

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 11TH DAY OF FEBRUARY IN THE YEAR TWO THOUSAND NINETEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING, NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman Tiller called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present. Mr. Tiller thanked everyone for their attendance.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the Pledge of Allegiance.

IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
 - a. January 15, 2019 Regular Session Minutes
2. Miscellaneous
 - a. Approval of Agreements for Industrial Services – Public Utilities
 - Brockwell’s Septic and Service
 - Capital City Services – two agreements
 - Tencarva Machinery Company
3. FY19 Supplemental Appropriations
 - a. Program Income Received for FY19 - CDBG Plum Point Grant Participants, \$449.
 - b. Donations to the Animal Shelter, \$8,366.55.
 - c. Extension Program Sponsorship Revenue for: 2019 Ag Conference - Farmers Rest Farm, Inc. (\$100), Colonial Soil & Water Conservation District (\$100), Smithfield (\$100), Charles City - James City - New Kent - York Farm Bureau, Inc. (\$100), Nutrien Ag Solutions (\$100), Old Dominion Grain (\$100), Virginia Crop Improvement Association, Inc. (\$100), C&F Bank (\$100), Colonial Farm Credit, ACA (\$100) and Misc. Cash (\$88), \$988.
 - d. Gifts & Donations to: Fire/Rescue - Betty J. Philbates (\$100), Robert & Margaret Whitehead (\$100) & William & Suzanne Leary (\$50) and to Parks and Recreation - Grand Illumination Proceeds (\$110), \$360.
 - e. Funds for the FY19 Grand Illumination: Dominion Energy, \$1,500.
 - f. Funds received from VML Insurance: Sheriff’s Dept. - Veh #320 Crashed During Snow Storm - DOL 12/9/18 (\$39,748.18), Fire/Rescue -Veh #974

Deer Strike - DOL 11/9/18 (\$569.15) and Buildings and Grounds -
ServPro Mitigation for Water Damage to Courthouse - DOL 10/25/18
(\$7,709.37) & Veh #514 Slid Into Light Pole During Snow Storm Clean Up
- DOL 12/10/18 (\$1,897.05), \$49,923.75.

- g. Funds for Security Detail: New Kent County Public Schools - NKHS
Sporting Events Nov & Dec 2018, \$1,017.30.
- h. Funds Received from Vending Machine Sales: Sheriff's Office (\$37.72)
and Administration (\$140.83), \$178.55.
- i. Commonwealth Attorney Asset Forfeiture Funds for the purchase of a New
Printer, \$385.04.
- j. Additional Funds received by Social Services to provide State Approved
and/or Mandated Services for Current Client's Continued Services,
\$51,458.
- k. Grant Funds received by New Kent County Public Schools to Upgrade the
Security Equipment at New Kent Middle School, \$94,782.
- l. CIP Funds needed to cover the purchase of a new Ford Escape for the
Building Development Department, \$700.

\$210,108.19 - Total
(\$62,783.15) - Total In/Out - General Fund (1101)
(\$51,458.00) - Total In/Out - Social Services (1201)
(\$94,782.00) - Total In/Out - School Grant (2209)
(\$385.04) - From Fund Balance - Asset Forfeiture - CWA (1151)
(\$700.00) - From Fund Balance - Capital Projects (1302)

- 4. FY19 Interdepartmental Budget Transfers
 - a. Economic Development - From Reserve for Contingency to Economic
Development Authority, \$40,000 and From Reserve for Contingency to
Contract Services, \$15,000.
 - b. General Services - From County Facility Rehab Projects to Circuit Court,
\$3,700.
 - c. School Board - From Appropriation of funds from prior years to Security
Equipment, \$23,695.50 and From Appropriation of funds from prior years
to MS Whiteboards, \$10,000.
- 5. Treasurer's Report: Cash as of December 2018, \$54,093,135.88.

