

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 26TH DAY OF APRIL IN THE YEAR TWO THOUSAND SEVENTEEN IN THE NEW KENT HIGH SCHOOL MEDIA CENTER, NEW KENT, VIRGINIA, AT 4:00 P.M.

IN RE: CALL TO ORDER

Chairman W.R. Davis, Jr. called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: CLOSED SESSION

Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion of specific employees involving Community Development and Building offices. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Evelyn moved to return to open session. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Tiller moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

W. R. Davis, Jr. Aye

The motion carried.

IN RE: ORDINANCE O-04-17 TAX LEVIES ON REAL AND PERSONAL PROPERTY FOR
FY 18 TAX YEAR

Before the Board for consideration was Ordinance O-04-17 to impose tax levies on real and personal property for the 2017/2018 tax year in the County of New Kent, Virginia. County Administrator Rodney Hathaway indicated there were no recommended rate changes. Rates would remain as follows:

- \$0.83 Real Estate
- \$0.83 Public Service Corporation Real Property
- \$3.75 Tangible Personal Property
- \$1.875 Special Rate for Tangible Personal Property (Fire-Rescue/Auxiliary Volunteer)
- \$0.75 Airplanes
- \$1.50 Machinery and Tools
- \$0.15 Bottoms Bridge Sewer/Water District Ad Valorem Tax

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. There being none, Mr. Stiers moved to adopt Ordinance O-04-17 as presented, to impose tax levies on real and personal property for the 2017/2018 tax year. The members were polled:

Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: ORDINANCE O-06-17 AMENDING GENERAL GOVERNMENT FEES – APPENDIX
A – FEES

Before the Board for consideration was Ordinance O-06-17 amending general government fees contained in Appendix A of the New Kent County Code. County Administrator Rodney Hathaway provided an overview of the proposed amendments. Recommendations included the addition of a \$35.00 daily aircraft staging fee, slight increases to commercial building permits and permits for amusement device rides, the addition of a \$200.00 coasters over thirty feet in height fee, the addition of a \$165.00 generators for amusement event fee and a language change regarding Parks and Recreation field lights.

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. There being none, Mr. Tiller moved to adopt Ordinance O-06-17 as presented, amending General Government Fees in Appendix A - Fees, of the New Kent County Code. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye

Ron Stiers	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: RESOLUTION R-14-17 TO ADOPT AND APPROPRIATE THE FY 2017-2018
GOVERNMENTAL AND SCHOOL BUDGETS

Before the Board for consideration was Resolution R-14-17(R1) to adopt and appropriate the New Kent County, Virginia fiscal year 2017-2018 governmental and school budgets. County Administrator Rodney Hathaway noted this was a first revision to Resolution R-14-17 which had been included in the meeting package. The resolution had been revised to reflect additional state funds in the amount of \$1,459 to be appropriated to school funds. Copies of the revised resolution (R-14-17 (R1)) had been distributed prior to the meeting.

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. Board members began discussing possible budget revisions.

Ms. Paige noted the budget team and departments had gone through the budget and had found many areas where reductions could be taken. She also pointed out that two cents of the real estate rate would be set aside for school construction and the original funding proposal for ChromeBooks® which had been \$100,000 had been increased to \$200,000. The School Board had come to the Supervisors requesting an additional \$150,000 and the Board's initial response to this request had been to provide an additional \$100,000. Ms. Paige recommended the Board keep to its initial funding proposal of \$100,000 rather than the \$125,000 now included in the proposed budget. She also noted the Heritage Public Library (HPL) had also come to the Board requesting additional funding. She indicated she felt the Board had been assured and reassured that the HPL Foundation would continue raising funds and would cover some of the library's expenses. She noted she was not in agreement with giving the HPL an additional \$15,000 in funding.

