

A WORK SESSION OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS RECONVENED ON THE 6TH DAY OF DECEMBER IN THE YEAR TWO THOUSAND FOUR OF OUR LORD IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING AT 6:00 P.M.

IN RE: ROLL CALL

Mark E. Hill	Present
D. M. "Marty" Sparks	Present
Stran L Trout	Present
W. R. "Ray" Davis, Jr.	Present
James H. Burrell	Present

Chairman Burrell called the meeting to order at 6:03 p.m.

IN RE: RESOLUTION OF APPRECIATION FOR GARY F. CHRISTIE

Mr. Davis moved to adopt Resolution R-51-04 in appreciation of Gary F. Christie. The members were polled:

Mark E. Hill	Aye
D. M. "Marty" Sparks	Aye
Stran L Trout	Aye
W. R. "Ray" Davis, Jr.	Aye
James H. Burrell	Aye

The motion passed.

Chairman Burrell read the Resolution aloud and presented Mr. Christie with a framed copy.

IN RE: CLOSED SESSION

Mr. Davis moved go into closed session to discuss a personnel matter pursuant to Section 2.2-3711A.1 of the Code of Virginia involving a candidate for the position of county administrator; for discussions relating to business and industry development pursuant to Section 2.2-3711A.5 of the Code of Virginia involving a prospective business or industry; for consultation with legal counsel pursuant to Section 2.2-3711A.7 of the Code of Virginia involving contract negotiations. The members were polled:

D. M. "Marty" Sparks	Aye
Stran L. Trout	Aye
W. R. "Ray" Davis, Jr.	Aye
Mark E. Hill	Aye
James H. Burrell	Aye

The motion passed. The Board went into closed session.

Mr. Davis moved to emerge from closed session. The members were polled:

Stran L. Trout	Aye
W. R. "Ray" Davis, Jr.	Aye

Mark E. Hill	Aye
D. M. "Marty" Sparks	Aye
James H. Burrell	Aye

The motion carried. Mr. Davis made the following certification:

Whereas, the New Kent County of Supervisors has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now, there, be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

Chairman Burrell inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

W. R. "Ray" Davis, Jr.	Aye
Mark E. Hill	Aye
D. M. "Marty" Sparks	Aye
Stran L Trout	Aye
James H. Burrell	Aye

The motion carried.

IN RE: CAPITAL IMPROVEMENTS PROGRAM

Mr. Christie addressed the importance of having a CIP plan in place in order to make decisions regarding proffers and to develop a financial plan.

The Board members reviewed the CIP requests from the schools and were in concurrence with a new high school or middle school in FY07 for \$35.5 million; \$500,000 for the athletic field house in FY08; \$4.1 million for conversion of the high school in for FY07 – FY10; \$800,000 for a Head Start/daycare facility at the renovated middle school in FY10; and \$25,000 in FY06 for distance learning equipment. The Board added \$400,000 for elementary school utilities in FY07 and \$15.1 million for a 3rd elementary school split among FY08, FY09 and FY10.

The Board met with Sheriff Howard and Chief Deputy Joe McLaughlin to discuss the Sheriff's CIP requests. Sheriff Howard indicated that he does not believe an impound/evidence facility attached to the proposed Vehicle Maintenance Garage would be feasible. He explained about the overcrowding in his dispatch area, reporting that only two of the three dispatchers can transmit. He indicated that he does not believe the Sheriff's Office should be separated from the Courthouse and there was discussion about the possibilities of expanding the Courthouse. He has asked for \$60,000 for a needs assessment in FY06 and \$3,000,000 in FY07 for the dispatch center improvements. He explained the \$600,000 request for a new animal shelter in FY09 as well as the \$75,000 per year in FY06, FY07 and FY08 to install mobile data terminals in the deputies' vehicles so that they can do reports

and run checks from their vehicles, thereby freeing up dispatchers to handle emergency calls. Regarding his requests for 6 – 7 new vehicles per year, he reported that they do not replace their vehicles until they reach 135,000 miles. Sheriff Howard reported that the Comp Board has approved 1.5 new deputies for court duties and 1 road deputy; however, he is waiting for state funding. The Board made no changes to the Sheriff's requests.

