

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 6TH DAY OF JULY IN THE YEAR TWO THOUSAND SEVENTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING, NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman W.R. Davis, Jr. called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the pledge of allegiance.

IN RE: CONSENT AGENDA

1. Approval of Minutes
 - a. May 25, 2017 Work Session minutes
 - b. June 5, 2017 Business Meeting minutes
2. Miscellaneous
 - a. Approval of June 13, 2017 Primary Election Abstracts of Votes.
 - b. Approval of Emergency Procurement – White Oak Equipment Inc., \$2,544.67.
 - c. Approval of Emergency Procurement – Peninsula Fire Protection Inc., \$3,103.67.
 - d. Approval of Sole Source Procurement - Emergency Services Consulting International - \$36,042.00
 - e. Authorize the County Administrator to sign contract for generator maintenance with Equipment & Machinery Services of Virginia.
3. Refunds
 - a. Refund due to St. Peter’s Episcopal Church – parking lot improvements were not subject to Planning review - \$767.90.
4. FY17 Supplemental Appropriations
 - a. Program Income received for FY17 from CDBG Plum Point Grant Participants, \$608.67.
 - b. Donations for Animal Shelter, \$345.
 - c. Extension Program Sponsorship Revenue for 2017 Special Projects \$174.
 - d. Funds for Security Detail: New Kent Chamber of Commerce – 5/13/17 New Kent Wine Festival (\$2,794.55), Metropolitan Richmond Sports Backers – 5/6/17 Uncorked Half Marathon (\$3,546.19), Palmetto Race Group, LLC – 4/29/17 Colonial 200 Relay (\$520.36), Chickahominy

- Recreational Park, Inc. T/A Ed Allen's Campgrounds and Cottages – 5/27/17 event (\$424) and New Kent High School – 5/6/17 Prom (\$549.02), \$7,834.12.
- e. Funds for Ambulance Services provided for: New Kent Chamber of Commerce – Taste of New Kent Wine Festival – 5/31/17 (\$665), The Rotary Club of New Kent – All American Muscle Car Show – 4/22/17 (\$570) and Correction – FY16 Revenue Appropriated to FY17 (-\$475), \$760.
 - f. Funds received from VML Insurance – to Sheriff's Dept., Veh #281 – DOL 4/20/17 – Vehicle hit deer (\$85) & Veh #283 - DOL 5/30/17 Vehicle backed into tree (\$878.55), \$963.55.
 - g. Gifts & Donations to:
Sheriff – Corinth Baptist Church, \$1,024.71 and
Fire/Rescue – TRUiST (\$85) & Corinth Baptist Church (\$1,024.71 & \$1,024.71), \$2,134.42.
 - h. Correct Appropriation for Donations to TRIAD that were originally appropriated to Gifts & Donations – Private Sources, \$525.
 - i. Gifts & Donations for Fire Station #4: Williamsburg Multiple Listing Service, Inc. (\$50), Sylvia C. Payne (\$25) and Williamsburg Area Association of Realtors (\$50), \$125.
 - j. Funds for FY18 Grand Illumination: Gary L. Green, LLC, \$100.
 - k. Virginia Dominion Power Grant Funds to the Fire/Rescue Department, \$20,500.
 - l. School Security Equipment Grant, \$41,350.
 - m. School Nutrition Program Funds that Exceeded the Original Appropriation, \$195,716.
 - n. Funds for TRIAD Crime Prevention for Seniors grant funds, \$1,500.
 - o. Funds for Unemployment Compensation and Patient-Centered Outcomes Res Fee not included during the budget process, \$10,550.
 - p. Refunding of the EDA 2007 Human Services Building Construction Loan – Replaced with BB&T Series 2016B Refunding Bonds, \$1,919,000.
 - q. Funds for the Treasurer's Office due to charge card fees/processing, \$24,600.

\$2,227,285.47 Total
(\$59,044.47) Total In/Out - General Fund (1)
(\$1,500.00) Total In/Out – Grants (6)
(\$125.00) Total In/Out – Capital Projects (7)
(\$1,919,000.00) Total In/Out – Debt Service (40)
(\$41,350.00) Total In/Out – School Grant (207)
(\$195,716.00) Total In/Out – Cafeteria (209)
(\$10,550.00) From Fund Balance – General Fund (1)

- 5. FY17 Interdepartmental Budget Transfers
 - a. CSA (Children's Services Act) – From Travel (Convention & Education), (\$1,085.68) and from Fuels-Vehicles/Equipment, (\$200) to Mileage, (\$450), to Wages-Overtime, \$605.28 and to Retirement – life insurance credit, (\$230.40), (\$1,285.68).
 - b. Community Development – From Books-Subscriptions to Fuels-Vehicles/Equipment, (\$244.03), from Travel-Convention to Wages-Overtime, (\$190.21), from Advertising to IT Surveillance Cameras, (\$6,500), from Travel-Convention to IT Surveillance Cameras, (\$1,450),

from Dues & Association Memberships to Richmond Reg Planning Com, (\$641), From Dues & Association Memberships to Copies, (\$75.55), from Postal Services to Copies, (\$0.77), from Advertising to Postal Services, (\$5.74), from Advertising to Copies, (\$44), from Advertising to Office Supplies, (\$78.60) and from Career Development to IT Surveillance Cameras, (\$1,784.09), (\$11,013.99).

