thanked Mr. Puffenbarger for his report and noted the County's appreciation for all of VDOT's efforts.

IN RE: CITIZENS COMMENT PERIOD

There were no citizen comments.

IN RE: NATIONAL 4-H WEEK, OCTOBER 2-8, 2016 (RESOLUTION R-44-16)

Before the Board for consideration was Resolution R-44-16 recognizing October 2-8, 2016 as National 4-H Week in New Kent County.

Mr. Stiers noted a resolution had been prepared on behalf of the Board recognizing October 2-8, 2016 as National 4-H Week in New Kent County. Mr. Stiers read the resolution and called for a motion to adopt.

Mr. Davis moved to adopt Resolution R-44-16 recognizing October 2-8, 2016 as National 4-H Week in New Kent County. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

Extension Agent Carl Frick thanked the Board for the resolution and for recognizing the role of 4-H in the continued growth in citizenship, leadership and life skills for the youth of New Kent. He reported the current national campaign was "4-H Grows Here" and he indicated 4-H was growing in New Kent. He reported on the recent addition of an archery range and increased participation in 4-H clubs and day camps. He thanked summer intern, Caylin Stewart, and staff, Marci Siebert and Patty Townsend, for their support. He also noted the

significant contributions of adult volunteers and specifically noted the service of Mr. John Yakshe who had been a New Kent 4-H volunteer for over twenty-five years. He closed his comments by thanking the Board again for recognizing National 4-H Week in New Kent.

Mr. Davis asked how many New Kent youth were involved in 4-H. Mr. Frick indicated there had been sixty youth and eight Teen Counselors involved in Junior Summer Camp. In addition fifty-two youth were in Summer Day Camps, over three hundred had participated in in-school programming, fifty-two in Cloverbuds and over forty adults had volunteered.

IN RE: FIRE STATION #5 FINANCING AND REFUNDING OF 2007 PUBLIC FACILITY
LEASE REVENUE BOND – RESOLUTION R-43-16

Before the Board for consideration was Resolution R-43-16 regarding the refunding of a Public Facility Lease Revenue Bond, Series 2007 held by the Economic Development Authority of New Kent and financing for a new fire station in the County.

Davenport & Company Senior Vice President Ted Cole and Sands Anderson Government Group Bond Counsel Jesse Bausch were present to provide the Board with information on proposed financing options for Fire Station #5 and 2007 Lease Revenue Bond refunding. This was a follow up to the August 8, 2016 presentation made by one of Mr. Cole's colleagues, Mitch Brigulio. County Finance Director Mary Altemus distributed information packets to accompany the presentation. Mr. Cole indicated the financing information had also been shared with the EDA (Economic Development Authority) and reminded the Board if they chose to finance through a bank, it would be necessary for the EDA to be involved in the process. Information on two funding opportunities were presented including financing for an estimated 2.2 million dollar fire station (2016A) and the potential refunding of a 2007 bond previously refunded in 2012 (2016B). The 2016B refunding was currently held by Citizens and Farmers Bank (C&F) at an interest rate of 3.1%. Mr. Cole reminded the Board this interest rate was scheduled to reset in October 2022 and the new rate could go up or down. If the board refinanced with any of the proposed options, the interest rate would be locked in at a lower rate which would be in place for the duration of the loan.

Mr. Evelyn asked for clarification regarding the 2.2 million dollar price for a fire station. He suggested previous discussions had indicated the price would be in the 1.2 million range. Mr. Hathaway indicated a 1.8 million dollar price had been included in the FY17 budget. The 2.2 million dollar figure was being used to add some cushion. Mr. Cole noted that when the Request for Proposals (RFP) had been issued, the project was still evolving from a cost perspective and an upper limit had been used to be sure sufficient funding would be available. He suggested the Board should be hearing more about actual cost estimates soon. Mr. Hathaway reported the proposal due date had been moved to September 21, 2016 and plans were to bring figures to the Board at the September 28, 2016 work session.