Ms. Paige moved to approve the Consent Agenda as presented and that it be made a part of
the record. The members were polled:

C. Thomas Tiller, Jr.	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

The motion carried.

IN RE: SMALL BUSINESS CLOSE UP - THE TROJAN GRILL

Economic Development Director Matthew J. Smolnik introduced Greg Guy with The Trojan
Grill which had recently opened at 11833 Aspengraf Lane in the Maidstone Village. He

noted it was wonderful to see the parking lot full and the lights on again and he invited Mr. Guy to share details about the new business.

Mr. Guy thanked the Board for the opportunity to speak and indicated he and co-owner Carson Diaz were glad to be in New Kent. He reported the business had been "super busy," they were continuing to "figure things out" and food was getting out quicker. He noted he had been in the restaurant business for a while and had not been in many places that were seating 200 people in two hours. He suggested the answer for many in this situation would be to give customers a "pre-made product" to save time. He reported everything would be homemade and although it may take a little longer, it would be worth the wait. He again noted he and Mr. Diaz were happy to be here and be a part of the community. He reported he had moved to New Kent in September and was "a little mad mom and dad didn't find this place years ago." He added he was happy he had found it for his kids. Mr. Guy indicated he appreciated ideas and suggestions and noted the business email and Facebook page were available for comments. The restaurant was currently open from 11:00 a.m. to 10:00 p.m. Monday through Saturday and 11:00 a.m. to 9:00 p.m. on Sundays. Plans were to offer a brunch menu between the hours of 10:00 a.m. and 3:00 p.m. on Saturdays and Sundays. Mr. Guy indicated they were perfecting this menu and expected it would be available by March. He also indicated that once temperatures were warmer they would move forward with plans to expand the outside patio seating area and to offer live music outside on Friday nights.

Mr. Stiers indicated he had eaten at The Trojan Grill many times and suggested the service had improved and the food had always been "perfect" no matter what they had ordered. He also noted the prices were reasonable. Mr. Guy thanked Mr. Stiers for the positive comments. He then directed a comment to Mr. Davis indicating they would have brisket for him sometime in the future. Mr. Davis indicated that was good and Mr. Guy suggested he should let him know when he would be coming by so they could have it ready for him. Ms. Paige welcomed Mr. Guy to New Kent as a resident and as a business owner. She indicated she loved eating at The Trojan Grill and suggested it was showing. She thanked Mr. Guy for his presentation. He thanked the Board again for the opportunity to speak and indicated he hoped to see everyone in the restaurant soon. Mr. Tiller thanked him for the presentation.

IN RE: CITIZENS COMMENT PERIOD

Mr. Tiller opened the citizens comment period and provided brief instructions on procedures. He called Isabel Jarvis of 18910 Lynnlake Road, Barhamsville to the podium. Ms. Jarvis reported she had spent her entire life in New Kent County and she felt the senior citizens were being left out. She noted there were no "assisted living or senior living" facilities, that many residents were over the age of 55 and she suggested something should be done for the senior citizens. She was concerned that residents were paying taxes every year and many were trying to not develop their properties especially at the eastern end of the County, but there was nothing for senior citizens. She suggested New Kent residents should not have to be "shipped off to another county ... when we get sick or get old." She reiterated, "We need something for our senior citizens." She was hopeful the Board would take this into consideration and that someone would "step in and start saying what we can do for the seniors." She suggested the focus was often on what could be done for the kids and she specifically referenced parks. She suggested nothing was being done for seniors and they had paid their entire lives. She thanked the Board for the opportunity to speak.

Mr. Tiller thanked Ms. Jarvis for her comments.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY
ADMINISTRATOR’S REPORT

VDOT Resident Administrator Marshall Winn noted the last time he had met with the Board VDOT had been working on filling the Maintenance Manager position vacated by Bruce Puffenbarger. He reported Jeff Allgood had been hired and would be at the March meeting. Mr. Allgood had over 25 years of experience with VDOT some of which had been in New Kent County. Mr. Winn also noted a written report had been provided on maintenance items completed over the past thirty days which had included a variety of work at various locations throughout the County including ditching, pothole repair, tree removal and blading dirt roads. The report also included updates on construction and traffic engineering projects. Mr. Winn entertained questions regarding this report. There were none.