- c. Economic Development – From Telecommunications to IT-Surveillance Cameras, (\$3,000.00) and from Promotional Material to IT-Surveillance Cameras, (\$2,000), (\$5,000).
- d. Environmental – From Wages-Regular to Wages-Part Time Regular, (\$78,782.55), from Furniture & Fixtures to Supplies-Vehicles/Equipment, (\$106.91), from Travel-Convention to IT Surveillance Cameras, (\$2,740.67), from Dues & Subscriptions to IT Surveillance Cameras, (\$1,500.00), from Fuel/Vehicle Equipment to IT Surveillance Cameras, (\$4,000), from Uniforms & Wearing Apparel to IT Surveillance Cameras, (\$1,000), From Office Supplies to Travel-Convention, (\$85), (\$88,215.13).
- e. Finance – From Travel – Convention to Worker’s Compensation, (\$49).
- f. School Board – From Funds from Prior Years to New Kent Elementary Front Office, (\$10,000); from Fuel to Furniture, (\$10,000) and from Contingency (\$132,879) to Textbooks-Software On-line Sec (\$66,439.50) and to Textbooks-Software On-line MS (\$66,439.50).
- g. Sheriff – From Public Safety Radio System – 800 MHz to Maintenance Service Contracts, (\$30,800).
- h. Social Services – From Salaries to Part-time Salaries, (\$4,000), from Professional Services to Legal Services, (\$22,000), from Building Maintenance to Legal Services, (\$7,000), from Building Maintenance to Telecom Equip, (\$23), from Building Maintenance to Office Supplies, (\$500), from Building Maintenance to Equip Lease, (\$500), from Building Maintenance to Operating Supplies, (\$120), from Building Maintenance to Travel Mileage, (\$175) and from Building Maintenance to Food Supplies, (\$195), (\$34,513).

6. Treasurer’s Report: Cash as of May 2017, \$39,554,037.28

Ms. Paige moved to approve the Consent Agenda and that it be made a part of the record. The members were polled.

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W.R. Davis, Jr.	Aye

The motion carried.

IN RE: SMALL BUSINESS CLOSE UP – GRACEFIELD HALL BED & BREAKFAST

Community Development Director Matthew Smolnik indicated Gracefield Hall Bed & Breakfast representing District Three would be featured in tonight’s Small Business Close Up. He had met the owners, Larry and Patricia Reynolds, several years ago when they had come into the office to receive a zoning certificate to open their business. Information

binders on the business had been placed at each seat and both Mr. and Mrs. Reynolds were present. Mr. Reynolds thanked the Board for the opportunity to present information on Gracefield Hall and gave a special thank you to Ms. Paige for her support. Gracefield Hall, which was located at 3351 Mt. Pleasant Road, Providence Forge, was approximately three years old and had opened to its first paying customers in April 2016. The main house, which was a recreation of a historically accurate 18th century Central Virginia plantation house, contained three guest rooms and the second floor of the adjacent carriage house was also available. The main house featured wood burning fire places in the parlor and dining room and a hearty country breakfast featuring Virginia products was being served.

Mr. Reynolds reported Gracefield Hall's core values were:

- to be actively involved in and support community activities and charities,
- to create services customized to the needs of each guest,
- to create friendly, personal and lasting relationships with guests where personal service and honesty is the best policy,
- to provide a safe, secure and comfortable stay for guests,
- to always be ready to assist guests in exploring the area, finding interesting activities or just relaxing and unwinding and
- to not discriminate against any person regardless of age, gender, religion, ethnicity or sexual orientation.

Mr. Reynolds reviewed an extensive list of targeted clients which included:

- guests attending weddings at local wedding venues,
- guests attending special events such as wine festivals, the half marathon and the All American Muscle Car Celebration,
- bicyclists on the Virginia Capital Trail or the six New Kent County trails,
- residents with more visiting relatives and guests than bedrooms,
- tourists visiting local historic sites,
- realtors with clients looking to relocate to the County,
- people on the Virginia Wine Trail,
- companies with visiting employees and guests and
- those needing meeting space for business and special events (showers, birthdays, anniversaries, receptions, parties, off-site business meetings).

