

THE REGULAR MEETING OF THE BOARD OF SUPERVISORS WAS HELD ON THE 13th DAY OF JANUARY IN THE YEAR TWO THOUSAND THREE OF OUR LORD IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING AT 6:05 P.M.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Raynes gave the invocation and led the Pledge of Allegiance.

IN RE: ROLL CALL

Julian T. Lipscomb, Sr.	Present
Rebecca M. Ringley	Present
James H. Burrell	Present
Dean E. Raynes	Present
W. R. "Ray" Davis, Jr.	Present

Chairman Davis called the meeting to order.

IN RE: REORGANIZATION

Chairman Davis turned the meeting over to Mr. Christie to conduct the reorganization part of the meeting.

Mr. Christie opened the floor for nominations for Chairman of the Board. Mr. Raynes nominated Julian T. Lipscomb, Sr. as Chairman of the Board of Supervisors for the term of one year. There were no other nominations.

Mr. Burrell moved to close the nominations. The members were polled:

Julian T. Lipscomb, Sr.	Abstain
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye

The motion carried and nominations were closed.

The members were polled on the election of Julian T. Lipscomb, Sr. as Chairman:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Abstain
W. R. "Ray" Davis, Jr.	Aye

The motion carried. The meeting was turned over to Mr. Lipscomb. Chairman Lipscomb nominated James H. Burrell as Vice-Chairman of the Board of Supervisors for the term of one year.

Mr. Davis moved to close the nominations for Vice-Chairman of the Board of Supervisors. The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye
Rebecca M. Ringley	Aye
W. R. "Ray" Davis, Jr.	Aye

The motion passed and the nominations were closed.

Mr. Lipscomb moved to elect James H. Burrell as Vice-Chairman of the Board of Supervisors. The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Abstain
Julian T. Lipscomb, Sr.	Aye

The motion carried.

Mr. Christie presented Resolution R-03-03 which will allow Mr. Davis to continue to sign checks and check registers until the new signature cards have been processed. Mr. Burrell moved for adoption of Resolution R-03-03 as presented. The members were polled:

W. R. "Ray" Davis, Jr.	Abstain
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye.

The motion carried.

Mr. Christie presented proposed Resolution R-01-03 which provides for the meeting schedule for the Board of Supervisors for 2003. Mr. Davis moved to adopt Resolution R-01-03 setting the meeting dates for 2003, reading the Resolution aloud, and correcting the Code Section to 15.2-1416, as well as changing the date of the work session to the 4th Monday of each month at 6:30 p.m., beginning with the adoption of the Bylaws at the March meeting. The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

Chairman Lipscomb thanked Mr. Davis for all of his hard work and accomplishments during the past year.

IN RE: INTRODUCTION OF NEW EMPLOYEE

Marcy Greenberg introduced a new employee in the Parks and Recreation Department, Jay Matula, who is the new recreation program assistant, responsible for implementation and development of all programs.

IN RE: CONSENT AGENDA

Mr. Christie presented the Consent Agenda, which consisted of the following: approval of the minutes of the December 9, 2002, work session and regular meetings; road name additions: Old Log Cart Lane, -Ash Coombe Road, Black Creek Stables Lane, Catpoint Manor, Deal Castle Court, Finglesham Lane, Guildhall Terrace, Horse Lane, Lavender Fields Road, Lamberhurst Terrace, Marklar Avenue, Mill Creek Pasture Drive, Mill Creek Stables Trail, Nevarc Hill, Parkinson Lane, Remilk Ridge, Tarboro Drive, Tetotum Trail, Tunbridge Wells Lane, Walmer Street, Westall Lane, Whitemill Road, Winsborough Lane, Woden Road and Yevel Road; Resolution R-02-03 to proceed with a Permanent Pump and Haul Agreement with the Health Department regarding the transfer stations; Resolution R-05-03 authorizing the County Administration to execute an Historic Resources Inventory Contract with the James River Institute of Archaeology; Authorization for the County Administrator to sign a Memorandum of Understanding with the Virginia Law Enforcement Professional Standards and Commission; Appropriations for FY2002-2003: to appropriate additional Social Services funding due to increased demand for services in the sum of \$3,000; to appropriate DMV Grant - Speed Awareness Program for \$8,000.00; Total Supplemental Appropriation \$11,000.00; Money-in/Money-out \$10,700.00; and \$300.00 from the General Fund Balance; proposed inter-departmental budget transfers: \$691.67 from the Chickahominy Wastewater Treatment Plant contingency fund (4-98-91060-5890) to Water Technical Support (4-98-91030-3163) for Bright programming costs; \$3,800.00 from the Chickahominy Wastewater Treatment Plant contingency fund (4-98-91040-5890) to Route 33 Water (4-98-91040-3161) and Sewer (4-98-91050-3161) as cost to include Route 33 area in the water and sewer study; budget transfers during December 2002; monthly revenues during December 2002, \$7,203,451.54; monthly expenditures during December 2002 - \$3,042,706.59; Treasurer's Report - total cash as of November, 2002 - \$14,056,915.25.

