

The County of New Kent Electoral Board met on Monday, November 27, 2017 in the office of the General Registrar in New Kent. Chairman Moss called the meeting to order at 4:15 p.m. with all members present. Mr. Mr. Jefferies' was called and would be a few minutes late. Also included in the meeting was the General Registrar.

CONSIDERATION OF MINUTES: Minutes of the Boards previous meetings, having been sent to the Board members for review were approved and signed. Motion was carried and members were polled.

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

DISCUSSION OF FY19 OPERATING BUDGET SUBMISSION PACKAGE: The Board members mentioned in a September meeting that they were going to assist with the budget preparation for the next fiscal year. The Registrar informed the members that the deadline for the submission to Larry Clark, Assistant Director of Financial Service was by December 6, 2017, no later than December 8, 2017. The Electoral Board members reviewed each line item beginning with the Electoral Board's Budget then the Registrar's Budget. No omissions. If a question came up we would stop and discuss briefly. The Board members were each inspired and asked the Registrar to inform them as soon as a meeting date had been propose.

OTHERCONCERNS FROM THE BOARD: The additional 3,000 ballots that the department of Elections asked the Board to order for the November 7, 2017 Election was discussed. Actually they were not used at all. The Registrar was asked to check with Fairfax County Registrar to see how and when they reproduce additional ballots for an election. We discussed the roll call of the Officers of Election in their training meeting. We had not done that in a while and when the Registrar brought it back on the meeting agenda at training she omitted telling a few of the officers if they were working in the A.M., P.M. or All day on Election Day, it was noted on the sign in sheet by their name. We will be very clear in announcing that at the next training when we do the roll call. Only two people showed up that was supposed to be splitting the day, stayed all day. The Registrar also mention that Kentwood Heights Baptist Church, for the past two years/ Elections had not requested any money for rental when we would send out the rental agreement before each election. She asked the board if they wanted to send them anything. The Board agreed then made a motion to send to send Kentwood Heights Baptist Church \$100. As a token of appreciation. Motion was made and seconded. Members were polled

William M. Jeffries.	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

ADJOURNMENT: Motion to adjourn meeting was made at 5:30 p.m. by Mr. Jeffries. Seconded by Mr. Winson. Members were polled:

William M. Jeffries	Aye
Charles E. Moss, Sr.	Aye
George B. Winson	Aye

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Secretary

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Chairman

December 7, 2017

Date Prepared

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Vice-Chairman