Mr. Tiller noted there had been discussions at the Board's last regular meeting involving raises. The question of whether to give all employees the same percentage raise or a flat amount had been left unresolved. Mr. Davis noted for the record that Mr. Tiller was referring to the proposed 1.5% pay raise. County Administrator Rodney Hathaway pointed out the question to be answered was how the funds would be distributed. He noted that whether 1.5% or a flat amount was given to each employee the total expenditure would not change. He reported calculations had been done and if the decision was to go with a flat amount, each employee would receive approximately \$715.00. He also reported the dividing line was at the \$43,500 annual salary level with employees earning above this level receiving less than 1.5% and employees below this level receiving more. Mr. Evelyn asked if a flat amount raise would impact VRS (Virginia Retirement System). Mr. Hathaway indicated it would have an impact because VRS benefits were based on actual salaries. Mr. Tiller pointed out that with a flat amount raise everyone would receive the same raise regardless of their position. He suggested no one job was more important than the other and he felt a flat amount was fair. Mr. Davis reminded everyone that schools were giving employees an across the board percentage raise. Mr. Evelyn asked if employees above the \$43,500 salary could be given a 1.5% raise and those below that level be given the flat amount. Mr. Hathaway suggested this would not be equal treatment of all employees. Mr. Davis indicated he understood where Mr. Tiller was coming from but suggested the 1.5% increase would hardly cover increases in health insurance premiums. He indicated he was

not saying employees who were making less were less valuable. He suggested giving a bonus (flat amount raise) rather than a percentage raise had always been a practice favored by former District 3 Supervisor James H. Burrell. He also suggested the flat amount raise would cause morale problems. Mr. Stiers noted agreement with Mr. Davis in this regard and suggested the Board should approve a 1.5% raise for all employees.

Ms. Paige moved to adopt Resolution R-14-17(R1) to adopt and appropriate the New Kent County, Virginia Fiscal Year 2017-2018 Governmental and School Budgets totaling \$62,404,748 with proposed changes including a \$25,000 reduction in School Board funding and a \$15,000 reduction in Heritage Public Library funding. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Nay
Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Nay

The motion carried.

IN RE: RESOLUTION R-15-17 ADOPT/APPROPRIATE FY 2018 CAPITAL IMPROVEMENT PROGRAM (CIP)

Before the Board for consideration was Resolution R-15-17 to adopt and appropriate the New Kent County, Virginia fiscal year 2018 capital projects budget. County Administrator Rodney Hathaway indicated the proposed FY18 Capital Improvement Program budget contained \$4.5 million in recommended projects some of which were supported by grant funds and proffers. Mr. Hathaway noted there had been no changes since the public hearing and a list of projects had been included in the meeting package. Major capital projects included:

- Airport projects totaling \$2,034,112. (\$1,989,430 funded by federal and state grants)
- Fire-Rescue equipment totaling \$1,000,382. (\$587,590 funded by grants)
- School projects totaling \$857,824.
- Sheriff's Office vehicle replacements totaling \$216,000.

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. There being none, Mr. Evelyn moved to adopt Resolution R-15-17 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2018 Capital Improvement Program. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: ORDINANCE O-05-17 AMENDING PUBLIC UTILITIES FEES – APPENDIX A – FEES

Before the Board for consideration was Ordinance O-05-17 amending public utilities fees contained in Appendix A of the New Kent County Code. County Administrator Rodney Hathaway noted the proposed amendments included a 4% increase in usage fees. No changes in connection fees or ad valorem tax rates were being recommended.

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. Mr. Stiers stated for the record that he was not in favor of the 4% increase in usage fees.

Ms. Paige moved to adopt Ordinance O-05-17 as presented, amending Appendix A – Fees (Public Utilities), of the New Kent County Code. The members were polled:

Ron Stiers	Nay
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: RESOLUTION R-16-17 TO ADOPT AND APPROPRIATE THE FY 2017-2018
PUBLIC UTILITIES BUDGET

Before the Board for consideration was Resolution R-16-17 to adopt and appropriate the New Kent County, Virginia fiscal year 2017-2018 public utilities budget. County Administrator Rodney Hathaway noted the public utilities budget totaled \$4,941,341. He pointed out that this budget included two funds, the water and sewer fund and the Bottoms Bridge utility fund. There had been no changes since the public hearing.

Mr. Davis noted the required public hearing had been held on April 10, 2017 and asked Board members if there were any questions or comments. There being none, Mr. Evelyn moved to adopt Resolution R-16-17 to adopt and appropriate the New Kent County, Virginia Fiscal Year 2017-2018 Utility Fund Budget. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: RESOLUTION R-10-17 REIMBURSEMENT RESOLUTION

Before the Board for consideration was Resolution R-10-17 declaring the County's intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures made and/or to be made in connection with Capital improvement projects for the County and County School System. County Administrator Rodney Hathaway noted this adoption was recommended as a part of the County's CIP planning process and would permit the County to reimburse its governmental and enterprise funds with monies from a later tax-exempt financing. Adoption would neither require the County to borrow for any of the projects nor would it indicate an appropriation of funds. Mr. Hathaway noted the

County was currently working with the School Board for the construction of a new school. He reported a consultant had been hired to conduct a redistricting study and suggested there could be some reimbursable expenditures associated with this work.