Mr. Davis moved to approve the Consent Agenda as presented. The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

IN RE: CITIZENS COMMENT PERIOD

Chairman Davis opened the Citizens Comment Period.

Alan Bernstein addressed the Board about the need for a study of the traffic in front of the Heritage Library. He has concerns that the current traffic pattern and traffic control constitute a hazard to pedestrians and patrons of the library, and asked the Board to formally request a traffic study from VDOT.

Becky Philbates addressed the Board concerning the front-page newspaper story on their auto wrecking business, which was picked up by the wire service. They have heard from people in other localities, and are glad that they were able to put New Kent "on the map".

John Crump addressed the board as President of the New Kent Historical Society, reporting on the upcoming visit by the Head of Council and Head of Economic Development from Kent County, England, on either February 4 or 5. He invited members of the Board of Supervisors to participate in the brief visit. Those officials are visiting proposed convention sites in the United States as well as exploring economic development opportunities. Mr. Crump also indicated the Society's willingness to help with the 350th Birthday celebration. On behalf of the Ruritan Club, he issued invitations to join.

There being no one else signed up to speak, Chairman Davis closed the Citizen Comment period.

IN RE: ELECTED OFFICIALS REPORTS

Mr. Burrell reported attending three board meetings last week:

- Central Virginia Waste Management Authority: approval was given for the new compactor, resulting in substantial savings to the County
- Richmond Metropolitan Convention & Visitor's Bureau: a Grand Opening will be held on February 2, open to the public; this is a \$165,000,000 project, 180,000 square feet of convention space with 80,000 square feet for meeting rooms (approximately 25); it is now open for conventions. They are willing to assist New Kent in planning its birthday commemoration
- Colonial Community Criminal Justice Board: the drug task force will be meeting in February after which time he will present a report

Mr. Burrell called the Board's attention to a recent newspaper article about Deputy Norman Anderson who is believed to be the oldest serving deputy in the State of Virginia, maybe in the country. He is 78 years old and is retiring at the end of the month. He enumerated many of Mr. Anderson's many accomplishments, and moved for a resolution of appreciation honoring him for all that he has done for New Kent and for the country. Sheriff Howard will provide much of the information for the resolution. The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

Mrs. Ringley stated her support of the proposed boundary adjustments between the IDA commerce park property and the Parks and Rec property. Regarding the meeting with property owners in Bottoms Bridge last week about water and sewer infrastructure, she reported that this was discussed in the earlier work session and the Board is taking steps to move forward. Regarding the 350th birthday celebration, she would like for New Kent County to have its own license plate. This is allowed by statute, but 350 plates would have to be sold before DMV would create the plate. She asked that staff include this in their plans.

Mrs. Ringley reported that the Richmond Regional Planning District Commission Executive Committee and Charter & Bylaws Committee met to discuss a proposed change in the structure and meeting schedule, and it appears that there will be no charter change at this time. She also invited members of the Board to visit with Paul Fisher, the RRPDC executive director, to learn about what the PDC and MPO do, and how it affects New Kent.

Mr. Davis reported on a visit by the editor of *Virginia Review* magazine last week for an article on New Kent that will be in their April issue. On January 2, the Metro Chamber of Commerce had a legislative agenda meeting which he and Mrs. Ringley attended. Mr. Davis reported working with Andy Hagy, Economic Development Director, and Mr. Christie regarding a business that is interested in coming to New Kent. He also commended the high school football team and called for a round of applause for their advancement to the state finals.

