

The County of New Kent Electoral Board met on Monday, August 1, 2016 in the Office of the General Registrar in New Kent in continuation of the recessed July 25 meeting. Chairman Moss called the meeting to order at 4:35 p.m. along with Mr. Winston, the General Registrar, Karen Bartlett and Chief Assistant Registrar, P. Simone Thornton. Mr. Kenneth Moore was absent.

CONSIDERATION OF MINUTES: Minutes of the Board's July 25, 2016 meeting, having been sent to the Board members for their review were approved and signed. Motion was carried, members were polled.

Kenneth C. Moore, Jr.	Absent
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

DISCUSSIONS: ELECTRONIC POLLBOOKS, STAFF TRAINING, IN PERSON

ABSENTEE VOTING, PREVENTIVE MAINTENANCE: Preventive Maintenance was done on all of the voting equipment with only cleaning having to be done to one M100 roller. Everything else was in good shape. Ms. Bartlett collected information to have for each Board member on the quotes from Eugene Burton with The Department of Elections, and Michael Brown with DEM TECH. See attached quotes and that will be made a part of these minutes.

A quote also will be attached to these minutes of the Commonwealth of Virginia, Daly Enterprise IT Solution Provider for 6 additional Lap Tops, Lenovo Think Pads identical to the 22 Lap tops that were given to us from ELECT last June, 2015. Ms. Bartlett also mentioned that Michael Brown said that he could also do the training on line with us on-line joined in to a tele call, with him at no cost all. Ms. Bartlett was asked to find out from Mr. Brown, how much it would cost if he came to Virginia. See attached quote.

Mr. Moss asked if we had other concerns as far as in-person absentee voting and space in the office. Ms. Bartlett asked Mr. Moss if he had gone to Mr. Hathaway, County Administrator, to ask if it would be possible for our office to hire 2 additional assistant registrars from our Election Officers to help us over the absentee period (45 Days), in the office to insure a smooth in person absentee. We were also trying to get additional space in the office to put up additional booths for in person absentee voting. We also need to find out about the extra cost of ballots and, as well as the cost from additional lap tops for the heavy precincts. We are trying to make sure that the flow through the office for absentee is monitored by the staff that will be working and would like to pay them in addition for their time. We are estimating two officers for at least four hour a day for the forty-five day period, from September 23-

through November 5, 2016. The County Administrator at one time, had mentioned that we may not be able to have the large conference room for the entire 45 day period to use as an absentee location, but he would be willing to close off the play area in the lobby and put up wall partitions for privacy and have that area as absentee voting. Mr. Moss objected to that thought and would ask for another solution. Ms. Bartlett asked the technicians that came in from ES&S, after they completed the preventive maintenance on our equipment, if they could put everything back on the back half of the room so that we may be able to use the front part by the entrance of that room for a booth or two or a waiting area for people that were there to vote absentee as well as her office. Mr. Moss doesn't seem to think it would be that busy, but we are concerned due to the fact that there are constitutional amendment questions on the ballot. Mr. Moss also talked about moving the ballot boxes and the voting booths to the Administration building dungeon. Mr. Winson asked if we were moving equipment on the Sunday before or whenever we move the voting equipment, to make sure there was enough help to lift the equipment.

The Registrar and Chief Assistant left the meeting so the Board could go into closed session.

CLOSED SESSION: Mr. Moss moved to go into Closed Session pursuant to Section 2.2-3711A.1 in order to discuss the Annual General Registrar's Performance Review in accordance with Section 24.2-109.1 of the Code of Virginia. The members were polled:

Kenneth C. Moore, Jr.	Absent
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

The motion carried. The Electoral Board went into closed session.

Mr. Moore moved to return to open session. The members were polled:

Kenneth C. Moore, Jr.	Absent
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

The motion carried.

Mr. Moss made the following certification:

Whereas, the New Kent County Electoral Board has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the

Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

Kenneth C. Moore, Jr.	Absent
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Mr. Winson made a motion to adjourn the meeting at 6:05 p.m. Mr. Moss. Seconded. Members were polled.

Kenneth C. Moore, Jr.	Absent
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Secretary

Chairman

August 25, 2016
Date Prepared

Vice-Chairman