

A REGULAR MEETING WAS HELD BY THE NEW KENT COUNTY BOARD OF SUPERVISORS ON THE 8TH DAY OF JULY IN THE YEAR TWO THOUSAND NINETEEN IN THE BOARDROOM OF THE COUNTY ADMINISTRATION BUILDING, NEW KENT, VIRGINIA, AT 6:00 P.M.

IN RE: CALL TO ORDER

Chairman Tiller called the meeting to order.

IN RE: ROLL CALL

Thomas W. Evelyn	Present
C. Thomas Tiller, Jr.	Present
Patricia A. Paige	Present
Ron Stiers	Present
W. R. Davis, Jr.	Present

All members were present. Mr. Tiller thanked everyone for attending and noted there was a very good turnout.

IN RE: INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Tiller gave the invocation and led the Pledge of Allegiance.

IN RE: CONSENT AGENDA

The Consent Agenda was presented as follows:

1. Minutes
 - a. May 29, 2019 Work Session Minutes
2. Miscellaneous
 - a. Approval of Agreement for Bidding & Construction Administration Services with Dewberry Engineers for the Rt. 618 Waterline Project
 - b. Approval of New Development Street Names
3. FY19 Supplemental Appropriations
 - a. Program Income Received for FY19 - CDBG Plum Point Grant Participants, \$198.
 - b. Donations to the Animal Shelter, \$450.
 - c. Gifts & Donations to: Fire/Rescue - Corinth Baptist Church (\$100), & Girl Scout Commonwealth Council of Virginia, Inc. #00179 (\$200), \$300.
 - d. Funds for FY19 Grand Illumination: Gary L. Green, LLC (\$100) & Shore to Shore LaSertoma Club (\$100), \$200.
 - e. Funds Received from VML Insurance: Sheriff - Damage to Veh 307 Steering Gear DOL 6/2/19 (\$1,414.43) & Damage to Veh 326 Bumper DOL 5/21/19 (\$1,092.45) and Environmental - Totaled Vehicle 1310 DOL 5/24/19 (\$13,592.36), \$16,099.24.
 - f. Security Detail (Received): Sports Backers - Uncorked Half Marathon and 5K 5/4/19 (\$3,451.08), New Kent Chamber of Commerce - Taste of New Kent 5/11/19 (\$2,357.64), Colonial Downs Group, LLC 5/3/19 to 5/13/19 (\$2,467.81), 4/23/19 to 4/27/19 (\$793.22) & 5/10/19 to 6/1/19 (\$3,437.30), New Kent High School - 5/29/19 NKHS Softball (\$226.07), \$12,733.12.

- g. Security Detail (Billed & Not Received): Ironman - Ironman 70.3 5/5/19 (\$3,720.99), 97th Republican Legislative District Committee - 6/1/19 Republican Firehouse Primary (\$661.02), Herb Jones for Virginia - 5/27/19 Event (\$264.41), Colonial Downs Group, LLC - 6/7/19 to 6/16/19 (\$2,115.26) & New Kent High School - 6/4/19 NKHS Softball (\$226.07), \$6,987.75.
- h. Fire & Rescue Support (Received): Sports Backers - Uncorked Half Marathon and 5K 5/4/19 (\$2,240.77), New Kent Chamber of Commerce - Taste of New Kent 5/11/19 (\$1,380.74) & Colonial Downs Group, LLC - 5/3/19 (\$1,131.70), \$4,753.21.
- i. Fire & Rescue Support (Billed & Not Received): Ironman - Ironman 70.3 5/5/19, \$1,063.80.
- j. Funds from Vending Machine Sales: Sheriff's Office (\$33.27) & Administration (\$110.56), \$143.83.
- k. Funds to Cover the Costs for an Additional Part Time Employee and an Employee Leave Payout in the Human Resources Department, \$20,014.16.
- l. Funds to Cover the Costs of Additional Health Insurance Coverage for an Employee in the Treasurer's Office that did not Previously Participate in the County's Plan, \$7,849.
- m. Funds Awarded to New Kent County by FEMA for the Reimbursement of Hurricane Michael Preparations, \$71,841.51.

\$142,633.62 - Total
(\$113,051.72) - Total In/Out - General Fund (1101)
(\$130.52) - Total In/Out - Social Services (1201)
(\$1,588.22) - Total In/Out - Water/Sewer (1514)
(\$20,014.16) - From Fund Balance - General Fund (1101)

- 4. FY20 Supplemental Appropriations
 - a. Funds to MIS Upgrades for FY20 to Provide for Faster and Additional Storage as the Exchange Server will be Remaining on Site as a Result from Not Purchasing Office 365 & Virtual Desktops as the Alternative, \$75,000.

\$75,000.00 - Total
(\$75,000.00) - From Fund Balance - Capital Projects (1302)

- 5. FY20 Supplemental Carryforward Appropriations
 - a. Unspent FY19 MIS Upgrades Funds, \$147,700.

\$147,700.00 - Total
(\$147,700.00) - From Fund Balance - Capital Projects (1302)

- 6. FY19 Interdepartmental Budget Transfers
 - a. Building Development - From Furniture to Wages-Overtime Regular, \$438.11.
 - b. Circuit Court - From Telecommunication Equipment (\$300), From Mileage (\$1,000) and From Travel (\$2,453.66) To Wages-Overtime Regular (\$70.92), to Professional Services (\$2,335.50), To Office Supplies (\$488.50) and to Postal Services (\$858.74), \$3,753.66.
 - c. Commissioner of Revenue - From Wages-Part Time Regular to Wages-Overtime Regular (\$1,600), From Communications-Cellular to Communications-Land (\$1,520), From Advertising to Postage (\$1,000),

