

A REGULAR WORK SESSION WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 26TH DAY OF SEPTEMBER IN THE YEAR TWO THOUSAND EIGHTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 9:00 A.M.

IN RE: CALL TO ORDER

Chairman Thomas W. Evelyn called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present. Mr. Evelyn welcomed everyone to the meeting.

IN RE: EXECUTIVE SUMMARY PRESENTATION OF THE NEW KENT FIRE STATION LOCATION AND STAFFING STUDY BY EMERGENCY SERVICES CONSULTING INTERNATIONAL (ESCI)

Fire Chief Rick Opett reported the County had started the process of conducting a fire station location and staffing study approximately a year ago. Emergency Services Consulting International (ESCI) had been contracted to perform the study and company representatives were prepared to present summary information. Copies of the full Station Location and Staffing Study dated September 26, 2018 were distributed. Chief Opett turned the floor over to ESCI representatives including Project Manager Robert W. Graff and Chief Operating Officer Stuart McElhaney.

Mr. Graff noted ESCI was the consulting arm of the International Association of Fire Chiefs and was also the only emergency services consulting firm in the nation having an exclusive agreement with ISO (International Organization for Standardization) that allowed them to conduct benchmarking studies. He began reviewing slides containing summary findings of the study. Calls had been benchmarked by type, time of day and day of the week. Mr. Graff reported 53% of New Kent's calls were for EMS (Emergency Medical Services) and noted a larger than average motor vehicle percentage which he suggested could be attributed to I-64 running through the County. He also noted 2015-2016 data had been studied and had revealed the highest demand for services had been on Saturday and Sunday. A look at 2018 data had revealed daily demand was becoming more evenly spread across the week with Friday having the highest number of calls.

Mr. Graff presented information on NFPA (National Fire Protection Association) 1710 incident response deployment models. Standards indicated 15 personnel should be dispatched to an initial full alarm assignment at a 2,000 square foot residential structure fire and 27 personnel should be dispatched to a 13,000 to 196,000 square foot open-air strip shopping center. He also reviewed several County maps comparing the resource distribution and population density. He reported ISO criteria for fire station distribution indicated one station could cover calls within a five mile range. With 537.8 total road miles in New Kent, 237.2 miles or 44% were within the five mile range. A County map depicting four minute and eight minute travel times was also reviewed and Mr. Graff pointed out New Kent could

expect long turnaround times for EMS transport units based on hospital locations. He also pointed out that at best, New Kent could have four to five firefighters to incident scenes within the eight minute predicted travel time to 6.03% or 13.47 square miles. Data on call concurrency revealed New Kent had worked single calls 79% of the time. Concurrent responses involving two calls had been 16.7%, three calls 2.9% and four or more calls 1.4%. Noting the call concurrency frequency for more than one incident occurring simultaneously was 21%, Mr. Graff suggested if a moderate risk incident occurred which required multiple personnel some firefighters would be unavailable to respond approximately 20% of the time. The report suggested New Kent has a "pronounced likelihood of system failure should a structure fire or other moderate risk incident occur as a concurrent event." It was also noted that New Kent had deployed more than one unit to incidents at a rate of 65.9%. Mr. Graff suggested extremely low staffing levels coupled with large geographical areas of travel were placing a strain on the County's ability to safely and effectively perform the primary functions of fire and rescue requiring more than two personnel. With a multiple unit utilization rate of 65.9%, at best New Kent would only have the ability to deploy four or more personnel to 6.03% of the County 34.1% or one-third of the time. The report stated, "Moderate and high risk events could experience serious delays in mitigation efforts."

A map depicting the location and response time for actual calls received from 2015 to 2017 was reviewed and revealed many calls had been well beyond the highlighted four-minute response areas. Many calls had fallen in the 9-12 minute and greater than 12 minute response categories. Mr. Evelyn asked for the County's average response time. Chief Opett indicated the County's average response time was 8.5 minutes. Mr. Stiers asked what percent of time was the County NUA (No Units Available). Chief Opett reported there was no mechanism available to track NUA status but the frequency had been reduced when operation hours had increased at Station 4. He suggested NUA was difficult to track and reported down time varied from minutes to hours. Mr. Graff suggested that although this information had not been included in the study summary, the statistics provided could be used to predict a percentage for NUA.