Mr. Cole provided a recap of information provided at the August 8th meeting on two possible funding methods (direct bank funding and Virginia Resources Authority (VRA) funding). Mr. Davis asked when the VRA funding rate would be locked in. Mr. Cole noted the lock in date would be in early November and pointed out there was some risk with VRA funding because the interest rate could go up prior to the lock in date. Mr. Davis asked if the EDA would be involved with VRA funding. Mr. Cole indicated the EDA would only need to be involved if the Board decided to go with direct bank funding. There would be no EDA involvement in VRA funding. Mr. Davis asked why the cost of issuance was more with VRA funding than with direct bank funding. Mr. Cole indicated there were a number of factors including the number of other parties and professionals involved and bond rating costs which impacted the cost of issuance. There would be some savings if the Board went with both the new

funding for the fire station and the refunding of the existing lease revenue bond. VRA's deadline for final local approval would be September 22nd. Direct bank funding (BB&T) with a fixed rate of 2.13% for the fire station funding and 1.84% for the bond refunding for the duration of the loan were also options. If the Board decided to go with bank funding, the loan would need to close by October 14th to lock in these rates. Both VRA and BB&T had indicated it would only be necessary to encumber one of the buildings as collateral.

Mr. Evelyn asked if the County would continue to be within its borrowing ratios if it pursued either of these options. Mr. Cole indicated the County would be within its borrowing ratios and suggested the County only stood to gain on the proposed refunding. He pointed out the FY17 payment on the 2.2 million dollar funding through BB&T would be approximately \$22,000 and \$175,000 each year thereafter. The FY17 budget contained \$125,000 in debt service funding for this project which would mean funding would need to be increased to \$175,000 beginning in FY18. Mr. Davis asked if there would be any penalty if the C&F loan was paid off early. Mr. Cole indicated there had been a period of time when an early payoff would have resulted in a penalty but noted that period had expired. Mr. Cole noted an "approving resolution" and DBL (Direct Bank Loan) documents had been included in the meeting package. He indicated final financing decisions would be subject to the receipt and review of the project bids. Approval of Resolution R-43-16 would allow the process to move forward but additional Board action would be necessary for this to be financially binding.

Mr. Bausch indicated the documents provided set out the financing parameters and the Board was only being asked to approve the form of the documents today. The Board would not be asked to commit to moving forward with financing until actual bid information was presented to the Board at the September 28th work session. If recommendations at that time were not within the parameters of Resolution R-43-16, it would be necessary for the Board to take action on some form of amending resolution in order to move forward.

Mr. Evelyn asked Fire Chief Rick Opett if the new fire station plans could be shared with the Board. Chief Opett indicated that because this would be a design build project, plans were not available. Mr. Evelyn asked for information on parameters given to potential bidders. Chief Opett indicated parameters included a 9,000 square foot footprint, three bays, six dormitories, a kitchen/family room, offices, a locker room, a gear room, an exercise/workout room and a meeting/training room. Mr. Davis asked for the square footage of Company #1. Chief Opett indicated he thought Company #1 was in the 7,000 to 8,000 square foot size range. He also noted the parameters had included a request for pricing for an optional logistics building to be constructed to the rear of the new station.

Mr. Cole reminded the Board that bid proposals were due on September 21st and that information would be shared with the Board on September 28th. If the Board wished to pursue VRA financing, they would need to move forward by September 22nd. Financing with the bank would provide a less rigid timeline. If the Board chose to take action to adopt R-43-16 tonight, based on the bids received on the 21st they could then confirm that action on September 28th or take action to go in another direction. Mr. Stiers asked if the funding ratios previously questioned by Mr. Evelyn were contained in the information packets. Mr. Cole indicated they were not but had been included in a June presentation to staff. He noted he would bring this information to the September 28th meeting.

Mr. Evelyn suggested the interest rates were very good and suggested it may not be a good idea for the Board to push its luck hoping for a better rate. Mr. Stiers noted the possibility that bid proposals would come in lower than expected and asked what would happen in that were the case. Mr. Cole noted the documents presented were setting the maximum limit and to be lower would not be a problem nor would it impact the interest rate. He also

pointed out a vote to approve R-43-16 would allow the process to continue moving forward but a definitive decision would be needed on September 28th. Mr. Bausch indicated that approving the resolution would also allow the information to be taken to the EDA so they could make plans to take the necessary action to meet the October 14th deadline. The EDA would be meeting on September 15th at which time they could take action understanding their decision could be undone by the Board of Supervisors on September 28th.

