

THE REGULAR MEETING OF THE NEW KENT COUNTY BOARD OF SUPERVISORS WAS HELD ON THE 14th DAY OF NOVEMBER IN THE YEAR TWO THOUSAND EIGHTEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING IN NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Vice Chairman C. Thomas Tiller, Jr. announced that Chairman Thomas W. Evelyn and County Administrator Rodney Hathaway had been delayed due to an earlier meeting. The Board meeting would start with a fifteen minute delay. Mr. Evelyn called the meeting to order at 6:15 p.m.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present. Mr. Evelyn welcomed everyone to the meeting and apologized for the delay. He reported County Administrator Rodney Hathaway and he had been meeting with representatives of a prospective business considering locating in New Kent. He also apologized for missing the New Kent University (NKU) reception. He also welcomed New Kent Middle School civics teacher Amy McGinley and her students to the meeting.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the pledge of allegiance.

IN RE: CONSENT AGENDA

1. Minutes
 - a. September 26, 2018 Work Session Minutes
2. Miscellaneous
 - a. 2019 New Kent Legislative Agenda
 - b. Approval of Emergency Procurement - NexGen HVAC Services LLC
 - c. Approval of Emergency Procurement - Andrascik Lawn Care, LLC
 - d. Approval of Street Name - Good Acres Lane
 - e. Approval of Resolution R-35-18 Requesting the Acceptance of Patriots Landing - Residential - Phase IV into the State System for Maintenance
 - f. Adoption of R-36-18 Declaring a Local Emergency Effective October 11, 2018 through October 15, 2018.
3. Refunds
 - a. Proffer Refund – Rice Lot - due to Timber Creek Building & Design LLC, \$920.
 - b. Proffer Refund – Zilles Lot – due to Timber Creek Building & Design LLC, \$920.
 - c. Proffer Refund – Schmidt Lot – due to Southern Traditions Homes, \$920.
4. FY19 Supplemental Appropriations

- a. Program Income Received for FY19 - CDBG Plum Point Grant Participants, \$276.
- b. Donations to the Animal Shelter, \$230.
- c. Extension Program Sponsorship Revenue for Gourd Painting Workshop (\$180) and Wreath Making Workshop (\$120), \$300.
- d. Gifts & Donations to Fire/Rescue - United Way of South Hampton Roads, \$114.13.
- e. Funds received from VACorp Claims - New Kent County Public Schools - New Kent Middle Schools Gym Floor, \$2,622.38.
- f. Funds for Security Detail: New Kent County Public Schools (\$791.23), New Kent Winery (\$926.86), Gauthier Vineyard, LLC (\$386.19), \$2,104.28.
- g. Donations received for New Kent University - Davenport & Company LLC, \$1,500.
- h. Grant Funds received by the Sheriff's Office from VML for the FY19 Risk Assessment Grant to Install Hornet Deer Avoidance Devices on all Patrol Vehicles, \$3,700.
- i. Virginia Dominion Power Grant Funds to Fire/Rescue, \$20,500.
- j. Additional Funds needed for the purchase of a Pickup Truck to be used in the Environmental Department, \$7,000.
- k. FY19 Four-For-Life Grant Funds, \$23,730.32.
- l. Funds received for the KEVLAR Vest Grant, \$3,390.
- m. FY19 LEMPG Grant Funds, \$6,200.02 (Total Award is \$27,932 - \$21,731.98 was appropriated 10/8/18).
- n. Additional FY19 Funds received from the Commonwealth for Victim Witness, \$1,226.

\$72,893.13 - Total
(\$57,875.75) - Total In/Out - General Fund (1101)
(\$3,700.00) - Total In/Out - Grants (1106)
(\$2,622.38) - Total In/Out - School Operating (2205)
(\$1,695.00) - From Fund Balance - General Fund (1101)
(\$7,000.00) - From Fund Balance - Capital Projects (1302)