A list of analysis conclusions included:

- The Analysis confirmed the current four station locations are well suited and provide the best option for fire station location.
- The greatest need indicated by the evaluation is the addition of firefighters in the existing stations.
- Minimally staffed fire stations with only two career firefighters who were required to cross-staff ambulances and fire engines was not providing the level of effectiveness that could be obtained by consolidating current staff to fewer locations or adding staff to existing locations.

A list of general considerations included:

- Maintaining at least four firefighters per station would give the ability to respond to multiple calls from the same location within respective fire station service areas and potentially reduce the frequency of units responding across the County to other fire station service areas.
- Due to limited staffing and distribution across a large and sparsely populated geographical area, it was not currently possible for New Kent to meet any national consensus standards for response time, coverage or the assembly of an effective response force.
- ESCI recommended either a consolidation of existing career staffing to areas of greatest call density or increasing minimum staffing at current stations.

- Issues resulting from the practice of cross-staffing units:
 - Minimal staffing and the complete depletion of available units when any one apparatus was committed to a call.
 - Response times were relatively high county-wide as units were responding to calls outside of their district at least half of the time or more.
 - It was noted this situation was common to three of the four fire stations.

Mr. Evelyn asked what would happen if the County met none of the national standards. Mr. McElhaney noted these standards were industry best practices and were to be used as guidelines. He suggested it was the community's responsibility to set the service standards and to answer the question, "What do we feel our taxpayers are willing to support?" In regard to national standards, Ms. Paige asked what New Kent was compared to. Mr. Graff indicated the standards looked at the incidents themselves and not the community. Ms. Paige asked for the percentage of communities meeting national standards. Mr. Graff indicated he couldn't provide a percentage but noted meeting the standards was difficult for every community. He suggested the Board needed to consider the facts and then determine what the level of support could be. Mr. Evelyn noted the number of age-restricted communities in the County was increasing. Mr. Graff agreed and noted this would result in an increased demand for EMS. Ms. Paige asked for confirmation that the study did not include the new Station 5. Mr. Graff confirmed and noted only the facilities and resources currently available had been a part of the study. Mr. McElhaney reported some communities established service demand zones to provide more services in denser populated areas. Mr. Davis suggested the turnaround time for a medical transport was a big issue. He asked for the average turnaround time. Chief Opett suggested average turnaround was 1.5 to 2 hours. Assistant Fire Chief Brian Bennett also pointed out turnaround time was impacted by how busy the hospital was upon the arrival of the ambulance. Mr. Evelyn asked if ambulances always transported to the closest hospital. Chief Opett indicated the answer was yes but noted the condition of the patient would sometimes dictate the hospital and he also noted ambulances were sometimes diverted to other facilities. Mr. Davis suggested it sounded like the County needed a hospital more than another fire station.

Mr. Graff presented several service delivery/resource concentration options including:

- Option 1A – Maintain status quo with no additional staff.
- Option 1B – Maintain status quo but consolidate career resources to fewer stations while beefing up volunteers at the other stations. Fire stations where additional career resources would be concentrated would most likely need to be renovated.
- Option 2A – Increase current staffing to 2.0 (Engine)/2.0 (Ambulance) at all existing stations (2 additional staff per shift). This staffing model would double New Kent's ability to provide emergency response over current service levels while also providing the ability to maintain available resources within zone or deploy two or more units without significant impact to the overall system. The report suggested this option represented "the absolute minimum staffing levels advisable in a Fire-Rescue system operating four engine companies and four rescue companies." Mr. Graff noted this staffing model would bring New Kent closer to meeting the NFPA 1710 standards but would not provide significant improvement in the ability to handle both current and future service demand. He suggested this staffing model or a variant should be adopted for New Kent to operate in a more effective, safe and efficient manner.
- Option 2B – Increase current staffing to 3.0 (Engine)/2.0 (Ambulance) at all existing stations (3 additional staff per shift). With this option, a three-person engine company and a two-person rescue would be available in all service areas and New Kent's ability to assemble an effective response force would be dramatically improved.