- From Office Supplies to Mileage (\$732), From Office Supplies to Travel (Conv & Edu) (\$819), From Professional Services to Furniture & Fixtures (\$2,208) and From Computer Supplies to Furniture & Fixtures (\$260), \$8,139.
- d. Financial Services – From Travel (Convention & Education) (\$6,465), From Miscellaneous (\$437) and From Furniture & Fixtures (\$1,200) to Salary & Wages Regular (\$4,132), to Hospital/Medical Plans (\$3,968) and to Worker’s Compensation (\$2), \$8,102.
 - e. Fire-Rescue – From Salaries & Wages (\$3,581) to Wages – Part-Time (\$3,300) and to FICA/Medicare (\$281), \$3,581.
 - f. Fire-Rescue – From Salaries & Wages (\$47,000) to Wages-Overtime (\$45,000) and to Wages – Part-Time Overtime (\$2,000), \$47,000.
 - g. Fire-Rescue – From Volunteer Insurance (\$991.37) to Mileage (\$232.58), to Books & Subscriptions (\$41.77) to Machine & Equipment (\$632.21) and to EM Mileage (\$84.81), \$991.37.
 - h. Fire-Rescue – From Medical Plans (\$18,349.01) to Vehicle Insurance (\$7,511.29) and to Vehicle Fuel (\$10,837.75), \$18,349.04.
 - i. Parks & Recreation – From Salaries & Wages (\$30) to Wages & OT Reg. (\$30) and From Wages Pt Bef/Aft (\$6,000) to Wages PT Summer (\$6,000), \$6,030.
 - j. Public Utilities – From Subscriptions & Dues (\$825) to Wages-Overtime Regular (\$825) and From Telecommunication-Maint. (\$115) to ST/LT Disability Premium (\$115), \$940.
 - k. Public Utilities – From Repairs & Maintenance (\$445.19) to Salaries & Wages-Regular (\$66.54), to Wages-Overtime Regular (\$171.28), to Hospital/Medical Plans (\$78.27) and to ST/LT Disability Premium (\$129.10), \$445.19.
 - l. Public Utilities – From Repairs & Maintenance (\$15,607.38) to Wages-ST Disability (\$6,693.48), to Wages-Overtime Regular (\$8,500) and to ST/LT Disability Premium (\$413.90), \$15,607.38.
 - m. Public Utilities – From Water/Sewer Testing (\$1,045.07) to Wages-Overtime Regular (\$453.39), to Wages-Part Time Overtime (\$241.59) and to On-Call Pay (\$350.09), \$1,045.07.
 - n. Public Utilities – From Water/Sewer Testing (\$6,306.54) to Repairs & Maintenance (\$1,365.08), to Maint. Service Contract (\$3,558) and to Electric Service (\$1,383.46), \$6,306.54.
 - o. Registrar/Electoral Board – From Mileage (EB) to Worker’s Compensation (EB), \$7.70.
 - p. Treasurer – From County License Tags (\$54) to Salaries & Wages – Regular (\$1), to Wages – OT Regular (\$51), to Group Life Insurance (\$1) and to ST/LT Disability Premium (\$1), \$54.
7. FY20 Interdepartmental Budget Transfers
- a. County Administrator – From Reserved for Contingency (\$115,854) to Salary & Wages Regular (\$90,000), to FICA/Medicare (\$6,885), to Retirement-VRS (\$8,955.00), to Hospital/Medical Plans (\$8,016), to Group Life Insurance (\$1,179) to VRS Employee Health Insurance Credit (\$198) to Workers' Compensation (\$90) and to ST/LT Disability Premium (\$531), \$115,854.
 - b. County Administrator - From Environmental Salary & Wages Regular (\$58,100), From FICA/Medicare (\$4,444), From Retirement-VRS (\$5,781), From Hospital/Medical Plans (\$8,016), From Group Life Insurance (\$761), From VRS Employee Health Insurance Credit (\$128),

From Workers' Compensation (\$523) and From ST/LT Disability Premium (\$343), \$78,096 to Reserved for Contingency \$78,096.

8. Treasurer's Report: Cash as of May 2019, \$48,151,957.11

Mr. Evelyn moved to approve the Consent Agenda as presented and that it be made a part of the record. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: SMALL BUSINESS CLOSE UP – RICH CITY ROASTERS

Economic Development Director Matthew J. Smolnik introduced Kyle Ernest with Rich City Roasters as this month's small business close up. Mr. Ernest noted the name of his business was a take on the City of Richmond and rich coffee. He also noted the terminology "city roast" was used in the coffee industry to describe a level of roasting early in the process. He reported he and his wife had received a warm welcome ten years ago when they had moved to New Kent and they were now looking to downsize and wanted to stay in the County. He reported he had started Rich City Roasters about three years ago, the business was growing and he wanted to give back to the community through quality service and good product. He noted his appreciation for the opportunity to participate as a vendor at the New Kent Farmers Market which had just opened the previous Saturday. He reported he had done more business at the market than he had at any other event. He had initially started with roasting small bags of coffee but had graduated to much larger quantities. He suggested if they went any larger, he would need to get bigger roasters. He thanked the Board for the opportunity to speak.

Mr. Davis asked where Rich City was getting its coffee beans. Mr. Ernest indicated the beans were purchased from import companies who were investing in the communities where the growers were located and were helping teach growers how to get better yields. He reported the coffee he was using was considered to be in the "specialty range" and only 20% of all coffee fell into this quality. Mr. Davis asked how much coffee he was roasting each year. Mr. Ernest indicated the volume was changing every year and he did not roast a great amount but approximately 50 pounds had been sold at the recent Farmers Market. He noted the Farmers Market was providing his business with a wonderful opportunity to meet new people and to provide products to return customers. Ms. Paige asked where Rich City Roasters coffee could be purchased. Mr. Ernest indicated the coffee was currently available at two locations, the New Kent Farmers Market and Old Tavern Farm. Board members thanked Mr. Ernest for his presentation.