Board members provided the following comments and reported the following concerns:

Mr. Davis indicated he understood it had been a difficult time for VDOT with low spots and standing water and suggested a drying out period was needed. He thanked VDOT for the recently completed work on a pipe on Farmers Drive and noted there were still many trees and limbs down from the winter storms. Mr. Winn indicated VDOT was continuing to work on clearing the storm debris.

Mr. Stiers reiterated Mr. Davis’ comments regarding trees and limbs and indicated he understood VDOT would get to them when they could. He also asked Mr. Winn when VDOT would start back to work on Route 60 projects. Mr. Winn reported a concrete patch and overlay project would be advertised soon and work should resume by June or July. Mr. Davis reported receiving an email indicating Denton Concrete would be going out of business and noted Denton had contracts for work on Route 60. Mr. Winn reported Denton Concrete had done work on Route 60 the previous year and suggested he had been “blindsided” by this announcement. An auction was planned at Denton on March 7 and March 8 and VDOT had received a request to close South Waterside Drive between Route 60 and Rockahock Road during the auction hours. He had spoken with County Administrator Rodney Hathaway and VDOT permit staff regarding the necessary permits for a road closure. Denton had been informed they would be responsible for providing notice to the public. Mr. Davis noted his question had been regarding the status of contracts with Denton. Mr. Winn indicated all contracts awarded to Denton had been completed.

Mr. Evelyn indicated he had been working with Mr. Tate regarding a culvert at/near White House Farms. He had nothing more to report.

Ms. Paige noted Mr. Winn had suggested he had been “blindsided” by Denton’s auction announcement and indicated the County had been blindsided by a bicycle race coming through the County the previous year. She reported this bicycle event had been approved in the Fredericksburg Residency. Mr. Winn indicated he had been blindsided by this event as well. Ms. Paige asked who the County needed to talk to so the Ashland Residency as well as New Kent County would know before some other VDOT agency approved anything that would impact New Kent County. Mr. Winn suggested VDOT needed to get the word out to the various districts letting them know it was imperative that they let other districts know when they were approving anything that would have an impact on another district. Mr. Winn indicated approval of this bicycle event had originated in Fredericksburg and suggested his counterparts should have notified him of the approval. Ms. Paige asked if approval in the locality of origin was all that was required. Mr. Winn indicated this was correct but suggested notice of any approvals involving localities outside of the locality of origin should trickle down to those being impacted.

Mr. Tiller reported numerous areas on Henpeck Road where shoulders were higher than the roadway and clogged driveways and ditches were causing water to back up on to the road. Mr. Winn suggested this had been the wettest year in his history with VDOT and reported staff had not been able to do shoulder and ditch work as they had in the past. Mr. Tiller noted the problems were most notable in the bottom area near Liberty Hall. Mr. Winn reported receipt of the Route 612 (Tunstall Road) speed study requested by Mr. Tiller and noted a speed reduction was not being recommended. Speed studies considered nine areas and in the case of Route 612, it had been found that the area could be safely negotiated following the statutory 55/45 MPH speed limit. Mr. Winn indicated he would provide a copy of the study to Board Deputy Clerk Wanda Watkins for distribution.

IN RE: FY20 COUNTY ADMINISTRATOR'S BUDGET PRESENTATION

County Administrator Rodney Hathaway indicated it was his pleasure to introduce the proposed FY20 Budget recommendations. As in the past, a budget team had been assembled to review department requests and make recommendations. He thanked those who had served including Finance Director Mary Altemus, Assistant Finance Director Larry Clark, Accountant Shannon Walton, Environmental Director Justin Stauder (department head representative) and Board Member Patricia Paige. Mr. Hathaway reported this had been a very thorough process with every line item and every request being reviewed.