- Option 2C - Increase current staffing to 4.0 (Engine)/2.0 (Ambulance) at all existing stations (4 additional staff per shift). Mr. Graff noted this would meet the requirement of pending OSHA legislation. Mr. Evelyn asked when a decision would be made on the OSHA requirements. Mr. Graff suggested it would be two to three years.
- Option 3 – Add a fire station and increase staffing level to 3.0 (Engine)/2.0 (Ambulance). With this staffing model New Kent would be able to meet or exceed minimum personnel requirements for NFPA and ISO in some areas and the majority of the County would have access to reliable and effective fire and rescue resources.

The financial impacts of each of the above options were also reviewed.

Ms. Paige asked if ESCI would be able to support Chief Opett in his efforts to secure grants. Mr. Graff indicated they would provide support and pointed out the study they had conducted for New Kent worked very well to support SAFER (Staffing for Adequate Firefighter Emergency Response) grant applications. Mr. McElhaney noted the data contained in the study could be inserted directly into grant applications. Mr. Davis asked why more grants were not targeted to rural counties with interstate traffic. Mr. Graff suggested this was a good question and noted the traffic passing through the locality did significantly impact local resources. Mr. Davis reported he had spoken with the County's state representatives about this and they had suggested they would do something but nothing had been done. Mr. Graff also noted vehicles would exit onto the County's rural roads when the interstate traffic was heavy.

A review of ISO benchmarking study findings indicated New Kent was performing as follows:

- Strong Performance – emergency communications, apparatus and equipment and water supply.
- Average Performance – community risk reduction.
- Room for Improvement – staffing.
- Trending Negative – deployment, training and high divergence between fire department and water supply rating.

Ms. Paige noted the County was working on a new fire station and a medical facility was slated to be in the County soon. She suggested the County was headed in the right direction. Mr. Graff agreed and noted the impact of a new fire station (Option 3) had been included in the summary packet. Mr. Stiers asked when the next ISO rating for the County would be completed. Fire Chief Opett reported the ISO review was almost finished and New Kent would have one county-wide rating. He suggested we should see an increase from the previous rating and noted everything the County had been doing was moving in the right direction. Mr. Stiers suggested funding the County was putting into Fire-Rescue should result in taxpayers getting better rates on homeowner's insurance. Mr. Graff agreed and noted the County was moving in the right direction. Mr. Evelyn asked how long the findings of the study could be relied upon. Mr. Graff suggested five years. Mr. McElhaney noted five years was about as far out as could be projected without the need for revision.

Mr. Graff and Mr. McElhaney encouraged Board members to contact them with any additional questions they may have. Mr. Evelyn thanked them for their presentation.

IN RE: FEMA ASSISTANCE TO FIREFIGHTER AND STAFFING FOR ADEQUATE
FIREFIGHTER EMERGENCY RESPONSE (SAFER) GRANT

Fire Chief Rick Opett reported he had changed the content of his original presentation. He noted he had planned to request authorization to write for a SAFER grant to fund SCBAs

(Self Contained Breathing Apparatus). He reported the window for submitting applications had opened on September 24th and based on the way the grant notice had been written, New Kent's request would not be considered a priority. Rather than applying for a grant the County was highly unlikely to receive, he indicated he would be looking to the CIP (Capital Improvement Program) for SCBA funding. He was however, seeking the Board's authorization to apply for several other grants.

Chief Opett shared information on submitting an application for a micro-grant no greater than \$50,000. He reported a need for "Auto Pulse" equipment which could perform the compressions necessary for CPR. He was planning to request funding for four units (one per existing fire station) and the County's match would be \$5,000. He was not writing for five units because the fifth unit would make the total more than \$50,000. If a grant application for five units was written, it would be considered as a regular grant and the County's match would be \$7,000. He suggested that most micro grants were fully funded.