Gracefield Hall was also very involved in the community. They were members of the New Kent Chamber of Commerce and the New Kent Rotary Club. They had provided sponsorships to the 2016 New Kent County Grand Illumination and the Rotary Club's All American Muscle Car Celebration. To date, the business had given \$3,530 in contributions and donations. Many of these donations had been in the form of stays at the Bed & Breakfast some of which had been in support of an animal rescue group, the Opticians Association of Virginia, Families of the Wounded Foundation and B&Bs for Vets.

Mr. Reynolds suggested issues impacting his business included unlicensed lodging facilities (Airbnb), the lack of broadband internet and the need to attract more businesses to the County. He also noted there were a number of local activity websites (Virginia Wine Trail, Craft Beer Trail, New Kent County historical sites, A Taste of New Kent, All American Muscle Car Show etc.) which did not offer viewers any information on where to stay. He noted the recent Uncorked Half Marathon had been the only such site which had included a "where to stay" page. He thanked the Board for their time and for the opportunity to speak. He also entertained questions and invited Supervisors to stop by anytime for a tour.

Mr. Davis asked what brought most guests to Gracefield Hall. Mr. Reynolds indicated most guests were in town for weddings being held at local venues. These venues were recommending Gracefield Hall as an option for overflow guests who could not be accommodated in their own facilities. Ms. Paige indicated it was her understanding Mr. Reynolds had done most of the construction at Gracefield Hall himself. Mr. Reynolds indicated he had been on site every day during the construction; as early as 4:00 a.m. some days and working as late as midnight on others. He had done all interior and exterior painting and had installed, stained and finished the heart-pine flooring himself. He had also assisted with unloading and verifying delivery of materials and had signed off on all receipts. Ms. Paige thanked Mr. Reynolds for his business and both she and Mr. Davis thanked him for the presentation.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR’S REPORT

Operations Manager Bruce Puffenbarger reported a signal study had been conducted at the intersection of Route 249 and Route 613 (Dispatch Road) which had suggested a signal was not justified at this time. Special requests had included the installation of 25 mph speed limit signs and the removal of no outlet signs on Route 1306 (Hingham Drive). Mr. Puffenbarger provided a summary of maintenance activities over the past thirty days as well as areas to be addressed over the next thirty days. Some recent work included completion of mowing on primary and secondary routes, litter pickup and ditch cleaning on Route 60 and regrading a number of gravel roads. 85 of 126 work orders received the previous month had been completed. Repaving on Route 649 (Rockahock Road) from Route 60 to Ed Allen’s Campground (approximately 0.8 of a mile) would be done on Monday and Tuesday evenings (July 10th and 11th). Mr. Davis asked if the repaving would just stop at this location. Mr. Puffenbarger reported it would stop at this location for now until more funding was available. Mr. Stiers suggested VDOT had reported two years ago that the repaving would go past Ed Allen’s and Rockahock Campground. Mr. Puffenbarger indicated this work would be done with the department’s on-call paving contract and money had not been available to do more. He indicated he had not been assigned to New Kent two years ago and did not know what Supervisors had been told at that time. Mr. Stiers suggested communication was the problem and noted he was getting frustrated with the situation. He suggested one mile of repaving on Rockahock Road, which would have reached from Route 60 to just past the entrance to Rockahock Campground, had been promised two years ago. Mr. Puffenbarger indicated he could only get funding for the 0.8 of a mile and it had been necessary “to squeeze” to get that. Mr. Stiers pointed out the new fiscal year had just started on July 1 and suggested additional funding could be found. He suggested to stop repaving before reaching the entrance to Rockahock Campground would defeat the purpose. Mr. Puffenbarger indicated he did not make decisions on the budget and suggested Mr. Stiers could discuss this with Residency Engineer Marshall Winn. Mr. Davis suggested Mr. Puffenbarger continue on with his report. Mr. Puffenbarger indicated he was finished.

Board members provided the following comments and reported the following road concerns:

Mr. Stiers asked if Mr. Puffenbarger would like to discuss Route 60. Mr. Puffenbarger again noted it had been difficult to find funding for the Rockahock Road project and it would be more difficult to find funding for Route 60. Mr. Stiers indicated he served on the New Kent Transportation Safety Commission which would be meeting the following week. He reported that the poor condition of Route 60 had been the first item on this Commission’s agenda for the past two years. He indicated that every time the subject was discussed, some suggestion for minor repairs was made but nothing substantial had been done. He reported