Mr. Evelyn noted concerns regarding the 2.2 million dollar price tag for the new fire station. He indicated he had no idea it would be that expensive and suggested if the prices came in anywhere near that figure, he was not sure he would be able to support moving forward. Mr. Davis asked what the cost had been for the Company #1 building. Mr. Hathaway indicated that building had been built in 2001 and he was not sure of the cost. Ms. Altemus indicated she could return to her office and bring a cost figure back to the Board.

Ms. Paige noted the Board had approved 1.8 million dollars in the FY17 budget for a fire station. She questioned why requests for bids had been sent out hoping the price would be less than 2.2 million dollars when only 1.8 million had been approved. Mr. Hathaway indicated that when requests for proposals had been sent out, the County was hoping for prices to come in at less than 1.8 million dollars. He further indicated the 2.2 million dollar figure was being used for financial purposes because it would be much easier to adjust down than to adjust up. No budget amount had been mentioned in the requests for proposals. Mr. Cole reminded everyone there had actually been two RFPs issued. The first RFP had been for financing in which lending institutions had been asked to submit proposals for a loan of up to 2.2 million dollars for the project. The second RFP had been issued to architects and construction firms for proposals to build a fire station. The second RFP had not included any suggested budget for the proposed project. He noted that although the two RFPs were related to the same project, they were completely distinct processes.

Mr. Stiers called attention to page 123 of the meeting package which included information on a building recently built for the Mathews Volunteer Fire Department. He noted this was not a fancy building with a weight room but it was a three-bay fire department which had been built at a cost of \$270,000. Mr. Hathaway noted the Mathews building was similar to what the County was considering building to replace Station #4. He noted it was important to keep in mind that the proposed new station would be in the middle of a residential community with extensive architectural requirements and design guidelines in place and the new station would need to fit in well with the community.

Mr. Evelyn indicated he knew existing fire stations needed upgrades and new stations were needed. Based on recent discussions with Chief Opett, he indicated he believed the proposed location for Station #5 would be where the County would get the most benefit. Mr. Davis agreed but noted the County did not "need to build a Taj Mahal". Mr. Evelyn agreed and noted he was okay with seeing where the prices would come in. Mr. Davis asked if the Board should move forward with the refinancing rather than wait for bids associated with the new financing to be received. Mr. Evelyn suggested if the Board moved forward with the refinancing only, the collateral would be impacted. Mr. Cole indicated the proposed resolution had been prepared to include both the refinancing and new financing. The Board could decide on September 28th to move forward with both or to move forward with one and not the other. Again, he stressed that if the Board wished to pursue a bank loan, the EDA would have to be involved. The EDA's next meeting would be September 15th at which time they could be asked to take action with the understanding the Supervisors would make the final decision on what, if anything, would be done. Mr. Cole also stressed that action on R-43-16 would not tie the Board's hands.

Mr. Evelyn moved to adopt Resolution R-43-16 to approve financing for the construction of Fire Station #5 and financing to refund the outstanding principal amount of the 2007 Public Facility Lease Revenue Bond subject to final review and approval by the Board at the September 28, 2016 work session. The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried.

Mr. Cole indicated financing options would be brought back to the Board on September 28th at which time they could make a final decision with Fire Station #5 bid information in hand. The EDA would be asked to take action on September 15th, subject to the Board's final decision on September 28th.

Ms. Altemus returned with information on the cost of Fire Station #1. She noted she would need to confirm these figures with staff the next day but reported the cost had been \$1,131,291.97 and a \$14,000 phone system had been added at a later date. It was noted this station had been built fifteen years ago.

IN RE: DESIGN BUILD PUBLIC PROCUREMENT PROCEDURES – R-48-16

Before the Board for consideration was Resolution R-48-16 to adopt Design Build Public Procurement Procedures for New Kent County.