Chief Opett also shared information on submitting an application for a Hazard Mitigation Assistance Grant. He reported he had been working with School Superintendent Dr. David Myers and School Director of Maintenance Tim Pollock regarding the need for a generator at New Kent Elementary School (NKES). This school had many interior rooms without windows and no backup generator to provide lighting during power outages. The generator would cost \$150,000 with FEMA covering 75% and New Kent 25%. New Kent's portion would be \$37,500. Mr. Evelyn asked if the schools would be willing to use funding from their budget for this. Chief Opett indicated the schools were prepared to do so. Mr. Davis asked if having this generator would make NKES an emergency shelter. Chief Opett suggested the school could be used as an Emergency Assembly Center for short-term evacuee stops but would not be considered an emergency shelter.

The Board's general consensus was to authorize Chief Opett to apply for the two grants as described.

Chief Opett suggested he would plan to bring recommendations for a SAFER grant for staffing to the Board after they had been given an opportunity to digest the information presented by ESCI (Emergency Services Consulting International). Ms. Paige noted appreciation to Chief Opett and his staff for the time and energy they had spent helping the County through the recent hurricane scare. She noted their services were truly appreciated.

IN RE: FY18 SCHOOL BOARD BUDGET TRANSFERS

County Administrator Rodney Hathaway reported the School Board was requesting the transfer of Contingency Funds in the School Operating Fund in the amount of \$100,000 to the Textbook Fund. These transactions were mandated local contributions and were necessary for the FY18 year-end closing. Mr. Evelyn indicated he thought the schools were relying mostly on the Chrome Books for instruction. Mr. Hathaway noted they had not completely done away with textbooks and pointed out these funds were also used for software and other instructional materials.

Mr. Stiers moved to approve the transfer of Contingency Funds in the School Operating Fund in the amount of \$100,000 to the Textbook Fund. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: AGREEMENT WITH BRICKSHIRE COMMUNITY ASSOCIATION

County Administrator Rodney Hathaway reminded Board members they had approved a \$43,350 appropriation at their previous meeting for emergency repairs of a washout in the Brickshire Community. The washout had uncovered County utility lines and it had been essential that repairs be made quickly. Mr. Hathaway noted a proposed agreement with the Brickshire Community Association had been included in the meeting materials. The agreement included provisions for the County and the Community Association to share in the cost of these repairs and for the County to fill the Brickshire pond with up to 2.5 million gallons of reclaimed water. Brickshire would reimburse the County for up to \$20,000 for the repair work.

Mr. Evelyn questioned how much the water would cost if the Community Association was asked to pay. Public Utilities Director Larry Dame noted the County's current rate for reclaimed water was \$0.82 per 1,000 gallons. He indicated Public Utilities was ready to flush the line to fill the pond and a brief training session on the proper use of reclaimed water had been scheduled for Brickshire staff the following week. Mr. Stiers asked why a limit was being placed on the number of gallons to be pumped into the pond and why the County would not just fill the pond to its capacity. Mr. Hathaway indicated a limit had been set due to the possibility the pond would never be filled if Brickshire continued to draw from the pond for irrigation. Mr. Stiers suggested the County would send any unused water to the river and sending it to the pond would help citizens. Mr. Dame indicated it would take several weeks to fill the pond and Public Utilities would continue sending water that way until it was filled. He noted the ponds at Royal New Kent and Colonial Downs had drainage systems that helped keep them filled; the Brickshire pond did not. Ms. Paige asked if this would be a one-time fill up. Mr. Dame indicated it was. He also showed pictures of the work that had been completed in the washout area. He indicated the repair had been "textbook" and had been completed just prior to Hurricane Florence. Mr. Hathaway also reported the County had received the \$20,000 payment from the Community Association.

Mr. Davis moved to authorize the County Administrator to execute the proposed agreement with the Brickshire Community Association. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: COMPREHENSIVE PLAN UPDATE AND ZONING ORDINANCE REWRITE
DISCUSSION

County Administrator Rodney Hathaway noted it had been suggested several meetings ago that the Board move forward with a review of the County's Comprehensive Plan and since then it had also be suggested the County develop a Strategic Planning Committee. Mr.