IN RE: CITIZENS COMMENT PERIOD

There were no citizen's comments.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION – RESIDENCY ADMINISTRATOR'S REPORT

VDOT Resident Administrator Marshall Winn provided an update on Colonial Downs safety topics discussed with New Kent and Colonial Downs officials on May 30th. Traffic Engineering had reviewed the sight distance exiting Colonial Downs onto Kentland Trail and had reported a distance of 350 feet. With a posted speed limit of 45 MPH, a 530 foot sight distance was required. A "Cross Road" warning sign had been posted on Kentland Trail with a 30 MPH warning plate. A rush order had also been placed for a 6' x 2' sign to be placed on Route 155 to inform drivers that Kentland Trail would be the next left. Mr. Winn reported he had not heard from the County or Colonial Downs in regard to additional Colonial Downs venue signage. He suggested he would reach out to Economic Development Director Matthew Smolnik to determine who he should contact at Colonial Downs.

Referencing the report given at the June 10th meeting regarding the Goddin's Mill Pond bridge (Route 600 – Holly Fork Road), he noted three options had been suggested and had been told that Option 1 (permanently closing the bridge) was not an option. The landowners had been contacted in regard to Option 2 which had included having them improve the spillway. There had been no response as of this report. Mr. Winn also reported the Central Office had been contacted regarding the possibility of a bridge design exception but no decision had been made. He suggested this could result in a one lane bridge and reported he had suggested the possibility of using a "Bailey Bridge" which would be prefabricated and laid across the existing structure. He reported daily traffic counts were in the 150 to 200 vehicle range. He suggested a nine to ten mile detour could be necessary while the work was in progress but indicated they would try to take the least invasive approach. He noted there would be more information to come on this project.

A previous construction report had indicated deck replacement was planned for the Route 155 (Courthouse Road) bridge over the Chickahominy River canal. The project had been advertised in April, bids had been received and a contract awarded. Mr. Winn reported this project would be delayed until October or later to reduce impact on harvesting farmers. Charles City County Administrator Michelle Johnson had also been informed of this delay.

Mr. Winn also reported VDOT had been working with CSX to clear drainage pipes under railroad tracks along Route 60. Some pipes had been repaired and opened but more work was needed. He indicated VDOT would continue working with CSX to resolve these issues. He also reported local VDOT staff would continue working on Rt. 60 patching for the next few weekends in preparation for future paving work to be completed by a contractor.

The written monthly maintenance report on items completed over the past thirty days indicated a variety of work at various locations throughout the County including pothole repair, tree trimming and removal, mowing and work on drainage issues at several locations had been completed. 132 work requests had been received with 72 having been completed. Nine afterhours callouts with most involving tree removal from roadways were reported.

Board members provided the following comments and reported the following concerns:

Mr. Davis suggested I-64 was a parking lot on the weekends and asked when the widening project at the western end of the County would be completed. Mr. Winn reported most of the major work was complete and the project should be fully complete by the end of August. Mr. Davis suggested he had never seen as much traffic on Route 60 and Route 249 as he was seeing now while this project was underway. He indicated he didn't think widening I-64 to Bottoms Bridge was going to help any with the traffic and suggested it would in fact make it worse. Mr. Winn reported it was his understanding there was movement to continue working to widen I-64 in an easterly direction and eventually connect

with the ongoing project moving in a westerly direction. Mr. Tiller suggested the project moving west from Newport News seemed to be moving faster than the project moving east.

Mr. Stiers thanked Mr. Winn for listening to the citizens. He reported receiving calls from Charles City residents asking to delay the Route 155 bridge construction and he indicated he never thought he would be asking VDOT to delay any project. He noted there were many farmers in the area who were concerned about the possibility of this bridge not being open during harvest time. Mr. Stiers asked if the "Kentland Trail Next Left" sign would be placed close enough to the I-64 exit for drivers to get into the proper lane. Mr. Winn indicated the sign would be placed on the right shoulder south of the exits near a utility crossing. Mr. Stiers asked Mr. Winn if he thought most people going to Colonial Downs would know they needed to turn left on Kentland Trail. Mr. Winn indicated he couldn't answer that and suggested this was why more venue signage was needed from Colonial Downs. This was why he wanted to get a Colonial Downs contact to get something started with VDOT permitting for additional signage which he believed would make for a smoother transition. He noted VDOT did not install this type of signage and that was why Colonial Downs had to start the process. Mr. Stiers expressed his appreciation to Mr. Winn and Mr. Jack Tate for their quick responses to several calls in recent weeks. Mr. Evelyn asked if the venue signs Mr. Winn mentioned were brown signs. Mr. Winn indicated they were brown and were called "Virginia Logo" signs. He again noted Colonial Downs needed to connect with VDOT to start the process. Ms. Paige reported she understood Colonial Downs had ordered the Virginia Logo signs which should be installed no later than August 8th.

Mr. Evelyn indicated he had nothing to report.

Ms. Paige noted her appreciation of the follow up information on the bridges mentioned earlier. She reported a drainage issue at 8041 North Courthouse Road. The resident had reported VDOT had been out to the property twice to address this issue and had marked areas where work was to be done about a year ago but no work had ever been done. The resident had reported VDOT had marked the area again recently but had not come back to do any work. Mr. Winn indicated he was familiar with this area and suggested the issue actually started on a property adjacent to the address given and that property owner would not give VDOT a right of entry to go onto the property and open a clogged pipe. Ms. Paige indicated she would provide contact information to Mr. Winn so that he could follow up with the resident. She indicated she had several other issues which she would report to Mr. Tate. She noted her appreciation for all VDOT was doing. She also reported she had been involved in several meetings regarding the widening of I-64 between Exit 205 and Exit 211 and funding remained an issue. She indicated \$28,000,000 in additional funding had been appropriated to help with the widening of I-64. She suggested the project moving westward from Hampton Roads was moving more quickly because of local funding and reported the Hampton Roads TAC (Transportation Accountability Commission) had contributed over \$162,000,000. Ms. Paige noted "the fight continues." Mr. Winn also pointed out a separate tax was charged in the Hampton Roads area for road construction. Ms. Paige noted a speed study had been requested for Route 106 from Route 60 to the I-64 interchange and indicated she had not heard anything back on this. She reported there had been several accidents and suggested the big trucks were traveling at a good rate of speed making it difficult for residents to safely enter and exit their driveways. Mr. Winn indicated he would check with Traffic Engineering for an update.