Mr. Davis noted that copies of Resolution R-48-16 had been left at each Board member's seat and asked how often the Board was required to adopt these procedures and suggested they had been adopted in the past. County Administrator Rodney Hathaway indicated that in order to do a design build bid project, the County needed to first adopt a design build bid policy which was not currently in place. He indicated the County had previously used the PPEA (Public-Private Education Facilities and Infrastructure Act) process which was similar to design build bid procurement. Because of the size of the fire station project, staff had felt design build bid would be a better option. County Attorney Brendan Hefty agreed with Mr. Hathaway's comments indicating there were two separate processes; the PPEA process which was typically used for larger projects and the design build process more commonly used for smaller projects. Mr. Hefty indicated he had not been able to find any design build procedures for New Kent through the Procurement Act without going through the PPEA process. Adoption of R-48-16 would allow the County to use the design build process for smaller projects without having to meet all of the requirements of the PPEA process.

Mr. Davis moved to adopt Resolution R-48-16 adopting Design Build Public Procurement Procedures for New Kent County. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried.

Mr. Stiers noted the next two agenda items were to be presented by Fire Chief Rick Opett who had left the meeting. Mr. Hathaway indicated the Chief had left in response to an emergency call and that he was prepared to present Item 4 (New Kent County Personnel Policies Manual – Proposed Amendment to General Policy Statement) in the Chief’s absence but would prefer that the Board wait to hear from the Chief on Item 3 (New Kent County Emergency Operations Plan Update/Adoption Resolution R-47-16).

IN RE: NEW KENT COUNTY EMERGENCY OPERATIONS PLAN UPDATE/ADOPTION,
RESOLUTION - R-47-16

Before the Board for consideration was Resolution R-47-16 to adopt the June 2016 Record of Changes Document to the New Kent County Emergency Operations Plan to serve as the updated plan for any emergencies that warrant activation of the plan pursuant to the Code of Virginia Section 44-146.19.

Fire Chief Rick Opett had left the meeting in response to an emergency call. Noting that Mr. Hathaway had indicated he would prefer the Board hear directly from Chief Opett, the Board agreed to skip over this item and return to it if the Chief returned. This item was deferred to the September 28th work session.

IN RE: NEW KENT COUNTY PERSONNEL POLICIES MANUAL – PROPOSED
AMENDMENT TO GENERAL POLICY STATEMENT

Mr. Hathaway reported that Fire Chief Rick Opett had left in response to an emergency call and that he was prepared to present the information on this item in the Chief’s absence. This request was for proposed changes to Section 2.08 Introductory Period of the New Kent County Personnel Policies Manual. The Fire-Rescue Department wished to extend the six-month introductory period (standard introductory period for County employees) to a one-year period. During this one-year period, Fire-Rescue employees would remain on probation and have no grievance rights. This amendment was being recommended due to the extensive training and certification process required for employees in this department. Six months or more were needed for a new employee to be fully certified and an introductory period of only six months would mean the opportunity to truly evaluate performance would be lost.

Board members readily indicated support for this extension of the introductory period for Fire-Rescue employees. Mr. Davis moved to amend policy 2.08 of the New Kent County Personnel Policies Manual, titled Introductory Period, to include wording specific to the Fire-Rescue department’s introductory and secondary introductory periods to be 365 days. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION ZM-02-16/ORDINANCE O-11-16 –
WINDMILL REALTORS REZONING REQUEST

Before the Board for consideration was Ordinance O-11-16 to rezone approximately two acres identified as Tax Parcel 21-0-3 (GPIN #L09-4016-2627) from A-1 Agricultural to Business.

Mr. Tiller announced he wished to recuse himself from any involvement in the consideration of this application. He reported the presence of a business relationship with the owner of Windmill Realtors (Ken Pair) and indicated his involvement would be a conflict of interest. Mr. Tiller stepped down from the dais.

Planning Manager Kelli Le Duc provided a brief summary of the application and noted Mr. Pair was present to answer any questions the Board may have. Ms. Le Duc noted the subject property was located on New Kent Highway directly west of 5230 New Kent Highway. The property, which was currently vacant, would be used for a contractor/real estate office with the possibility of another future office/retail space. The application had been reviewed by VDOT, the Sheriff's Office, Fire-Rescue and the Environmental Division. Any issues identified by these departments would be addressed during the site plan process. The applicant had submitted a proffer statement prohibiting various uses allowed under business zoning including, auto fueling, auto sales, auto service, hotel/motel, mini storage, truck fueling, amusement facilities and indoor archery or firearms. The application was consistent with the Comprehensive Plan and would increase the County tax base without much impact on County services. The Planning Commission had considered this application at their August 15, 2016 meeting and had forwarded a favorable recommendation.

