

The County of New Kent Electoral Board met on Wednesday, May 3, 2017, 2017 in the Office of the General Registrar in New Kent. Chairman Moss called the meeting to order at 4:20 p.m. with all members present including, Karen Bartlett, General Registrar; P. Simone Thornton, Chief Assistant Registrar; and Frances Gardner, Assistant Registrar.

CONSIDERATION OF MINUTES: Minutes of the Board's April 26 2017 meeting, having been sent to the Board members for their review were approved and signed by Mr. Winson and Mr. Moore. Mr. Moss stated that he was still reviewing the minutes and would sign at the next meeting. Motion was carried, members were polled.

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Present
George B. Winson	Aye

DISCUSSION ON ELECTRONIC POLL BOOKS: Mike Brown with Dem Tech / owners of the Advocate software from Texas, in which the majority of the Virginia Registrar's are using, joined us on a conference call before the meeting began. The Registrar introduce him to the Board members and asked them if they had certain questions or concerns that they were free to ask him concerning their software, "Advocate". Mr. Moore asked if it was true now that both software programs, ELECT and Advocate could be on the lap tops at the same time. He remembered that in the past we were told to only have one program on at a time. Mr. Brown told him that was correct. Mr. Winson asked if the Dem Tech had been given the State Board's software for testing and if Dem Tech had any concerns or problems with ELECT's software. Mr. Brown responded that ELECT would not give them the application for testing. Mr. Brown then described how the Team viewer training would occur and how easy it would be to train the Election Officers. Mr. Winson asked how much advance notice he would need to set-up the training. He responded only a couple of days' notice and only 10 minutes to set up the training as long as we had the proper equipment ready. We will get back with Dem Tech shortly. It appears that ELECT will not have their software certified in time for the June Primary. The Registrar asked ELECT if that were the case, what they would recommend us to do at this point. Terry Shelton with ELECT said, to go ahead with Advocate. The State Board of Election was having a business meeting on this past Monday, May 1, 2017. Matt Davis with ELECT was going to attend and to try to have the software certified in Paul's absence. Terry said he would keep us in the loop. We have heard nothing at this point from any one there. We do know that they are still working on trying to work out some issues with their software due to some response we have had with other localities. Our locality

will go ahead with Advocate as agreed upon in the last meeting. Research is still being looked into. Mr. Moore made the motion and Mr. Winson seconded. Members were polled:

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Present
George B. Winson	Aye

ADDITIONAL OFFICERS OF ELECTIONS TO APPOINT: Mr. Moore had the name of one additional appointee. Larry L. Reynolds from (0302). He used to be an election judge in Montgomery County in the past. Mr. Moore made the motion and Mr. Winson seconded. Members were polled:

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Mr. Moore also stressed a concern as far as holding the training meeting at Mt. Calvary Church, all the way in the West end of the county. The Road going to the church was twisting and winding and dark and narrow. The Registrar asked Mr. Moss if he had spoken with anyone there. He replied yes. Ms. Bartlett mentioned that she had just inquired with Mr. Hathaway in regards to the schools and the new Heritage Library was brought up by Mr. Hathaway. He mentioned that they have a very nice large meeting room that holds from 40 – 50 people. He also mentioned that the schools would be great. There is a media center in the High school as well as the school cafeterias and that we could use the county’s portable sound system. Ms. Bartlett also asked if we would be allowed to go back to New Elam for this training. Mr. Moss said that they do not have a room that would accommodate that many people at one time. Ms. Bartlett said that we use to have our trainings there before in the old sanctuary. Mr. Moore also asked if we would consider having our training on a Saturday morning. Mr. Moss said that we had tried that several years ago and the turnout was poor. Wherever we go at this point we need to make sure there would be Wi-Fi available to do the web team viewer training. The Board members asked to go into closed session.

CLOSED SESSION: Chairman Moss moved to go into Closed Session pursuant to Section 2.2-3711A (4): Privacy: The protection of the privacy of individuals in personal matters not related to public business. The members were polled:

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

The motion carried. The Electoral Board went into closed session.

The motion carried.

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Mr. Moss made the following certification:

Whereas, the New Kent County Electoral Board has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia law;

Now there be it resolved that the Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in closed session to which this certification resolution applies and (ii) only such business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.

The Chairman inquired whether there was any member who believed that there was a departure from the motion. Hearing none, the members were polled on the certification:

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Mr. Moss asked the Registrar and staff to return to meeting.

Mr. Moss stated that the Electoral Board members would be responsible for finding the best possible place / location for the training meeting to be held on Thursday, May 25, 2017 for all officers. Mr. Winson asked Karen to please contact Mike Brown with Dem Tech, again, to ask him about Wi-Fi usage for the team viewer meeting. What all would be needed and would he be able to train with X, Y, and / or Z.

NEXT MEETING DATE: To be determined even if we have to do conference call meeting. Mr. Moore and Mr. Winson are both having surgeries this week.

ADJOURNMENT: Chairman Moss adjourned the meeting at 5:26 p.m. on the motion of Mr. Moore.
Seconded by Mr. Winson. Members polled.

Kenneth C. Moore, Jr.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

Secretary

Chairman

May 4, 2017
Date Prepared

Vice-Chairman