Mr. Tiller expressed his appreciation to VDOT for addressing two issues he had previously reported. He noted he would still like to meet with Mr. Winn on site in Five Lakes to go over some of the issues involving crumbling roads in the neighborhood. He asked Mr. Winn to give him a call the following week to arrange a meeting time.

Ms. Paige asked Mr. Winn if he would explain the importance of calling VDOT's 1-800 number to report road issues rather than reporting them to Board members. Mr. Winn indicated the 1-800 number was the best way to report issues. All calls were received by a call center in Salem, Virginia and were then dispatched out to the appropriate localities across the State. He indicated this was the best way for VDOT to receive the information, prioritize the response and keep track of the status of each report.

Mr. Evelyn reported the Route 60 and Route 106 traffic light appeared to be malfunctioning for drivers traveling north on Route 106. He noted a similar situation previously reported at the Pilot/Loves intersection on Route 106 had been corrected.

Mr. Davis asked if anything could be done to improve safety on Route 33 at the 7-11 in Eltham. He indicated Sheriff Joe McLaughlin had sent an email to VDOT in this regard and he suggested there were more wrecks in this area than any other part of the County. He indicated he didn't know if anything could be done and suggested there was not enough right of way available for a turn lane. He suggested signage or a flashing light could possibly help. He reported hardly a weekend went by without an accident at this location and he was concerned someone would be killed.

IN RE: SANDSTON MASONIC LODGE 216 PRESENTATION TO THE NEW KENT
SHERIFF'S DEPARTMENT

Sandston Masonic Lodge 216 representatives Bobby Mawyer and Doug Guthrie reported that a child identification program had been started by the Grand Lodge of Virginia a number of years ago. Mr. Mawyer indicated this program had started as just a piece of cardboard and ink used to collect information on children for their parents to tuck away and hope it would never be needed. The program had since moved to a digital format and the Grand Lodge of Virginia had made a number of digital units available for checkout by Lodges across the State. Lodge 216 had decided to purchase their own unit at a cost of \$3,500 for local use and had secured funding from community partners for the purchase. The digital unit allowed for the capture of finger prints, pictures and a short video to aid in the identification of a missing child. Parents or guardians were required to sign an authorization for the information to be collected. Once collected, the information would then be copied to a disc and given to the parents or guardians for safe keeping. No data was ever stored long-term in the equipment. The unit could also be used to collect information to assist with the identification of senior citizens. Mr. Mawyer reported the Grand Lodge had decided to do away with this program and Lodge 216 had decided to give their unit to the New Kent Sheriff's Department. Lodge 216 would be willing to arrange for representatives to operate the unit under the direction of the Sheriff's Department. He reported Sheriff McLaughlin had indicated he would be pleased to receive the unit and would also be interested in making it available to surrounding jurisdictions. Mr. Mawyer and Mr. Guthrie presented the identification unit to Sheriff McLaughlin. Sheriff McLaughlin thanked Mr. Mawyer, Mr. Guthrie and Sandston Masonic Lodge 216 for their generous donation. He noted Mr. Guthrie and Mr. Mawyer had many years in service to the community with Mr. Guthrie being a lifetime member of Quinton Volunteer Fire Company #2 and Mr. Mawyer having retired from the Virginia Game Commission and from serving as Chief of Police in the Town of West Point. He suggested the unit was not only an excellent way to collect information on children and senior citizens but also a good way to collect information on special needs adults. He noted National Night Out would be August 6th at 6:00 p.m. and Mr. Mawyer and Mr. Guthrie were invited to offer the identification program at this event. Sheriff McLaughlin again thanked Masonic Lodge 216 for their generous donation and noted the citizens of New Kent as well as surrounding communities would benefit from this donation for years to

come. Mr. Davis asked how many individuals had taken advantage of this program over the years. Mr. Guthrie suggested there had been as many as 100 at a single event and six to eight events had been hosted each year. The event average had been 50.

IN RE: ELECTED OFFICIALS' REPORTS

Mr. Davis reported the Farmers Market had been a great success and there had been a great turn out. He noted there had been parking issues but suggested those would be worked out. He indicated he was hopeful the market would be open two days a week.

Mr. Stiers "dittoed" Mr. Davis' comments. He agreed it had been a great market and citizens had seemed to enjoy it. He commented on John Poindexter's recent purchase of approximately 300 acres of land near Colonial Downs. He reported he had met with Mr. Poindexter on several occasions and had been told he has no intentions of doing anything with this land at this time. Mr. Stiers indicated he had specifically inquired about his interest in selling land to a developer for a future hotel. Mr. Poindexter had indicated he was not a developer and had no interest in doing anything with the land.

Mr. Evelyn indicated he had nothing to report.

Ms. Paige reminded everyone that National Night Out would be held at 6:00 p.m. on August 6th on the ball fields behind the Parks and Recreation building. She encouraged everyone to attend and suggested this event was an awesome opportunity for the community to get together. She reported receiving frequent emails regarding I-64, Route 60 and Route 249 traffic issues. She indicated VDOT and the RRTPO (Richmond Regional Transportation Planning Organization) and all officials higher than New Kent County were hearing from her constantly on this issue and they would continue hearing from her until I-64 was widened through New Kent County. She suggested the project would get done and more funding was being made available each year.

Mr. Tiller concurred with Mr. Davis and Mr. Stiers in regard to the Farmers Market. He reported the market had been busy the entire day and there had been a great turn out.