Hathaway indicated he was looking for clarification as to what direction the Board wished staff to pursue. He reported the Comprehensive Plan underwent major review every ten years and a less intensive review every five years. The Plan was not scheduled for review again until 2022. He suggested the Board could move forward with a Comprehensive Plan review now or they could wait until 2022.

Mr. Evelyn indicated he had thought the major focus would be to look at the County Zoning Ordinance. Mr. Stiers agreed and indicated he would like to delay the review of the Comprehensive Plan. Mr. Tiller suggested the Ordinance definitely needed to be reviewed and noted he had found discrepancies with lighting requirements in four different sections of the Ordinance. He also suggested the Board may want to consider extending the Bottoms Bridge Overlay District further onto Route 249 or perhaps establish a Route 249 Overlay District. He also suggested building sizes should be reviewed and standards for smaller buildings at rural crossroads should be in place. Mr. Evelyn noted the Comprehensive Plan was just a guide and if the County had followed the Comprehensive Plan, the Farms of New Kent would not be here. He also suggested the DOD (Department of Defense) standards regarding tactical ranges should be considered when reviewing the Ordinance.

Mr. Hathaway recommended a consultant be hired to assist with the County Zoning Ordinance review. He noted Planning Department staff was extremely busy with the number of permits being received and also noted this department was currently down one staff member. He suggested the County currently had an incomplete Zoning Ordinance and suggested the original plan had been for the Zoning Ordinance to be phased but this had never been completed.

Ms. Paige indicated she had been the "brainstorm" behind the need for a Strategic Planning Committee. She noted she agreed the Zoning Ordinance should be reviewed first and then the Comprehensive Plan. She also indicated she agreed discrepancies needed to be corrected and a firm Zoning Ordinance in place so accurate information could be given. Mr. Hathaway suggested this review and revision would be a public process with citizen input. He suggested a citizen steering group would be helpful and it would be important to get the community involved on the front end. He indicated he could have a RFP (Request For Proposals) ready for distribution by the end of the following week. Mr. Stiers asked for an estimate of the cost of a consultant. Mr. Hathaway suggested the cost would be \$60,000 to \$80,000. He indicated this would not be something that could be completed in three to four months and suggested it would be a year-long process. He also suggested there would be a number of community meetings and the collection of citizen input would take time. Mr. Davis suggested we may also find ordinances that no longer should be included. Ms. Paige asked if Board members were being asked to appoint one or two citizen representatives from their respective districts. Mr. Evelyn suggested the consultant should be in place and provide input before any appointments were made.

Mr. Hathaway noted the County currently had a Procurement Officer position that was unfilled and filling the position could be deferred so the funding available for this position could be used to cover the cost of a consultant. Mr. Evelyn asked if there was a plan to fill the procurement position if someone the County was interested in hiring came along. Mr. Hathaway suggested he did have a plan, the details of which could be shared in a closed session. Planning Director Kelli Le Duc suggested there were also a few issues with the Subdivision Ordinance which should be included in the review. Mr. Tiller asked if areas of known concern should be flagged with notations such as, "also see Section _____" for a temporary fix. Mr. Evelyn suggested Directors and staff could highlight areas of concern. Mr. Hathaway suggested directions to look at other areas could be added to the site plan

application. Mr. Stiers noted agreement. He also suggested the County's ordinance which restricted a property owner from subdividing off one acre of their property to build a home for an aging parent should be reviewed.

IN RE: RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (TPO) -
MEMBERSHIP AND VOTING DISCUSSION

Ms. Paige reported New Kent County had two representatives with one vote each on the Richmond Regional Transportation Planning Organization. Although there were several alternate appointees, she was often the only representative in attendance. She asked the Board to consider authorizing any individual, whether a designated or alternate appointee, to cast two votes in the absence of a second representative. Mr. Stiers asked if the TPO would accept this. County Attorney Brendan Hefty indicated the TPO would accept this and noted there was nothing in the TPO bylaws to prohibit one individual from casting more than one vote in the absence of other voting representatives. Mr. Davis asked if other localities were doing this. Ms. Paige indicated other localities were doing this and the TPO had approached her asking if New Kent would be interested. Mr. Hefty agreed and noted several other localities were currently allowing representatives to cast more than one vote.