- 5. a. FY19 Interdepartmental Budget Transfers
 - 1. Airport - From Repairs and Maintenance to Runway Pavement Marking, \$424.
 - 2. General Services - From Paint DSS Bldg Common Areas to Quinton Park - Resurface Court (\$9,500) and to County Facility Rehab (\$12,800), 22,300.
 - 3. Victim Witness Assist. Program - From Travel/Mileage (\$637), From Travel/Lodging (\$136), From Office Supplies (\$659), From Food and Serving (\$1,000) and From VRS Retirement (\$581) \$3,013 --- To Salaries & Wages (\$1,100), To FICA (\$19), To Retirement Credit (\$2), To Group Life (\$14), To Postal Services (\$30), To Communications Cellular (\$2), To Communications Land (\$22), To Dues & Memberships (\$50) and To Contract Services (\$1,774), \$3,013.
- b. ~~FY19 Interdepartmental Budget Transfers for Schools & Appropriation of CIP Funds~~
 - 1. ~~New Kent County Schools - Transfer year-end balance of the general fund estimated to be \$621,100.69 to the CIP - Appropriation of funds from prior years - account 31690000-468220.~~

The following appropriations from CIP funds totaling \$394,707 are also requested:

~~2. Transfers to Fund 2205:~~

~~Furniture (Updates Division wide) \$60,000
Athletics/Equipment and Grounds \$12,500
Human Resources Position (Salary and Benefits) \$70,000~~

~~3. Transfers to CIP Fund 1302:~~

~~Middle School Improvements
 Additional Funding for MS Guidance/Main Office
 Furniture \$40,000
New Kent Elementary School Renovations
 Additional Funding for Conference Room Updates—
 \$4,500
School Bus \$100,207
Gator TX (Athletics) \$7,500~~

~~4. Transfer to School Set Aside:~~

~~New Elementary School \$100,000~~

6. Carryforward Appropriations

- a. Unspent FY18 Funds for the Eltham Battlefield Project Fund (1101), \$500.
- b. Unspent FY18 Funds for Vehicle Acquisition - Sheriff - Fund (1302), \$6,887.47.
- c. Unspent FY18 Funds for Public Utilities ADP Equipment & Water System Interconnect Phase 1A, \$48,475.20.

\$55,862.67 - Total
(\$500.00) - From Fund Balance - General Fund (1101)
(\$6,887.47) - From Fund Balance - Capital Projects (1302)
(\$48,475.20) - From Fund Balance - Public Utilities (1514)

7. Treasurer's Report: Cash as of September 2018, \$29,040,773.46.

Mr. Stiers asked for clarification regarding Item 2.c. Approval of Emergency Procurement - Andrascik Lawn Care, LLC in the amount of \$3,900. This transaction had been for storm debris management after Hurricane Michael and the Board was also being asked to approve Resolution R-36-18 declaring a local emergency in regard to this same storm. He asked if the County would be reimbursed for the storm debris management. County Administrator Rodney Hathaway indicated the County believed it would meet the threshold for state assistance and this cost could potentially be reimbursed. He reported this contractor had been brought in to address the anticipated increase in debris associated with the storm.

Ms. Paige expressed concerns regarding Item 5.b. FY19 Interdepartmental Budget Transfers for Schools & Appropriation of CIP (Capital Improvement Program) Funds. She noted a \$70,000 transfer of CIP Funds had been requested for a Human Resources position. She indicated it was her opinion that this position should be funded through the operating budget and not CIP funds. She noted it was her understanding that CIP funds were to be designated for capital projects and she didn't feel the County should authorize funding an operating expense with CIP funds. Ms. Paige indicated she didn't know how other Board members felt about this transfer but she would like to see it removed from the Consent Agenda. Mr. Evelyn indicated he had always understood that CIP funds were to be used for

one-time expenditures. Noting that a position would be a recurring expense, he indicated he concurred with Ms. Paige. Mr. Stiers indicated he was also in agreement.

Ms. Paige moved to remove Item 5.b FY19 Interdepartmental Budget Transfers for Schools & Appropriation of CIP Funds from the Consent Agenda and that a separate discussion and vote be taken on this item.

Mr. Stiers drew attention to Item 2.d. Approval of Street Name – Good Acres Lane. He noted the information provided indicated the sign would cost \$250 and suggested \$75 was a more appropriate price. Ms. Paige reported recent involvement with a street sign purchase which had been in the \$200-\$300 range. County Administrator Rodney Hathaway suggested multiple signs could be included in the price and the County had a sign contract for the purchase and installation of signs.