Mr. Stiers opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Evelyn moved to approve Ordinance O-11-16. The members were polled:

C. Thomas Tiller, Jr.	Abstain
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ELECTED OFFICIALS' REPORTS

Ms. Paige reported the New Kent Clean County Committee had hosted a free recycling fair in conjunction with the New Kent County Fair on Saturday, August 13th. This had been a huge success with much positive feedback. A number of residents had suggested these services be provided on a more regular basis. She also reported on having attended a recent RRTPO (Richmond Regional Transportation Organization) meeting. New Kent had been rejected for widening a six mile span of I-64. A SMART Scale Study recommendation had been for the focus to be on the I-95/I-64 junction. Ms. Paige indicated she had "put up a good fight" and as a result, New Kent now had until September 30th to submit an application for ninety million dollars to be used to widen this six-mile span of I-64. The total project for widening I-64 through New Kent was estimated to cost two hundred million dollars. She also reported she had received good comments from bus drivers, residents and employees of Cumberland Hospital regarding the removal of trees at the end of Cumberland Road. She thanked VDOT for their attention to this area of concern.

Mr. Tiller noted the Good Citizen recognitions earlier in the meeting had been his report.

Mr. Evelyn reminded everyone that schools were open and buses were back on the road. He encouraged everyone to be extra cautious while children were boarding and exiting buses. He also reported New Kent and Charles City had recently lost a great icon, Dr. Farrar W. Howard, Sr. Dr. Howard, who was 91, had provided a great service to New Kent and to Charles City and would be greatly missed. A memorial service would be held at 3:00 p.m. on Sunday, September 18th in the New Kent High School auditorium. On behalf of the Board, Mr. Evelyn offered condolences to the Howard family.

Mr. Davis reiterated Mr. Evelyn's comments regarding Dr. Howard. Adding to Mr. Evelyn's comments regarding school buses, he noted some bus routes had changed and buses were on roads prior to 7:00 a.m. and up to 5:00 p.m. or later. He encouraged drivers to be cautious when traveling near the buses. He also noted some areas of the County were very dry and cautioned residents to be careful with fires.

Mr. Stiers reported Public Utilities Director Larry Dame, Assistant Public Utilities Director Mike Lang and he had met with Congressman Rob Wittman to discuss the extension of water and sewer to Providence Forge. Congressman Wittman had provided information on several agencies that could possibly provide funding for this type of project. Mr. Stiers also reported he had spoken with Colonial Downs President Stan Guidroz. Mr. Guidroz had indicated that Mr. Jacobs (Colonial Downs Owner) wanted to have a one-day race this fall with a \$500,000 purse. Governor McAuliffe had given his approval but the proposal still needed to go to the (VRC) Virginia Racing Commission. Mr. Guidroz had suggested that with it being this late in the year, it was doubtful there would be enough time to make this happen but indicated they would continue to work to have racing return to Colonial Downs.

IN RE: STAFF REPORTS

County Administrator Rodney Hathaway noted that Community Development Director Matthew Smolnik would be sharing information on concerns regarding the Cluster Subdivision (minor subdivision) ordinance.

Mr. Hathaway also reported there would be a Fall Foliage Flight Festival at the New Kent Airport from 10:00 a.m. to 4:00 p.m. on October 15th.

Mr. Smolnik announced Aspen Burger Company (ABC) would be hosting a Business After Hours event at 6:00 p.m. on October 20th. ABC was also offering a special ABC Yeti tumbler promotion. Purchasers of the tumblers would receive free drinks for the life of the tumbler.

CLUSTER SUBDIVISIONS - Mr. Smolnik briefly presented information on concerns regarding the Cluster Subdivision ordinance. The Board had amended the ordinance in 2015 to increase the ten-acre minimum requirement to a thirty-acre minimum. He indicated he expected the number of cluster subdivisions would be increasing. He had met with School Superintendent Dr. David Myers to discuss enrollment in County schools. Dr. Myers had provided figures indicating enrollment at all four schools was above projections.