Mr. Tiller moved to adopt Resolution R-10-17 declaring the Board's intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures made and/or to be made in connection with Capital Improvement Projects for the County and the County School System. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Aye

The motion carried.

After the adoption of this resolution, Mr. Davis noted he was pleased to say they were through with the budget. He thanked all who had been involved in the process and specifically noted his appreciation to Financial Services Director Mary Altemus and Assistant Financial Services Director Larry Clark.

IN RE: FIRE HOUSE #5 PRE-CONSTRUCTION CIVIL ENGINEERING

Fire Chief Rick Opett noted a pre-construction contract had been awarded to Evans Construction to complete the civil engineering for new fire house #5. He introduced President of Evans Construction Chase Evans and turned the meeting over to him. Mr. Evans distributed copies of abbreviated plans and noted a full plan set had been submitted to the County for review. He provided an overview of each of the pages included.

- Layout Plan – The facility would be located behind the existing Visitors and Commerce Center off of Rt. 106 (Vineyards Parkway). He indicated no wetlands or environmental issues had been found. Plans also included the placement of a 4,762 square foot logistics building behind the new fire house.
- Utility Plan – Plans were for all new utilities at the site to be placed underground. Mr. Evans suggested it may be necessary to relocate the existing sanitary line running from the Visitors Center. This would not be known until the contractor was in the field. Plans included connecting the Visitors Center with public utilities along with the fire house.
- Grading Plan – The grading plan was noted but no specific details were mentioned.
- Floor Plan – The proposed floor plan included a three bay station, a meeting room, a day room, an exercise room, a kitchen/dining area, several offices and dormitory space with six rooms. The apparatus bay area would be of masonry construction with the remainder conventional frame.
- Exterior Elevations – Exterior surfaces would be covered with cement fiber siding and stone veneer to blend well with other structures in the area. Glass sectional folding bay doors, windows and other exterior features would also blend with surrounding structures.
- Logistics Building – The proposed floor plan included apparatus storage space, a reception area, office and turn-out gear washing station. The exterior would be metal siding with a stone wainscot to blend well with the main station.

Mr. Davis asked about access to the facility. Mr. Evans indicated access would be beside the Visitors Center and a cross over would be constructed for emergency vehicles only. Ms. Paige asked how the logistics building would be used. Chief Opett indicated the building would be used to store supplies and apparatus currently stored at Station 8. He noted the County did not own the Station 8 property and the facility was dilapidated. Ms. Paige asked how many firefighters would be needed to staff the station. Chief Opett indicated there would be a minimum of two per shift. Ms. Paige asked if everyone would have their own bedroom. Chief Opett suggested separate bunks were needed due to health issues.

Mr. Evans provided an overview of the benefits of the new station to the County. He noted the County was growing and the new station would allow fire and EMS to grow with the population. He suggested the meeting room could be used by community organizations/ programs. He also pointed out there would be benefits to the Visitors Center. He suggested the Visitors Center drainfield could be abandoned and the Center connected to the sewer force main along with the fire station. Fire station parking could be used for overflow at the Visitors Center. The existing gravel lot at the Visitors Center would be paved and all Visitors Center drainage would be included in the fire station calculations.

Building Official Clarence Jackson asked if he had heard correctly that the fire station would be of conventional frame construction. Mr. Evans noted the apparatus bays would be of masonry construction and conventional frame would be used for the main house. Mr. Jackson asked if an architect had completed a code analysis of the plans. Mr. Evans indicated this had not been done yet but pointed out these plans were similar to those that had been previously approved for the Black Creek Fire Station. Mr. Jackson indicated he would like to receive a copy of the code analysis when available.

Discussion began to focus on the cost of the fire station. Mr. Evans indicated the price was in line with the September 2016 proposed price of \$2.4 million. County Administrator Rodney Hathaway noted the County had borrowed \$2.2 million and funding was available to cover the debt service. Mr. Evelyn asked for the cost of the logistics building. It was noted the cost of the logistics building would be \$315,000 and was not included in the \$2.4 million price tag. Mr. Hathaway also noted \$250,000 was available from Station 4 that could be used for this project and if the price could be kept within \$2.4 million, funding would be available. Mr. Evans suggested the price offered was actually at or below the cost of similar stations in the area. Ms. Paige asked what could be done to get the price lower. Mr. Evans suggested there were two options, change how the building would be built or build a smaller building. Mr. Hathaway pointed out that if the logistics building was removed from the plan, the County would have to consider making improvements to Station 8. Ms. Paige asked what was currently located at Station 8. Chief Opett indicated the building was being used to store supplies, medicines and reserve equipment.