Mr. Evelyn noted there was a motion on the floor to remove Item 5.b from the Consent Agenda. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Hathaway drew attention to Item 2.a. 2019 New Kent Legislative Agenda. He indicated the proposed Legislative Agenda had been revised to include the County's position on the state study to increase the weight and length of tractor trailers. He had contacted VML (Virginia Municipal League) and VACo (Virginia Association of Counties) and both were against any weight/length increases for these trucks on any roads in the state. Mr. Evelyn reported the larger/heavier trucks were currently allowed on secondary roads rather than the interstate highways where he felt they belonged. He suggested the position should be to increase limits on interstate highways to reduce truck traffic on secondary roads. Mr. Davis asked if the Legislative Agenda should be removed from the Consent Agenda. Mr. Hathaway noted that removing the Legislative Agenda would allow for additional discussion. Mr. Evelyn suggested this be scheduled for further discussion at the next work session.

Mr. Davis moved to remove Item 2.a. 2019 New Kent County Legislative Agenda from the Consent Agenda and that it be scheduled for additional discussion and consideration at the November work session. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Tiller noted minutes of a meeting where he had not been present had been included in the Consent Agenda and asked if these should also be removed. Mr. Evelyn noted the minutes to which Mr. Tiller was referring had been listed for separate action.

Mr. Evelyn noted the Board still needed to consider action on the budget transfer and appropriations requested by New Kent County Public Schools (NKCPS). He suggested the concerns expressed were in regard only to the \$70,000 CIP appropriation for a Human Resources position. Consideration and possible action on the remaining items included in the request remained to be addressed. Mr. Hathaway indicated action on the remaining items would assist NKCPS with closing out the fiscal year. Requested items as previously stated in the Consent Agenda were as follows:

5. b. FY19 Interdepartmental Budget Transfers for Schools & Appropriation of CIP Funds

1. New Kent County Schools - Transfer year-end balance of the general fund estimated to be \$621,100.69 to the CIP - Appropriation of funds from prior years – account 31690000-468220.

The following appropriations from CIP funds totaling \$394,707 are also requested:

2. Transfers to Fund 2205:
Furniture (Updates Division-wide) - \$60,000
Athletics/Equipment and Grounds - \$12,500
~~Human Resources Position (Salary and Benefits) - \$70,000~~
3. Transfers to CIP Fund 1302:
Middle School Improvements
 Additional Funding for MS Guidance/Main Office
 Furniture -\$40,000
New Kent Elementary School Renovations
 Additional Funding for Conference Room Updates –
 \$4,500
School Bus - \$100,207
Gator TX (Athletics) - \$7,500
4. Transfer to School Set Aside:
New Elementary School - \$100,000

Ms. Paige moved to approve the transfer of year-end general funds estimated to be \$621,100.69 to CIP – Appropriation of funds from prior years and to approve all CIP appropriation requests with the exception of a request to transfer \$70,000 to Fund 2205 for a Human Resources position. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Davis moved to approve the Consent Agenda as presented and that it be made a part of the record, with the following changes: removal of Item 5.b. FY19 Interdepartmental Budget Transfers for Schools & Appropriation of CIP Funds and Item 2.a. 2019 New Kent Legislative Agenda. The members were polled:

W. R. Davis, Jr.	Aye
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C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: APPROVAL OF OCTOBER 8, 2018 BUSINESS MEETING MINUTES

Due to the absence of Mr. Tiller at the October 8, 2018 meeting, minutes of that meeting had been scheduled for separate consideration and approval. There being no discussion, Ms. Paige moved to approve the minutes of the October 8, 2018 Business Meeting as presented and that they be made a part of the record. The members were polled:

C. Thomas Tiller, Jr.	Abstain
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: NEW KENT UNIVERSITY CLASS OF 2018 RECOGNITION

2018 New Kent University (NKU) graduates, identified as Janice Alton, Lee Alton, Robert Baillie, Hazel Bohardt, James Czarnatowicz, Ronald Eason, Cynthia Evans, Elizabeth Fordham, Donna Fowler, Jess Fowler, Sheila Fowlkes, Veronica Gibson, William Goodwin, Bernadette Grzeda, Stanislaw Grzeda, Deborah Ivey, Gary McDowell, Lola McDowell, Cynthia McKinney, Denise Morris, Lee Morris, Patti Peterson, Terri Peterson, Barbara Ruslander, John Statton and John Stump had completed the ten-week citizen engagement program. Mr. Evelyn noted this was the twelfth NKU graduation and suggested that for him, recognizing the NKU graduates was one of the more rewarding parts of serving on the Board. He noted the program gave citizens an opportunity to gain a new perspective on county government and he hoped those who had been enrolled this year had found it to be a rewarding experience. He thanked staff, Constitutional Officers, Krista Eutsey, Shannon McLaughlin, Wanda Watkins and Mr. Hathaway for their involvement in making this another successful year. Mr. Davis also noted a thank you was in order for our NKU sponsor. Mr. Evelyn agreed and reported Davenport and Company had made it financially possible to offer this program free of charge to citizens and at no cost to the County.