a County resident had recently informed him that the hitch on a trailer he had been towing had broken as a result of the condition of Route 60 and had it not been for chains on the hitch, the trailer could have flipped and caused an accident. Mr. Stiers indicated he was tired of asking for something to be done with Route 60 and suggested the Board send a letter to Senator Tommy Norment, Delegate Chris Peace and Secretary of Transportation Aubrey Layne demanding that New Kent receive some attention. He indicated he had reviewed a list of current and upcoming projects on the VDOT website and there was no mention of New Kent other than the recent completion of the Route 612 roundabout. He noted New Kent residents were paying taxes and worked just as hard as those in other localities he suggested were receiving more attention. He indicated he tried to work with VDOT at the local level but would "go over your head" if he had to. Mr. Puffenbarger indicated he was not involved in budgeting and it would be necessary to go over his head for anything involving money. Mr. Davis agreed that writing the letter was a good idea and asked to whom it should be addressed. He noted it would be a while before construction on a third lane for I64 would begin but pointed out Route 60 was already seeing an increase in traffic when I64 became congested. He suggested this would be much worse once the project began and it was "paramount" that Route 60 be in better shape. Ashland Resident Engineer Bruce McNabb indicated he would provide contact information for the letter.

Ms. Paige noted she had reported at the June meeting that there were reduced speed signs at the Route 106 roundabout but none had been installed at Route 612. Mr. Puffenbarger indicated he had a speed study on this and would provide Ms. Paige with a copy.

Mr. Tiller reported there were several potholes on Pinehurst Drive. He asked if brush on Henpeck Road near the trailer park had been trimmed. Mr. Puffenbarger reported the brush had been cut back and staff would be coming back with additional equipment to cut more.

Mr. Evelyn indicated he had reported an issue to Maintenance Superintendent Jay Fread. He also asked if VDOT had been able to do the regrading and clear a blocked culvert on Steel Trap Road (Route 607). Mr. Fread reported the grading had been done but he would need to go back and take a look at the culvert. Work on Steel Trap Road beyond Old Church Road had also been completed.

Mr. Davis reported Route 624 and Route 625 both needed to be regraded. He also reported a New Kent County employee was recently hit by a vehicle on Route 30 near Barhamsville. He reported the Board's previous request (ten or more years ago) for a reduced speed limit through the Barhamsville area had been denied. He indicated traffic had increased, there was ongoing construction and more businesses were now located in this area. He requested that an expedited speed study be conducted from the James City County line to north of Route 273 (Farmer's Drive). He noted a good job had been done with getting the grass cut early this year and thanked the three VDOT representatives.

IN RE: CITIZENS' COMMENT PERIOD

Mr. Davis opened the citizens comment period and called David Adams, owner of Adams Sports Mart located on Route 60 at Providence Forge to the podium. Mr. Adams indicated he was present because the condition of Route 60 was "atrocious". He suggested the bridge west of Providence Forge would "shake your teeth out" when crossing. He suggested a good job had been done with the bridge replacement at Toe Ink (west of Providence Forge) and suggested more of this work needed to be done. He suggested people were being injured because the road which had been built in 1947 was not being maintained. Mr. Adams suggested environmental rules may have halted VDOT's routine practice of pushing

back edges of Route 60 and cleaning ditches. He asked how many people would "have to be hurt or killed" before something would be done. He suggested this was not the fault of local VDOT staff and further suggested the Board should go higher to get some results. He urged the Board to do whatever they could and thanked them for the opportunity to speak.

Eddie Wood of 5401 Pocahontas Trail was also present to express concerns regarding Route 60. Mr. Wood indicated he had retired as owner of Wood's Body Shop on Route 60. Mr. Wood suggested the condition of Route 60 was "pitiful" and asked "where should I apply to have my dental work replaced?" He reported instances where items (crowbar and logs) had fallen from vehicles as a result of the rough road surface. He noted his grandchildren waited for the school bus along Route 60 and suggested "the highway department" doesn't "even want to exist if one of my grandchildren gets hurt." He suggested VDOT had money but none of it was being spent in New Kent. He further suggested that 80% of the road could be repaired and the highway department should come up with something better.

W.A. Robinson of 14311 Paige Road also indicated he was present to address the condition of Route 60. Mr. Robinson indicated Route 60 was in "very bad disrepair" and noted his concerns had already been adequately addressed by the previous speakers.

Mr. Davis thanked those who had spoken and noted his agreement with the concerns voiced. He indicated he was glad VDOT representatives had been present to hear the comments because "we're not making this stuff up." He suggested some of the road surface was the original concrete and reported he had heard there was some reason asphalt could not be applied on top of concrete. He did however point out that parts of Route 60 in Lanexa had been paved over. Mr. McNabb indicated it could be done but was not a simple process. Mr. Davis noted the Board would continue to work to address the Route 60 problems. There being no others wishing to speak, the citizen comment period was closed.