Fire Chief Larry Gallaher reviewed the CIP requests for the fire station. After discussion, the Board was in consensus to leave in the following requests: \$1.8 million for a new fire station in FY09; \$125,000 in FY06, FY07 and FY09 for new ambulances; \$850,000 in FY07 for an aerial fire truck; \$800,000 in FY09 for new fire engines; \$250,000 in FY07 for a fire tanker truck; \$300,000 in FY09 for a heavy duty rescue squad truck; \$20,000 seed money in FY06 for a regional fire training facility; \$240,000 for self-contained breathing apparatus in FY07; \$35,000 in FY07 for a radio tower at Station One; and \$35,000 in FY07 for quick response vehicles. There was discussion about the cost of mutual aid and the decrease in volunteerism. Chief Gallaher reported that it is his information that Farms of New Kent will be proffering a new fire station and equipment.

Phil Quinn, Director of the New Kent Social Services Department, reviewed their CIP requests. There was discussion about the need to find a new facility. Mr. Quinn is in favor of a human services facility that would house Social Services, Mental Health, the Health Department, and perhaps Bay Transit, thereby providing "one stop shopping" for their clients. Mr. Christie reminded the Board that the leases for both the Community Services Board and Social Services will terminate in 2007. Mr. Quinn endorsed the proposed needs assessment being suggested by the Public Works Director. He also requested \$24,500 in FY06 for a four-wheel drive vehicle to be used by his staff to access some of the harder to reach places in New Kent, to which the Board agreed.

The Board met with Alan Bernstein, Heritage Librarian, and Fran Christie, Chair of the Library Board, to review the Library's CIP requests. They described the current space problems at the library and the increase in library patrons. Mrs. Christie indicated that the Library Foundation is working to raise money to help construct a new building, which should be 12,000 square feet, or at least twice the size of the one they are in now. Mr. Bernstein indicated that the facility should be large enough to serve the community for 15 – 25 years. It was reported that the library is considering establishing a small branch in Charles City County, on which the Foundation is also working. There was discussion about a new library building being a good site for an adult education facility. The Board concurred with \$2 million in FY09 for a new library.

The Board met with Charles Hester, Parks & Rec Director, to review his CIP requests, and were in concurrence of the following: \$1 million in FY08 for a multipurpose facility; \$1 million in FY08 to acquire park property; \$50,000 per year for FY06 – FY10 for Quinton Community Park; \$50,000 per year from FY07-FY10 for Kentland proffered park property; and \$20,000 in FY06 and FY08 to purchase 4-wheel drive vehicles.

Alan Harrison, Public Works Director, reviewed his Building CIP requests with the Board. There was consensus among the Board that the following should remain: \$1.1 million in FY06 toward the Vehicle Maintenance Garage (\$1.1 is in the FY05 CIP budget); \$75,000 for building space study/needs assessment in FY06; and \$75,000 in FY07 for admin building rehab. They were not in favor of \$130,000 for a brush loader for the Route 618 transfer station or \$17,000 for a transfer station study in FY07.

The Board agreed to continue review of the CIP requests at 4:30 p.m. on Wednesday, December 8, 2004, following Mr. Christie's farewell reception.

Ted Cole from Davenport Associates had no objection. He indicated that once the Board decided what it wanted in its CIP plan, he could then prepare a final proposal for financing for the Board's consideration at a future meeting.

IN RE: EASEMENTS FOR THE SEWER TRUNK LINE

The Board discussed the recommendation of Ben Emerson at Sands Anderson that the County offer \$50 - \$100 for easements along the I-65 sewer trunk line as an incentive for property owners to complete and return the paperwork. Mr. Christie contended that he thought that might encourage landowners to try to negotiate for a higher payment. The Board agreed that no payment should be offered and Mr. Christie will so advise Sands Anderson.

IN RE: WAGE AND CLASSIFICATION STUDY

The Board reviewed the study and recommendations with Steve Jacobs of Robinson Farmer Cox. Mr. Jacobs explained that his recommendations were a result of market and internal surveys. The budgetary impact of his recommendations is \$147,000, but the County could develop an installation strategy of \$50,000 per year for three years. He indicated that in no instance does his recommendation result in any employee receiving an increase of more than 3.25% in one year.

There was discussion regarding the pay for part time workers. Mr. Jacobs reported that \$72,000 of the increases is for part time employees.

The Board agreed to individually review the recommendations so that they could discuss it further at a future meeting.

IN RE: CONTINUATION OF THE MEETING

Mr. Trout moved to continue the meeting to December 8, 2004, at 4:30 p.m. The members were polled:

Mark E. Hill	Aye
D. M. "Marty" Sparks	Aye
Stran L Trout	Aye
W. R. "Ray" Davis, Jr.	Aye
James H. Burrell	Aye

The motion passed. The meeting was suspended at 10:24 p.m.