Mr. Evelyn reminded NKU class members that he had presented information at the first 2018 NKU session and had divided the class into two teams for a New Kent trivia challenge. He had indicated he would have prizes for winning team members at graduation. He jokingly suggested there had been some difficulty keeping track of the score and as a result, all class members would receive a New Kent County lapel pin. Board members and Mr. Hathaway stepped down from the dais to present diplomas and pins to the graduates.

Mr. Hathaway thanked the citizens for their participation and for their commitment to the ten-week program. He indicated there had been many great discussions and he hoped the participants had taken something useful from the program. Because participants had meet staff from the various County departments and had learned more about the responsibilities of each department, they now had a better understanding of who to contact in various situations. Mr. Hathaway noted his office was always open and he encouraged graduates to

stop by and say hello. After individual graduates were called to receive their diplomas and pins, they were given the opportunity to share comments on the program.

Ms. Ivey reported she had been amazed by what she had been able to learn about New Kent County while attending NKU. She suggested she couldn't say enough about the program and thanked staff for doing a phenomenal job. She was glad she had been able to take part in the program.

Mr. Davis reported NKU had been started by a former County Administrator and suggested the program gave staff an opportunity to show off their talents and professionalism as well as the Board the opportunity to show off their staff. Mr. Stiers thanked all NKU participants for their interest in the program. He suggested citizens often called their Supervisors with questions or concerns when they weren't sure who to call. With the knowledge gained from NKU, participants would better know where to seek assistance. Mr. Davis noted the 2019 NKU program sessions would be held in the evening.

IN RE: SMALL BUSINESS CLOSE UP – APEX PHYSICAL THERAPY AND MOVEMENT CENTER

Ms. Paige introduced Mr. Scott Brubaker, Jr. and his wife Kelly who had recently opened APEX Physical Therapy and Movement Center at 941 New Chipping Lane near the Colonial Kitchen and Market. Ms. Paige indicated APEX would be the small business close up for the month. She turned the floor over to Mr. Brubaker.

Mr. Brubaker thanked Ms. Paige for the introduction. He reported he and his wife were New Kent County residents and were very excited to bring new ideas in physical therapy to the County. In addition, he reported Kristin Rosler, a Physical Therapist with over fifteen years of experience, would also be a partner in the business. The practice would provide a variety of therapies focusing on neurological rehabilitation and chronic pain. APEX would also be a Rock Steady Boxing affiliate. Rock Steady Boxing was an evidence based, non-contact program designed to help Parkinson's patients fight back against the disease. Mr. Brubaker encouraged everyone to stop by and see the facilities.

Mr. Davis asked for the hours of operation. Mr. Brubaker indicated hours would be 8:00 a.m. to 5:00 p.m. Monday, Wednesday and Friday and 9:00 a.m. to 6:00 p.m. on Tuesday and Thursday. Mr. Davis asked if a referral for services was required. Mr. Brubaker indicated referrals were needed. Mr. Davis asked if Parkinson's Disease was more prevalent than it had been in the past and suggested it seemed that everyone knew someone who was affected. Mr. Brubaker indicated his specialty was the treatment of Parkinson's and noted he wasn't sure if there were more cases or if it was that individuals were being diagnosed earlier. He suggested exercise and therapies could often make a difference for patients when medications were not effective. He thanked the Board for the opportunity to share information on APEX. Mr. Evelyn thanked him for the presentation.

IN RE: CITIZENS COMMENT PERIOD

Mr. Evelyn opened the citizens comment period and provided brief instructions on procedures. He called Sandi Gauthier of 19665 High Bluff Lane, Barhamsville to the podium. Ms. Gauthier reported on the No Combat Range in New Kent community picnic which had been held on November 11th. She indicated there had been mountains of food and she understood this was how it was done in the South. She reported that although invitations had been extended to members of the Board of Supervisors and County staff, Mr. Stiers had been the only one to attend. She thanked Mr. Stiers and his wife for attending and for

providing the group with a recap of their visit to the O’Gara training facility in Montross, Virginia.