Board members had been provided copies of the proposed budget and PowerPoint presentation earlier in the evening. Mr. Hathaway noted the proposed budget would be available on the County's website the following day. Providing an overview of the layout of the budget document, Mr. Hathaway drew attention to the following:

- Page 7 – Overview of Budget
- Page 9 – Overview of Department Operating Budgets
- Page 28 – Expenditures
- Page 107 – Summary of all Revenues
- Page 118 – Capital Improvements Program

He began a review of the PowerPoint presentation and noted the number he was presenting (\$35,254,133) was very different from what had been presented in previous years. He suggested the Board was more accustomed to seeing a \$60 to \$65 million budget and noted the New Kent County Public Schools portion of the budget had not been included. He reported School Superintendent Dr. David Myers was also presenting his budget to the School Board that evening and those budget figures would not be available until approved by the School Board. Mr. Hathaway pointed out this was not a reassessment year and no increase was being proposed for the \$0.82 real estate tax rate.

Mr. Hathaway reviewed a chart depicting how the \$35 million dollar budget was allocated. Top allocations included a school transfer of \$14,074,595, public safety at \$9,787,570, annual debt service at \$6,374,058, administration at \$4,259,826 and school set-aside at \$2,224,084. Mr. Hathaway noted the school transfer figure was subject to change and did include an additional allocation which would be covered later in his presentation.

Mr. Hathaway reported a projected increase of \$1,686,212 in general fund revenues for FY20. He drew attention to several revenue sources including increases of \$1,678,507 in real estate tax revenue and \$442,657 in personal property tax revenue. He reported the Weldon Cooper Center for Public Service had recently released population estimates which had indicated New Kent was the second fastest growing locality in the Commonwealth. He indicated the previous year's report had noted a growth rate of 17.8% and the most recent

report had noted the rate as just under 22%. He also noted increases in sales tax, permits and fees and meals tax and suggested these increases were evidence of a strong local economy. He reported three additional restaurants would be opening at Colonial Downs in approximately two months but no additional meals tax revenue from these restaurants had been projected. He also noted as directed by the Board, no revenue projections from Colonial Downs had been included in the FY20 proposed budget. A compensation Board increase of \$45,138 would fund raises for Constitutional Officers. Mr. Hathaway also noted Fire Rescue Revenue Recovery was projected to be up and the County was very pleased with the contracted service handling these collections. He drew attention to several revenue sources which were expected to decrease in FY20 – Business License & Consumption Tax (\$43,000), Machinery & Tools Tax (\$87,848) and Delinquent Real Estate Tax Collections (\$95,813). He noted Business License & Consumption rates had not been as high in FY19 as projected and this over projection was being corrected in FY20. The Board had met several months ago and had directed staff to reduce the Machinery & Tools tax rate from \$1.50 to \$0.75. Mr. Hathaway reported this new rate would give New Kent the lowest Machinery & Tools rate in the Commonwealth and would make New Kent very attractive to new businesses. He also noted the reduction in Delinquent Real Estate Tax Collections was actually a good thing. He reported the County's collections attorney had been very aggressive in collecting and this reduction was actually a sign that we were getting caught up on delinquent accounts. He also reported staff had decided to eliminate the admissions tax. He indicated this would be a small loss of revenue (\$2,600 in FY19) and had not been included in the presentation.

Mr. Evelyn indicated it had been some time since he had spoken with Mr. Hathaway and he questioned an increase in additional revenue since their last conversation. Mr. Hathaway indicated the Commissioner of Revenue Laura Ecimovic had updated the numbers and had reported an increase of \$850,000 over her previous figures. He suggested this increase had been a good thing because the budget review team had started the process with about half of the current projected real estate tax revenue increase and had found it challenging to meet the needs of the departments. He noted Ms. Ecimovic would be at the budget retreat on Friday and would be able to elaborate on the real estate revenue increase.