IN RE: STAFF REPORTS - ANNUAL UNITY WALK/NATIONAL NIGHT OUT

County Administrator Rodney Hathaway reported the Annual Unity Walk which was typically held on the last Saturday in August, would be combined with the National Night Out event at 6:00 p.m. on August 6th this year. He encouraged the community to attend.

IN RE: OTHER BUSINESS

There was no other business.

IN RE: APPOINTMENTS - DELEGATED BY DISTRICT

Mr. Evelyn moved to appoint Kenneth Eades as a District One representative to the Strategic Plan Steering Committee.

Mr. Tiller moved to appoint John Moyer as a District Two representative to the Strategic Plan Steering Committee.

Mr. Tiller moved to appoint James Bost as a District Two representative to the Strategic Plan Steering Committee.

Ms. Paige moved to appoint Theresa Peterson as a District Three representative to the Strategic Plan Steering Committee.

Ms. Paige moved to appoint Jess Fowler as a District Three representative to the Strategic Plan Steering Committee.

Mr. Stiers moved to appoint Paul Robinson as a District Four representative to the Strategic Plan Steering Committee.

Mr. Davis moved to appoint John Lockwood as a District Five representative to the Strategic Plan Steering Committee.

Mr. Davis moved to appoint Rodell Coffman as a District Five representative to the Strategic Plan Steering Committee.

The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motions carried.

IN RE: APPOINTMENTS – NOT DELEGATED BY DISTRICT

There were no appointments not delegated by district.

IN RE: APPOINTMENTS – REGIONAL BOARDS AND COMMISSIONS

There were no regional board and commission appointments.

Mr. Tiller noted twelve public hearings had been scheduled to begin at 7:00 p.m. or soon thereafter. Because the time was 6:50 p.m., he called for a brief recess. The meeting reconvened at 7:04 p.m.

IN RE: PUBLIC HEARING – QUIN RIVERS, INC. LEASE AGREEMENT

Before the Board for consideration was a proposed lease agreement between Quin Rivers, Inc. and The Board of Supervisors of New Kent County for 3,412 square feet of office space in the Human Services Building. County Administrator Rodney Hathaway reported New Kent County Code required a public hearing be conducted whenever County property was leased to a non-government entity. This was a three-year lease with the annual lease amount being \$51,828. The lease would commence on September 1, 2019 and terminate on August 31, 2022. He entertained questions.

Mr. Davis asked how much the annual lease amount had been the previous year. Mr. Hathaway indicated the lease amount would stay the same as the previous year. Mr. Davis suggested County residents were receiving a lot of benefits through Quin Rivers. Mr. Tiller asked County Attorney Brendan Hefty if he had reviewed this lease. Mr. Hefty indicated he had completed a review of the terms of the lease and reported no concerns.

Mr. Tiller opened the public hearing. There being no one wishing to speak, the public hearing was closed.

Mr. Evelyn moved to authorize the County Administrator to execute the proposed lease agreement with Quin Rivers, Inc. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – BAY AGING, INC. LEASE AGREEMENT

Before the Board for consideration was a proposed lease agreement between Bay Aging, Inc. and The Board of Supervisors of New Kent County for 414 square feet of office space in the Human Services Building. County Administrator Rodney Hathaway reported New Kent County Code required a public hearing be conducted whenever County property was leased to a non-government entity. This was a three-year lease with the annual lease amount being \$6,289. The lease would commence on September 1, 2019 and terminate on August 31, 2022. Bay Aging was operating Bay Transit which provided transportation services to New Kent and surrounding counties. He entertained questions.

Mr. Tiller opened the public hearing. There being no one wishing to speak, the public hearing was closed.

Mr. Stiers noted he was glad to see the same square footage rates were being charged to both Quin Rivers and Bay Aging.

Ms. Paige moved to authorize the County Administrator to execute the proposed lease agreement with Bay Aging, Inc. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-01-19 – ORDINANCE O-05-19 – RECREATION OF THE CATTAIL SWAMP AFD

Before the Board for consideration was Ordinance O-05-19 to approve Application AFD-01-19 for the recreation of the Cattail Swamp Agricultural and Forestal District with a proposed renewal date of August 31, 2019.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicants of the Cattail Swamp Agricultural and Forestal District had requested the recreation of the district which was set to expire on August 31, 2019. The district consisted

of 14 parcels totaling approximately 774.77 acres. All members of the district had been contacted and informed of the upcoming expiration date. All members had indicated their desire to renew their membership. There had been no changes to the land uses reported to the Office of the Commissioner of the Revenue and staff had verified the accuracy of the current Cattail Swamp Agricultural and Forestal District map. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. This district was located in the far northwest part of the County bordering Hanover County and the western portion of Cattail Road. Parcels within this district were zoned A-1 and C-1 (Conservation) with a future land use designation of rural lands.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Stiers asked what the AFD application fees had been the previous year. Ms. Adams reported the application fee was currently \$50 plus \$0.25 per acre and had not changed since the previous year. County Administrator Rodney Hathaway reported the Planning Commission was recommending the fee be increased to \$500 effective with the next cycle of AFD applications. Mr. Stiers asked for confirmation that this increase did not impact the applications currently before the Board. Mr. Hathaway confirmed and noted any increases would have to go through the usual public hearing process.