Mr. Evelyn thanked Ms. Gauthier for the invitation and reported he and several other Board members had been out of town attending the Annual VACo (Virginia Association of Counties) Conference on the day of the picnic.

Charles Karow of 4800 Windy Lane, Barhamsville – Mr. Karow noted that although the Citizens Comment period was frequently used as an opportunity to voice complaints or to hear from people wanting something, he would like to use this as an opportunity to express some gratitude. With the recent Veterans Day holiday, he noted appreciation to Veterans for their service. He also reported that over the past few months he had come to better understand the role of a Supervisor and thanked them for all they were doing. He also noted appreciation to other County staff members.

Mr. Evelyn thanked Mr. Karow for his comments and noted it was nice to receive positive feedback.

John Lockwood of 20251 Triangle Road, Barhamsville – Mr. Lockwood indicated Mr. Karow’s comments had been similar to what he had planned to share. He also thanked Mr. Stiers for attending the recent picnic. In addition, he expressed his appreciation to the Board of Supervisors, Planning Commission and staff members for all they were doing. He wished all a wonderful holiday season.

Mr. Evelyn thanked those who had spoken and again noted appreciation for the positive feedback.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR’S REPORT

VDOT Resident Administrator Marshall Winn noted a written report had been provided on maintenance items completed over the past thirty days which had included a variety of work at various locations throughout the County including pothole repair, mud removal, storm damage tree removal, beaver dam removal, addressing high water issues and replacement of stop signs. He asked if Board members had any questions regarding this report. There being none, he indicated he had several other updates to provide. He reported secondary and primary mowing had been completed and the ditch paving at Route 629 (near Gammon Well) had also been completed. A large pipe had been installed at Carter Road to address a concern reported by Barbara Kidd. Ms. Kidd had reported flooding issues at the June 11, 2018 Board meeting. He also noted he had received a number of requests which he needed to discuss further with Ms. Paige. He also reported several sections of Route 60 totaling about eight miles were scheduled for improvement in 2019. He had reached out to CSX (railroad) regarding clearing drains along Route 60 which were clogged and causing water to back up in the ditches and on the roadway. Mr. Winn indicated he would keep the County posted on CSX’s response.

Board members provided the following comments and reported the following concerns:

Mr. Davis thanked Mr. Winn and Mr. Tate (Jack Tate) for the work at Carter Road and noted he was hopeful this would alleviate the flooding. He also reported two potholes on Route 33 across from Curtis Contracting and noted the recurring pothole problem east of Ready Mix Drive was in need of attention. He thanked Bruce Puffenbarger, Jack Tate and Jay Fread (VDOT staff members) for all they were doing.

Mr. Stiers suggested Jack Tate was his hero this month. He indicated he had reported concerns to Mr. Tate on several occasions and they had each been addressed within 48 hours. He reported a sinkhole in the Brickshire community. He also reported on a number of items discussed at a recent Transportation Safety Commission meeting. It had been noted there were drainage issues and deep ditches along South Quarter Road and a speed study was suggested. Drainage issues and deep ditches had also been noted as concerns with Henpeck Road. Mr. Stiers also noted "speed bumps" along portions of Route 60 remained a concern and asked if these could be planed down now rather than waiting for the improvements in 2019. Mr. Winn indicated he would look into this. Mr. Stiers thanked Mr. Winn and staff for all they were doing.

Ms. Paige reported the 35 mph sign was missing at westbound Route 249 just east of the New Kent Post Office. She also reported a shoulder washout on eastbound Route 249 just past the eastern end of Paige Road. She also reported the pothole previously mentioned by Mr. Davis on Route 33 near Curtis Contracting. She noted persistent problems with washing out on Clarke Road and indicated she would contact Mr. Winn in this regard. She also thanked Mr. Puffenbarger, Mr. Tate and Mr. Fread for all they were doing.

Mr. Tiller thanked Mr. Fread for his attention to a concern in Patriots Landing. He also reported an issue with potholes near 7051 Chestnut Road in Five Lakes Forest. He also expressed concerns with speed limits on Tunstall Road and suggested a traffic study was in order. Mr. Winn indicated he would meet with VDOT Assistant Resident Engineer Danny Baiden to request a study.