Ms. Paige moved to authorize any designated or alternate appointee of New Kent County to the Richmond Regional Transportation Planning Organization to cast two votes on the County's behalf in the absence of a second designated or alternate appointee. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: ADOPTION OF RESOLUTION R-31-18 DECLARING A LOCAL EMERGENCY

Before the Board for consideration was Resolution R-31-18 declaring and ending a local emergency.

The Governor of the Commonwealth of Virginia had declared a State of Emergency on September 8, 2018 in anticipation of Hurricane Florence. County Administrator Rodney Hathaway reported the New Kent Coordinator of Emergency Management had declared a local emergency on September 10, 2018. State Code required the governing body declare a local emergency within 45 days of the initial declaration. Mr. Hathaway reported the local emergency had been declared to communicate to New Kent citizens that they should start preparing and take precautions. He also reported the local declaration allowed for procurement to be handled through a different and faster process. The Coordinator of Emergency Management had also declared that the state of local emergency had ended on September 18, 2018.

Ms. Paige moved to approve Resolution R-31-18 declaring and ending a local emergency. The members were polled:

W. R. Davis, Jr.	Aye
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C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: OTHER BUSINESS – FY18 SUPPLEMENTAL APPROPRIATIONS

Copies of detailed FY18 Supplemental Appropriations totaling \$20,957.16 had been distributed prior to the meeting. Financial Services Accountant Shannon Walton reported approval of these appropriations was being requested in preparation for the annual audit. County Administrator Rodney Hathaway noted some of the requested appropriations were the result of changes made to the FY18 budget including filling a new building inspector position and the reorganization of the Planning and Zoning Department.

Mr. Davis moved to approve FY18 Supplemental Appropriations in the amount of \$20,957.16. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: OTHER BUSINESS – ROUTE 612 ROUNDABOUT BEAUTIFICATION

County Administrator Rodney Hathaway reported on a recent meeting with volunteers from the community who were interested in beautifying/improving the roundabout at Route 612. He distributed copies of a plan developed by the volunteers which included a tree in the center surrounded by smaller shrubs, a brick or stone wall and a mulched area adjacent to the existing concrete curbing. He reported approval of a VDOT Land Use Application would be necessary prior to any work beginning. He suggested the plan was a great start but additional work including the determination of species of plants was needed. He recommended \$1,000 in County funds be used for a landscape design which could be submitted with the Land Use Application to VDOT.

Mr. Stiers asked how much it would cost to submit the Land Use Application. Mr. Hathaway indicated he did not know but reported VDOT had waived this fee for New Kent in the past. Mr. Davis referenced the roundabouts on Route 106 and suggested they had not been maintained as they should be. Mr. Evelyn reported the Route 612 roundabout would be maintained by the County and would be low maintenance. Mr. Davis asked what VDOT's opinion was of the tree in the middle. Mr. Evelyn reported VDOT wanted a tree to be planted in the center to make it clear to drivers that they were not to drive straight through the intersection. Mr. Hathaway indicated he was not sure of the citizen volunteers' ability to raise funds for this project and asked if the County would be willing to share in the cost. Mr. Davis pointed out a brick wall would be expensive. Mr. Hathaway reported the original pavement had not been removed when the roundabout had been built. As a result, a raised bed would be needed for plantings to thrive. Mr. Davis also suggested the plantings needed to meet VDOT standards and would need to be watered. Mr. Hathaway suggested watering

may not be needed with the raised bed and the proper selection of plants. Ms. Paige indicated she would like to see the whole plan and would like to be assured of the safety of the individuals who would be working in the roundabout. The general consensus was to move forward with developing a more detailed plan and determining the cost.

IN RE: ADJOURNMENT

Mr. Evelyn announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on October 8, 2018 and the next work session at 9:00 a.m. on October 31, 2018, both in the Boardroom of the County Administration Building.

Mr. Davis moved to adjourn the meeting. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

The meeting was adjourned at 10:35 a.m.