Mr. Davis moved to adopt Ordinance O-05-19, approving Application AFD-01-19, to recreate the Cattail Swamp Agricultural and Forestal District for a term of ten years. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-02-19 – ORDINANCE O-06-19 –
ADDITIONS TO THE COOKS MILL AFD

Before the Board for consideration was Ordinance O-06-19 to approve Application AFD-02-19 for the addition of Tax Map Parcels 26-30 and 26-119 to the Cooks Mill Agricultural and Forestal District.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicants, Marilyn M. and Monty R. Mills, had applied to add approximately 113.8 acres to the Cooks Mill Agricultural and Forestal District and intended to manage timber on the parcel. Ms. Adams noted Supervisor W. R. Davis, Jr. was currently leasing a portion of the subject property for farming. The district currently consisted of 40 parcels totaling approximately 5,173 acres and was scheduled for renewal on August 31, 2026. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. These parcels were zoned A-1 and had a future land use designation of rural lands. This district was located in the north central part

of the County with its center roughly 1.5 miles north of State Route 249 and its northern edge bordering the York River/King William County line.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Evelyn moved to adopt Ordinance O-06-19, Application AFD-02-19, addition of tax map parcels 26-30 and 26-119, consisting of approximately 113.8 acres to the Cooks Mill Agricultural and Forestal District. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Abstain
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-03-19 – ORDINANCE O-07-19 –
ADDITION TO THE DIASCUND CREEK AFD

Before the Board for consideration was Ordinance O-07-19 to approve Application AFD-03-19 for the addition of Tax Map Parcel 35-3 to the Diascund Creek Agricultural and Forestal District.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicants, Faye F. and Milton Stanley Clarke, Jr., had applied to add approximately 33.5 acres to the Diascund Creek Agricultural and Forestal District and intended to manage timber on the parcel for income and to convert some of the parcel for farming. The district currently consisted of 123 parcels totaling approximately 4,038 acres and was scheduled for renewal on August 31, 2020. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. These parcels were zoned A-1 and had a future land use designation of rural lands. This district was located in the southeastern portion of the County and bordered James City County, roughly a mile north of Route 60 and two miles south of I-64.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Ms. Paige moved to adopt Ordinance O-07-19, Application AFD-03-19, addition of tax map parcel 35-3, consisting of approximately 33.5 acres to the Diascund Creek Agricultural and Forestal District. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-04-19 – ORDINANCE O-08-19 –
RECREATION OF THE HOLTS CREEK AFD

Before the Board for consideration was Ordinance O-08-19 to approve Application AFD-04-19 for the recreation of the Holts Creek Agricultural and Forestal District with a proposed renewal date of August 31, 2019.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicants of the Holts Creek Agricultural and Forestal District had requested the recreation of the district which was set to expire on August 31, 2019. The district currently consisted of 3 parcels totaling approximately 1,026.76 acres. This district was located along the south bank of the Pamunkey River just south of Cohoke Marsh and between the Nature Conservancy (along Cumberland Road to the west) and Cooks Mill Road to the south. All members of the district had been contacted and informed of the upcoming expiration date. All members had indicated their desire to renew their membership. There had been no changes to the land uses reported annually to the Office of the Commissioner of the Revenue and staff had verified the accuracy of the current Holts Creek Agricultural and Forestal District map. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation with the exception of Tax Map Parcel 24-35A (owned by Criss Cross Properties/Cumberland Farm) to the Board of Supervisors. Ms. Adams indicated the Planning Commission had reasoned the absence of cattle and the preparation of pastures for cattle were not agriculturally significant at this time even though the parcel had unanimously been accepted into the AFD program in 2016. No evidence of livestock had been found when an Extension Office representative had visited the property. Ms. Adams had distributed an email from Criss Cross Properties representative Henry B. Thompson in which he provided details on future plans for the property and the progress made in that direction. She indicated staff felt the land was agriculturally significant and recommended the Board not remove this parcel from the AFD program. She also reported there was an active timber operation on a portion of the property and removal from the program would result in the loss of land use taxation on this as well. Ms. Adams noted that although the Planning Commission had forwarded an unfavorable recommendation on Tax Map Parcel 24-35A, staff still felt it was important to keep this property in the district.

Mr. Davis reported he was very familiar with this property and noted he did not believe this parcel contained 110 acres. Ms. Adams indicated the acreage had been verified with the records in the office of the Commissioner of Revenue which reported 110.9 acres with 42.9 acres in agricultural production and 60 acres in forestry production. County Administrator Rodney Hathaway reported that based on what he had learned at the Planning Commission meeting, Parcel 24-35A had been placed in the Holts Creek AFD three years ago with the intent to raise cattle. The unfavorable recommendation was based on the lack of evidence that anything had been done to move in that direction. Mr. Davis noted there was a house on the property which was being used for weddings and parties and asked if this was included in the Commissioner's records. Ms. Adams reported the home and other amenities were noted in the Commissioner's records and horseback riding, which she considered to be an agricultural use, was advertised as available on the property. Mr. Tiller asked how the Planning Commission had voted. Ms. Adams reported eight commissioners had voted to approve the renewal with the exception of Parcel 24-35A. Mr. Tiller noted that according to Ms. Townsend (Extension Office representative) there was no evidence of agriculture. Ms. Adams suggested the Commissioners had voted in this manner because they had failed to recognize that 60 acres of the parcel was in forestry production. Mr. Davis asked if there was a forestry plan on this acreage. Ms. Adams indicated a plan had been included in the