Mr. Evelyn reported he had talked with Jack Tate regarding gravel roads in his district. He noted VDOT had done a good job of keeping these roads up through the recent heavy rains.

Mr. Winn indicated he would contact County Administrator Rodney Hathaway regarding any response from CSX regarding clearing the drains. Mr. Stiers asked that he also be notified.

IN RE: PRESENTATION OF VIRGINIA LAW ENFORCEMENT CHALLENGE 1ST PLACE
AWARD IN HIGHWAY SAFETY – NEW KENT SHERIFF'S OFFICE

Executive Director of the Virginia Association of Chiefs of Police Dana Schrad noted she was extremely proud to be before the Board again to present awards regarding the latest achievements of the New Kent County Sheriff's Office. The Sheriff's Office continued to be vigilant in their efforts to promote safe driving and as a result there had been significant reductions in the number of roadway crashes, fatalities and injuries. Educational and enforcement efforts in impaired driving had resulted in zero alcohol-related fatalities and only 19 alcohol-related crashes resulting in injury in 2017. The department had also conducted 185 special enforcement efforts targeting impaired driving which had netted 35 arrests for DUI in 2017. Educational events had been conducted in New Kent High School where students had been able to simulate impaired driving with golf carts and Fatal Vision goggles. Students also received education regarding the lifelong consequences stemming from underage drinking and impaired driving.

Ms. Schrad reported that in the area of speed enforcement, the New Kent deputies had stepped up their efforts issuing almost 600 more speeding citations in 2017 than in 2016. Areas in the County with higher than average crash rates had been identified and the Sheriff's Office strategically targeted speed enforcement efforts for the greatest impact. High school students also received instruction on the dangers of speeding and how crash severity worsens with increases in speed. These combined efforts had helped reduce the

number of roadway fatalities in New Kent from eight in 2015, to five in 2016, to three in 2017. Two of the three fatalities in 2017 had been attributed to excessive speed.

Ms. Schrad also reported New Kent Deputies had focused on the epidemic of distracted driving. They had focused particularly on commercial motor vehicle operators for a number of years but had begun doing more to target passenger vehicles. New Kent deputies were working to make distracted driving just as socially unacceptable as drunk driving. The Sheriff's Office had recorded zero roadway fatalities from distracted driving in 2017 compared to three each year in 2015 and 2016. Forty-eight injury crashes due to distracted driving had been reported in both 2016 and 2017 which was down from 66 in 2015.

In the area of occupant protection, New Kent County had demonstrated a higher percentage of seat belt use at 87.5% compared to the state average of 85%. Two-thirds of New Kent County's sworn personnel were certified as either Child Passenger Safety Technicians or Instructors and 100% had received updated instruction in occupant protection and child passenger safety. Fifty percent more seat belt citations and three times as many child safety seat citations had been issued in 2017 compared to the previous year. Unrestrained fatalities had been zero and injuries from being unrestrained had been 27 in 2017. The New Kent Sheriff's Office had also coordinated the Route 60 seat belt enforcement in May during "Click It or Ticket" and had participated in child safety seat checks and training in other jurisdictions. Ms. Schrad reported that for their efforts in seat belt and child safety seat education and enforcement, the New Kent County Sheriff's Office was selected out of all the entering agencies to receive a special award for occupant protection in the 2018 Virginia Law Enforcement Challenge. She indicated she was also happy to announce that for their overall continued dedication to saving lives on our roadways, the New Kent County Sheriff's Office had once again been recognized in the Virginia Law Enforcement Challenge for excellence in traffic safety. They had placed first among sheriff's offices with one to fifty deputies in the 2018 Virginia Challenge for their efforts during 2017. Ms. Schrad pointed out the New Kent Sheriff's Office consistently demonstrated outstanding performance among law enforcement agencies with fifty or fewer personnel.

Present to receive awards were Sheriff Joe McLaughlin, Chief Deputy Lee Bailey, Captain Joey McLaughlin and Lieutenant Scott Carnell. Sheriff McLaughlin thanked Ms. Schrad for the recognition and the men and women of the New Kent Sheriff's Office for all their efforts. Mr. Evelyn thanked the Sheriff and staff for all they were doing for the citizens of New Kent County and noted our Sheriff's Office was well known and respected around the state.