Recommendations for the allocation of the \$1,686,212 in new revenue included:

- Employee COLA – 5% effective July 1, 2019 totaling \$509,268. Mr. Hathaway indicated there were several reasons he was proposing this increase and suggested it had always been the County's goal for employee raises to be on par with those given to school employees. He reported school employees had been given a 2% increase the previous year and a 3% increase was being considered for this year. He further reported County employees had not been given a salary increase the previous year and indicated he would like to give a 5% raise this year to keep school and County employee raises equal. Mr. Hathaway also reported the Social Security Administration (SSA) used a formula to calculate fluctuations in the annual cost of living. SSA figures suggested the cost of living had increased 15.3% since 2010. County salary increases since 2010 had been 9% or 6.3% behind SSA figures. He used an employee with an annual salary of \$40,000 in 2010 as an example. Based on SSA figures, this employee should now have a \$46,120 salary. Based on New Kent County salary increases over the same period of time, this employee would have a \$43,600 salary. Mr. Hathaway suggested the 5% increase would help New Kent catch up to the market and be more in line with surrounding localities.
- Seven New Positions – These positions would total \$375,330 and included four new firefighter/EMT positions, upgrading a part-time custodian position to full-time, one new deputy position and one new Social Services program coordinator position. Mr. Hathaway indicated he would expand on these positions later in his presentation.

- Confinement of Inmates - Mr. Hathaway reported New Kent was part of a regional jail system with Henrico and Goochland Counties. The County had received notice the previous year that the per diem rate for inmate confinement at Henrico Jail East (in New Kent County) would increase by 14% over a two-year period. An increase of 7% for the per diem rate as well as additional funding in response to New Kent's increasing jail population had been included. Total recommended increased funding in this area was \$269,000.
- School Operating Transfer – Mr. Hathaway indicated he had set aside \$200,000 for the schools operating budget but noted this number was subject to change. He indicated that once the School Board had adopted a budget, he would be meeting with the Superintendent to review their request. Mr. Evelyn asked if he was aware of what the School Board was proposing. Mr. Hathaway indicated he was not. Mr. Evelyn then asked if the School Board was aware of his \$200,000 recommendation. Mr. Hathaway suggested the School Board may have seen tonight's proposal. He reported having conversations with the Superintendent in which he had made it known that this would be a very tight fiscal year. Mr. Stiers suggested it was unusual that the County did not have figures from the School Board at this time. Mr. Hathaway suggested the financial software implementation had consumed a great deal of staff time. He agreed it was unusual to not have the School Board's figures at this time but noted they were behind due to the software implementation. He also noted it had been a challenge for County staff to keep up as well. Mr. Davis asked what the State was proposing for salary increases for schools. Mr. Hathaway reported a 3% increase was being proposed for SOQ (Standards of Quality) funded positions which included teachers. He noted that in the past all school employees had been given the same increases and he believed the same would be true this year. He also suggested funding may be requested for additional positions due to increased enrollment.
- Health Insurance Increase - 8.5% and Employee Cost Reduction – 5% - Mr. Hathaway reported the County's health insurance provider (Anthem) had advised the County to expect an 8.5% increase in FY20. He reminded everyone that there had been a significant increase the previous year and that claims drove health insurance cost increases. He indicated he was proposing that the County absorb the 8.5% increase and not pass this on to employees. He also noted he was proposing a 5% reduction in employee health insurance payments for those on the employee plus one plan and the family plan. No changes were proposed for those on the employee only plan. Mr. Hathaway indicated he would like to discuss this further at the Budget Retreat. He reported the County's new benefits consultant had done a thorough benchmark study which provided information on what surrounding localities were charging their employees for health insurance. He suggested there was still room for improvement in New Kent and he would like to present other options. Mr. Evelyn asked what the 5% reduction would mean in dollars. Mr. Hathaway deferred to Ms. Altemus and Mr. Clark. Mr. Clark indicated the 5% was equal to \$16,245. The total projected increase in insurance allocation was \$171,270.
- Fire – Health & Safety Position – FY19 - Mr. Hathaway reported the Board had approved this position after the FY19 budget had been adopted. The appropriation for this position in the FY20 budget appeared as a new position because it had not been a part of the FY19 budget.