meeting packet. Mr. Davis noted the property also included a \$3,000,000 home, wedding venue and pool which should not be included. Mr. Stiers noted it had been stated that the intent was to raise cattle on the property. Mr. Davis suggested the decision could not be based on an intended use but rather on the facts which had revealed no evidence other than wild flowers. Ms. Adams again noted horseback riding activities were advertised on the property. Mr. Davis suggested the horseback riding activities were taking place on an adjacent parcel which was leased from Cumberland Hospital. Mr. Tiller asked County Attorney Brendan Hefty if the Board could split a parcel and include only the forestall portion in the AFD and leave out the agricultural acreage. Mr. Hefty indicated the Board could only take action to include or exclude the entire 110 acres. Mr. Hathaway reported the Commissioner's office would usually exclude one acre from a parcel for the home site which was taxed at the usual rate. Ms. Adams indicated one acre of Parcel 24-35A had been listed as unqualified for the home site. Mr. Evelyn pointed out that a report from Forester Ron Blackburn suggested a much greater number of acres were in forestry than were present in the entire parcel. He requested clarification. Ms. Adams indicated the Forestry Department was not able to break out their reports by parcel and suggested some tracts of timber were comprised of multiple parcels. Mr. Davis asked Mr. Hefty if the Board could break out the forestry acreage from the agricultural. Mr. Hefty suggested this was a good question and referenced Code of Virginia Section 15.2-4305 which addressed the size and location of parcels to be considered for inclusion in the AFD program. Mr. Hefty read from Code which stated, "Each district shall have a core of no less than 200 acres in one parcel or in contiguous parcels. A parcel not part of the core may be included in a district (i) if the nearest boundary of the parcel is within one mile of the boundary of the core..." Mr. Hefty noted this language used the terminology "parcel" which suggested the entire parcel would have to be either included or excluded. Mr. Davis suggested 60 acres was forestry and the remainder was weddings, parties and wild flowers. Ms. Adams suggested the Board could move forward with renewing the Holts Creek AFD and make a recommendation to the Commissioner of the Revenue indicating the Board did not value the agricultural use of the property and suggesting the taxation be adjusted accordingly. Mr. Davis noted promises that the acreage would be used for agriculture had been made three years ago and that had not happened. Mr. Tiller reported discussions at the Planning Commission meeting had referenced the great length of time required to produce pasture grass. Ms. Adams agreed and noted it did take several years to establish pasture grass. Ms. Paige asked for confirmation that the Commissioner was already taxing the portion of acreage the Board was discussing removing from the AFD. Ms. Adams confirmed and noted the Commissioner was giving land use taxation rates on 60 acres of forestry and 40 acres of agriculture.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis reported he had farmed this property and suggested that at the most, there had been ten acres which was now planted in flowers and fruit trees. He suggested there wouldn't be any cattle roaming in front of the house. He again noted the horseback riding that had been mentioned was on property leased from an adjacent landowner. Mr. Davis suggested he could understand including the forestry portion of the parcel but since the parcel could not be split, there was no other choice but to remove the entire parcel.

Mr. Davis moved to adopt Ordinance O-08-19, approving Application AFD-04-19, to recreate the Holts Creek Agricultural and Forestal District with the exception of Tax Map Parcel 24-35A. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye

Patricia A. Paige	Aye
Ron Stiers	Nay
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-05-19 – ORDINANCE O-09-19 –
ADDITIONS TO THE PELHAM SWAMP AFD

Before the Board for consideration was Ordinance O-09-19 to approve Application AFD-05-19 for the addition of Tax Map Parcels 22-31 and 22-47 to the Pelham Swamp Agricultural and Forestal District. Tax Map Parcel 22-30 had been included in the application but was not recommended for approval.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicant, Margie P. Harrison, had applied to add approximately 334.82 acres to the Pelham Swamp Agricultural and Forestal District and intended to manage timber for income and lease agricultural land for vineyard production for New Kent Winery as well as hay pastures for Mr. Thomas Evelyn. The district currently consisted of 30 parcels totaling approximately 2,466 acres and was scheduled for renewal on August 31, 2025. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee. After reviewing the Extension Office reports on the polo field area, the AFD Advisory Committee had voted to forward a favorable recommendation on Parcels 22-31 and 22-47 and to deny Parcel 22-30. The Planning Commission had voted to forward a favorable recommendation of the application with the exception of Parcel 22-30 to the Board of Supervisors. These parcels were zoned A-1 and had a future land use designation of rural lands. This district was centrally located in the County with its center roughly three miles north of I-64 and slightly west of New Kent Courthouse with Route 249 passing through the majority of the District.

Mr. Tiller suggested this was similar to the last application with two parcels being considered significant and the third being denied. Mr. Davis suggested the AFD Committee had gotten this one correct. Mr. Tiller agreed and noted the Planning Commission had upheld the AFD Committee's recommendation. Mr. Evelyn noted for the record that his father was cutting hay on the property but there was no money exchanged.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Tiller again noted this was similar to the last application in that some of the land was usable and some was not. Mr. Evelyn suggested the only difference was that only one owner was involved compared to three owners with the previous application.

Mr. Davis moved to adopt Ordinance O-09-19, Application AFD-05-19, to add tax map parcels 22-31 and 22-47 consisting of approximately 211.42 acres to the Pelham Swamp Agricultural and Forestal District. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-06-19 – ORDINANCE O-10-19 –
ADDITIONS TO THE PELHAM SWAMP AFD

Before the Board for consideration was Ordinance O-10-19 to approve Application AFD-06-19 for the addition of Tax Map Parcels 23-22 and 23-39 to the Pelham Swamp Agricultural and Forestal District.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicants, Janet A. and Aubrey “Keith” Dunham, had applied to add approximately 120.84 acres to the Pelham Swamp Agricultural and Forestal District and intended to manage timber for income while preserving the wildlife habitat through the implementation of a Forest Stewardship Management Plan. The district currently consisted of 30 parcels totaling approximately 2,466 acres and was scheduled for renewal on August 31, 2025. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. These parcels were zoned A-1 and had a future land use designation of rural lands. This district was centrally located in the County with its center roughly three miles north of I-64 and slightly west of New Kent Courthouse with Route 249 passing through the majority of the District.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis moved to adopt Ordinance O-10-19, Application AFD-06-19, to add tax map parcels 23-22 and 23-39 consisting of approximately 120.84 acres to the Pelham Swamp Agricultural and Forestal District. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-07-19 – ORDINANCE O-11-19 –
RECREATION OF THE TIMBER SWAMP AFD

Before the Board for consideration was Ordinance O-11-19 to approve Application AFD-07-19 for the recreation of the Timber Swamp Agricultural and Forestal District with a proposed renewal date of August 31, 2019.