IN RE: PRESENTATION OF HELEN J. NAPPS AWARD FOR EXCELLENCE TO NANCY ST.
 JOHN GOODMAN

New Kent Department of Social Services (NKDSS) Director Jon Martz noted it was his pleasure to present the 2017 Helen J. Napps Award for Excellence to NKDSS Adult Protective Services Worker, Nancy St. John Goodman. The award had been established by the Virginia Coalition for the Prevention of Elder Abuse (VCPEA) and recognized professional excellence of individuals working in the area of elder abuse prevention and protection. Recipients were recognized for having made substantial contributions to the prevention of and response to the neglect, abuse and exploitation of older Virginians. Mr. Martz suggested Ms. Goodman's determination, sincerity, compassion and resourcefulness were evident in the work she did every day and she exemplified the spirit of this award. He shared Ms. Goodman's extensive list of accomplishments including the development of the New Kent Outreach Council. A community partner had identified Ms. Goodman as a "steady thread in the fabric of life" in New Kent County. Her work was described as "honest and ethical with compassion and humor weaved into her interactions with clients, collaborative partners and coworkers." Mr. Martz suggested the citizens of New Kent were "fortunate to have Ms. Goodman as their advocate, activist and partner" and he considered it to be a privilege to work with her. Ms. Goodman had received a hand cross stitched award at the VCPEA conference the previous month. Mr. Martz invited her to address the Board.

Ms. Goodman indicated she appreciated the kind words and Mr. Martz's faith in her in allowing her to go out and do this work in the community. She indicated it was her privilege to work for New Kent County and suggested that even though her name was on the award,

the award actually belonged to New Kent County. She noted there were a number of relationships between various County departments that helped to make her work possible. She thanked the Board for their support and for appointing and reappointing her to the Board of Directors for Quin Rivers. She indicated it was her privilege to represent the County on this Board and noted her appreciation for the Board's faith in her service.

Mr. Evelyn indicated he had known Ms. Goodman most of his life but noted he had not realized how much she did for New Kent until becoming a Board member. He suggested no one was more deserving of this award and he thanked her for all she was doing for New Kent. Mr. Davis suggested Ms. Goodman had begun working for New Kent (2011) at "about the height of elder abuse in the area." He too expressed his appreciation for all Ms. Goodman had done to coordinate services especially for the abused elderly. Ms. Goodman indicated it had always been her belief that she was there to help and to represent the County. She noted that when she attended various events such as fairs and churches, one thing she wanted the public to know was "you don't have to be low income to call me at Social Services. I am there to help you." She thanked the Board again for the recognition.

Mr. Davis noted it was still too early to begin public hearings and suggested the Board move forward with appointments.

IN RE: APPOINTMENTS – BY DISTRICT

Ms. Paige moved to appoint Chris Goebel as District Three representative to the Purchase of Development Rights Committee to serve a three-year term beginning July 1, 2017 and ending June 30, 2020.

Mr. Davis moved to appoint Jerry Benson as a District Five representative to the Transportation Safety Commission to complete a four-year term ending December 31, 2017.

The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Aye

The motions carried.

IN RE: ELECTED OFFICIALS REPORTS

Mr. Evelyn indicated he would like staff to look into the possibility of having a lifetime dog license. He suggested some neighboring localities had gone to this practice and noted the County was currently provided notice of rabies vaccinations by the Veterinarians. The general consensus was for staff to look into this and report back to the Board.

Mr. Tiller indicated he did not have a report but would like to comment. He noted he had not realized how involved Quin Rivers was in people's lives until he had received a phone call from someone in need of services the previous day. He noted he wished he had thought to bring this up earlier when Ms. Goodman had been present. He reported the Quin

Rivers Executive Board had met earlier in the day and he hoped they had been able to provide some assistance. He thanked Quin Rivers for all they were doing.

Ms. Paige indicated she had no report.

Mr. Stiers reported he had met with Commissioner of Revenue Laura Ecimovic and with the Board's approval would like to form a business tax relief committee to review the various taxes imposed on County businesses. He suggested tax reductions should be considered and could spur more business in the County. He suggested several business leaders could serve on the committee and the committee could be prepared to report to the Board prior to the budget process in November. He reported business taxes were lower in several neighboring localities and suggested lowering taxes would attract more businesses and in the long run benefit the County. Mr. Davis asked if he was specifically referring to the BPOL (Business, Professional and Occupational License) tax. Mr. Stiers indicated the BPOL tax would be considered but noted there were other business taxes that should also be reviewed. Mr. Evelyn suggested the Board should set parameters for the review. Mr. Davis suggested the BPOL tax was "the most aggressive tax there ever was" and noted the Board had reduced this tax several times over the years. He indicated he would like to do away with the tax entirely and questioned the amount of revenue generated. County Administrator Rodney Hathaway reported approximately \$850,000 was generated annually by the BPOL tax. Mr. Stiers suggested this was something the Board should review and further suggested businesses had been lost to other localities because of taxation. Mr. Davis indicated he was in agreement and suggested the Board work on this at the July work session. Board members concurred.