• GWES	Projected – 676	Actual – 712
• NKES	Projected – 704	Actual – 720
• NKMS	Projected – 715	Actual – 718
• NKHS	Projected – 987	Actual – 993

Mr. Smolnik reported he had spoken with Mr. Hathaway, Public Utilities Director Larry Dame and Fire Chief Rick Opett regarding cluster subdivisions. He indicated many of the homes in

cluster subdivisions were on individual wells in rural areas of the County and were being built very close to each other and of light-weight construction. The Fire Chief had expressed concerns noting there would be no fire hydrants and a fire in one home could result in the loss of numerous homes. Mr. Smolnik had researched back to 2011 and since then a total of seven cluster subdivisions with a total of 268 units had been approved. School enrollment projections suggested that each new home would generate .24 children which meant these subdivisions could result in approximately sixty-four new students.

Mr. Smolnik suggested the Board's 2015 decision to increase the minimum acreage to thirty acres had been a good step. He pointed out that as Code was currently written, a developer could create several adjacent cluster subdivisions with internal roads and no central well systems and he believed there would be more cluster subdivisions which could significantly impact school enrollments. He suggested the Board take another look at the ordinance and give consideration to taking action to prevent the adjacent cluster subdivision scenario mentioned. Mr. Smolnik indicated he was working on proposed amendments to bring back to the Board at the September work session. He asked the Board if there was any specific guidance they would like for him to consider in preparing for the work session.

Mr. Davis indicated the Cluster Subdivision Ordinance had been put in place to preserve open space and developers had found a way around this. He suggested the County was "not doing any favors to citizens by approving all of these homes" which would draw families with children and add to the overcrowding in County schools. He indicated the Board had just heard about the need for a new fire station and the School Board was asking for a new school. Everyone was saying New Kent was growing but in his opinion, it was not growing. He suggested there was less space for each person in the County and in his opinion, "that's getting smaller". He suggested the County was growing too fast and indicated he would do away with the ordinance if it were up to him. Mr. Evelyn noted and Mr. Smolnik agreed that State Code required that each locality have such an ordinance in place. Mr. Davis then suggested the County could make the ordinance more restrictive. Mr. Smolnik noted that when the Board had increased the minimum acreage to thirty acres, the Planning Commission and staff had recommended the minimum acreage be increased to fifty acres. Mr. Davis asked if there was a limit on how high the minimum acreage could be set. Mr. Smolnik indicated he did not believe there was a limit but noted increasing minimum acreage would be a good way to slow cluster subdivision growth. He also noted major subdivisions were required to have a central well and it would be very difficult to get a permit for this from the DEQ. Each lot in a minor subdivision would have individual wells with no DEQ permit requirements. Mr. Smolnik indicated he was working on a draft amendment that would propose that two minor subdivisions adjacent to or in close proximity to each other be considered a Major Subdivision if certain design characteristics or ownership standards were present. He believed this requirement as well as a possible increase in minimum acreage would slow the growth.

IN RE: OTHER BUSINESS

There was no other business to be discussed.

IN RE: DISTRICT APPOINTMENTS

There were no district appointments.

IN RE: NON-DISTRICT APPOINTMENTS

Mr. Evelyn moved to appoint Rodney Hathaway as New Kent's appointee to the Middle Peninsula Juvenile Detention Commission to complete a term ending June 30, 2018. The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried.

IN RE: CLOSED SESSION

Mr. Davis moved to go into Closed Session pursuant to Section 2.2-3711A.7 of the Code of Virginia for consultation with legal counsel regarding advice on the terms of the contract involving the County's DMV Select site. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

The motion carried. Mr. Stiers indicated he did not expect the Board would be making an announcement after the closed session. In the event that some attendees would leave prior to the Board returning to open session, Mr. Stiers announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Tuesday, October 11, 2016 and the next work session would be held at 9:00 a.m. on Wednesday, September 28, 2016. These meetings would be held in the Boardroom of the County Administration Building. The Board went into closed session.

Mr. Evelyn moved to return to open session. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Ron Stiers	Aye

The motion carried.

Mr. Evelyn moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled on the certification:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Ron Stiers	Aye

The motion carried.

IN RE: ADJOURNMENT

Mr. Davis moved to adjourn the meeting. The members were polled:

Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Ron Stiers	Aye

The motion carried. The meeting was adjourned at 8:03 p.m.