Mr. Davis asked what was next. Chief Opett suggested a green light was needed from the Board suggesting they were comfortable with moving forward. Ms. Paige noted she was not comfortable and asked what would be the total cost to get this fire station up and running. Chief Opett suggested the total would be about \$2.5 million. Mr. Davis suggested that if the Board waited much longer, the price would go even higher. Mr. Stiers asked if the Board was going to move forward or just discuss the new station. He also asked where the County was in the process of buying new fire equipment. Mr. Hathaway noted no decision had been made in regard to purchasing new equipment. Mr. Davis noted the Board had just received this information and he wasn't sure they were ready to take a vote on moving forward. County Attorney Brendan Hefty noted that because this project was subject to the PPEA (Public-Private Education Facilities and Infrastructure Act) provisions, the next step

would be to authorize the County Administrator and County Attorney to negotiate a comprehensive agreement which would be brought back to the Board for approval. Mr. Evans suggested plan approval would take about two months and additional review and permitting about six more weeks. He indicated Evans Construction would like to go as far and as fast as possible this time of year (optimal building conditions). Mr. Evelyn indicated he would like to see a breakdown of the price. Mr. Evans indicated the lion's share of the cost was just as had been presented in September. Ms. Paige suggested the Board had decided on a budget but had not decided on the purchase of equipment and personnel. Mr. Evans suggested the biggest piece of the pie would be the site work.

Discussions turned to a pricing sheet distributed by Chief Opett. Mr. Jackson asked if there was a mechanism in place for the County to hire someone to oversee the work. Mr. Hathaway noted the County had used Alfa Corporation for several recent projects and he recommended this firm be used again. Mr. Davis noted the Board had just seen these figures and he would like to have time to digest them. The discussion could be brought back to the next meeting. Mr. Hathaway indicated he felt it was a good idea to have a construction manager on this project. He pointed out the fee for a construction manager would need to be built into the budget. He also pointed out he was not sure of the fee for Alpha Corporation but noted they were on state contract.

Mr. Davis asked Board members what they wished to do. Mr. Stiers noted the Board had borrowed the money and suggested if they wanted to wait until the next work session, to do that and then go forward. Chief Opett asked if the Board would also like to discuss the purchase of additional apparatus at the same time. Mr. Davis agreed that both items should be included on the next agenda.

IN RE: FY 2018-2023 SECONDARY SIX-YEAR PLAN

County Administrator Rodney Hathaway noted it was time for the Board to take its annual look at the Secondary Six Year Plan (SSYP) for secondary roads. He reported the County received yearly state and federal allocations to fund proposed secondary road improvements and had been allocated \$72,229 for FY18. These funds were specifically for roads with route numbers of 600 or higher. He distributed additional information received from VDOT and indicated the Board would be taking a look at the list of existing projects and determining if they were accurately ranked.

Mr. Hathaway provided an overview of the projects identified in the FY17-22 SSYP including:

- Dispatch Road (Rt. 613) Phase 1- This project would address site distance, road alignment and shoulder issues approximately .39 miles south of State Route 675 (Arrowhead Road). The project, which was estimated to cost \$836,075, was fully funded and currently under construction.
- Dispatch Road (Rt. 613) Phase 2 – This project would continue Phase 1 northward along Dispatch Road to address site distance, road alignment and shoulder issues. The project was estimated to cost \$575,000 and \$475,000 was currently allocated to this project.
- Stage Road (Rt. 632) Phase 1 - This was a rural rustic road project from Polish Town Road (Rt. 634) to Homestead Road (Rt. 620). The project estimated to cost \$65,000 was fully funded and was scheduled for fall 2017.
- Stage Road (Rt. 632) Phase 2 – This was a rural rustic road project beginning at the intersection with Homestead Road (Rt. 620) and ending at the Ropers Church Road intersection (Rt. 621). Mr. Hathaway noted the Board had allocated FY17 funding in

the amount of \$57,000 to this project but it appeared VDOT had not actually allocated those funds. The current project estimate was \$73,498.