Mr. Davis noted it was still too early to begin public hearings and called for a brief recess at 6:57 p.m. The meeting reconvened at 7:08 p.m.

IN RE: PUBLIC HEARING – NEW KENT FLIGHT CENTER, LLC

New Kent County Airport Manager Duane Goss presented information on a proposed lease for a portion of the property located at 6901 Terminal Road, Quinton, Virginia to provide aircraft maintenance at the New Kent County Airport. Mr. Goss reported Andrew Jones who was the owner/operator of the New Kent Flight Center, LLC had started a very prosperous flight operation at the airport just under a year ago. At initial startup, the business operated with just one aircraft and Mr. Jones as the sole employee. The business had grown and staffing had increased to include two part-time instructors and a mechanic working three days a week. There were now five aircraft and the student/client base was more than thirty. Mr. Jones was now interested in acquiring one half of the maintenance hangar and one additional office. Mr. Goss asked the Board for their consideration and approval of the lease as presented. He entertained questions from the Board.

Mr. Davis asked if the County Attorney had approved the provisions of the lease. Mr. Goss reported the County Attorney had reviewed and approved the lease. Mr. Davis asked for information on the current space leased by Mr. Jones. Mr. Goss indicated the Flight School was currently utilizing only one office and wished to add one additional office and half of the maintenance hangar. Mr. Evelyn asked for confirmation of the rental rate. Mr. Goss confirmed the monthly base rent for the additional space would be \$450.

There being no additional questions, Mr. Davis opened the public hearing. There being no one wishing to speak, he closed the public hearing.

Mr. Evelyn moved to approve the proposed lease between New Kent County and New Kent Flight Center, LLC for the purpose of providing aircraft maintenance at the New Kent County Airport. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Stiers reported he served on the Airport Advisory Commission and it had been noted at a recent meeting that every hangar was currently leased and there were approximately 25 people on a waiting list. He had suggested to Mr. Goss that the County should consider building additional hangar space but noted nothing could be done at the Airport until a complete environmental assessment (EA) was done. Mr. Goss indicated the EA was in the Airport's five-year plans and he was hopeful it could be addressed in FY19 or FY20. Mr. Evelyn noted the Airport received federal funding and suggested this should be used for the EA. Mr. Goss indicated the EA would be funded through state and federal grant procedures.

IN RE: PUBLIC HEARING – APPLICATION ZM-03-17/APPLICATION CUP-01-17, BOB ALLEY TOWING/SCOTT SEARS – O-21-17 AND R-24-17

Before the Board for consideration was:

- Ordinance O-21-17 to rezone approximately 0.50 acres of land from R-1 to Business and approximately 0.09 acres of land from A-1 to Business impacting Tax Parcel 28A1-3-104 (GPIN L32-0139-0743), Tax Parcel 28A1-3-105 (GPIN L32-0096-0718) and Tax Parcel 28A1-3-105A (GPIN L31-4229-0779) and
- Resolution R-24-17 to approve Conditional Use Permit Application CUP-01-17, Robert G. Alley, Inc., and Scott Sears, Applicant, to allow for truck and trailer repair on Tax Map and Parcel Numbers 28A1-3-102 (GPIN L32-0227-0790), 28A1-3-103 (GPIN L32-0183-0768), 28A1-3-104 (GPIN L32-0139-0743), 28A1-3-105 (GPIN L32-0096-0718) and 28A1-3-105A (GPIN L31-4229-0779).

There was some discussion regarding the proper sequence for the adoption of the proposed ordinance and resolution. County Attorney Jeff Gore indicated the ordinance should be considered first followed by the resolution.

Community Development Director Matthew J. Smolnik reported Scott Sears with Bob Alley Towing/J&S Tires had come to the County for a rezoning of three parcels from R-1 to Business. The subject properties totaled 0.85 acre and were located in Eltham at the foot of the bridge. In addition, a Conditional Use Permit (CUP) was being requested for five parcels to be used for truck and trailer repair. Mr. Smolnik indicated a CUP was needed because the County's Zoning Ordinance did not specifically define truck and trailer repair. This request was similar to a request received from Dennis Truck and Trailer on Route 106 which had been approved by the Board over a year ago. Mr. Sears wished to expand the business and needed additional space. He had purchased adjoining properties and planned to construct a new commercial building and parking lot. The ordinance was to rezone three parcels from R-1 to Business and the resolution was to allow truck and trailer repair on the property. Mr. Smolnik reported Mr. Sears had been great to work with and had been working with his office since the beginning on plans for this expansion and he was excited to

see a local business expand. The Planning Commission had considered these requests at their June meeting and had forwarded favorable recommendations to the Board.