IN RE: PRESENTATION ON HABITAT FOR HUMANITY

Habitat for Humanity Peninsula and Greater Williamsburg representative Mark Hennaman thanked the Board for the opportunity to speak. He indicated he was a New Kent resident and was pleased to provide the Board with a brief update on what Habitat was doing in the County. He reported Habitat for Humanity had been founded in Georgia in 1976 by Millard and Linda Fuller. Habitat relied heavily on the support of volunteers, churches and local businesses to build homes for hardworking families. These were families who wanted to have a hand in building their own home and for whom conventional loans were not an option. Mr. Hennaman reported Habitat had built or rehabilitated almost one million homes since its founding. Almost two hundred of those homes were in Habitat's Peninsula and Greater Williamsburg 920 square mile service area. Seventeen homes had been built in the past year and plans were to build ten this year, three of which would be in New Kent County. Mr. Hennaman noted these homes were not a hand out but a hand up. The open floor plan homes were approximately 1,200 square feet and costs approximately \$100,000 to build. The homes were then sold to qualifying clients at cost with a zero percent

mortgage for 25 to 30 years. Mr. Hennaman noted monthly payments were often less than rentals. Habitat projects were funded by corporate sponsors, churches and individuals as well as revenue from the service area's two ReStores. Mr. Hennaman reported these stores carried a variety of new and gently used items and you never knew what you would find. He also reported a recent Williamsburg Yorktown Daily article had noted the Williamsburg ReStore had been the highest grossing ReStore in Virginia and was in the top twenty nationwide in 2017. He suggested this spoke volumes about the donors in the community.

Mr. Hennaman reported the McLaughlin family (Bert and Elise McLaughlin) had donated land on McLaughlin Lane to Richmond Metro Habitat for Humanity ten to twelve years ago. Richmond Metro Habitat had built homes on three of the six lots but had struggled to find individuals willing to locate out of the Richmond Metro area. The remaining lots had been transferred to Peninsula Greater Williamsburg Habitat in 2015 and they were now ready to move forward with building. A kickoff ceremony celebrating the families and the beginning of the construction of their new homes would be held at 11:00 a.m. on Saturday, December 1, 2018 at 11340 McLaughlin Lane. Mr. Hennaman encouraged everyone to attend this 45 minute ceremony which would be held rain or shine. Two of the homes would be built by faith-based organizations and the third would be built by a community-based team. Plans were to have the foundations in by the end of December. Mr. Hennaman encouraged anyone seeking more information on how they could become involved with Habitat to contact him at Mark@habitatpgw.org. He indicated he was excited about the new construction in New Kent and hoped they would be able to build many more homes for hardworking individuals wishing to experience the American dream of home ownership.

Board members thanked Mr. Hennaman for the update and noted appreciation for his work with Habitat. Mr. Hennaman thanked Board members for their service. He noted he had been in their chairs (served as a member of the Board from 1996 to 1999) and he understood the challenges they faced.

IN RE: PUBLIC HEARING – AMENDMENT TO SECTION 66-88 (EXEMPTION FOR SURVIVING SPOUSE OF COVERED PERSONS KILLED IN THE LINE OF DUTY) OF THE NEW KENT COUNTY CODE

This public hearing had been canceled.

IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis reported Rappahannock Community College (RCC) served twelve counties and New Kent had shown the highest percentage of enrollment growth, increasing by 24% over the past two years. The county with the next closest growth had increased by 6%. He noted RCC was doing a wonderful job here in New Kent. Mr. Davis also noted he would like to "give a plug" for Mr. Stiers' community leadership of the annual Thanksgiving meal.

Mr. Stiers thanked Mr. Davis for the comment and reported the 9th Annual Thanksgiving Feast would be held on November 22nd. The cost was \$0.99 for "all you can eat" and 900 to 1,000 meals had been served the previous year. Mr. Stiers indicated this was a good day for the community to come together and noted he was looking for additional volunteers. This event was sponsored by the Forge Foundation which was a 501(c)(3) organization receiving tax deductible donations. Mr. Stiers also reported he had met with New Kent County School Superintendent Dr. David Myers regarding the free and reduced lunch program. He reported there were students who did not qualify for free or reduced price

lunches but whose families were not able to afford the meals. He indicated the Forge Foundation would be stepping in to buy lunches for those students.