IN RE: STAFF REPORT

Mr. Christie brought the Board up to date on the Dry Well Replacement Program and asked the Board for authorization to enter into an agreement with Quin Rivers authorizing them to administer this program. Mr. Burrell moved to authorize the County Administrator to enter into an agreement authorizing Quin Rivers to administer the Dry Well Replacement Program on New Kent County's behalf. The members

were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

Mr. Christie also reported on a meeting with the Historic Commission regarding plans to commemorate the County's 350th birthday in 2004. Many of the members expressed interest in participating, but felt it was more appropriate that a large *ad hoc* committee, involving a number of different people throughout the County, be created to lead the planning and implementation. Mr. Christie suggested that County staff develop a list of potential appointees and organizations that could be approached to designate someone to serve on this committee, and that his administrative assistant be assigned this task and to provide support for this committee during the rest of the fiscal year, spending approximately 16 hours per week. He also requested permission to hire a temporary part-time person to fill in for her during those 16 hours, using approximately \$4,400 that is currently in the Clerk of the Board's budget.

Mr. Davis agreed that it was important that someone from the County staff should be involved in efforts to organize and support this committee, and moved that the County Administrator be authorized to hire a temporary part time employee during the remainder of this fiscal year, to help to provide support for his office while his administrative assistant is working with this committee, to be paid for out of funds existing in his budget. The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

Mr. Christie reported that the County has received \$7,509 for FY03 from the State and Local All Hazards Emergency Operations Planning grant program that will provide funds to Public Safety staff in planning for updating a variety of plans for disaster readiness. Construction on the firehouse is 10% complete, with framing in progress. The IDA name change bill, HB 1738, will be heard at subcommittee on Wednesday at 10 a.m.

IN RE: RESIDENT ENGINEERS REPORT

R. E. Prezioso, Resident Engineer with VDOT, reported crews working on Route 677, trying to build up the stone base. Crews have been working on potholes in various locations on I-64 as well as Routes 60 and 33, as well as ditching, tree trimming and brush control throughout the County. The full-time superintendent position has been filled by a Mr. Gardner and he hopes to be able to bring him by for an introduction at the next meeting. Construction on the Bottoms Bridge project at Routes 60 and 249 is progressing better than anticipated due to the recent good weather. The final topping with the sensors still has to be applied, after which time the signals can be installed. That is expected to be done as soon as the weather breaks.

Mr. Raynes inquired about the traffic study in front of the library. Mr. Prezioso reported that VDOT has looked at that before, but at the time, there were no funds to install a median on Route 155. He suggested that the County send him a letter requesting that VDOT review it again. Mr. Christie was given authority to send the letter requesting the study.

Mr. Burrell reported that the sign at Stage Road and Route 33 had been knocked down by VDOT mowers and it was put back up incorrectly, and was bent. Mr. Prezioso indicated that he will work with County staff to get it fixed.

Mr. Burrell reported water standing in the right eastbound lane of Route 60, near Jones & Hawkes Restaurant, during a recent rain. Mr. Prezioso indicated that he was working with railroad officials to pipe the water under the tracks.

Mrs. Ringley asked for VDOT attention to the edges of Route 60 in the Quinton area.

Mr. Davis inquired about the availability of recreational access funds. Mr. Prezioso indicated that those funds have not been cut. He reported that once the County applies for the funds, and VDOT determines that the proposal meets the requirements, the application will be sent to the Commonwealth Transportation Commission for approval. This process normally takes six months.

Mr. Davis inquired about the status of the repairs to the Eltham bridge. Mr. Prezioso indicated that some proposals are being studied to accomplish the work in a different manner.

Mr. Davis asked that VDOT blade the dirt roads that have become rough as a result of recent bad weather. He also asked about VDOT's policy regarding beavers. Mr. Prezioso indicated that they do not get involved with beavers until the roadways are affected, at which time they work with USDA. They try to break up the dam at least one time before removing the beaver.

Mr. Lipscomb inquired about the scenic byways designation for Old Church Road, as well as the restriction for through trucks. Mr. Prezioso will look into that and report back.

Mr. Prezioso also reported that they had to place weight restrictions (12 tons) on the bridge on Route 600 at the county line between New Kent into James City County. They are working on a remediation plan to either replace or repair the structure and hope to have it done by the summer.

