

A WORK SESSION OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS RECONVENED ON THE 8<sup>TH</sup> DAY OF DECEMBER IN THE YEAR TWO THOUSAND FOUR OF OUR LORD IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING AT 4:30 P.M.

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IN RE: ROLL CALL

Mark E. Hill	Present
D. M. "Marty" Sparks	Present
Stran L Trout	Present
W. R. "Ray" Davis, Jr.	Present
James H. Burrell	Present

Chairman Burrell called the meeting to order at 4:30 p.m.

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IN RE: CAPITAL IMPROVEMENTS PROGRAM

The Board continued to review the proposed CIP plan.

George Homewood, Community Development Director, explained his department's CIP requests. In addition to the six submeters (\$6,000 each) that he is requesting for his inspectors, he indicated that both Alan Harrison and Larry Gallaher have expressed interest in having one for their respective departments as well. Public Works would use them to locate manhole covers and the Fire Department would use them to locate fire hydrants. There was a discussion on purchase of development rights (PDR) – Mr. Homewood reported that James City County may be willing to share their PDR person with New Kent. It was reported that each PDR contract is different, with some being for perpetuity and some that can be changed. Mr. Homewood indicated that some localities dedicate pennies from their real estate tax rate for PDR. Mr. Homewood also encouraged the County to continue participating in Revenue Sharing in that those funds can be used for work on primary roads, secondary roads, rural additions, rural rustic roads or to build a new road. There was discussion regarding the money requested for a village "war chest". The Board agreed with Mr. Christie's suggestion that the County wait until the Village Activity Committee complete its work before making any funding decisions. Regarding the funding request for remote permitting software, Mr. Homewood reported that the inspectors could work from their cars, getting their inspection assignments and filing their reports, which that would free up desk space in the building. The Board approved leaving in \$36,000 for purchase of Submeter – GPS equipment at \$18,000 in FY06, and \$6,000 in FY07, FY08 and FY09; for a large sheet printer \$18,500 in FY07 and \$21,500 in FY10; \$100,000 per year in FY06 – FY10; for VDOT revenue sharing, \$250,000 per year from FY06 – FY10; for replacement vehicles \$18,500 per year FY06 – FY10; and \$350,000 in FY07 for a remote permitting system.

Economic Development Director Andy Hagy explained his Department's CIP requests to the Board. Mr. Hagy indicated that the estimate to take water and sewer to the back part of the Weir Creek Commerce Park was over \$300,000 eighteen months ago when Mr. Heath was looking. There was discussion about the market and whether it was worth it to put money into the park. The Board agreed to leave in the following: \$150,000 in FY06 toward installing utilities into the Weir Creek Commerce Park; \$150,000 in FY06 and FY07 toward improvements at the Weir Creek Commerce Park (entrance, roadway, retention pond); and \$40,000 in FY06 for wayfarer signage improvements.

There was also discussion with Mr. Hagy regarding Mr. Kinney's request to tap into the sewer forced main to serve a shell building that he is constructing on one of four lots that

he owns in Eltham (estimated to cost between \$10,000 and \$25,000). Public Works Director Alan Harrison has indicated that he would prefer that a gravity sewer line (that would serve all four lots) be installed into the pump station instead, which has been estimated to cost \$85,000. There was discussion about the possibility of the EDA offering to share the cost of the gravity sewer line. Mr. Hagy and Mr. Davis will meet with the developer to try and work this out. It was recognized that this may set a precedent.

Accounting & Budget Director Mary Altemus reviewed the Finance requests. She explained that the County has been on the Bright system for fifteen years, that it is very basic and gets the job done with some supplemental programs. There are some things that it cannot do, including tracking of proffers, and it is difficult to get person-to-person help from the vendor. Some reports cannot be run without manipulation, and it can be inflexible. She indicated that some of the other departments have purchased software that will not interact with Bright. MIS Jonathan Stanger suggested that the County fund a functionality study in FY06 among Virginia vendors that deal with local governments that will tell the County if and with what Bright should be replaced. He indicated that Bright was not intuitive and did not rely on "common sense". The Board agreed to \$50,000 in FY06 for a study, and \$850,000 in FY08 for a possible conversion. They also approved \$20,000 in FY07 for replacement of the pool vehicle.

Manager of Information Systems Jonathan Stanger reviewed his department's requests. He explained that the current telephone system which had been purchased to deal with Y2K, was obsolete when it was installed, and he would not recommend that the County spend any more money on it. He agreed with the recommendation in the recent telecommunications study that the County hire a consultant to examine its needs and make a recommendation. The Board agreed to leave in \$50,000 in FY06 for a study on replacing the phone system and \$500,000 in FY07 for phone system replacement; \$150,000 in FY06 to install fiber optic cable to the middle school campus; \$30,000 per year in FY06 – FY10 to upgrade the network data infrastructure; \$150,000 in FY07 for GIS Topography; \$90,000 in FY10 for MIS equipment (server replacement); and \$30,000 per year in FY06- FY10 for GIS upgrades. Mr. Stanger agreed to check on telephone systems through state contract.

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IN RE:           ADJOURNMENT

Mr. Davis moved to adjourn the meeting. The members were polled:

Mark E. Hill	Aye
D. M. "Marty" Sparks	Aye
Stran L Trout	Aye
W. R. "Ray" Davis, Jr.	Aye
James H. Burrell	Aye

The motion passed. The meeting was adjourned at 6:50 p.m.

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