Expanding on proposed personnel actions, Mr. Hathaway noted:

- The four new firefighter/EMT positions were for Fire Station 5. Two new positions approved in the FY19 budget along with four new positions in FY20 would provide the minimum staffing requirement for Station 5 which was scheduled to open in the fall. Mr. Evelyn indicated he had thought there would be no firefighter positions in the

budget because the County was applying for a SAFER (Staffing for Adequate Fire and Emergency Response) grant. Mr. Hathaway suggested if the County received a SAFER grant, it would not be necessary to spend all of the proposed \$272,956. He noted that with a SAFER grant the County would be responsible for a certain percentage of the cost the first year but he did not recall the percentage. Fire Chief Rick Opett reported the opportunity to apply for SAFER grants had been delayed due to the federal government shutdown and the application window had just opened. Mr. Stiers asked if the \$68,239 per position expense included benefits and Mr. Tiller asked if it included the proposed 5% salary increase. Mr. Hathaway indicated this figure did include benefits, uniforms and the proposed 5% salary increase.

- The Custodian position was being upgraded from a par-time position to full-time. The cost of this upgrade would be \$18,629. Mr. Hathaway reported this part-time position had been approved in the FY18 budget and had been advertised for the past year. He noted the need was truly for a full-time position which could work three days a week at the Health and Human Services Building and two days a week at the Parks and Recreation and Extension building.
- A new Sheriff's Office Deputy position was also being proposed at a cost of \$69,058.
- Mr. Hathaway noted Department of Social Services (DSS) Director John Martz had come to the Board several months ago with a proposal for a Program Coordinator position. This position would be 80% funded by the State and the County's 20% share would be \$14,687. Ms. Paige asked for confirmation that this figure did not include the 5% salary increase. Mr. Hathaway confirmed this position would not be on the County's pay plan and would not be eligible for the proposed County 5% increase but would be eligible for whatever raise the State approved. He indicated he believed 2% was in the State budget for DSS workers.
- Mr. Hathaway noted proposed Public Utilities positions had been listed separately because they were not a part of the County's tax-supported budget and were funded by use and service fees. Recommended FY20 personnel actions for Public Utilities totaled \$55,864 and included a new Utility Specialist position for \$43,849 and a salary and benefits increase for an existing Treatment Plant Operator who would soon receive his Class II License.

A review of employee compensation and benefits indicated the following:

- 5% Cost of Living for full-time and part-time County employees – effective July 1, 2019.
- Health insurance rates were expected to increase by 8.5% but there would be no increase in employee contributions and a 5% reduction was recommended in employee contributions for those enrolled in Dual and Family plans.
- VRS Rates would remain at 9.95%.
- Health Credit rates would remain at 0.22%.
- VRS Group Term Life Insurance rates would remain level at 1.31%.
- VML Auto, Liability and Workers Compensation Insurance renewal rates were not yet available and a \$30,000 contingency was being held to cover possible increases.

Mr. Hathaway noted a CIP (Capital Improvement Plan) budget totaling \$2,494,862 was being recommended. This budget included:

- \$400,828 for the replacement of four school buses.
- \$396,000 for County vehicle replacements - \$341,000 of this was for the replacement of seven Sheriff's Office vehicles and the purchase of one additional vehicle for the new position mentioned earlier. A new vehicle was also proposed for the Environmental Department. Mr. Hathaway also reported DSS had requested a van which was estimated to cost \$25,000. The County's share would be \$3,875.