IN RE: V-STOP GRANT PROGRAM (Violence against women)

Mr. Christie reported that the County had received notification from the Dept. of Criminal Justice that the Sheriff's Office has been funded again for a Violence Against Women grant which pays a portion of the salary of one of his staff members. This is an ongoing grant that is already in the budget, but because the numbers are slightly different, some account changes need to be made. Mrs. Ringley moved that New Kent County continue with the V-Stop Grant and amend the budget by an additional \$1,263.50 as presented. The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

IN RE: COUNTY HOLIDAY SCHEDULE

Mr. Christie reported on his request to update the Personnel Policy manual to correctly reflect the County holiday schedule. He had intended to ask the Board to adopt the State holiday policy as a guide, but recently found out that the State does not include Christmas Eve as a regular holiday. He suggested that the staff have more time to work this out.

Mrs. Ringley moved to defer this item to give Mr. Christie an opportunity to work with staff and have proposal at the next meeting, but since the County has already posted a holiday for this Friday and Monday, that the Board approve those as holidays for now. The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

IN RE: APPROVAL OF PROPOSED DATES FOR PUBLIC REVIEW AND APPROVAL
PROCESS OF THE DRAFT COMPREHENSIVE PLAN

Mr. Christie presented the proposed dates for public hearings and work sessions for review and approval of the draft comprehensive plan. After discussion, the proposed schedule was proposed:

February 6	Joint public hearing with the Planning Commission
February 20	Work session with Planning Commission and Citizens Plan Advisory Board
March 6	Joint public hearing with the Planning Commission
March 7 - 16	Work sessions
March 17	Planning Commission approval
April 14	Board of Supervisor approval

Mr. Burrell moved that the dates be approved as presented. The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye.

The motion carried.

IN RE: CLAIM OF ROBERT A. BOROUGHS

Mr. Raynes removed himself from discussion of this matter. County Attorney Phyllis C. Katz reviewed the claim of Mr. Boroughs, reporting that the County had received a letter from Mr. Boroughs requesting payment of \$4,418.04 to reimburse him for the costs he incurred in bringing a writ of mandamus against the Commissioner of Revenue. She explained the reasons why this claim should be denied.

It was noted for the record that neither Mr. Boroughs nor his attorney were present to address the Board regarding this claim.

Mr. Davis expressed his regret that Mr. Boroughs had to spend money for this, but there is no way that the County is liable for his attorneys fees and costs. Mr. Davis moved that the County of New Kent deny the claim of Robert A. Boroughs against the County in the amount of \$4,418.04, on the following grounds:

1. That this claim, as presented to the Board of Supervisors of New Kent, is not in the proper form required by Section 15.2-1245 of the 1950 Code of Virginia, as amended. Section 15.2-1245 requires that Mr. Boroughs present each item separately with the nature of each item specifically stated and with an affidavit for those items where the fees are not specifically allowed by law.

2. That Mr. Boroughs' petition for writ of mandamus was against the Commissioner of the Revenue, John Crump, and not against the Board of Supervisors. The Board of Supervisors has no control over the actions and duties of the Commissioner of the Revenue; he is a constitutional officer and acts independently of the Board of Supervisors. The Board of Supervisors is not liable for the actions of the constitutional officers.
3. That Mr. Boroughs never requested attorneys fees and costs in his Petition for a writ of mandamus and if he had, the law does provide for such an award.
4. That the petition for writ of mandamus was never granted; the parties resolved their dispute amicably. A mutually agreed upon consent order was issued by the Court.

The members were polled:

Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Abstain
W. R. "Ray" Davis, Jr.	Aye
Julian T. Lipscomb, Sr.	Aye

The motion passed.

IN RE: HORSE KEEPING IN RESIDENTIAL DISTRICTS

George Homewood explained that this application was sponsored by the Board of Supervisors in order to streamline the process and avoid the use permit process. This resulted from situations where citizens received incorrect information from their real estate agents that they would be able to own horses on large residential lots which they had purchased. Staff discovered that an administrative use permit is not permitted under the Code of Virginia. An expedited use permit process, wherein one of the public hearings (either the Planning Commission or Board of Supervisors) would be eliminated, is an option. The option chosen by staff to pursue would allow horse keeping by right, subject to performance standards.