Mr. Davis questioned if VDOT would be requiring a turn lane into the property. Mr. Smolnik reported a turn lane into the property had existed until it had been necessary to reconfigure the road for the new bridge construction. He suggested VDOT may require a turn lane analysis as a part of the site plan but that subject had not come up. He reported there seemed to be more concern regarding the existing entrances which included the existing business entrance and an entrance to the newly acquired property. Mr. Davis asked if the entrance to the business would be off Johnson Street or Eltham Road. Mr. Sears came to the podium to address this and any other questions from the Board. He indicated plans were to use the existing entrance which was off Eltham Road. Mr. Davis suggested if that were the case, the entrance should be wider. Mr. Sears reported discussions with VDOT had suggested the entrance on the newly acquired property should be abandoned and the existing VDOT approved entrance should be used. He also noted there had been two entrances to the business up until the construction of the new bridge. At that time one entrance had been lost along with 37 feet from the front of the property. Mr. Sears agreed that a right turn into the property was difficult but suggested the existing entrance had been working. Mr. Evelyn noted there were no turn lanes at any of the businesses east of the stop light (Farmers Drive and Eltham Road). Mr. Davis suggested there had been more accidents in the area of the 7-11 (across the street from Bob Alley Towing) than in any other area in the County. He asked if there was any plan to widen the entrance to Bob Alley. Mr. Sears indicated there was currently no plan to widen the entrance. He noted he would not be opposed to widening the entrance if it was required and suggested there would be room to do so if necessary. He also suggested the removal of the existing building should also make right turns easier. Mr. Davis noted they (Bob Alley Towing) had been good business people and a welcome addition in the Eltham area.

Mr. Evelyn confirmed the ordinance should be addressed first. Mr. Tiller asked if there would be two public hearings and reported the Planning Commission had conducted separate public hearings for the ordinance and resolution. Mr. Gore indicated separate public hearings would be necessary.

Mr. Davis opened the public hearing on Ordinance O-21-17. There being no one wishing to speak, he closed the public hearing. Mr. Stiers commented that Mr. Sears was one of the most respected businessmen in the County and noted he had worked with many business people and added "what an honest guy, what a great company he runs." Mr. Davis noted he too had business dealings with Mr. Sears and then asked if he should abstain from voting since he paid for services from the business. Mr. Evelyn indicated he also paid for services from this business. Mr. Gore indicated because there was no contract for services, neither Mr. Davis nor Mr. Evelyn should abstain.

Mr. Tiller moved to approve Ordinance O-21-17 to rezone approximately 0.50 acres of land from R-1 to business and approximately 0.09 acres of land from A-1 to Business. The members were polled:

Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Davis announced the Board would now consider Resolution R-24-17 to allow truck and trailer repair on the five parcels. Mr. Tiller asked if the parcels would remain separate or be consolidated. Mr. Smolnik indicated the interior property lines would be eliminated.

There being no additional questions or comments, Mr. Davis opened the public hearing on Resolution R-24-17. Because only one signup sheet had been provided for O-21-17 and R-24-17, Mr. Davis called for anyone from the floor who wished to speak. There being no one wishing to speak, he closed the public hearing. Mr. Evelyn indicated he had known Mr. Sears for a long time and he and his business did a lot for New Kent including assisting with Fire-Rescue training. He suggested Mr. Sears was running a "first class operation" and he was a "first class guy" and expressed his appreciation for all he did for the County.

Mr. Evelyn moved to approve Resolution R-24-17 approving Conditional Use Permit application CUP-01-17 submitted by Robert G. Alley, Inc. and Scott Sears. The members were polled:

Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye

The motion carried.

Mr. Sears thanked the Board for the approvals. Mr. Davis asked when he planned to start the work. Mr. Sears indicated he would like to begin as soon as possible and the first steps would be to demolish the buildings on the newly acquired property and finalize the site plan.

IN RE: PUBLIC HEARING – APPLICATION CUP-02-17, QUINTON HOMES, LLC/
MATHEW STARR - R-25-17

Before the Board for consideration was Resolution R-25-17 to approve Conditional Use Permit Application CUP-02-17, Quinton Homes LLC and Mathew Starr, Applicant, to authorize the construction of a mini-storage facility located on Tax Map and Parcel Number 19-52 (GPIN L06-3696-1039).