- \$300,000 for Airport Land Services for Obstruction Removal – Mr. Hathaway noted this project would include topping and clearing trees. This would be the second phase of a project started several years ago. Federal funds would cover 80% or \$240,000 and the County's share would be \$60,000.
- \$240,000 for Information Technology Projects - These projects included the purchase of virtual servers, a space for storage, the replacement of the Boardroom recording and sound system as well as server replacements in the Administration Building.
- \$210,000 for the purchase and installation of generators at New Kent Elementary School and New Kent Middle School.
- \$180,000 for other school requests including painting, replacing lighting and the HVAC system in the middle school.
- \$143,359 for other County projects – no details provided.
- \$122,557 for school trailers – Mr. Hathaway suggested it may be late spring or early summer before it would be known if these trailers would be needed this year (based on preschool and Kindergarten enrollment).
- \$110,000 to resurface the Tarmac at Fire Station 1 – Due to the weight of vehicles, the areas in front of the bays would be replaced with concrete and the remainder of the area resurfaced.
- \$100,632 for preschool playground resurfacing at New Kent Elementary School. Mr. Hathaway suggested this was a rough estimate and any unspent funds would come back to the Capital Fund for other projects.
- \$100,000 to schools for the Chromebook initiative – Mr. Hathaway indicated the schools would also be using \$200,000 of their operating dollars to fund this initiative and by FY21 all funding for Chromebooks would be from school operating funds.
- \$86,900 for computer replacements - Computers were on a five-year replacement schedule.
- \$64,250 for Parks & Recreation equipment - Mr. Hathaway reported this expenditure was in anticipation of the opening of Pine Fork Park.
- \$40,336 for mobile data terminals (Toughbooks) in Fire-Rescue and Sheriff's Office vehicles.

Mr. Hathaway reported the total for CIP projects was \$2,494,862. He also provided an overview of how the proposed CIP items would be funded. He reported non-proffer CIP cash reserves totaled \$1,725,476, existing proffer allocation cash reserves totaled \$508,261 and state grants totaled \$261,125. He reported "a very healthy CIP balance" of \$3,589,910 in unallocated funds. Mr. Evelyn asked if a detailed list for the "Schools – Other" and "County – Other" could be provided at the Budget Retreat. Mr. Hathaway indicated he would provide the information.

Mr. Hathaway presented the Public Utilities budget and noted no increases were proposed for water and sewer rates or connection and availability fees. The Bottoms Bridge Service District tax rate would remain unchanged. The proposed FY20 Public Utilities budget was \$9,328,441 compared to the \$5,668,924 FY19 budget. This increase was due to additional capital projects including:

- \$3,764,000 for additional water system interconnections (Kentland water system).
- \$250,000 for land acquisitions in connection to the Pamunkey River withdrawal permit. Mr. Hathaway reported the County had received the permit and was ready to move forward with land acquisition for the utility line right of way.
- \$200,000 to replace storage tanks at Sherwood Estates and Whitehouse Farms.
- \$112,900 for the purchase of a compact track loader and brush cutter head to maintain existing right of ways.
- \$100,000 for a raw water pumping/treatment engineering report for the water treatment plant. Mr. Hathaway noted this was a permit requirement.

- \$70,000 for Parham Landing well pump and motor replacements. 90% of this cost would be paid by Henrico County.

Mr. Hathaway closed his presentation by noting additional information would be provided at the Budget Retreat scheduled for 9:00 a.m. on Friday, February 15th at the Providence Forge Recreation Center. The first hour of the retreat would be a joint meeting with the School Board to review their budget requests.

IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis indicated he had nothing to report.