Planning Department Assistant Sheri L. Adams presented information on the application. All applicants of the Timber Swamp Agricultural and Forestal District had requested the recreation of the district which was set to expire on August 31, 2019. The district currently consisted of 9 parcels totaling approximately 451.28 acres. All members of the district had been contacted and informed of the upcoming expiration date. All members had indicated their desire to renew their membership. There had been no changes to the land uses reported annually to the Office of the Commissioner of the Revenue and staff had verified the accuracy of the current Timber Swamp Agricultural and Forestal District map. Staff had

offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. This district was located in the southeastern portion of the County south of I-64 below Exit 220 and running north and south of Route 627 and to the east of North Waterside Drive. Parcels within this district were zoned A-1 and had a future land use designation of rural lands. Ms. Adams reported Parcels 45-1 and 45-2 could not be found in the County GIS system and the GIS Department was seeking to resolve this issue.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis moved to adopt Ordinance O-10-19, approving Application AFD-07-19, to recreate the Timber Swamp Agricultural and Forestal District for a term of ten years. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-08-19 – ORDINANCE O-12-19 –
RECREATION OF THE WAHRANI SWAMP AFD

Before the Board for consideration was Ordinance O-12-19 to approve Application AFD-08-19 for the recreation of the Wahrani Swamp Agricultural and Forestal District with a proposed renewal date of August 31, 2019.

Planning Department Assistant Sheri L. Adams presented information on the application. All applicants of the Wahrani Swamp Agricultural and Forestal District with the exception of the owner of Tax Map Parcel 37-66, had requested the recreation of the district which was set to expire on August 31, 2019. The district currently consisted of 22 parcels totaling approximately 1,541.48 acres. All members of the district had been contacted and informed of the upcoming expiration date. All members with the exception of the owner of Tax Map Parcel 37-66 had indicated their desire to renew their membership. A copy of a written note from this owner had been provided. There had been no changes to the land uses reported annually to the Office of the Commissioner of the Revenue and staff had verified the accuracy of the current Wahrani Swamp Agricultural and Forestal District map. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. This district was located in the eastern portion of the County along State Route 33 and was roughly five miles east of the James City County line. Parcels within this district were zoned A-1 and had a future land use designation of rural lands.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis asked if one of the parcels included in this renewal was the subject of an upcoming special AFD Advisory Committee meeting to consider several withdrawals from the program. Ms. Adams reported there were two parcels requesting withdrawal from the program which would come to the Board in September. She noted that although one of those parcels was owned by an individual who also owned a parcel in the Wahrani Swamp AFD, neither of the parcels requesting withdrawal were a part of this district.

Mr. Davis moved to adopt Ordinance O-12-19, approving Application AFD-08-19, to recreate the Wahrani Swamp Agricultural and Forestal District for a term of ten years with the exception of Tax Map Parcel 37-66. The members were polled:

W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-09-19 – ORDINANCE O-13-19 –
ADDITION TO THE WAHRANI SWAMP AFD

Before the Board for consideration was Ordinance O-13-19 to approve Application AFD-09-19 for the addition of Tax Map Parcel 36-7-3 to the Wahrani Swamp Agricultural and Forestal District.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicant, Robert Brian Blankenship, had applied to add approximately 62.46 acres to the Wahrani Swamp Agricultural and Forestal District and intended to raise a stand of timber through a certified forestry management plan. The district currently consisted of 22 parcels totaling approximately 1,541.48 acres and was scheduled for renewal on August 31, 2019. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. This parcel was zoned A-1 and had a future land use designation of rural lands. This district was located in the eastern portion of the County along State Route 33 and was roughly five miles east of the James City County line.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis moved to adopt Ordinance O-13-19, Application AFD-09-19, to add tax map parcel 36-7-3, consisting of approximately 62.46 acres to the Wahrani Swamp Agricultural and Forestal District. The members were polled:

Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: PUBLIC HEARING – APPLICATION AFD-10-19 – ORDINANCE O-14-19 –
ADDITION TO THE YORK RIVER AFD

Before the Board for consideration was Ordinance O-14-19 to approve Application AFD-10-19 for the addition of Tax Map Parcel 48A-1-7 to the York River Agricultural and Forestal District.

Planning Department Assistant Sheri L. Adams presented information on the application. The applicant, Alice B. Clark, had applied to add approximately 7.7 acres to the York River Agricultural and Forestal District and intended to produce tilled crops such as corn, soybeans and wheat. The district currently consisted of 54 parcels totaling approximately 2,919.85 acres and was scheduled for renewal on August 31, 2020. Staff had offered a favorable recommendation to the Agricultural and Forestal District Advisory Committee and the committee had voted to forward a favorable recommendation to the Planning Commission. The Planning Commission had voted to forward a favorable recommendation to the Board of Supervisors. This parcel was zoned A-1 and had a future land use designation of rural lands. This district was located in the northeastern corner of the County and was bordered by James City County to the east and the York River to the South.

Mr. Tiller opened the public hearing. There being no individuals wishing to speak, the public hearing was closed.

Mr. Davis moved to adopt Ordinance O-14-19, Application AFD-10-19, to add tax map parcel 48A-1-7, consisting of approximately 7.7 acres to the York River Agricultural and Forestal District. The members were polled:

Patricia A. Paige	Aye
Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried.

IN RE: ANNOUNCEMENT OF UPCOMING MEETINGS AND ADJOURNMENT

Mr. Tiller announced the next regularly scheduled meeting of the Board of Supervisors would be held at 6:00 p.m. on Monday, August 12, 2019, and the next work session at 9:00 a.m. on Wednesday, July 31, 2019 both in the Boardroom of the County Administration Building.

Mr. Davis moved to adjourn. The members were polled:

Ron Stiers	Aye
W. R. Davis, Jr.	Aye
Thomas W. Evelyn	Aye
Patricia A. Paige	Aye
C. Thomas Tiller, Jr.	Aye

The motion carried. The meeting adjourned at 8:12 p.m.