Community Development Director Matthew J. Smolnik reported Mathew Starr with Quinton Homes, LLC had requested a Conditional Use Permit (CUP) to develop a mini-storage facility including both enclosed self-storage and outdoor storage for boats, trailers and RVs on property east of the intersection of Henpeck Road and New Kent Highway. Mr. Smolnik pointed out this project would be the commercial component of Quinton Meadow, a cluster subdivision currently under construction. The 7.5 acre parcel was zoned Business and the proposed development of approximately 12,000 square feet of commercial, office and/or retail space would be permitted by right in this zoning district. The proposed construction of a mini-storage facility would require a CUP. This development would share one access point with the adjacent property and offsite drainage running through the site from Quinton Meadow would be addressed in the erosion control measures. No particular concerns had been expressed by reviewing agencies and a list of conditions dealing with screening, aesthetics, fencing, landscaping, lighting and signage was being recommended. These

conditions were similar to those required several years ago of New Kent Mini-Storage on Route 249. Mr. Smolnik invited Mr. Starr to address the Board.

Mr. Starr reported he had lived in New Kent County since the age of two and was excited about this project. He indicated this would be a family-run business and noted he was excited to get started. He entertained questions.

Mr. Davis asked how many units would be included in the mini-storage. Mr. Starr reported a specific number had not been determined and a feasibility study would be conducted to determine unit size and market demand. Mr. Davis asked if there would be any uncovered storage space for motorhomes and boats. Mr. Starr indicated there would be provisions for RVs on site but noted these would be screened from site from adjacent properties. Mr. Davis asked if any of the units would be climate controlled. Mr. Starr indicated he expected most of the units would be climate controlled but again noted this would be determined by the market study. Mr. Evelyn asked Mr. Smolnik if the same protocol had been followed in regard to requirements as had been for the mini-storage built by Mr. Shiflett and Mr. Alvis (New Kent Mini-Storage on Route 249). Mr. Smolnik confirmed the same conditions had been included in this CUP.

Mr. Davis opened the public hearing on Resolution R-25-17. Mr. Starr was the only individual who had signed the register and he had already spoken during the presentation phase of this agenda item. There being no others wishing to speak, Mr. Davis closed the public hearing. He noted he was pleased that Mr. Evelyn had drawn attention to the fact that all were being treated the same by mentioning the conditions required in this resolution were the same as those that had been required of other mini-storage facilities.

Ms. Paige moved to approve Resolution R-25-17 approving Conditional Use Permit application CUP-02-17 submitted by Quinton Homes LLC and Mathew Starr. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPENDIX A FEE AMENDMENT – ADMINISTRATIVE FEE
FOR DMV STOPS – ORDINANCE O-20-17

County Administrator Rodney Hathaway noted New Kent currently had a procedure and policy in place for issuing DMV stops (blocking annual vehicle registration) for unpaid personal property taxes. Once taxes were paid, DMV would charge the County \$20 to reinstate the ability to register a vehicle. Effective September 1, 2017, DMV would be increasing this fee to \$25. Mr. Hathaway noted it was County policy to pass on this cost to the customer. Staff was requesting the Board increase the County's current fee of \$20 to \$25 to be consistent with DMV rates effective September 1, 2017. Mr. Davis noted this fee had not increased since it had been implemented in 1992.

Mr. Davis opened the public hearing. There being no one wishing to speak, he closed the public hearing.

Ms. Paige moved to approve Ordinance O-20-17 amending Appendix A of the New Kent Code to increase the administrative fee for DMV stops issued for unpaid personal property taxes. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
W. R. Davis, Jr.	Aye

The motion carried.

IN RE: STAFF REPORTS – BROADBAND UPDATE

County Administrator Rodney Hathaway reported the County had been receiving many questions regarding broadband and efforts to expand the availability in New Kent County. He indicated a proposal had been received from AcelaNet, LLC for the engineering and design of an expanded broadband system in New Kent. The Broadband Advisory Committee had been working with AcelaNet who was also providing service in other localities within the region. He reported the County was currently going through the procurement process and he was hopeful to have a proposal to bring to the Board for consideration at the July work session. The proposed cost for engineering and design was \$19,000. Mr. Hathaway indicated the County had recently received a \$25,000 broadband grant of which approximately \$16,000 remained. A recommendation for additional funding from the Capital Fund to cover the balance would also be brought back to the July work session. County procurement policy required that other firms also be given an opportunity to submit proposals and the County was currently working through that process.

IN RE: OTHER BUSINESS

There was no other business.

IN RE: ADJOURNMENT

Mr. Davis announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, August 14, 2017 and the next work session would be held at 9:00 a.m. on Wednesday, July 26, 2017 both in the Boardroom of the County Administration Building.

Mr. Evelyn moved to adjourn the meeting. The members were polled:

Ron Stiers	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
W. R. Davis, Jr.	Aye

The motion carried.

The meeting was adjourned at 7:40 p.m.