Mr. Stiers reported he was continuing to have meetings in an attempt to get Virginia Natural Gas into the Brickshire community. He asked Chairman Tiller if he could have a moment to respond to the comments regarding assisted living which had been made by Isabel Jarvis during Citizen Comments. Mr. Tiller indulged. Mr. Stiers suggested it was not that the Board had not been trying to find assisted living facilities for the County. He reported having worked along with County Administrator Rodney Hathaway with a group five or six years earlier to bring assisted living to the County. He indicated they had been working on this project for about nine months when the funding had fallen through. Mr. Stiers also reported working with a developer the previous year to build assisted living. As discussions progressed, it was determined that the developer wished to build apartments first and build assisted living later. Mr. Stiers again stated that it was not that the Board wasn't trying and he wanted Ms. Jarvis to know that.

Mr. Evelyn indicated he had nothing to report.

Ms. Paige reported she had gotten a SMART Scale report from VDOT and the good news was that the I-64 widening project from Exit 205 to Exit 211 had moved up from 72 to 58 in the district rankings. She reported this project was estimated to cost \$100,000,000. She also reported the Route 106/I-64 overpass improvement had moved up from 107 to 62 in the district rankings. VDOT would be conducting public hearings in the spring. Ms. Paige reported she had been meeting with constituents and VDOT representatives to discuss what could be done to make I-64 wider and safer and to take traffic off of Route 249 and Route 60. She stated, "The fight continues. I'm sad but I'm not defeated." In response to Ms. Jarvis' comments, Ms. Paige suggested she fought for the seniors at every meeting and every suggestion and again noted, "sad but not defeated."

Mr. Tiller noted Habitat for Humanity was building three homes in New Kent County on McLaughlin Lane. He reported he had worked the previous Saturday at Colonial Downs on the Habitat for Humanity build a wall project. In a short period of only four hours and twenty minutes all of the walls for two homes had been built. He reported Habitat had done a great deal of work preparing for this day and he had been amazed with how everything had gone. He indicated the walls had been built in the parking lot, were loaded onto trailers and were taken to the job sites. The two homes would be built on February 23rd. He reported a Habitat representative had suggested that if he had been amazed to see how quickly the walls had been built, he should be there on the 23rd to see the walls go up and the roofs over the homes before the end of the day.

IN RE: STAFF REPORTS

There were no staff reports.

IN RE: OTHER BUSINESS

There was no other business.

IN RE: APPOINTMENTS – DELEGATED BY DISTRICT

Mr. Tiller moved to appoint Thomas Roberts as a District Two representative to the Transportation Safety Commission to complete a four year term ending December 31, 2020.

Ms. Paige moved to appoint Charles Moss as District Three representative to the Agricultural and Forestal District Advisory Committee to serve a four year term beginning January 1, 2019 and ending December 31, 2022.

Mr. Stiers moved to appoint William E. Mountcastle as District Four representative to the Agricultural and Forestal District Advisory Committee to serve a four year term beginning January 1, 2019 and ending December 31, 2022.

Mr. Davis moved to appoint Jo White as District Five alternate representative to the Historic Commission to serve a four-year term beginning January 1, 2019 and ending December 31, 2022.

The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motions carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

There were no appointments not delegated by district.

IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

There were no regional board and commission appointments.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS

Mr. Tiller announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, March 11, 2019, and the next work session at 9:00 a.m. on Wednesday, February 27, 2019 both in the Boardroom of the County Administration Building. The Board would also hold a Budget Retreat at 9:00 a.m. on Friday, February 15, 2019 at the Providence Forge Recreation Center, 9900 Carriage Road, Providence Forge, Virginia. Mr. Tiller announced the Board had closed session business to discuss but there would be no action.

IN RE: CLOSED SESSION

Mr. Evelyn moved to go into Closed Session pursuant to Section 2.2-3711A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public

purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, involving purchasing properties for the New Kent County School system. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Davis moved to return to open session. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

Mr. Davis moved that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: ADJOURNMENT

Ms. Paige moved to adjourn. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The meeting was adjourned at 7:35 p.m.