Mr. Homewood explained that horses and horse keeping contribute to the rural character of New Kent and maintaining horse keeping in residential areas, on sufficiently large lots, would continue to contribute to that character. Appropriate use of performance standards can mitigate all of the potential negative impacts. The proposed amendment would allow horse keeping as a matter of right in the R-O, R-OA, R-1 and R-1A districts, subject to 12 conditions. He reviewed some of those conditions, which include that an owner can keep only his own horses; minimum parcel size of 5 acres, with a 10 horse maximum (with a sliding scale controlling horse per acre); requirement for stable and fences; required setback from environmental features and property lines; manure management program; and no riding stables allowed.

Two citizens spoke at the public hearing held by the Planning Commission on November 18. One was concerned about whether it was appropriate to allow horses in any residential neighborhood, especially in a neighborhood that has a mixture of lots that are over and under 5 acres. The second was concerned about the manure management plan, and there was misinformation about the cost and complexity of such a plan. The extension office prepares these plans for horse owners. The Planning Commission, on a vote of 7:1, voted to deny the amendment, although staff recommends approval. Staff maintains that horse keeping can be properly regulated through conditions that are attached at the outset, rather than through the lengthy use permit process.

There were discussions concerning the manure management plan, size and placement of stables, fences and fence height, inspections, and setback lines. Mr. Homewood reported that the proposed requirements for fence height and stable sizes match those currently in agricultural districts.

Chairman Lipscomb opened the Public Hearing.

Carrie Daniel, Abby Daniel and Mark Daniel addressed the Board and expressed their support of permitting horse keeping in residential districts. Mark Daniel indicated this issue was addressed by the Planning Commission five - six years ago. It was decided then that a 75 foot side setback line for stables was sufficient, but that fencing could be allowed on the property line. He also thought that they had decided on a ratio of one horse per two acres. However, he feels that the current requirements to obtain a use permit for horse keeping in residential district are too strict. He reported that information given at the Planning Commission that a manure management study would cost of \$1,000, was not true. His suggestion would be to eliminate the requirement for manure management, permit fencing at the edge of the property, and reduce the minimum size to two acres.

Jennifer Caldwell indicated that many of her questions had been addressed by Mr. Homewood. She related problems that can result from horses being kept on long narrow lots. She feels that residents of residential districts expect certain conditions and she does not think that horse keeping should be allowed by right. She commented that she lives in an agricultural district and questioned why she has to endure the smell of horse manure when property owners in a residential district would not.

There being no one else signed up to speak, Chairman Lipscomb closed the Public Hearing.

Mr. Raynes expressed his opinion that all of the restrictions should be eliminated, except for the minimum lot size. He looked at the ordinance in James City County, which has extra zoning classifications of "rural residential" which allows horses on 3 acres and "low density residential" which allows horses on 1 acre. Mr. Davis agreed that the issue should be tabled until the Board is comfortable with it.

Ms. Ringley asked that if any changes were made, she would propose that another public hearing be scheduled to give the public a chance to speak.

Chairman Lipscomb asked that each of the Board members make recommendations and send them to Mr. Homewood, and that another public hearing be scheduled for a future meeting.

Mr. Davis moved to defer amendment to the ordinance. The members were polled:

James H. Burrell	Aye
Dean E. Raynes	Nay
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
Julian T. Lipscomb, Sr.	Aye

The motion passed.

IN RE: MOTORIZED RACING

Chairman Lipscomb announced that the Board of Zoning Appeals had referred back to the Planning Commission, an application filed by Colonial Downs for motorized racing. He inquired whether the Board would agree to hold a joint public hearing with the Planning Commission to expedite the matter. Mrs. Ringley suggested that it be held on February 6, at the same time of the joint public hearing on the draft comprehensive plan, to which the Board agreed by consensus.

IN RE: ADDITION TO OLD DISPATCH AFD

Environmental Planner, Courtney Jones, displayed a map of the AFD with the proposed addition. She reviewed the purpose and effect of AFDs in general, along with the seven judgment criteria. Raymond F. Foster, Jr. has purchased 70 acres, a portion of tax map parcel 18-4, and would like to add it to the Old Dispatch AFD. The proposed addition has received a positive recommendation from the Virginia Department of Forestry, and there has been no objection from either the Virginia Cooperative Extension

or Colonial Soil and Water Conservation District. There have been favorable recommendations from the AFD Committee, the Planning Commission (6:5) and staff. Concern from the Planning Commission centered around the percentage of wetlands in the parcel, which is estimated to be about 40%.