Ms. Paige reported the New Kent Clean County Committee would be sponsoring a shredding event outside of the County Administration building on Sunday, November 25th from 2:00 p.m. to 4:00 p.m. There would be no charge for this service and citizens could bring an unlimited amount of documents to be destroyed. Ms. Paige noted this was also the date for the Grand Illumination which would be held from 3:00 p.m. to 5:00 p.m. Citizens were encouraged to attend the Grand Illumination and take advantage of the free shredding service while attending. She wished citizens a happy and blessed Thanksgiving.

Mr. Tiller announced Third Base Grill would be hosting a fundraiser for a cancer victim from 3:00 p.m. to 7:00 p.m. on Saturday December 1st. Twenty percent of all sales would go to this cause. He encouraged those who may be out for the Habitat for Humanity ceremony to consider stopping by Third Base Grill.

Mr. Evelyn reported the renovations at Colonial Downs were moving forward with a goal of being open by mid-April 2019. He also reported Colonial Downs had held a ground breaking ceremony at an off-track betting (OTB) facility on Route 60 in the City of Richmond earlier in the day. He noted New Kent County would be receiving 0.25 of every penny of revenue from the OTBs. He also reported he had attended a session on Broadband at the recent VACo Conference. He indicated the Board was working diligently to bring Broadband to New Kent and reported Governor Northam had a plan to bring Broadband to rural Virginia. The goal was to make Broadband available throughout most of the state and he was hopeful New Kent would have this service in a couple of years. He suggested Broadband affected real estate sales and schools and was needed to help keep New Kent moving forward.

IN RE: STAFF REPORTS – REINSTATING COLUMBUS DAY HOLIDAY

County Administrator Rodney Hathaway reported staff was working on the final holiday and payday scheduled for 2019. The Board had taken action in May 2017 to remove Columbus Day from the list of approved holidays and to give staff one additional personal day (floating holiday) in lieu of this holiday. Mr. Hathaway indicated this change had caused some confusion when County offices were open but state offices such as courts, DMV and the Health Department were closed. The public was coming to the County expecting to be able to do business and but were finding all services were not available. He recommended the Columbus Day holiday be reinstated for 2019 and the floating holiday be removed.

The general consensus was to reinstate the Columbus Day holiday and remove the floating holiday.

IN RE: STAFF REPORTS – GRAND ILLUMINATION

Mr. Hathaway encouraged everyone to come out for the Grand Illumination at 3:00 p.m. on Sunday, November 25th. He noted this would be the fifth year and it would be bigger and better than the previous year.

IN RE: OTHER BUSINESS

There was no other business.

IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Marian Shackford as District One representative to the Clean County Committee to serve a four-year term beginning January 1, 2019 and ending December 31, 2022.

Mr. Evelyn moved to appoint Jeff Mitchell as District One representative to the Transportation Safety Commission to complete a four-year term ending December 31, 2018.

Mr. Tiller moved to appoint Kim Moyer as District Two representative to the Heritage Library Board of Trustees to complete a four-year term ending June 30, 2021.

Mr. Davis moved to appoint Earlyne Leary as District Five representative to the Clean County Commission to serve a four-year term beginning January 1, 2019 and ending December 31, 2022.

The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motions carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

There were no appointments not delegated by district.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS

Mr. Evelyn announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, December 10, 2018, and the next work session at 9:00 a.m. on Wednesday, November 28, 2018 both in the Boardroom of the County Administration Building. Mr. Evelyn announced the Board had several closed session items to discuss but there would be no action.

IN RE: CLOSED SESSION

Mr. Tiller moved to go into Closed Session pursuant to Section 2.2-3711A.1 of the Code of Virginia for discussion and consideration for performance and assignment of personnel in the Economic Development Department and pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion and consideration of the acquisition of real property for a public purpose where discussion in open session would adversely affect the bargaining position of the County, involving a new elementary school site. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Thomas W. Evelyn	Aye

The motion carried.

Ms. Paige moved to return to open session. The members were polled:

W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
Thomas W. Evelyn	Aye

The motion carried.

Mr. Tiller moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: ADJOURNMENT

Mr. Tiller moved to adjourn. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried. The meeting was adjourned at 8:20 p.m.