Staff was recommending the use of FY18 funds in the following order of priority:

- Stage Road (Rt. 632) Phase 2 - \$44,421. Mr. Hathaway noted this would fully fund this project which was scheduled for fall 2017.
- Dispatch Road (Rt. 613) Phase 2 - \$27,808. Mr. Hathaway noted this would also fully fund this project.
- Route 155 Chickahominy Bridge Replacement/Repair - \$103,676. Mr. Hathaway noted this project was to repair and replace the bridge structure on Rt. 155 crossing the Chickahominy River. He also noted the source of funding for this project was additional federal revenue which could only be used for bridge projects.

Mr. Hathaway indicated a consensus was needed to conduct a public hearing on the 2018-2023 Secondary Six-Year Plan. The general consensus was to conduct a public hearing at the May 8, 2017 meeting. (In anticipation of the Board's consensus and due to time constraints, advertisements for this public hearing had been published in the April 26, 2017 edition of the Tidewater Review. The information was also scheduled to run again the following week on May 3, 2017.)

IN RE: RT. 634 AND RT. 647 TRASH TRANSFER SITES

County Administrator Rodney Hathaway noted the Route 634 (Polish Town Road) and Rt. 647 (Old Telegraph Road) trash transfer sites had been discussed at several recent meetings and staff was looking for a consensus from the Board on how to move forward. The issue was should the County open these sites seven days a week. The Rt. 634 site was currently closed on Thursdays and the Rt. 647 site was closed on Mondays. Mr. Hathaway noted adding one day a week to the operation hours would cost approximately \$6,500 per site in personnel costs.

Ms. Paige pointed out the numbers indicated the tonnage at these two sites was down. She reported it had been announced at a recent Central Virginia Waste Management Authority (CVWMA) meeting that they were considering entering into a contract to provide residential garbage collection. She suggested this could further impact tonnage at County sites and asked if a decision could wait until it was determined if the CVWMA contract would go through. Mr. Davis suggested the Board should wait to see what would happen with CVWMA. He noted that based on the figures provided he wouldn't vote to open the sites an additional day. He suggested that County Waste (a private garbage collection service) had also helped significantly with garbage collection in the County. The general consensus was to wait to see what happened with the CVWMA contract.

IN RE: OTHER BUSINESS – SECONDARY SIX-YEAR PLAN - HENPECK ROAD

Mr. Tiller indicated he had a question regarding the Secondary Six-Year Plan which had been discussed earlier. He noted Henpeck Road, which had been included in the Plan for many years, was missing from the list and asked what had happened to it. County Administrator Rodney Hathaway indicated the VDOT Secondary Six-Year Plan had become more of a wish list and noted some projects had been included in past years even though there was no possible way to fund them. He reported the VDOT Secondary Six-Year Plan was now focusing more on doable projects.

IN RE: OTHER BUSINESS – DISPOSAL OF SURPLUS RADIO EQUIPMENT

County Administrator Rodney Hathaway noted a list of surplus Motorola radio equipment had been identified after the County's switch over to the new Harris radio system. He reported a commercial vendor had offered to buy all of the equipment for \$12,315. He also reported Gloucester County had contacted him regarding the possibility of purchasing 160 radios as well as a number of batteries and portable radios and had offered \$3,500. He indicated he didn't feel this was a good offer but noted because they were a neighbor he would like to help them out. He asked the Board for their thoughts on offering to sell 80 radios to Gloucester for \$5,000. Mr. Tiller asked if Gloucester had a use for the radios or would they possibly "flip them" for more money. Mr. Hathaway noted it was Gloucester's intention to use the radios in their schools and some of the radios had been loaned to them to determine if they would work with their system. Mr. Davis asked Fire Chief Rick Opett his opinion regarding selling the radios. Chief Opett suggested they should be sold for the best price. County Attorney Brendan Hefty pointed out the equipment could be sold directly to another locality without the need to go through the auction process but an auction would be required for all other sales.

IN RE: ADJOURNMENT

Mr. Davis announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, May 8, 2017 and the next work session would be held at 9:00 a.m. on Wednesday, May 31, 2017, both in the Boardroom of the County Administration Building.

Mr. Evelyn moved to adjourn the meeting. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
W. R. Davis, Jr.	Aye

The motion carried.

The meeting was adjourned at 5:42 p.m.