Mr. Davis stated that he saw nothing wrong with the application, and that there are a lot of wetlands located in AFDs in the County.

Chairman Lipscomb opened the Public Hearing. There being no one signed up to speak, Chairman Lipscomb closed the Public Hearing.

Mr. Foster reported that he was pro-environment and thanked the Board for its consideration and thanked Courtney Jones for her presentation.

Mrs. Ringley moved to adopt Resolution R-04-03 as presented. The members were polled:

Dean E. Raynes	Aye
W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Julian T. Lipscomb, Sr.	Aye

The motion carried.

IN RE: APPOINTMENTS

The Board will continue to make appointments to various committees.

Mr. Lipscomb had no appointments for District One.

Mrs. Ringley moved to appoint Larry Forbes as District Two's representative to the Industrial Development Authority to complete a four-year term beginning January 1, 2003, and ending December 31, 2006.

Mrs. Ringley moved to appoint Lyle Gleason as District Two's representative to the Wetlands Board to complete a five-year term beginning January 1, 2003 and ending December 31, 2007.

Mrs. Ringley moved to appoint Claude Baldwin as District Two's representative to the Zoning Appeals Board to complete a five-year term beginning January 1, 2003 and ending December 31, 2007.

Mr. Burrell had no appointments for District Three.

Mr. Raynes moved to appoint Dale Russell as District Four's representative to the Airport Advisory Commission to complete a one-year term beginning January 1, 2003, and ending December 31, 2003.

Mr. Raynes moved to appoint Jack Chalmers as District Four's representative to the Planning Commission to complete a four-year term beginning January 1, 2003, and ending December 31, 2006.

Mr. Davis moved to appoint Eckart Schutz as District Five's representative to the Airport Advisory Commission to complete a one-year term beginning January 1, 2003 and ending December 31, 2003.

Mr. Davis moved to appoint Edward Pollard as District Five's representative to the Planning Commission to complete a four-year term beginning January 1, 2003, and ending December 31, 2006.

Mr. Davis moved to appoint Howard Gammon as District Five's representative to the Planning commission to complete a four year term beginning January 1, 2003 and ending December 31, 2006.

Mr. Davis moved to appoint Bruce Howard as District Five's representative to the Board of Road Viewers to complete a four-year term beginning January 1, 2003, and ending December 31, 2006.

Mr. Davis moved to appoint Philip Hickman as District Five's representative to the Zoning Appeals Board to complete a five-year term beginning January 1, 2003 and ending December 31, 2007.

The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye

The motions carried.

Appointments to Boards and Commission not delegated by district:

Mr. Davis moved to appoint James Graham as a member of the Building Code Board of Appeals to complete a four-year term beginning January 1, 2003, and ending December 31, 2006.

Mrs. Ringley moved to appoint Jack Brannan as New Kent County's representative to the Charles City, New Kent, Henrico Mental Health & Retardation Board, to complete a three-year term beginning January 1, 2003 and ending December 31, 2005.

Mr. Burrell moved to appoint James L. Frost as New Kent County's representative to the Colonial Community Criminal Justice Board to complete a three-year term beginning January 1, 2003 and ending December 31, 2005.

Mrs. Ringley moved to appoint Robert Bredehoft as New Kent County's representative to the MOP Citizen Transportation Advisory Committee to complete a four-year term beginning January 1, 2003 and ending December 31, 2006.

Mr. Raynes moved to appoint James Burrell as the Board's representative to the Richmond Metropolitan Convention and Visitors' Bureau, to complete a two-year term and ending June 30, 2004.

The members were polled:

W. R. "Ray" Davis, Jr.	Aye
Rebecca M. Ringley	Aye
James H. Burrell	Aye
Dean E. Raynes	Aye
Julian T. Lipscomb, Sr.	Aye

The motions carried.

Chairman Lipscomb indicated that he would wait thirty days to make appointments to the Standing Committees.

IN RE: MEETING SCHEDULE

The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, February 10, 2003, following a work session at 4:00 p.m. in the Courtroom of the Old Courthouse. There will be a joint meeting with the Planning Commission at 6:00 p.m. on February 6, 2003, and there will be a Board Retreat on January 31, 2003, at 9:00 a.m. at Colonial Downs.

IN RE: ADJOURNMENT

There being no further business, the meeting was suspended at 8:10 p.m., and continued until January 31, 2003.
